



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 17 November 2010

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Viv Napier, Dianne Phelps, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary). For part only Paul Crimp (Group Manager Corporate Support), Rachel Hornsby (Group Manager Planning and Environment) and Ian Richards (Roading and Reserves Manager).
- Appointments** Steve Blakemore, Peter Wilson and John Bell (Destination Wairarapa) for part only.
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 11:30am.

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Swearing in of Councillor Max Stevens

Councillor Stevens made a public declaration and was sworn in by the Chief Executive Officer.

A3. Public Participation

There was no public participation.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC 2010/59) to receive two tabled documents relating to minute corrections and that the minutes of the Council meeting held on 27 October 2010 were received and confirmed as true and correct when modified by the tabled documents as described below and subject to the correction of 'Maor' to 'Mayor' in point 3 of resolution DC2010/57 and in the same resolution all instances of 'signoff' being corrected to 'sign off'.

Paragraph C5 of the tabled document is to be inserted after the last paragraph of C5 on page 3.

Paragraph D1 of the tabled document is to replace paragraph D1 on page 4.

(Moved Cr Gray/Seconded Cr Davies)

Carried

A5. District Council Action List from 15 September 2010

COUNCIL RESOLVED (DC2010/60) to receive the action items list.

(Moved Cr Stevens/Seconded Cr Sexton)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2010/61) to receive the minutes of the Policy and Finance Committee, 15 September 2010.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2010/62) to receive the minutes of the Martinborough Community Board, 1 November 2010.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2010/63) to receive the minutes of the Featherston Community Board 2 November 2010.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

B4. Risk & Audit Working Party

COUNCIL RESOLVED (DC2010/64) to receive the minutes of the Risk & Audit Working Party of 19 August 2010 and the tabled minutes of 21 September 2010.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

B5. SPARC Rural Travel Fund Assessment Committee

COUNCIL RESOLVED (DC2010/65) to receive the minutes of the SPARC Rural Travel Fund Assessment Committee of the 25 August 2010.

(Moved Cr Stevens/Seconded Cr Craig)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B6. Planning & Environment, Application Sub-Committee Minutes

COUNCIL RESOLVED (DC2010/66) to receive the minutes of the Planning & Environment Application Sub-Committee from 1 September 2010 – 1 November 2010.

(Moved Cr Craig/Seconded Cr Davies)

Carried

C Operational Reports

C1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds expanded on the report and answered Councillor's questions.

COUNCIL RESOLVED (DC2010/67) to receive the Chief Executive Officers' Report including the finance reports for this period.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

C2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager Planning and Environment expanded further and answered Councillors questions. The Group Manager undertook to follow-up on why fortnightly resource consent updates had not reached Councillors and will ensure future updates occur.

COUNCIL RESOLVED (DC2010/68):

1. To receive the Planning and Environment Group Report.

(Moved Cr Sexton/Seconded Cr Gray)

Carried

2. Action 309: Provide a fortnightly bullet point style memo to Councillors on key issues or information of interest; Dr Jack Dowds

C3. Corporate Support Group Report

Council considered the Corporate Support Group Report and the Group Manager Corporate Support requested Councillors complete a conflict of interest form.

COUNCIL RESOLVED (DC2010/69):

1. To receive the Corporate Support Group Report.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

2. Action 311: Arrange a 'meet the teams' event for Councillors to meet staff in early 2011; P Crimp

C4. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Roading and Reserves Manager expanded further on the report and answered Councillors questions.

Councillors noted that the Water Supply Policy may need to be amended when the LTCCP was next reviewed in order to make clearer, matters around urban and rural zoning, water restrictors, connections and supply. Affected residents had been notified, however Councillors thought there may still be confusion.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2010/70):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Riddell/Seconded Cr Stevens*) Carried
2. Action 313: Clarify Water Supply Policy for those residents who were rural and have been rezoned urban in the next rates newsletter; Dr J Dowds

C5. Exercise Tangaroa

Council considered the report on the Tangaroa exercise. Dr Dowds undertook to look into the issues identified and welcomed input from the Emergency Services Focus Group.

COUNCIL RESOLVED (DC2010/71) to receive the Exercise Tangaroa Report.

(*Moved Cr Sexton/Seconded Cr Gray*) Carried

D Representation Reports

D1. Mayor's Monthly Report

Councillors considered the Mayor's monthly report and Mayor Staples discussed items not on the report.

A proposal to assist with purchasing a Rocky Hills property for use as a regional park had been received by the Mayor. The Mayor had attended a meeting concerning this and supported the idea in principal, but Council could not justify expenditure of this nature as there were core infrastructure projects of higher priority requiring capital investment.

Cr Gray noted that Rena Owen was not able to take possession of a painting gifted to her at the Vincent Ward book launch event and requested that South Wairarapa District Council take temporary custody of the picture for display at the Greytown Town Centre.

Cr Napier had attended the Secondary School Sports Awards and noted the achievements of South Wairarapa youth. On behalf of Council, the Mayor had written a letter to Kuranui College recognising the achievements of their pupils in particular.

The Mayor had been advised that Danny Matthews who represents Papawai Marae on the Maori Standing Committee had cancer. A sympathy card had been sent to Mr Matthews on behalf of Councillors and Council Officers.

COUNCIL RESOLVED (DC2010/72) to receive the Mayor's monthly report.

(*Moved Mayor Staples/Seconded Cr Napier*) Carried

D2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig provided a verbal report on Cobblestones, including the 'Be My Guest' promotion and future plans to construct a purpose built entrance.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Craig reported that the Waste Management focus group was in discussion about the best way to use the waste minimisation levy money being returned to Councils.

Cr Craig had nothing to report from the Wairarapa Road Safety Council or the Regional Waste Forum.

Cr Davies

Southern Wairarapa Safer Community Council, Combined Plan Committee, Planning Hearings Committee

Cr Davies reported that he had attended a cultural festival hosted by St Teresa's School which was attended by 13 schools in the district.

Cr Davies informed Councillors of a complaint received whereby a Tranzmetro guard had not allowed a bicycle onboard an off peak train which contravenes advertised services. Other Councillors had also received reports of advertised facilities not being available (e.g. hoists). The Mayor undertook to raise this with Greater Wellington Regional Council.

Cr Davies reported that Southern Wairarapa Safer Community Council had not received advice on whether government funding would be available to pay for a truancy officer for the region.

Cr Gray

Greytown Oxidation Pond Advisory Group, GWRC Waiohine Floodplain Management Planning Advisory Committee

Cr Gray had nothing to report.

Cr Napier

SPARC Rural Travel Fund, GWRC Waiohine Floodplain Management Planning Advisory Committee

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell had nothing to report.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson reported on the recent grants provided by the Creative Communities Assessment Committee and that the committee was in the process of recruiting new members from Greytown and Martinborough.

Cr Robertson and Napier had represented Council at the Targa Rally.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Stevens

Wairarapa District Rural Fire Board

Cr Stevens reported that it was likely the Combined District Fire Service would be facing funding issues and they needed the support from all three of the Wairarapa Councils to successfully complete the amalgamation. Councillors and Dr Dowds believed a commitment had been made to this effect however the following motion was made in recognition of the importance of the initiative.

COUNCIL RESOLVED (DC2010/73) that a commitment be made to see the successful amalgamation of the three Wairarapa fire districts into a Combined District Fire Service.

(Moved Cr Stevens/Seconded Mayor Staples)

Carried

Cr Sexton

Wairarapa District Rural Fire Board

Cr Sexton had initiated the setup of a series of focus group meetings.

COUNCIL RESOLVED (DC2010/74) to receive the verbal reports from Councillors.

(Moved Cr Davies/Seconded Cr Craig)

Carried

D3. Council Appointments

Arbor House Trust Board

COUNCIL NOTED:

1. Action 318: To approach Rob Tuckett, the appointment to the Arbor House Trust Board, and canvas interest for reappointment to the Board and determine if he is able to continue in the position until an appointment is made; Dr Dowds

Destination Wairarapa

Steve Blakemore presented the Destination Wairarapa Annual Report including highlights of the year and future plans. Mr Wilson, Mr Blakemore and Mr Bell also spoke to the report and answered Councillors questions relating to i-SITES, visitor spending, membership and the developing relationship of Destination Wairarapa with the Department of Conservation.

Mr Wilson undertook to provide Cr Gray with individual membership details.

COUNCIL RESOLVED (DC2010/75) to receive the reports from Destination Wairarapa.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

D4. WRC Advisory Committees

Lower Valley Development Scheme Committee

Cr Sexton reported of a major slumping on the banks of the Ruamahanga River by Pukio Road caused by the last few floods. Reconstruction of the outer bank may need to occur which would involve purchasing private property and moving power poles.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

E Decision Papers

E1. Council Committees and Council Appointments

COUNCIL RESOLVED (DC2010/76)

1. To receive the information.
2. That Cr Craig be appointed to the Wairarapa Road Safety Council.
3. That corrections should be made to the 'Council Committees and Working Parties Structured for the new Triennium 2010-2013' report and that this report is then included on file for the 27 October 2010 meeting as the tabled document.

(Moved Cr Napier/Seconded Cr Robertson)

Carried

E2. Greytown Town Centre Management Plan

Councillors considered the Greytown Town Centre Management Plan and asked Dr Dowds to pass on their thanks to Greg Boyle for publishing the document. Councillors asked that the Plan be placed on the Council website.

COUNCIL RESOLVED (DC2010/77)

1. To receive the report.
2. That the Greytown Town Centre Management Plan dated November 2010 be adopted.
3. That a copy of the management plan be forwarded to the Greytown Community Board, the Greytown Trust Lands, the Greytown Community Heritage Trust, the Greytown Community Sport and Leisure Society and the South Wairarapa Bridge Club.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

E3. Helen Cook Reserve – Correction to Previous Report

Councillors considered the report and noted a new resolution was required to correct an error made on 15 September 2010 in order to progress naming of the reserve.

COUNCIL RESOLVED (DC2010/78)

1. To receive the information.
2. That the area marked G on the attached map be named Helen Cook Reserve.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

E4. Application for SPA Pool Fence Exemption

Councillors reviewed the exemption report and noted that exemptions for fencing spas had previously been approved by Council. The Council reiterated that NZS 8500:2006 should be adopted when assessing exemptions for fencing spa pools.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2010/79)

1. To receive the information
2. To approve the application for exemption to fence a spa pool at 56B McMaster Street, Greytown under Section 6 of the Fencing of Swimming Pools Act 1987.
3. To adopt NZS 8500:2006 Safety Barriers and Fences Around Swimming Pools, Spas and Hot Tubs when assessing exemptions to fencing spa pools.

(Moved Mayor Staples/Seconded Cr Sexton)

Carried

F. Correspondence

F1. Inwards

The following inwards correspondence was received.

1. Letter from Destination Wairarapa dated 23 September 2010.

F2. Outwards

The following outwards correspondence was received.

1. Letter to Destination Wairarapa from Dr Dowds dated 17 September 2010.

COUNCIL RESOLVED (DC2010/80) to receive inwards and outwards correspondence.

(Moved Cr Gray/Seconded Cr Davies)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness