



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

16 July 2014

- Present:** Mayor Adrienne Staples (chair), Councillors Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and Murray Buchanan (Planning and Environment Group Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 2:00pm and 3:05pm.
- Media:** Vomle Springford (Wairarapa Times Age).

A Preliminary Matters

Mayor Staples advised of an additional recommendation to E1 Mayor's Report to address a leave of absence.

A1. Apologies

COUNCIL RESOLVED (DC2014/114) to receive apologies from Councillors Margaret Craig, Dean Davies and Viv Napier.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/115) that the minutes of the Council meeting held on 4 June 2014 be received and confirmed as a true and correct record subject to the following correction.

Under E2 Cr Stevens report, delete 'and gave an update from two meetings attended on illegal fishing activities on Wairarapa Moana'.

Under E5 insert the following 'Wairarapa Moana Wetlands Co-ordinating Committee

Cr Olds gave an update from two meetings attended on illegal fishing activities on Wairarapa Moana.'

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

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A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/116) that the minutes of the Council meeting held on 25 June 2014 be received and confirmed as a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A6. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/117):

1. That the public excluded minutes of 4 June 2014 be heard in public.
2. That the minutes of the public excluded Council meeting held on 4 June 2014 be received and confirmed as a true and correct record.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

A7. District Council Actions

COUNCIL RESOLVED (DC2014/118) to receive the District Council Action Items.

(Moved Cr Montgomerie/Seconded Cr Riddell)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2014/119) to receive the minutes of the Policy and Finance Committee 4 June 2014.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2014/120) to receive the minutes of the Martinborough Community Board 23 June 2014.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2014/121) to receive the minutes of the Featherston Community Board 24 June 2014.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2014/122) to receive the minutes of the Greytown Community Board 25 June 2014.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2014/123) to receive the minutes of the Maori Standing Committee 16 June 2014.

(Moved Cr Jephson/Seconded Cr Montgomerie)

Carried

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C Decision Papers and Common Seal

C1. Naming of New Road at Hillview Subdivision – Humphries Street, Greytown *COUNCIL RESOLVED (DC2014/124):*

1. To receive the information including the tabled omission from Council's Resource Management Officer and correspondence from Neil Montgomerie.
2. To defer making a decision on the naming of new roads at Hillview subdivision, Humphries Street, Greytown until a subsequent meeting and to refer the report and correspondence from Neil Montgomerie to the Greytown Community Board for their consideration.

(Moved Cr Riddell/Seconded Cr Stevens)

Carried

C2. Execution of Common Seal

COUNCIL RESOLVED (DC2014/125):

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
 - a. A loan facility agreement between South Wairarapa District Council and BNZ dated 10 March 2014 for the amount of \$1,000,000.
 - b. A contract agreement between South Wairarapa District Council and Jaytee Properties Limited to register a right of way easement shown as 'C', 'D' and 'J' on LT400809.

(Moved Mayor Staples/Seconded Cr Jephson)

Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment tabled the published One Stop Shop booklet and described the planned launch and distribution of information to targeted businesses and internal implementation plans.

COUNCIL RESOLVED (DC2014/126):

1. To receive the Planning and Environment Group Report.
(Moved Cr Montgomerie/Seconded Cr Robertson)
2. Action 410: Investigate commissioning a custom NCS report to include all resource consents applications at any one time; M Buchanon

Carried

D2. Infrastructure and Services Group Report

Councillors considered the report and Mr Crimp answered questions relating to expected approval of waste water consents, otta seal and next steps for the proposed water race bylaw. Maintenance on the Greytown pensioner flats, the Tree Location and Management Report and increased borrowing at Martinborough library were also discussed

COUNCIL RESOLVED (DC2014/127):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Stevens/Seconded Cr Riddell)
2. Action 411: Send out proposed next steps and timeline for the water race bylaw to be adopted to water race users; M Allingham

Carried

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D3. Chief Executive Officer Report

Mr Crimp reported that the Planning and Environment Group staffing requirements were to be reviewed and that the LGOIMA requests report would not disclose the names of persons seeking the information as disclosure was against the spirit of LGOIMA. Rates arrears and actions to be taken were discussed.

COUNCIL RESOLVED (DC2014/128):

1. To receive the Chief Executive Officer Report.
2. To receive the financial statements for the 11 months ended 31 May 2014.
3. To receive the tabled financial statements for the 12 months ended 30 June 2014.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples congratulated the Wairarapa finalists of the Gold Awards and the Wairarapa teams represented at the Regional Sports Awards.

COUNCIL RESOLVED (DC2014/129):

1. To receive the Mayor's Report.
2. To appoint Cr Viv Napier as Acting Mayor from the period of 22 August 2014 to 29 August 2014 to cover a leave of absence by Mayor Staples.

(Moved Mayor Staples/Seconded Cr Olds)

Carried

E2. Reports from Councillors

Cr Montgomerie

Cobblestones Museum

Cr Montgomerie had attended the Cobblestones Museum entrance building opening celebration on the 13 July 2014 and reported that fit-out would continue as funds became available.

Cr Riddell

Healthy Homes, Wairarapa Library Service (WLS)

A written report from Cr Riddell on WLS activities had been received.

Cr Olds

Featherston Fell Heritage Museum

Cr Olds updated councillors on plans to combine the two museum buildings.

COUNCIL RESOLVED (DC2014/130) to receive councillor reports.

(Moved Cr Jephson/Seconded Cr Montgomerie)

Carried

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E3. Council Groups and Working Parties

Wairarapa Alcohol Working Group, Psychoactive Substances Working Group

Cr Riddell reported that a Wairarapa Alcohol Working Group and Psychoactive Substances Working Group would be meeting on the 24 July 2014.

Emergency Services Working Party

Cr Riddell invited councillors to attend a meeting of the Emergency Services Working Party on 22 August 2014.

Graffiti Working Party

A written report from Cr Riddell on Graffiti Working Party activities had been received.

Martinborough Town Hall Working Group

Cr Stevens tabled a report from a recent meeting of the Martinborough Town Hall Steering Group.

COUNCIL RESOLVED (DC2014/131) to receive reports from Council working parties and committees.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

E4. Council Appointments

Nil reports received.

E5. GWRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Montgomerie noted that GWRC were still undertaking stopbank consultation.

Wairarapa Moana Wetlands Co-ordinating Committee

Cr Olds had attended a Wairarapa Moana workshop and illegal fishing activities had been discussed. Cr Olds undertook to forward councillors the meeting minutes.

Whaitua Committee

Cr Olds had attended one Whaitua Committee meeting and a workshop in Canterbury was planned for 28-29 August 2014.

COUNCIL RESOLVED (DC2014/132) to receive reports from GWRC Advisory Committees.

(Moved Cr Olds/Seconded Cr Robertson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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