



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES – 12 May 2010

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Viv Napier, Dianne Phelps, Julie Riddell, Solitaire Robertson, Keith Sexton
- In attendance:** Dr Jack Dowds – Chief Executive, Rachel Hornsby Group Manager Planning and Environment (for part only), Mark Allingham – Group Manager Infrastructure and Services (for part only) and Suzanne Clark –Secretary
- Media and Public:** Dallas Powell (Wairarapa Development Trust), Ian Cresswell and Winifred Bull (Martinborough Town Hall Committee), Stu Clark (NZET) and Don Farmer (Wairarapa Times Age), Peter Wilson & Mike Laven (Destination Wairarapa)
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, Martinborough and was conducted in public between 9.30am and 2:15pm

## A Preliminary Matters

### A1. Apologies:

*RESOLVED* the apology for absence received from Councillor Max Stevens be accepted. (Napier/Gray)

### A2. Public Participation:

*Dallas Powell* from Wairarapa Workforce Development Trust presented on Education for Enterprise at 9:30am.

*Ian Cresswell* and *Winifred Bull* from the Martinborough Town Hall Committee tabled a report on the Martinborough Town Hall upgrade and presented concept designs for Council consideration at 9:45am.

*Stu Clark* from NZET, tabled a report and diagrams on Wastewater management and spoke to this report at 1:15pm. The report outlined the current wastewater treatment situation as well as short term and long term proposals. The long term proposal would meet Councils vision of having nil discharge into South Wairarapa waterways.

Council requested a regular update on Wastewater management and asked that a submission to the draft 2010/11 Annual Plan be tendered if additional budget is required for the 2010/11 financial year.

**A3. Minutes for Confirmation:**

The minutes of the Council meeting held on 31 March 2010 were confirmed as true and correct subject to the correction of 'Cobblestone Trust' to '*Cobblestones Trust*' in section E2. (*Sexton/Robertson*)

**A4. District Council Action List from 31 March 2010:**

Council noted that the following action '*COUNCIL RESOLVED DC2010/13* that they would like to formally acknowledge the contribution to the South Wairarapa District Council by Mr Ravi Mangar' should have been assigned to the Mayor not the CEO. The Mayor actioned this on behalf of Council on Mr Mangers' last day with Council.

All actions have been undertaken. (*Davies/Riddell*)

**B Council Committee and Community Board Minutes**

Council reviewed the minutes and noted some corrections to the Community Board minutes.

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED* to receive the 31 March 2010 minutes of the Policy and Finance Committee. (*Staples/Napier*)

**B2. Martinborough Community Board**

*COUNCIL RESOLVED* to receive the minutes of Martinborough Community Board 26 April 2010. (*Phelps/Craig*)

**B3. Featherston Community Board**

*COUNCIL RESOLVED* to receive the minutes of Featherston Community Board 27 April 2010. (*Phelps/Craig*)

**B4. Greytown Community Board**

*COUNCIL RESOLVED* to receive the minutes of Greytown Community Board 28 April 2010. (*Phelps/Craig*)

**B5. Maori Standing Committee**

The Maori Standing Committee minutes dated 3 May 2010 were tabled.

*COUNCIL RESOLVED* to receive the minutes of the Maori Standing Committee 3 May. (*Davies/Robertson*)

**C Planning and Regulatory Reports**

**C1. Lease to Martinborough Village Camping for part of Centennial and Considine Park**

*COUNCIL RESOLVED (DC2010/19):*

1. To receive the report on the lease to Martinborough Village Camping for part of Centennial and Considine Park. (*Sexton/Phelps*)
2. To approve, subject to a shorter lease term and conditions, the granting of a lease extension to MVC in accordance with the Reserves Act 1977. (*Sexton/Craig*)

3. To agree to a new lease document being drafted to be signed by the Chief Executive Officer. *(Napier/Riddell)*
4. To amend item 2 above to read *'To approve, subject to a shorter lease term and conditions, the granting of an additional lease to MVC in accordance with the Reserves Act 1977'*. *(Robertson/Gray)*

## **C2. Infringement Notice Provisions for the Litter Act**

*COUNCIL RESOLVED (DC2010/20):*

1. To receive the Infringement Notice Provisions for the Litter Act Report.
2. To enable Litter Control Officers to issue infringement notices for infringement offences as defined in the Litter Act 1979. *(Napier/Gray)*

## **C3. Resource Management Act Amendment – Discount Policy**

Council reviewed the Resource Management Act Amendment – Discount Policy report and the Group Manager Planning and Environment expanded verbally on the report and answered Councillors' questions.

*COUNCIL RESOLVED (DC2010/21):*

1. To receive the report on the Resource Management Act Amendment – Discount Policy.
2. To note the trial change to the process for referring applications to the Maori Standing Committee. *(Davies/Craig)*

## **C4. Resource Management/Planning Report**

Council reviewed the Resource Management/Planning reports and the Group Manager Planning and Environment answered Councillors' questions.

The Group Manager Planning and Environment undertook to provide further information to Cr Gray on Woodside Trust.

*COUNCIL RESOLVED (DC2010/22):*

1. To receive the Applications sub-committee reports dated 24 and 31 March 2010; 7, 14 and 22 April 2010. *(Riddell/Robertson)*
2. To receive a report on planning activities for 23 March to 29 April 2010. *(Riddell/Robertson)*

## **C5. Greytown Trail**

Council reviewed the Greytown Trail report and noted the need to ensure the public understand that Council reserves the right to keep the paper road available for future roading development.

*COUNCIL RESOLVED (DC2010/23):*

1. To receive the Greytown Trail report. *(Riddell/Sexton)*
2. That in principle the paper roads identified in the proposal can be used for the Greytown Trail subject to discussions with Council officers. *(Davies/Phelps)*
3. That officers may continue discussions and negotiations with the Greytown Trails Trust and the farmers adjoining the paper road to ensure appropriate access

from Cotter Street and appropriate development, use, and maintenance of the paper roads. *(Davies/Phelps)*

**C6. Community consultation for Greytown Skatepark Proposal**

Council considered a proposal that consultation on the Greytown Skatepark be undertaken.

*COUNCIL RESOLVED(DC2010/24):*

1. To receive the Greytown Skatepark Proposal; and
2. That officers may undertake public consultation on the proposed Greytown skatepark. *(Napier/Gray)*

**C7. Leasing options for the Old Library building, Greytown**

Cr Gray declared a conflict of interest, and abstained from discussion.

Council considered a report on leasing options for the Old Library building, Greytown. The Group Manager Planning and Environment answered Councillors' questions.

Councillors' acknowledged that through the submission process on the Stella Bull Park Reserve Management Plan there was support from the community for the Old Library Building to be used for community purposes. They also acknowledged that the building had been empty for more than two years and that there was considerable capital work required on the building before it could be used. While the Councillors noted that a community use would be in keeping with the other uses of the reserve they also noted that the Reserve Management Plan did not preclude the use of the building by a commercial operation. Weighing up the existing situation, the uncertainty of being able to find a community group tenant who could afford the upgrade and rent on the property, and the potential cost to ratepayers, the Council resolved that officers should pursue recommendations a) and b).

*COUNCIL RESOLVED (DC2010/25):*

1. To receive the Leasing options for the Old Library building, Greytown report. *(Craig/Sexton)*
2. That officers may:
  - a. Progress negotiations with Property Brokers to lease the Old Library Building to the clients they have identified, **AND**
  - b. Continue discussions with Greytown District Trust Lands to establish whether a suitable lease or co-lease arrangement can be entered into. *(Staples/Phelps)*

**C8. Featherston Liquor Control Bylaw 2010**

Council considered the Featherston Liquor Control Bylaw proposal.

Council noted that the term 'central business district' should be adopted throughout instead of 'pedestrian areas' or 'Featherston urban areas' to maintain consistency.

Council noted that leasing of pavements needs to be consistent and needs to be future proofed and that a process needed to be developed for businesses who wish to lease pavements.

*COUNCIL RESOLVED (DC2010/26):*

1. To adopt the Featherston Liquor Control Bylaw 2010 for consultation. *(Robertson/Napier)*

## **D Operational Reports**

### **D1. Chief Executive Officer – Finance and Corporate Services Reports**

Council considered the financial and corporate services reports and Dr. Dowds expanded verbally on the reports and answered Councillors' questions.

*COUNCIL RESOLVED* to receive the finance and corporate services reports for this period. *(Gray/Robertson)*

### **D2. Report from Works and Services**

Council considered the works and services report for April and the Group Manager Infrastructure and Services expanded verbally on the report and answered Councillors' questions.

The Group Manager Infrastructure and Services committed to having a broad initial costing for the works required to complete outstanding water meter work for the 23 June Council meeting. Dr Dowds undertook to advise Cr Napier what budget had been allowed for water meters in the draft 2010/11 Annual Plan.

*COUNCIL RESOLVED* to receive the Works and Services report. *(Riddell/Sexton)*

## **E Representation Reports**

### **E1. Mayor's Monthly report**

Council considered the Mayors monthly report and Mayor Staples expanded verbally on the report and answered Councillors' questions.

Council noted that the recommendations submitted by Council on the draft Wairarapa Corridor Plan were all acted on and that the decision on submission No. 16.4 (as per Appendix B of the meeting papers) was overturned.

Cr Napier provided a verbal update on the Zone 4 meeting attended as Mayor Staples had tendered an apology. Submissions on the draft Local Government Act 2002 amendment would close on 18 June and Mayor Staples would provide Councillors' with a copy of the draft amendment when it became available.

*COUNCIL RESOLVED* to receive the Mayor's monthly report. *(Staples/Napier)*

### **E2. Reports from Councillors**

#### **Cr Craig - Cobblestones Trust and Wairarapa Healthy Homes**

Cr Craig tabled a Cobblestones Trust and Wairarapa Healthy Homes report and expanded verbally on the report.

#### **Cr Gray – Greytown Town Centre and GWRC Water Strategy**

Council considered the Greytown Town Centre key matters report and Cr Gray expanded verbally on the report noting that venue charges required a submission to the draft 2010/11 Annual Plan and procedures for charging required reviewing.

Cr Gray provided a verbal update on the GWRC Water Strategy meeting and noted that someone from the South Wairarapa was required as a liaison to Infrastructure Services.

### **Cr Riddell – Wairarapa Road Safety Council**

Cr Riddell provided a verbal update from the Wairarapa Road Safety Council noting that the Road Safety Council had been approached about the wider use of the road safety car in the community. Cr Riddell was to discuss this matter further with the Martinborough Community Board.

Cr Riddell noted that the Wellington Regional Advisory Committee of UCOL had been disbanded.

### **Cr Robertson – South Wairarapa Community Arts Council**

Cr Roberston provided a verbal update advising that three applications for grants were to be reviewed by the Community Arts Council committee when they meet.

### **Cr Napier – Waiohine Floodplain Management Planning Advisory Committee**

Cr Napier provided a verbal update from the Waiohine Floodplain Management Planning Advisory Committee and answered Councillors' questions. Cr Napier advised that the Floodplain Management Advisory Committee and the Waiohine-Mangatarere River Scheme Advisory Committees have been combined to form the Waiohine Floodplain Management Planning Advisory Committee.

### **Cr Phelps – Awhea Opouawe Scheme Committee**

Cr Phelps provided a verbal update from the Awhea Opouawe Scheme Committee and answered Councillors' questions.

### **Cr Sexton – Lower Valley Development Scheme Advisory Committee**

Cr Sexton provided a verbal update from the Lower Valley Development Scheme Advisory Committee and answered Councillors' questions.

*COUNCIL RESOLVED* to receive the monthly reports from Councillors.  
(Robertson/Riddell)

## **E3. Council Appointments**

### **Destination Wairarapa**

Council considered the Destination Wairarapa report and Peter Wilson and Mike Laven expanded verbally on the reports and answered Councillors' questions. Destination Wairarapa intended to tender a submission to the draft 2010/11 Annual Plan for funding to promote the Rugby World Cup 2011.

### **Arbor House Trust Board**

A report from Arbor House Trust Board was tabled and Council considered the report.

*COUNCIL RESOLVED* to receive the reports from appointments. (Phelps/Riddell)

## **F Decision Papers**

**F1. Recommendation from Featherston Community Board to purchase Australian flags for ANZAC celebrations**

Council considered the recommendation from the Featherston Community Board to purchase Australian flags for ANZAC celebrations.

*COUNCIL RESOLVED (DC2010/27) to purchase Australian flags in order that they be flown at ANZAC celebrations subject to locations having two flagpoles available. (Riddell/Phelps)*

**F2 – F8 Decision Papers**

Refer to Section C of these minutes for Council discussion and resolutions relating to the planning and regulatory reports and proposals.

**G. Correspondence**

**G1. Inwards**

Trails Wairarapa Trust letter dated 17 April 2010

Trails Wairarapa Trust letter dated 26 April 2010

*COUNCIL RESOLVED (DC2010/28):*

1. To receive the above correspondence.
2. Action (DC2010/28): Write to Trails Wairarapa Trust seeking confirmation that they have written permission from all seven affected land owners for the Cape Palliser Coastal Walkway project; Dr Dowds. (Gray/Sexton)

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)