



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES –22 February 2012

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Glenn Bunny (Group Manager Planning and Environment) and Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 11:57am.
- Representation Reports:** David Hancock, Destination Wairarapa (9:30 – 9:50am).
- Media** Tessa Johnstone, Wairarapa Times Age.

Procedural Items

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/01) that the minutes of the Council meeting held on 14 December 2011 be received and confirmed as true and correct.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

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A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/02) that the minutes of the Council meeting held on 26 October 2011 be received and confirmed as true and correct.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

A6. Action Items

COUNCIL RESOLVED (DC2012/03) to receive the action items from 14 December 2011.

(Moved Cr Sexton/Seconded Cr Robertson)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2012/04) to receive the minutes of the Policy and Finance Committee 14 December 2011.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2012/05) to receive the minutes of the Martinborough Community Board 30 January 2012.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2012/06) to receive the minutes of the Featherston Community Board 31 January 2012.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2012/07) to receive the minutes of the Greytown Community Board 1 February 2012.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2012/08) to receive the tabled minutes of the Maori Standing Committee 13 February 2012.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

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C Decision Papers and Common Seal

C1. Execution of Council Common Seal

COUNCIL RESOLVED (DC2012/09):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A lease between Gary Wells and the Council to graze stock on the Martinborough Cemetery paddock.
 - b. A funding agreement between Masterton District Council, Carterton District Council, South Wairarapa District Council, the Wairarapa Rural Fire District Committee and the Department of Conservation.
 - c. A deed of memorandum of understanding between Masterton District Council, Carterton District Council, South Wairarapa District Council, and the Wairarapa Rural Fire District Committee.
 - d. A lease for the use of the WBS Room and Forum of the Greytown Town Centre between the South Wairarapa Bridge Club and the Council for use on their bridge nights.
 - e. A lease for the use of the old library building located in Stella Bull Park Greytown, between Wairarapa Wine Centre, Johner Ltd, Karl Heinz Johner and the Council for the purpose of operating a wine centre.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

C2. Adoption of Policies as Recommended by the Policy and Finance Committee

COUNCIL RESOLVED (DC2012/10):

1. To receive the information.
2. To accept the recommendation from the Policy and Finance Committee and adopt the changes to the Community Housing Policy, effective from 29 June 2011.
3. To accept the recommendation from the Policy and Finance Committee and adopt the changes to the Policy Manual Introduction, effective from 10 August 2011.
4. To accept the recommendation from the Policy and Finance Committee and adopt the Terms of Reference for SWDC Community Boards, effective from 10 August 2011.
5. To accept the recommendation from the Policy and Finance Committee and adopt the changes to the Protected Disclosures Act 2000, effective from 10 August 2011.
6. To accept the recommendation from the Policy and Finance Committee and adopt the changes to the Wairarapa Library Service Membership Policy, effective from 21 September 2011.
7. To accept the recommendation from the Policy and Finance Committee and agree that the Partnerships with the Private Sector Policy lapses on the 30 June 2012.

(Moved Cr Sexton/Seconded Cr Robertson)

Carried

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C3. Off Leash Dog Exercise Park for Martinborough

Councillors considered the report and noted that the unformed area of Roberts Street would remain a legal road reserve and the public would still be entitled to pass. To facilitate access farm gates at either end would be installed. The Group Manager Planning and Environment advised that dog litter bins and a water trough would be installed and fencing along all four sides would be installed or upgraded to a suitable standard. Dog owners would be required to keep dogs under control.

COUNCIL RESOLVED (DC2012/11):

1. To receive the information.
2. To designate the unformed area of Roberts Street, Martinborough, as an off lead dog exercise area.

(Moved Cr Riddell/Seconded Cr Stevens)

Carried

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds provided an update on the representation review process and from the Shared Services Working Group. A workshop would follow the next combined council meeting in order to gather views from councillors for inclusion in the governance study currently underway.

COUNCIL RESOLVED (DC2012/12) to receive the Chief Executive Officer's Report.

(Moved Cr Jephson/Seconded Cr Stevens)

Carried

D2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager answered councillors' questions relating to building consent approval notification, education/enforcement of coastal campers with dogs, and the release of the Martinborough Square Management Plan for public consultation.

Councillors expressed their congratulations to the building department for receiving an excellent audit result by International Accreditation NZ (IANZ).

COUNCIL RESOLVED (DC2012/13) to receive the Planning and Environment Group Report.

(Moved Cr Jephson /Seconded Cr Gray)

Carried

D3. Corporate Support Group Report

Council considered the Corporate Support Group Report, and the Chief Executive Officer answered councillors' questions.

COUNCIL RESOLVED (DC2012/14):

1. To receive the Corporate Support Group Report including the financial statements to 31 December 2011.

(Moved Cr Craig/Seconded Cr Davies)

Carried

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2. Action 54: When information comes is available organise a workshop for councillors to explain the advantages/disadvantages of implementing a document management system; P Crimp

D5. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Group Manager Infrastructure and Services answered councillors' queries. The water supply issue at Pirinoa School, compliance of district roads with the new NZTA road rules, the outcome of the extended library hours trial and a review of Council's recreation areas and facilities prior to the LTP submission period.

COUNCIL RESOLVED (DC2012/15):

1. To receive the Infrastructure and Services Group Report
(*Moved Cr Craig /Seconded Cr Sexton*) Carried
2. Action 55: Include costs for upgrading the Pirinoa water supply system in the LTP; M Allingham
3. Action 56: Make the NZTA brochures on the new road rules available on the SWDC web; M Allingham
4. Action 57: Tidy and fence off the section of the Martinborough Transfer Station that is not being used and make available for grazing; M Allingham
5. Action 58: Include the 2011/12 Annual Plan actions and updates in the next Council meeting agenda; P Crimp

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples reported that she had represented both Masterton and the South Wairarapa District Councils' at a public meeting held in Porirua where regional Mayors were invited to speak on the super city proposal as suggested by Greater Wellington Regional Council.

The Mayor noted that she was unable to attend the rural sector meeting on the 16 and 17 February 2012 as she had a funeral to attend

At the invitation of local dairy farmers the Associate Minister of Agriculture and other government officials were given an educational tour of some Wairarapa dairy farms. Mayor Staples reported that she had also been invited in order to help host the event.

COUNCIL RESOLVED (DC2012/16):

1. To receive the Mayor's Report.
2. That on behalf of Council a letter should be written to NZTA stressing the importance of the pile strengthening work for the Waihenga Bridge to the District.
(*Moved Cr Napier /Seconded Cr Craig*) Carried
3. To move the discussion and decision on the future of the focus groups to the Policy and Finance Committee meeting.
(*Moved Cr Gray /Seconded Cr Craig*) Carried

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E2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig reported that Cobblestones had received \$100,000 from Eastern and Central Trust towards the museum entrance project bringing the building fund total to \$420,000. Other grants and fundraisers were being organised.

Cr Craig reported that the Wairarapa Road Safety Council had entered the ir crash car in the Carterton Christmas parade and a motorcycle training course for riders had been held in Martinborough. An education program for mobility scooter drivers was now being organised. Cr Craig undertook to advise the Road Safety Council of unsafe behaviour of cyclists recently noted during cycle races where road closures were not in place.

Cr Craig undertook to send out the web address of a business processing e-waste.

Cr Davies

Southern Wairarapa Safer Community Council, Combine Plan Committee, Planning Hearings Committee

Cr Davies reported that the Combined Plan Committee had met to confirm changes to the District Plan for Greytown.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Napier

SPARC Rural Travel Fund

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that the Committee had met and had discussed the summer reading programme.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

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Cr Stevens

District Rural Fire Board

Cr Stevens reported that a meeting of the Board was scheduled for the 24 February 2012. Cr Stevens commented on the media report on the lack of equipment for volunteers saying that new equipment will be budgeted for over the next couple of years and that equipment grants would also be investigated.

Cr Sexton

Cr Sexton had nothing to report.

COUNCIL RESOLVED (DC2012/17):

1. To receive councillors' reports.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

E3. Focus Group Minutes and Reports

Water Supply and Water Races, Reserves and Amenities and Emergency Services Focus Groups

COUNCIL RESOLVED (DC2012/18):

1. To receive the reports and tabled minutes from focus group meetings, noting the recommendations from the Water Races and Water Supply meeting as follows:
 - a. That Moroa and Longwood water races Code of Practice be flagged for the LTP.
 - b. That excess water charges be flagged for the LTP.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

2. Action 59: Invite Mr Bruce Pepperell, Regional Civil Defence Controller, to present an update on emergency management at the next combined council meeting; Dr Dowds

E4. Council Appointments

Destination Wairarapa *(presentation from 9:30am – 9:50am)*

David Hancock, CEO of Destination Wairarapa, presented their Strategic Plan for 2012-14 as well as the December monthly report. Mr Hancock advised that Destination Wairarapa would be marketing the Wairarapa more broadly to include coast, towns and villages, and the outdoors while maintaining interest in the wine and food industry.

COUNCIL RESOLVED (DC2012/19):

1. To receive reports from Council appointments.

(Moved Cr Napier /Seconded Cr Stevens)

Carried

2. Action 60: Remind Destination Wairarapa to submit a formal request for funding via the LTP process; Dr Dowds

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E5. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Gray advised that GWRC had presented five options for river protection as well as water displacement expectations for each option.

Awhea Opouawe Scheme Committee

Cr Jephson reported that the Opouawe scheme was undergoing maintenance.

Lower Valley Development Scheme Advisory Committee

Cr Sexton reported that a committee meeting was to be held at the end of February 2012.

COUNCIL RESOLVED (DC2012/20) to receive reports from the advisory committees.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

F Correspondence

F1. Inwards

From Wairarapa Citizens Advice Bureau to Council dated 11 December 2011.

COUNCIL RESOLVED (DC2012/21):

1. To receive the inwards correspondence.
2. That the application for financial assistance be referred to the LTP process and that the Citizens Advice Bureau be asked to provide supporting information on the number of calls received from the South Wairarapa with their application.

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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