



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

12 December 2018

- Present:** Mayor Viv Napier (Chair), Councillors Lee Carter (until 1:05pm), Pam Colenso, Margaret Craig, Pip Maynard, Brian Jephson, Colin Olds, Colin Wright and Ross Vickery.
- In Attendance:** For part only Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment) and Russell Hooper (Planning Manager), Hans van Kregten (Kaha Consulting), Honor Clark (consultant) and Mike Hewison (Hewison Engineering Limited) and for all of meeting Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the WBS Room, Greytown Town Centre, Main Street, Greytown and was conducted in public between 9:00am and 2:01pm and public excluded between 2:01pm and 2:30pm.
- Forum and Other Presenters:** Max Stevens (Wahinga Centre Charitable Trust), Daphne Geisler and John Errington, Bob Francis (Healthy Homes), John Broern, Raihānia Tipoki and Narida Hooper (Māori Standing Committee), Leigh Hay (Greytown Community Board Chair) and Robyn Ramsden (Featherston Community Board Chair).

Open Section

A1. Karakia

Mr Tipoki opened with a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2018/170) to accept apologies from Cr Ammunson.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged those involved in the opening of the Waihinga Centre, and the oversight of the project as well as the Waihinga Centre Charitable Trust for raising the needed funds to contribute to the building.

Mr Stevens thanked Mr Crimp for his support of the Waihinga Centre project, staff involved in the construction project and the opening, as well as library staff and the volunteers who helped them move.

Cr Olds acknowledged Grace Millane’s parents and family.

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Cr Wright acknowledged the Featherston Memorial Camp Sculpture Trust who had worked to achieve a nationally significant work for Featherston.

Mayor Napier acknowledged the 5th/7th Battalion, Royal NZ Infantry Regiment, and the success of the first Charter Parade.

A5. Public Participation

Ms Geisler with support from Mr Errington tabled information and outlined the background of a request to have her property of 4 Kansas Street, Martinborough, have permitted residential use in a commercial zone under the Wairarapa Combined District Plan. Ms Geisler requested Council consider all relevant material, both sides of the argument and order officers to request a change to the government valuation and to issue a certificate stating that residential use was a permitted activity.

Mr Francis spoke in support of the Wairarapa Healthy Homes application for financial support.

Mr Broern spoke in support of Ms Geisler as he had property in Featherston that reverted to commercial as it had not been rented as flats for a period. Media articles were damaging to town development and Mr Broern requested that Council sort out the matter.

A6. Actions from Public Participation

COUNCIL NOTED:

1. Action 855: Officers to provide a full information report on Daphne Geisler's request for her property at 4 Kansas Street, Martinborough to have permitted residential use, to the 20 February 2019 Council meeting; P Crimp

A7. Community Board/Māori Standing Committee Participation

Māori Standing Committee

Mr Tipoki and Ms Hooper requested that Council support and fund a policy researcher to review the Māori Standing Committee Terms of Reference, Māori Policy, and to provide advice on Māori specific clauses for inclusion in Council's Standing Orders. Council requested that the Committee scope and present a report to the next Council meeting for decision.

Greytown Community Board

Mrs Hay shared highlights and successes of Community Board initiatives over the last year and planned projects for 2019. Mrs Hay acknowledged Ann Rainford in her role in starting and supporting Kuranui College digital seniors.

Featherston Community Board

Mrs Ramsden spoke about the recent extreme weather event and subsequent damage to Featherston and acknowledged Clare Bleakley for organising the Featherston Christmas Parade. Mrs Ramsden outlined the process and progress for moving forward a decision on the Featherston vacant lot.

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A8. Extraordinary Business

There was no extraordinary business.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/171) that the minutes of the Council meeting held on 24 October 2018 are a true and correct record.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

A10. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/172) that the minutes of the extraordinary Council (Representation Review Hearing) held on 24 October 2018 are a true and correct record.

(Moved Cr Wright/Seconded Cr Colenso)

Carried

A11. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/173) that the minutes of the extraordinary Council meeting held on 21 November 2018 are a true and correct record.

(Moved Cr Craig/Seconded Cr Vickery)

Carried

A12. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Minutes of Council Community Boards and Committees

COUNCIL RESOLVED (DC2018/174)

1. To receive the information.
2. To receive the minutes of the Featherston Community Board meeting 20 November 2018.
3. To receive the minutes of the Greytown Community Board meeting 21 November 2018.
4. To receive the minutes of the Māori Standing Committee meeting 3 December 2018.
5. To receive the minutes of the Audit and Risk Working Party 14 November 2018.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

C Decision Reports from Chief Executive and Staff

C1. Application for Grant Funding

COUNCIL RESOLVED (DC2018/175)

1. To receive the Application for Grant Funding Report.
2. To grant Healthy Homes \$5,000 for the Warmer Kiwi Homes programme.

(Moved Cr Craig/Seconded Cr Olds)

Carried

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C2. District Plan Change Notification – Update of Notable Trees Register

Council officers with support from Mr van Kregten discussed the stem analysis change, landowner consent, capturing additional trees not assessed, and the requirement to review the District Plan by 2021 with members.

COUNCIL RESOLVED (DC2018/176)

1. To receive the Proposed District Plan Change – Notable Tree Register Officers Report and Appendices 1-6 (as the following supporting documents)
 - a. Proposed changes to Volume 1 and 2 of the Wairarapa Combined District Plan (WCDP):
 - i. “Proposed South Wairarapa District Table” dated 4 Dec 2018 to be inserted into Appendix 1.4 Notable Tree’s WCDP Volume 1 (pages 28-13 – 28-17) Appendix 1).
 - ii. “Proposed Notable Trees Register data” as appears in draft form in Planning Maps dated 4 Dec 2018 (Appendix 2)
 - b. Background information:
 - i. “Summary of Notable Trees Evaluations” by Paper Street Tree Company dated 3 July 2018 (Appendix 3)
 - ii. “STEM Explanatory Notes” by Paper Street Tree Company dated 3 July 2018 (Appendix 4)
 - c. RMA Plan Change Statutory documents:
 - i. “Proposed RMA 1991 Schedule 1 Plan Change Proposal: District Plan Notable Tree Register” dated 4 Dec 2018 (Appendix 5)
 - ii. “RMA 1991 Section 32 Evaluation report by Kaha Consulting Ltd dated 2 Dec 2018 (Appendix 6)

(Moved Mayor Napier/Seconded Cr Olds)

Carried

2. That subject to possible minor corrections to publicly notify the proposed plan change and associated documents as described in recommendation 1 above, in accord with the Schedule 1 of the Resource Management Act 1991 (Appendix 5).
3. To authorise the Group Manager, Planning and Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council.
(Moved Cr Jephson/Seconded Cr Craig)
4. Action 856: Ensure that the other Wairarapa councils are aware of South Wairarapa District Council’s intention to alter the notable trees register list in the WCDP and that there is comfort with the process the SWDC is undertaking; R O’Leary
5. Action 857: Seek advice from the consulting arborist on the Notable Tree Project on further assessments and possible inclusion of additional trees in the current project; R O’Leary
6. Action 858: Provide the projected Notable Trees Project budget to Cr Carter; R O’Leary

Carried

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C3. Further Report on Martinborough South Growth Area and Feasibility of Rezoning in Martinborough

Council officers and consultants answered member questions on the relationship of the spatial plan project to the Martinborough South Growth Area Project including completion timeframes and the origins and need for the project.

This was the initial step in allowing a WCDP change to occur and further analysis and consultation would be undertaken.

COUNCIL RESOLVED (DC2018/177):

1. To receive the Martinborough South Growth Area and Feasibility of Rezoning in Martinborough Report.
(Moved Cr Vickery/Seconded Cr Maynard) Carried
2. To confirm option 5 to rezone all of the Martinborough South Growth Area, as proposed by consultants Kaha Consultancy Ltd, noting that this option provides a comprehensive planning approach likely to produce better urban environment outcomes, respond to residential capacity issues, and facilitate connectivity, integrated infrastructure provision and sustainable stormwater management.
(Moved Cr Jephson/Seconded Cr Colenso) Carried

C4. Dublin Street West and New York Street West

Residents and all necessary government agencies and emergency services would be advised of the proposed change, with it taking affect once signs were ready and everyone notified.

Cr Colenso acknowledged Martinborough Community Board's role in facilitating the change and the Planning Manager's role in seeing the project through.

COUNCIL RESOLVED (DC2018/178):

1. To receive the Dublin Street West and New York Street West Report.
(Moved Cr Colenso/Seconded Cr Vickery) Carried
2. To approve the name Vintners Lane to replace Dublin Street West.
(Moved Cr Colenso/Seconded Cr Olds) Carried

C5. Correction of the Spelling of Two Road Names in the South Wairarapa District

COUNCIL RESOLVED (DC2018/179):

1. To receive the correction of the spelling of two Road Names in the South Wairarapa District Report.
(Moved Cr Maynard/Seconded Cr Craig) Carried
2. To approve the correction of the names Pah Road (to Pā Road) and Hinakura Road (to Hinekura Road).
(Moved Cr Maynard/Seconded Cr Olds) Carried

C6. Dog Control Policy and Practices Report for 2017/2018

COUNCIL RESOLVED (DC2018/180):

1. To receive the Dog Control Policy and Practices Report for 2017/2018.
(Moved Cr Jephson/Seconded Cr Wright) Carried

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2. That pursuant to Section 10A of the Dog Control Act 1996, the report on Dog Control Policy and Practices for 2017/18 be adopted.
3. That officers be authorised to publicly notify the report and forward it to the Secretary of Local Government.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

C7. Shift Foundation – Wairarapa Proposal

Ms Mitchell discussed youth selection, future funding options and programme cost with members.

COUNCIL RESOLVED (DC2018/181):

1. To receive the Shift Foundation – Wairarapa Proposal.
(Moved Cr Carter/Seconded Cr Colenso) Carried
2. To endorse the Shift Foundation Pilot Programme in the Wairarapa for January to June 2019.
3. To agree to consider on-going funding for this programme delivery and an associated coordinator during the Annual Plan process.
(Moved Cr Vickery/Seconded Cr Colenso) Carried

C8. Wairarapa Economic Development Strategy and Action Plan

Mr Crimp and Mayor Napier discussed the need for consistent reporting to councils, that the Strategy was a long term plan covering the next 10-30 years but could be reviewed as required, developing linkages to Council's Long Term Plan initiatives and access to the tourism infrastructure fund with councillors.

COUNCIL RESOLVED (DC2018/182):

1. To receive the Wairarapa Economic Development Strategy and Action Plan report.
(Moved Cr Craig/Seconded Cr Jephson) Carried
2. To endorse the Wairarapa Economic Development Strategy and Action Plan.
3. To agree to the Mayor representing Council on the Governance Structure.
4. To agree to the Mayor holding the Visitor and Tourism sector portfolio.
(Moved Cr Jephson/Seconded Cr Wright) Carried
5. Action 859: Provide councillors with information on what detail was removed from the final WEDS and Action Plan; P Crimp
6. Action 860: Integrate the WEDS wheel into the South Wairarapa spatial plan project; R O'Leary

C9. Māori Standing Committee Ratification of Nomination

Cr Maynard acknowledged the work of long standing member Horipo Rimene on the Māori Standing Committee.

COUNCIL RESOLVED (DC2018/183):

1. To receive the Māori Standing Committee Ratification of Nomination Report.
2. To ratify the Rangitāne O Wairarapa nomination to appoint Wayne Pitau to Council's Māori Standing Committee.

(Moved Cr Maynard/Seconded Cr Wright)

Carried

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3. Action 861: Write to Horipo Rimene, thanking him for his service as the Rangitāne representative on Council's Māori Standing Committee; Mayor Napier

C10. Wairarapa Library Service Fees and Charges

Mr Crimp discussed the merits and financial deficits of the proposal with councillors.

COUNCIL RESOLVED (DC2018/184):

1. To receive the Wairarapa Library Service (WLS) Fees and Charges Report.
(Moved Cr Craig/Seconded Cr Colenso) Carried
2. To agree that the proposal to reduce library fees and charges will be included as a consultation item in the Annual Plan 2019/20 Consultation Document.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
3. Action 862: Advise the South Wairarapa library staff of the WLS fees and charges proposal (a meeting was suggested); M Allingham

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed alcohol licensing and consents reporting with members.

COUNCIL RESOLVED (DC2018/185) to receive the Planning and Environment Group Report.

(Moved Cr Craig/Seconded Cr Jephson) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed staffing, the interim wastewater project, KPI water reporting, the future roading contract, frequency of stormwater drainage clearing and the wider stormwater system, and rural road issues and repair plans with members.

Mr Crimp had given an undertaking for Council to review stormwater hotspots. A review of stormwater infrastructure could be identified in the 19/20 Annual Plan in preparation for complete consideration in the 21/31 Long Term Plan.

COUNCIL RESOLVED (DC2018/186):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Colenso /Seconded Cr Vickery) Carried
2. Action 863: Organise a tour of Greytown infrastructure for councillors; M Allingham

The meeting adjourned at 12:40pm.

The meeting reconvened at 1:05pm.

Cr Carter left the meeting at 1:05pm.

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D3. Chief Executive Officer Report

Mr Crimp discussed the Productivity Commissions Report on Financing and Funding of local government, LGOIMA requests, and the future roading contract with members.

COUNCIL RESOLVED (DC2018/187):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements report for the period ended 31 October 2018.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

COUNCIL RESOLVED (DC2018/188):

1. To agree to participate in the submission process for the SOLGM and Local Government NZ submissions to the Productivity Commission Report on Financing and Funding of local government.
2. That should Council want to add or give its views, then authority is delegated to the Chief Executive to put forward a submission and to keep councillors informed of developments throughout the process.

(Moved Mayor Napier/Seconded Cr Jephson)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2018/189) to receive the District Council Action Items Report.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

D5. Martinborough Town Hall Strengthening and Refurbishment/Waihinga Centre

COUNCIL RESOLVED (DC2018/190):

1. To receive the Chief Executive Officer Report on the Waihinga Centre.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

2. To note the forecast financial surplus against budget.
3. To note the robustness of the project management and governance.
4. To acknowledge donors.
5. To acknowledge construction committee members.
6. To acknowledge those who gave their time.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

7. To recommend to the Chief Executive to delegate to officers to setup a marketing campaign for use of the Waihinga Centre as well as ongoing use of all Council assets.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

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E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed the Aratoi correspondence with councillors, an appointment succession plan and insurance of property as raised at the Rural and Provincial meeting with councillors.

Cr Olds acknowledged Mayor Napier's recent support of Featherston events and ceremonies.

COUNCIL RESOLVED (DC2018/191):

1. To receive the report from Her Worship the Mayor
(Moved Mayor Napier/Seconded Cr Olds) Carried
2. To appoint Cr Pam Colenso as a member of the Wellington Region Waste Management and Minimisation Plan Joint Committee and Wellington Region Waste Forum, to replace Cr Margaret Craig.
3. To appoint Cr Colin Olds as the SWDC representative to the Wairarapa Road Safety Council, to replace Cr Margaret Craig.
4. To request Council officers to present a paper to the February 2019 Council meeting outlining the benefits or otherwise of a MOU with Aratoi.
(Moved Mayor Napier/Seconded Cr Vickery) Carried

F Members' Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party

Cr Craig had submitted Wellington Region Waste Forum and Wellington Region Waste Management and Minimisation Plan Joint Committee reports in meeting papers.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso had been unable to attend a recent Community Safety and Resilience Working Party meeting, Cr Maynard chaired in her absence.

Cr Olds

Wairarapa Water Race Users Group, Wairarapa Trails Advisory Group

A regional cycling website had been launched and a Cycling Coordinator had been appointed to help with cycling cohesion in the Wairarapa.

Cr Wright

Cobblestones Museum, Community Housing Working Group

Cr Wright noted that Cobblestones considered themselves the Wairarapa regional museum for heritage, struggled to make ends meet and relied on volunteers. The

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Board hoped that the Wairarapa Economic Development Strategy could deliver some relief.

Cr Wright reported that the Community Housing Working Group had met a couple of times, were reviewing policy and considering management options.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee

Cr Jephson reported that a Regional Climate Change and Natural Hazards Working Group held a meeting on the 10 December 2018.

Cr Vickery left the meeting at 1:50pm.

Cr Wright

Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee

Cr Wright reported that the last meeting of the Wairarapa Committee discussed Wairarapa trains and the Waiohine River. Cr Wright invited Council to put forward subjects for inclusion on the agenda.

Cr Vickery returned to the meeting at 1:55pm.

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

Cr Olds had not attended the recent Lower Valley Development Scheme Advisory Committee meeting but acknowledged the loss of Mark Lovett and his contribution to the group.

Cr Olds had attended a joint Wairarapa Moana governance and management meeting which consisted of a tour down Western Lake Road to view the future wetlands site.

Cr Olds left the meeting at 1:59pm.

G Reports from Appointments and Economic, Cultural and Community Development

G1. Appointments

Mayor Napier had attended a Pukaha 2 Palliser launch on the 9 December 18.

Council's representative, Clive Paton, had attended and had explained the project to attendees.

Cr Olds returned to the meeting at 2:01pm.

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COUNCIL RESOLVED (DC2018/192) to receive reports from councillors and appointments.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

H Consideration of Public Excluded Business

H1. Chief Executive Annual Performance Review

COUNCIL RESOLVED (DC2018/193) that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
CE Performance Review Report	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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