



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**11 March 2015**

**Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens (from 9:35am).

**In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager) and Mark Allingham (Infrastructure and Planning Group Manager).

**Also in Attendance:** Volme Springford (Wairarapa Times Age).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 11:50am except where expressly noted.

## **A Preliminary Matters**

Councillors agreed to consider tabled report 'C4 Martinborough Community Centre Steering Group Recommendation to Council – Waihinga Deed of Trust'.

### **A1. Apologies**

There were no apologies.

### **A2. Conflicts of Interest**

No conflicts of interest were declared.

### **A3. Public Participation**

There was no public participation.

### **A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2015/24)* that the minutes of the Council meeting held on 4 February 2015 be received and confirmed as a true and correct record.

*(Moved Cr Robertson/Seconded Cr Riddell)*

Carried

### **A5. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2015/25):*

1. That the public excluded Council minutes of 4 February 2015 be heard in public.
2. That the minutes of the public excluded Council meeting held on 4 February 2015 be received and confirmed as a true and correct record.

*(Moved Cr Davies/Seconded Cr Craig)*

Carried

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**A6. District Council Actions**

*COUNCIL RESOLVED (DC2015/26)* to receive the District Council Action Items.  
(*Moved Cr Olds/Seconded Cr Napier*)

Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2015/27)* to receive the minutes of the Policy and Finance Committee 4 February 2015.  
(*Moved Cr Napier/Seconded Cr Montgomerie*)

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2015/28)* to receive the minutes of the Martinborough Community Board 16 February 2015.  
(*Moved Cr Napier/Seconded Cr Montgomerie*)

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2015/29)* to receive the minutes of the Featherston Community Board 17 February 2015  
(*Moved Cr Napier/Seconded Cr Montgomerie*)

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2015/30)* to receive the minutes of the Greytown Community Board 18 February 2015.  
(*Moved Cr Napier/Seconded Cr Montgomerie*)

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2015/31)* to receive the minutes of the Maori Standing Committee 9 February 2015.  
(*Moved Cr Jephson/Seconded Cr Olds*)

Carried

**C Decision Papers and Common Seal**

**C1. Renaming of Rimutaka Hill**

Mayor Staples stated that the Remutaka Pass Coordinating Group had submitted an application to the NZ Geographical Board to change the Rimutaka Hill name to the Remutaka Pass without endorsement from any of the Wairarapa councils’.

*COUNCIL RESOLVED (DC2015/32):*

1. To receive the information.

(*Moved Mayor Staples/Seconded Cr Riddell*)

Carried

2. To support the correction of spelling for the Rimutaka Hill from ‘RImutaka’ to ‘REmutaka’ and to remain neutral on whether ‘Hill’ should be renamed to ‘Pass’.

(*Moved Cr Montgomerie/Seconded Cr Napier*)

Carried

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## **C2. Adoption of Community Safety Working Party Terms of Reference**

*COUNCIL RESOLVED (DC2015/33):*

1. To receive the information.
2. To note that the former Graffiti Working Party wish to be known as the 'Community Safety and Resilience Working Party'.
3. To note that the former Graffiti Working Party has added Connecting Communities and Neighbourhood Support to the list of stakeholders.
4. To adopt the amended Community Safety and Resilience Working Party Terms of Reference with additional changes to section 2 and section 7 as discussed.
5. To reconfirm Cr Julie Riddell and Cr Dean Davies as councillor representatives on the Working Party and reconfirm Cr Riddell as chair.  
*(Moved Cr Riddell/Seconded Cr Napier)* Carried
6. Action 137: Community Safety Working Party TOR - Under section '2 Membership' change 'Youth representative....' to 'Youth representative (s)/Kuranui College and/or youth organisation'; M Allingham
7. Action 138: Community Safety Working Party TOR - Under section '7 Operating Model clause 7.1.1' remove '3pm on the Wednesday before Council meeting'; M Allingham

## **C3. Delegation of Authority to Adopt Policies to the Policy and Finance Committee**

*COUNCIL RESOLVED (DC2015/34):*

1. To receive the information.
2. To delegate to the Policy and Finance Committee authority to set and adopt policies.  
*(Moved Cr Craig/Seconded Cr Napier)* Carried

## **C4. Martinborough Community Centre Steering Group Recommendation to Council – Waihinga Deed of Trust**

Mayor Staples allowed councillors time to read the tabled draft Waihinga Deed of Trust. Councillors noted that the draft Deed of Trust was based on a standard template modified to suit the Martinborough Community Centre project.

*COUNCIL RESOLVED (DC2015/35):*

1. To receive the tabled information.
2. To ratify the Deed of Trust for Waihinga Community Centre as recommended by the Martinborough Community Centre Steering Group with the following amendments:  
*(Moved Cr Craig/Seconded Cr Jephson)* Carried
3. Action 139: Waihinga Deed of Trust - Insert 'Charitable' between Waihinga and Trust on the title page; P Crimp
4. Action 140: Waihinga Deed of Trust - Replace 'appropriate' from clause 3.1.2 with 'delegated by Council'; P Crimp
5. Action 141: Waihinga Deed of Trust - Remove clause 9.2; P Crimp
6. Action 142: Waihinga Deed of Trust - Modify clause 12 to read 'The Trustees may from time to time and by resolution carried by a majority of three-quarters

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of their number at that time and ratification by Council, modify or amend any term of this deed, but no modification may at any time be made that would:’; P Crimp

## **D Operational Reports**

### **D1. Planning and Environment Group Report**

The Group Manager Planning and Environment discussed building consents, staffing levels and vacancies, urgent versus regular LIM processing requests, electronic conversion of paper building files and stock reporting and recording incidents with councillors. The total incidents recorded for Greytown within the Dog Control Act - Incidents Reported Table should read ‘10’.

Councillor Olds left the meeting at 9:57am.

Councillor Olds returned to the meeting at 9:59am.

*COUNCIL RESOLVED (DC2015/36) to receive the information.*

*(Moved Cr Craig/Seconded Cr Napier)*

Carried

### **D2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed planned road network changes, the Wairarapa civil defence vacancy, the Greytown wastewater treatment pond, irrigation of Martinborough Square and other public spaces, the summer reading programme and transfer station attendance with councillors.

*COUNCIL RESOLVED (DC2015/37):*

1. To receive the Infrastructure and Services Group Report.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

2. Action 143: Include an article in the rates newsletter about road network changes; M Allingham

3. Action 144: Prepare a discussion paper for Infrastructure and Planning Working Group to consider irrigation of Martinborough Square as well as other Council owned spaces in Greytown and Featherston during the summer water restriction period; M Allingham

### **D3. Chief Executive Officer Report**

The Chief Executive reported that Long Term Plan preparation was progressing well and that the rates arrears amount had risen due to a large number of ratepayers missing the last instalment. Paragraph 3.3 of the report should cross reference back to paragraph 3.2 of the Infrastructure and Services Report.

*COUNCIL RESOLVED (DC2015/38):*

1. To receive the Chief Executive Officer Report.

2. To receive the financial statements for the period ended 31 January 2015.

*(Moved Cr Robertson/Seconded Cr Olds)*

Carried

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## **E Representation Reports**

### **E1. Mayor's Report**

Mayor Staples had met with the NZ Police Wairarapa area commander to discuss general policing matters including how changes to alcohol legislation impacts policing of events.

Mayor Staples gave an update from the Regional Transport Committee and the Regional Land Transport Plan 2015 saying that the majority of the spend was planned for outside of the Wairarapa region.

Mayor Staples encouraged Council to continue to financially support the youth awards and the apprentice graduations.

*COUNCIL RESOLVED (DC2015/39) to receive the Mayor's Report.*

*(Moved Mayor Staples/Seconded Cr Craig)*

Carried

### **E2. Reports from Councillors**

#### **Cr Craig**

##### **Wairarapa Road Safety Council, Wellington Region Waste Forum**

Cr Craig tabled a report for Wairarapa Road Safety and spoke about the RYDA workshop safety programme for youth and the need for funding.

#### **Cr Montgomerie**

##### **Cobblestones Museum**

Cr Montgomerie reported that Cobblestones Museum had a successful summer visitor season and building upgrade planning had commenced.

#### **Cr Napier**

##### **Southern Wairarapa Safer Community Council**

A written report was included in Council papers.

#### **Cr Robertson**

##### **South Wairarapa Arts Council**

Cr Robertson reported that the Creative Communities Scheme Committee was meeting on the 13 March 2015 to review grant applications.

#### **Cr Stevens**

##### **Wairarapa Rural Fire Board**

Cr Stevens tabled a report and reiterated the importance of rural area fire ban communications. The 5-year strategic plan was in the process of being reviewed.

#### **Cr Olds**

##### **Featherston Fell Heritage Museum**

Cr Olds reported that a meeting scheduled for the week commencing 2 March 2015 had been postponed.

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*COUNCIL RESOLVED (DC2015/40)* to receive councillor reports, including tabled reports.

*(Moved Cr Montgomerie/Seconded Cr Riddell)*

Carried

**E3. Council Groups and Working Parties**

**Community Safety and Resilience Working Party**

A written report was included in Council papers.

**Wairarapa Liquor Working Group**

Cr Napier reported that a Local Alcohol Policy (LAP) was being finalised for presentation to Council.

**Psychoactive Substances Working Group**

Cr Napier reported that at the recent zone 4 meeting, a presenter had recommended that councils adopt a local approved products policy (LAPP) psychoactive products as new regulations would be operative from 1 June 2015 and adopted policies after this date could not be retrospective. It was noted that Council's LAPP policy was operative.

**Martinborough Community Centre Steering Group**

Cr Stevens tabled a report and said that the public meeting on the 12 February 2015 was well received by the community. Grant applications had been submitted to the NZ Lotteries Commission and Eastern and Central Community Trust.

*COUNCIL RESOLVED (DC2015/41)* to receive Council groups and working parties reports.

*(Moved Cr Robertson/Seconded Cr Napier)*

Carried

**E4. GWRC Advisory Committees**

**Lower Valley Development Scheme Advisory Committee**

Cr Jephson reported that the Committee would be meeting in March.

**Wairarapa Moana Wetlands Co-ordinating Committee**

Cr Olds undertook to provide a report to Council on concerns raised by the Committee about Ramsar.

**Whaitua Committee**

Cr Olds reported that the Committee had been to Bideford to view silt clogged waterways and that a workshop was scheduled for 16 March 2015.

*COUNCIL RESOLVED (DC2015/42)* to receive reports from GWRC advisory committees.

*(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

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**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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