



SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 10 August 2022

- Present:** Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Leigh Hay, Brian Jephson, Alistair Plimmer, Pip Maynard, Brenda West, Rebecca Fox and Colin Olds.
- In Attendance:** Harry Wilson (Chief Executive Officer), Russell O’Leary (Group Manager Planning and Environment), Stefan Corbett (Group Manager Partnerships and Operations), Karon Ashforth (General Manager Finance), Amanda Bradley (General Manager Policy and Governance), Sheil Priest (General Manager Communications and Engagement), Paul Gardner (General Manager HR and Corporate Services), Robyn Wells (Principal Advisor Water Transition), Catherine Clouston (Communications Advisor) and Amy Andersen (Committee Advisor).
- Also in Attendance:** Destination Wairarapa: Anna Nielson (General Manager) and Chrissie Cummings (Product Development Manager).
- Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10:00am. All members participating via audio-visual conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 10:00am to 12:30pm except where expressly noted.
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Open Section

Cr Plimmer read the Council affirmation.

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest.

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A3. Acknowledgements and Tributes

Cr Maynard acknowledged the passing of Mr Johns and Mrs Donaldson who were members of the local rural community.

Mayor Beijen acknowledged the Tora and White Rock residents who have been isolated by the recent weather events.

A4. Public Participation

There was no public participation.

A5. Actions from public participation

There was no public participation.

A6. Extraordinary Business

There was no extraordinary business.

A7. Community Board / Māori Standing Committee Reports from Meetings

There were no members present.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2022/61) that the minutes of the Council meetings held on 30 June 2022 and 14 July 2022 are a true and correct record, subject to the correction of Niniwa Munro's name in the minutes from 30 June 2022.

(Moved Cr Emms/Seconded Cr Plimmer)

Carried

C Decision Reports from Chief Executive and Staff

C1. Three Waters Reform – Better Off Tranche 1 Funding Decision Report (Item Moved)

Mr Corbett, spoke to matters outlined in the report and responded to members queries on the approach; process; timeframes and distribution of funding; appropriate governance models; and obligations to accepting the funding.

COUNCIL RESOLVED (DC2022/62) to:

1. Receive the Three Waters Reform – Better Off Tranche 1 Funding Decision Report.

(Moved Cr Jephson/Seconded Cr Hay)

Carried

2. Agree to apply for the money from DIA and delegate authority to the CEO to enter into a Funding Agreement between DIA and SWDC and Crown Infrastructure Partners Limited (as monitor) for Three Waters Reform – Better Off Package (Tranche 1 Funding) of \$1.88m.

(Moved Cr Jephson/Seconded Cr Fox)

Carried

[Read together]

3. Approve the submission of a Better Off Funding Proposal to DIA entitled 'South Wairarapa Community Wellbeing Fund' incorporating the following main programme components:

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- 3.1 Creates a SWDC Community Wellbeing Fund (CWBf) to the value of \$1.88m over Financial Years 2022/23 and 2023/24.
 - 3.2 Funding decisions and oversight of community project applications to the Fund will be via a governance group made up of Councillors, ELT members, mana whenua and community representatives, formed by Council resolution.
 - 3.3 The community will be actively encouraged to submit community wellbeing projects for funding.
 - 3.4 Governance may decide to fund selected community projects that meet well defined fund criteria.
 - 3.5 Council management in close discussion with Councillors may decide to accelerate projects in the Long-Term Plan with a strong community wellbeing dimension.
4. Delegate authority to the CEO for the content of the draft Funding Proposal as described in this paper to be submitted by Council to DIA through their online Grant Management System before 30 September 2022.
(Moved Cr Fox/Seconded Cr West) Carried

B Recommendations from Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2022/63) to:

1. Receive the information.
(Moved Cr Fox/Seconded Cr Emms) Carried
[Read together]
2. Receive the minutes of the Māori Standing Committee meeting 21 June 2022.
3. Receive the minutes of the Greytown Community Board meeting 25 May 2022 and 22 June 2022.
4. Receive the minutes and public excluded minutes of the Martinborough Community Board meeting 30 June 2022.
5. Receive the minutes of the Featherston Community Board meeting 28 June 2022.
6. Receive the minutes of the Finance, Audit and Risk Committee meeting 22 June 2022.
7. Receive the minutes of the Assets and Services Committee meeting 13 July 2022.
8. Receive the minutes of the Planning and Regulatory Committee meeting 13 July 2022.
(Moved Cr Colenso/Seconded Cr Hay) Carried

B2. Recommendations from Assets and Services Committee Report

Cr Jephson spoke in support of the recommendations.

Members posed questions on the consultation with others who share the site location and commended the work done by Greytown Trails Trust to support the

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initiative and the collaboration between marae and community to bring the project to fruition.

COUNCIL RESOLVED (DC2022/64) to:

1. Receive the Recommendations from Assets and Services Committee Report.
(Moved Cr Hay/Seconded Cr Maynard) Carried
2. Approve the Nuku-Pewapewa Pou Project subject to agreement of the project from relevant mana whenua and the Māori Standing Committee, and other users of Clifford Square.
(Moved Cr Olds/Seconded Cr Hay) Carried

B3. Recommendations Finance, Audit and Risk Committee Report

Cr Hay spoke in support of the recommendation.

Members discussed the possible re-naming of the Fraud and Corruption policy.

COUNCIL RESOLVED (DC2022/65) to:

1. Receive the Recommendations from Finance, Audit and Risk Committee Report.
(Moved Cr Hay/Seconded Cr Plimmer) Carried
2. Approve that ELT present updates on the Significant Risk Register to the Finance, Audit and Risk Committee on a quarterly basis.
(Moved Cr Hay/Seconded Cr Fox) Carried

C Decision Reports from Chief Executive and Staff

C2. South Wairarapa District Dog Pound Report

Mr Wilson spoke to matters outlined matters in the report.

Mr O'Leary and Mr Mead responded to members questions on the total costs and previous allocations of funding, timeframes for completion of the dog pound, increasing external communications relating to progress, discussions with other local councils, penalties and costs set through the next annual planning process, and state of play with the contract.

Members were informed there is a possible MOU with Carterton on use of the dog pound.

COUNCIL RESOLVED (DC2022/66) to:

1. Receive the South Wairarapa District Dog Pound Report.
(Moved Cr Jephson/Seconded Cr West) Carried
2. Approve unbudgeted provision of an increase of \$116,500 in CAPEX to complete the build of the Pound with a 10% contingency fund.
(Moved Cr Colenso/Seconded Cr Hay) Carried

The meeting was adjourned at 11:13am

The meeting was resumed at 11:30am

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C3. Hinekura Road Retrospective Resolution Report

Mr Corbett responded to members questions about the progress on the work and movement with the slip due to recent bad weather.

COUNCIL RESOLVED (DC2022/67) to:

1. Receive the Hinekura Road Retrospective Resolution Report.
(Moved Cr Maynard/Seconded Cr Colenso) Carried
2. Revoke the resolution DC2022/58, point 4, passed at the Council meeting held on 14 July 2022.
3. Approve up to \$100,000 (GST exclusive) capital grant from the Rural Road Reserve to support the creation of a temporary farm track built by private landowners to reconnect the Hinekura community to the road on the Martinborough side.
(Moved Cr Maynard/Seconded Cr Jephson) Carried

C4. Wellington Water 2022-23 Purchase Order Report

Ms Ashforth spoke to matters outlined in the report.

COUNCIL RESOLVED (DC2022/68) to:

1. Receive the Wellington Water 2022-23 Purchase Order Report.
(Moved Cr Jephson/Seconded Cr West) Carried
[Read together]
2. Note that the purchase order (PO 39251) is within the Annual Plan 2022-23 water budgets approved by Council on 30 June 2022.
3. Approve Purchase Order 39251 for Wellington Water, for the amounts of \$311,637 of management fees, \$3,784,090 of Operating Programme, and \$5,325,223 of capital programme, for the 2022-23 financial year.
(Moved Cr Olds /Seconded Cr Plimmer) Carried

D Information Reports

D1. Destination Wairarapa 2022 General Manager's Financial Report

Mayor Beijen and Mr Wilson spoke to matters included the report. Mr Wilson responded to questions from members relating to profits.

Members posed questions to Ms Neilson and Ms Cummings relating to data collation and the activities covered by MBIE, membership income and benefits and support for small businesses.

Action 409: Destination Wairarapa to provide more comprehensive data on tourism expenditure and how that might be managed between Infometrics and Masterton. A Bradley/A Nielson

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COUNCIL RESOLVED (DC2022/69) to receive the Destination Wairarapa 2022 General Manager's Financial Report.

(Moved Cr Emms/Seconded Cr Maynard)

Carried

D2. Action Items Report

Members discussed updates to open action items 739, 551 and 306.

Members closed actions 222, 346, 223.

Action 411: To provide updates on aerial water surveying through the PGF (Provincial Growth Fund); added to actions items for Assets and Services Committee. *S Corbett*

COUNCIL RESOLVED (DC2022/70) to receive the District Council Action Items Report.

(Moved Cr Fox/Seconded Cr Colenso)

Carried

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to matters as outlined in the report.

Members posed questions to the Mayor on the Mayor's Taskforce budget, LGNZ courses and the Wellington Water Committee meeting.

COUNCIL RESOLVED (DC2022/71) to receive the report from His Worship the Mayor.

(Moved Cr Fox/Seconded Cr West)

Carried

F Public Excluded Business

F1. Confirmation of Public Excluded Minutes

F2. Receive Public Excluded Minutes of Council Committees

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of public excluded minutes of Council meeting held on 30 June 2022	Good reason to withhold exists under section 7(2)(i) and section 7(2)(b)(ii)	Section 48(1)(a)
Receive the public excluded minutes of the Finance, Audit and Risk Committee meeting held on 22 June 2022	Good reason to withhold exists under section 7(2)(a) and 7(2)(f)(ii)	Section 48(1)(a)
Receive the public excluded minutes of the Assets and Services Committee meeting held on 13 July 2022	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

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This resolution (DC2022/72) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment.	Section 7(2)(f)(ii)

(Moved Cr Maynard/Seconded Cr Fox)

Carried

The meeting closed at 12:30pm

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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