



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

## MINUTES – 4 April 2012

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig (until 11:55am), Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Glenn Bunny (Group Manager Planning and Environment), Paul Crimp (Group Manager Corporate Support), Russell Hooper (Resource Management Planner), Ian Richards (Roading and Reserves Manager), and Bill Sloan (Utilities Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:15am.
- Media** Tessa Johnstone, Wairarapa Times Age.

### Procedural Items

Councillors agreed to move agenda item 'C7 – Martinborough Town Hall Report' to the start of the meeting to be discussed on the arrival of Michelle Grant, Eastern Consulting Ltd.

Mayor Staples tabled the Phase 1 Strategic Review Report from Morrison Low & Associates and correspondence from NZTA and Greater Wellington Regional Council.

### A Preliminary Matters

#### A1. Apologies

No apologies were received.

#### A2. Conflicts of Interest

No conflicts of interest were declared.

#### A3. Public Participation

There was no public participation.

#### A4. Minutes for Confirmation

*COUNCIL RESOLVED (DC2012/23) that the minutes of the Council meeting held on 22 February 2012 be received and confirmed as true and correct.*

*(Moved Cr Napier/Seconded Cr Jephson)*

Carried

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**A5. Action Items**

*COUNCIL RESOLVED (DC2012/24)* to receive the action items from 22 February 2012.

*(Moved Cr Gray/Seconded Cr Davies)*

Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2012/25)* to receive the minutes of the Policy and Finance Committee 22 February 2012.

*(Moved Cr Robertson/Seconded Cr Sexton)*

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2012/26)* to receive the minutes of the Martinborough Community Board 12 March 2012.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2012/27)* to receive the minutes of the Featherston Community Board 13 March 2012.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2012/28)* to receive the minutes of the Greytown Community Board 14 March 2012.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2012/29)* to receive the minutes of the Maori Standing Committee 19 March 2012.

*(Moved Cr Craig/Seconded Cr Davies)*

Carried

**B6. Creative Communities Assessment Committee**

*COUNCIL RESOLVED (DC2012/30)* to receive the minutes of the Creative Communities Assessment Committee 21 March 2012.

*(Moved Cr Gray/Seconded Cr Jephson)*

Carried

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## **C Decision Papers and Common Seal**

### **C7. Martinborough Town Hall** (*discussed at 9:35am*)

Councillors reviewed the tabled report and Michelle Grant from Eastern Consulting Ltd answered councillors' questions.

It was established that:

- There was agreement that Martinborough needed a civic facility.
- Base isolation of the Town Hall was not required as the building would not be required for use post-disaster.
- The quote to demolish and build a new building was for a simplistic utilitarian structure of the same size.
- Strengthening the Town Hall could be done in stages.
- More consultation was needed with the Martinborough community on refurbishment needs and requirements.
- Funding would be provided to strengthen the Town Hall; however a decision on funding refurbishments would be deferred.

*COUNCIL RESOLVED (DC2012/31):*

1. To receive the information including the tabled report.
2. That strengthening and refurbishment of the Martinborough Town Hall be undertaken based on affordability, and that Council would commit to the cost of strengthening the Martinborough Town Hall in the LTP 2012/22 and that further discussion with the community is undertaken to determine refurbishment needs and requirements.

*(Moved Cr Stevens/Seconded Mayor Staples)*

Carried

### **C1. Dog Control Fees**

The Group Manager Planning and Environment answered councillors' questions regarding alignment of the policy with other Wairarapa councils. Mr Bunny undertook to work with Carterton and Masterton District Councils with the aim of achieving a consistent dog control fee structure over time.

*COUNCIL RESOLVED (DC2012/32):*

1. To receive the information.
2. To agree the Dog Control fees for 2012/13 as per Appendix 1 of report C1 subject to the correction and/or clarification that \$83 is the correct figure for General Owners/Desexed/Urban dogs.

*(Moved Cr Napier/Seconded Cr Riddell)*

Carried

### **C2. Execution of Council Common Seal**

*COUNCIL RESOLVED (DC2012/33):*

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:

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- a. A customised average rate loan facility agreement between BNZ and the South Wairarapa District Council.
- b. A renewal of lease for a six month period for office three of the Greytown Town Centre between Rightway Ltd and the South Wairarapa District Council.
- c. An agreement between James and Jill Falloon and the South Wairarapa District Council for the creation of an esplanade strip for the purpose of public access over the described land subject to covenants.

*(Moved Mayor Staples/Seconded Cr Robertson)*

Carried

### **C3. Representation Review**

Dr Dowds advised councillors that the Community Boards and the Maori Standing Committee had recommended to Council adoption of the status quo for representation review.

*COUNCIL RESOLVED (DC2012/34):*

1. To receive the information.
2. To adopt the following recommendations:
  - a. That the ward system of Featherston, Greytown and Martinborough be retained.
  - b. That the current arrangement of 9 Councillors (3 from each ward) and the Mayor, be retained;
  - c. That the current arrangement of Featherston, Greytown and Martinborough Community Boards continue;
  - d. That the Community Boards of Featherston, Greytown and Martinborough have 4 elected members and 2 appointees being 2 Councillors elected from the particular ward and that the ward boundaries stay as they are as the Council considers that the existing ward boundaries are well-established and deeply embedded in the minds of the various ward residents because of the strong communities of interest.
  - e. That there be no separate electoral representation for Maori.
3. That an appendix be created which would include a ward boundary map, a description of the boundary lines and a population breakdown of each ward.

*(Moved Cr Sexton/Seconded Cr Stevens)*

Carried

4. Action 151: Include a ward boundary map in the representation review local paper advertisement. Advise public that the community boards and the Maori Standing Committee have adopted the status quo; Dr Jack Dowds

### **C4. Lake Domain Reserve, Featherston – Approval of Development Plan**

*COUNCIL RESOLVED (DC2012/35):*

1. To receive the information.

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2. To approve the development plan for Lake Domain Reserve as detailed in Appendix 2 with the changes outlined in Section 2.2 of the report (agenda 4 April 2012 item C4).

*(Moved Cr Craig/Seconded Cr Stevens)*

Carried

#### **C5. Elected and Non-elected Members Remuneration**

*COUNCIL RESOLVED (DC2012/36):*

1. To receive the information.
2. To approve the salaries for 2012/2013 for Councillors, as set out in this report (agenda 4 April 2012 item C5), for recommendation to the Remuneration Authority.
3. To approve the salaries and meeting fees for 2012/2013 for non-elected members of council committees.
4. To confirm the policies for the payment of expenses/allowances and the mayoral car subject to the correction of 72 cents per km to 74 cents per km as outlined in the Expenses/Allowances Rules (Appendix 2).

*(Moved Cr Stevens/Seconded Cr Sexton)*

Carried

#### **C6. Strategic Review**

The Phase 1 Strategic Review Report by Morrison Low & Associates was tabled and the Mayor noted that Carterton and Masterton District Councils were also being asked to signal agreement.

*COUNCIL RESOLVED (DC2012/37):*

1. To receive the tabled progress report on the strategic review phase of the project.
2. To agree the joint vision and objectives developed by the working group for the purpose of the project.
3. To note that the second phase of the project will investigate operational options for the future delivery of local government service functions.
4. To note the working group expects to report to the Wairarapa councils in May following the completion of the study.

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

### **D Operational Reports**

#### **D1. Chief Executive Officer Report**

Council considered the Chief Executive Officer's Report and Dr Dowds answered councillors' questions on the NZ Shakeout Exercise and the reform package for local government.

*COUNCIL RESOLVED (DC2012/38):*

1. To receive the Chief Executive Officer's Report.

*(Moved Cr Sexton/Seconded Cr Gray)*

Carried

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2. Action 152: Request that Masterton District Council update the CDEM website to show the new arrangement; M Allingham
3. Action 153: Enrol SWDC for the 'NZ Shakeout Exercise'; Dr Dowds
4. Action 154: Include an article in the next rates newsletter on the NZ Shakeout Exercise; Dr Dowds
5. Action 155: Send an email to the community boards challenging them to get involved in the NZ Shakeout Exercise; Mayor

## **D2. Planning and Environment Group Report**

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment answered councillors' questions relating to the National Environment Standard for Assessment and Management of Contaminates in Soil to protect Human Health, the Licensed Building Practitioners scheme and the workload related to the introduction of the Alcohol Reform Bill.

*COUNCIL RESOLVED (DC2012/39):*

1. To receive the Planning and Environment Group Report.  
(*Moved Cr Robertson /Seconded Cr Riddell*) Carried
2. Action 156: Include in the draft LTP a schedule of management plans including timeframes for the next three years; G Bunny

## **D3. Corporate Support Group Report**

Council considered the Corporate Support Group Report, and the Group Manager Corporate Support answered questions relating to rate arrears and the expected outcome of the archives project.

*COUNCIL RESOLVED (DC2012/40):*

1. To receive the Corporate Support Group Report including the financial statements to 29 February 2012.
2. To approve the expenditure from Pain Farm to the amount of \$10,089.30 relating to resolution MCB2012/16 for the demolition of chimneys and \$11,986 relating to resolution MCB 2012/05 for the purchase and installation of playground equipment.  
(*Moved Cr Riddell/Seconded Cr Robertson*) Carried
3. Action 157: Determine whether Pain Farm homestead has been insulated; M Allingham

## **D4. Infrastructure and Services Group Report**

Council considered the Infrastructure and Services Group Report and officers answered questions relating to water usage and supply and application of the water supply policy. With regards to the Klees water supply entitlement, councillors agreed that the previous decision would stand and that this decision was aligned to the water supply policy.

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*COUNCIL RESOLVED (DC2012/41):*

1. To receive the Infrastructure and Services Group Report.  
(*Moved Cr Craig /Seconded Cr Stevens*) Carried
2. Action 158; Outline in the draft LTP that a change in the Water Supply Policy is required in order to align with the Combined District Plan. Residents rezoned from rural to urban now require a water meter; M Allingham

**D5. Annual Plan 2011/2012 Submission Action Items Update**

*COUNCIL RESOLVED (DC2012/42):*

1. To receive the information.  
(*Moved Cr Jephson /Seconded Cr Craig*) Carried

**D6. Quarterly Report on Progress Against 2011/2012 Annual Plan**

*COUNCIL RESOLVED (DC2012/43):*

1. To receive the tabled report.  
(*Moved Cr Sexton /Seconded Cr Riddell*) Carried

**E Representation Reports**

**E1. Mayor's Monthly Report**

Mayor Staples tabled a letter from NZTA regarding the Waihenga Bridge and a letter from GWRC requesting Council support for a regional local governance structure review. Councillors agreed that the current focus should remain on the Wairarapa governance structure review already underway but would support two-way information sharing.

Mayor Staples reported that Cowra, Australia historically had a town twinning arrangement with Featherston and during a recent visit to Cowra, the Mayor of Cowra had expressed an interest in rekindling the connection.

Mayor Staples gave a report on a presentation by Love NZ, an initiative aimed at public recycling.

Cr Craig left the meeting (11:55am).

*COUNCIL RESOLVED (DC2012/44):*

1. To receive the Mayor's report and tabled correspondence.  
(*Moved Mayor Staples/Seconded Cr Davies*) Carried
2. That on behalf of Council the Mayor would make a submission on the GWRC LTP supporting flood protection, pest control and the land transport programme, but propose that the \$6m budgeted for protective barriers between Carterton and Masterton be spent on strengthening the Waihenga Bridge.  
(*Moved Cr Gray /Seconded Cr Jephson*) Carried
4. Action 159: Write to Gracyn Evans noting that Council supports the construction of a skate park in Greytown and that a potential site has previously

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been identified, however this project needs to be initiated and run by the community; Mayor

5. Action 160: Write to GWRC declining the request to be part of an initiative to setup a governance review panel for the Greater Wellington Region; Mayor

## **E2. Reports from Councillors**

**Cr Craig** (*given prior to 11:55am*)

**Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum**

Cr Craig provided an update on the Cobblestones front entrance project.

**Cr Gray**

**Greytown Oxidation Pond Advisory Group**

Cr Gray reported he would be seeking a meeting of the committee.

**Cr Napier**

**SPARC Rural Travel Fund**

Cr Napier provided a report from an IPANZ conference, Rethinking Local Government – International trends and lessons from Auckland, attended on behalf of the Mayor.

**Cr Riddell**

**Healthy Homes, Wairarapa Library Service Committee**

Cr Riddell had no update from Healthy Homes and information from the WLS meeting had been included in the Infrastructure and Services Report.

**Cr Robertson**

**South Wairarapa Community Arts Council**

Cr Robertson advised that she had attended the Aratoi 10-year celebrations on behalf of Council. Minutes from the meeting of the Creative Communities Assessment Committee meeting were included in the agenda papers.

**Cr Stevens**

**District Rural Fire Board**

Cr Stevens reported that only one major fire had occurred over the 2011/12 summer period and everything was progressing well.

*COUNCIL RESOLVED (DC2012/45) to receive councillors' reports.*

*(Moved Cr Gray/Seconded Cr Jephson)*

Carried

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**E3. Focus Group Minutes and Reports**

**Water Supply and Water Races, Reserves and Amenities and Emergency Services Focus Groups**  
Crs Stevens and Riddell gave a brief report of activities relating to the Water Supply and Emergency Services Focus Groups.

*COUNCIL RESOLVED (DC2012/46)* to receive the reports from focus group meetings.

*(Moved Cr Gray/Seconded Cr Jephson)*

Carried

**E4. Council Appointments**

**Destination Wairarapa**

*COUNCIL RESOLVED (DC2012/47)* to receive the reports from Council appointments.

*(Moved Cr Robertson /Seconded Cr Napier)*

Carried

**E5. WRC Advisory Committees**

**Waiohine Floodplain Management Planning Advisory Committee**

Cr Napier reported that a meeting was scheduled for 10 May 2012.

**Awha Opouawe Scheme Committee**

Cr Jephson had nothing to report.

**Lower Valley Development Scheme Advisory Committee**

Cr Sexton reported that a ward meeting had been held and river maintenance had started.

*COUNCIL RESOLVED (DC2012/48)* to receive reports from advisory committees.

*(Moved Cr Craig/Seconded Cr Riddell)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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