



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

12 December 2012

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson and Keith Sexton.
- In Attendance:** Paul Crimp (Group Manager Corporate Support), Mark Allingham (Group Manager Infrastructure and Services), Glenn Bunny (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 12:20pm.
- Public Participation:** Bob Gaulton and Peter George (Motor Caravan Association).
- Presentation:** Steve Blakemore (Destination Wairarapa).
- Media** Tessa Johnstone, Wairarapa Times Age.

Procedural Item

Mayor Staples advised that a representative from Destination Wairarapa would be presenting to Council following public participation.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (DC2012/213) to receive apologies from Cr Stevens and Dr Jack Dowds.

(Moved Cr Craig/Seconded Cr Davies)

Carried

A2. Conflicts of Interest

Cr Davies declared a conflict of interest with agenda item C7 'Sewer Charge Options' and his private business interests.

A3. Public Participation

Bob Gaulton & Peter George, representing the Motor Caravan Association, tabled comments on the Upgrade of Council's Caravan Dump Stations Report and requested that dump stations in Martinborough and Greytown be upgraded to a reasonable standard. The Association requested access be provided from Arbor

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Reserve through to West Street so the dump station could cater to larger vehicles and that the Council section on West Street be made available for sale or lease to the Association for setup as an overnight park for members.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/214) that the minutes of the Council meeting held on 31 October 2012 be received and confirmed as true and correct.

(Moved Cr Sexton/Seconded Cr Riddell)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2012/215) that the minutes of the extraordinary Council meeting held on 23 November 2012 be received and confirmed as true and correct.

(Moved Cr Napier/Seconded Cr Gray)

Carried

A6. District Council Action Items

COUNCIL RESOLVED (DC2012/216) to receive the Council action items.

(Moved Cr Robertson/Seconded Cr Craig)

Carried

A7. 2012/22 LTP Action Items

COUNCIL RESOLVED (DC2012/217) to receive the 2012/22 LTP action items.

(Moved Cr Robertson/Seconded Cr Craig)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2012/218) to receive the minutes of the Policy and Finance Committee 31 October 2012.

(Moved Cr Jephson/Seconded Cr Robertson)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2012/219) to receive the minutes of the Martinborough Community Board 19 November 2012.

(Moved Cr Craig/Seconded Cr Gray)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2012/220) to receive the minutes of the Featherston Community Board 20 November 2012.

(Moved Cr Craig/Seconded Cr Gray)

Carried

B4. Greytown Community Board

The Group Manager Planning and Environment advised that the Wellington Region Emergency Management Office (WREMO) would pay for the transfer of the Greytown emergency management radio to the Greytown Town Centre and the

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installation of a dedicated phone. WREMO would also fund essential small items (e.g. torches, radios, whiteboards) but larger items would need to be funded from elsewhere. It was agreed that until the radio had been moved to the Greytown Town Centre the CDEM centre for Greytown would remain at the South Wairarapa Working Men's Club.

COUNCIL RESOLVED (DC2012/221) to receive the minutes of the Greytown Community Board 21 November 2012.

(Moved Cr Craig/Seconded Cr Gray)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2012/222) to receive the minutes of the Maori Standing Committee 26 November 2012.

(Moved Cr Jephson/Seconded Cr Sexton)

Carried

C Decision Papers and Common Seal

C1. Execution of Common Seal

Councillors considered the report and requested that memorandum of understandings and funding agreements be circulated to councillors prior to the execution of the common seal.

COUNCIL RESOLVED (DC2012/223):

1. To receive the information.
2. That Council resolves to ratify the affixation of the Common Seal to the following:
 - a. A Deed of Memorandum of Understanding between Wairarapa Rural Fire District Committee and Masterton District Council, Carterton District Council and south Wairarapa District Councils dated 26 September 2012.
 - b. A funding Agreement between Wairarapa Rural Fire District Committee and Masterton District Council, Carterton District Council and South Wairarapa District Councils dated 26 September 2012.

(Moved Cr Davies/Seconded Cr Craig)

Carried

3. Action 721: Circulate copies of the MOU and the funding agreement between the Wairarapa councils and the Wairarapa Rural Fire District Committee to councillors; Dr Dowds

C2. Request for Rural Water Connection

COUNCIL RESOLVED (DC2012/224):

1. To receive the information.
2. To approve the request for a water connection to 31 Todd's Road, Martinborough noting this is at variance to current water supply policy, but that it is granted under special circumstances as the resource consent includes access to water supply.

(Moved Cr Gray/Seconded Cr Riddell)

Carried

3. Action 722: Ensure that financial contributions for sewer/water relating to the subdivision at 31 Todd's Road have been fully paid; M Allingham

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C3. Euthanizing Dogs Report

COUNCIL RESOLVED (DC2012/225):

1. To receive the information.
2. To adopt the proposed procedure for euthanizing dogs.

(Moved Cr Riddell/Seconded Cr Sexton)

Carried

C4. A Strategic Framework 2012-2017 Public Libraries of NZ

COUNCIL RESOLVED (DC2012/226) to receive the information.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

C5. Draft Coastal Reserves Management and Development Plans Notification Approval Report

Councillors considered the report and the Group Manager Planning and Environment advised that a planting plan and cost schedule was currently being developed.

COUNCIL RESOLVED (DC2012/227):

1. To receive the information.
2. To approve the Draft Coast Reserves management and Development Plans for public consultation.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

3. Action 723: Provide Ngawi Firestation with A1 copies of the Coast Reserves Development plan; G Bunny

C6. Upgrade of Council's Caravan Dump Stations Report

Councillors considered the report as well as the information presented from the Motor Caravan Association. Councillors agreed that wider public consultation on the Associations' proposal would be appropriate as the area behind Arbor Reserve and onto West Street had been offered to the community for use as a skate park.

COUNCIL RESOLVED (DC2012/228):

1. To receive the information.
2. To accept the offer of assistance in the upgrading of the Martinborough dump station with Council accepting construction costs.
3. To limit the use of the Greytown dump station to vehicles of a suitable length due to the turning area and provide an added water supply for potable water.
4. To ensure accurate facilities advice is published to the NZMCA.
5. To consider the longer term implications of the provision of both an upgraded dump station facility in Greytown and a Park over Property site through the 13/14 Annual Plan process.

(Moved Cr Napier/Seconded Cr Gray)

Carried

C7. Sewerage Charge Options

COUNCIL RESOLVED (DC2012/229):

1. To receive the information.

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2. That additional analysis should be undertaken for annual plan consultation by breaking out schools, public facilities and hall charges.

(Moved Cr Gray/Seconded Cr Craig)

Carried

C8. Rates Remission Application

Council noted that the rates remission amount was very small and that the land in question was unable to be used for commercial purposes.

COUNCIL RESOLVED (DC2012/230):

1. To receive the information.
2. To approve pursuant to the Local Government (Rating) Act 2002 and council's policy for the remission of rates, a 100% remission of rates for the land covenanted to the Queen Elizabeth the Second national Trust, owned by Roger Thomas Barton and described as part of part lot 1 DP 5395, being part of Part Section 1 Blocks VI and IX of Waiohine SD, shown as areas A, B, C & D on the aerial photo diagrams attached. The total land area is 242.8ha.

(Moved Cr Napier/Seconded Cr Gray)

Carried

C9. Local Government Act 2002

COUNCIL RESOLVED (DC2012/231) to receive the tabled report.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

D Operational Reports

D1. Chief Executive Officer's Report

Council considered the report and the Chief Executive Officer welcomed new Council staff.

COUNCIL RESOLVED (DC2012/232) to receive the Chief Executive Officer's Report.

(Moved Cr Jephson/Seconded Cr Sexton)

Carried

D2. Planning and Environment Group Report

Council considered the report and the Group Manager Planning and Environment answered queries relating to workload following the introduction of the Licenced Building Practitioners scheme, implementation of a structure to support the introduction of the Alcohol Reform Act and outlined the coverage in place over the Christmas period for dog control.

COUNCIL RESOLVED (DC2012/233):

1. To receive the Planning and Environment Group Report.
(Moved Cr Riddell/Seconded Cr Jephson)
2. To write to the Department of Building and Housing (copy LGNZ and the Master Builders Association) outlining ongoing concerns following the implementation of the Licensed Building Practitioners scheme.

(Moved Cr Napier/Seconded Cr Gray)

Carried

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1. Action 724: Provide a report to Council regarding naming of roads within the Governors Green subdivision in Greytown; G Bunny
2. Action 725: Review the possibility of making Cotter Street a one way street – provide a report to Council; M Allingham

D3. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered questions relating to e-waste disposal and water restriction notification.

COUNCIL RESOLVED (DC2012/234):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Robertson/Seconded Cr Davis*) Carried
2. Action 726: Include rainfall amounts in the water usage graph; M Allingham

D4. Corporate Support Group Report

Cr Riddell undertook to ensure that Martinborough Community Board had prioritized improvement and maintenance works for funding by Pain Farm. The Group Manager Corporate support undertook to circulate a rate arrears report.

COUNCIL RESOLVED (DC2012/235):

1. To receive the Corporate Support Group Report.
2. To received the financial statements for the four months ended 31 October 2012.
3. To receive the tabled financial statements for the four months ended 30 November 2012.
4. To approve Pain Farm funding as per Martinborough Community Board resolution MCB2012/61 and relating to purchase of pool covers.
5. To approve Pain Farm funding as per Martinborough Community Board resolution MCB2012/63 and relating to provision of fencing in Considine Park.
(*Moved Cr Gray/Seconded Cr Napier*) Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples tabled her report and provided an update on the public meetings to discuss local governance options.

COUNCIL RESOLVED (DC2012/236) to receive the Mayor's tabled report.

(*Moved Mayor Staples/Seconded Cr Napier*) Carried

E2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig provided a report on the Wairarapa Road Safety Council and the Wellington Regional Waste Forum.

Cr Craig advised her resignation from Cobblestones Trust.

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Cr Davies

Southern Wairarapa Safer Community Council

Cr Davies reported that Wairarapa Road Safety Council had been providing flyers to businesses for redistribution to motor cyclists.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Napier

Sport NZ Rural Travel Fund

Cr Napier tabled and provided a report from the Rural and Provincial Sector meeting, and the CDEM and Mayoral Forum.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported on a Wairarapa Library Service meeting.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson had nothing to report.

COUNCIL RESOLVED (DC2012/237):

1. To receive councillors' reports.
(Moved Cr Jephson/Seconded Cr Craig) Carried
2. Action 727: Determine whether 'share the road' signs had been erected; M Allingham
3. Action 728: Advise NZTA that their sign at the south end of Featherston had been reported as out of order; M Allingham

E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups

Upcoming meetings were planned for several groups.

COUNCIL RESOLVED (DC2012/238) to receive reports from focus group meetings.

(Moved Cr Jephson/Seconded Cr Craig) Carried

E4. Martinborough Town Hall Working Group

COUNCIL RESOLVED (DC2012/239) to receive the minutes of the Martinborough Town Hall Working Group from 7 November 2012

(Moved Cr Davies/Seconded Cr Riddell) Carried

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E5. Council Appointments

Destination Wairarapa

Steve Blakemore, representing Destination Wairarapa, presented the Destination Wairarapa Annual Report. Mayor Staples expressed appreciation for the work undertaken by Destination Wairarapa.

COUNCIL RESOLVED (DC2012/240) to receive the reports from Council appointments.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

E6. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that a postal update from GWRC would be provided to Greytown residents.

Awhea Opouawe Scheme Committee

Cr Jephson had nothing to report.

Lower Valley Development Scheme Advisory Committee

Cr Sexton reported that a meeting of the Committee was scheduled for the 13 December 2012.

COUNCIL RESOLVED (DC2012/241) to receive the reports from Advisory Committees.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

F Public Excluded

COUNCIL RESOLVED (DC2012/242) to exclude the public from the following part of the meeting.

(Moved Cr Craig/Seconded Cr Sexton)

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Minutes for Confirmation: DC PE Minutes 31 October 2012 <i>Rating Sale, Regional E-Waste Collection</i>	Good reason to withhold exists under section 7(a)(i)(j)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons. i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or j) prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(a)(i),(j)

COUNCIL RESOLVED (DC2012/245) to conclude the public excluded business and to move back into the public section of the meeting.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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