



SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 18 May 2022

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- Present:** Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Leigh Hay, Brian Jephson, Alistair Plimmer, Pip Maynard, Brenda West and Colin Olds.
- In Attendance:** Harry Wilson (Chief Executive Officer), Amanda Bradley (General Manager Policy and Governance), Bryce Neems (Amenities and Waste Manager), Suzanne Clark (Property Portfolio Advisor), Claire Bleakley (Featherston Community Board), Mike Gray (Featherston Community Board), Lucy Cooper (Cobblestones) and Amy Andersen (Committee Advisor).
- Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10.00am. All members participating via audio-visual conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and available to view on our YouTube channel. The meeting was held in public under the above provisions from 10:00am to 1:28pm except where expressly noted.
- Public Forum:** Rosie Swanson (Greytown Sports & Leisure (GSL)).
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Open Section

Cr Emms read the Council affirmation.

- A1. Apologies**
*COUNCIL RESOLVED (DC2022/25) to accept apologies from Cr Fox.
(Moved Cr Colenso/Seconded Cr Hay)* Carried
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Acknowledgements and Tributes**
Mayor Beijen has sent condolences to the family of Martinborough community member, Patrick Pedlow.
Mayor Beijen also paid tribute to the treaty reading in Parliament for Ngāti Kahungunu this week.

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A4. Public Participation

Rosie Swanson, Executive Officer for GSL, spoke in support of a partnership funding application for a salaried role and provided an update to the application to SWDC in April 2022. Ms Swanson outlined the work in the community that GSL are doing to support clubs and groups, the current funding source of the Executive Officer role, and additional funding avenues being explored. Ms Swanson relayed Greytown Trust Lands Trust advised them to seek support from SWDC and noted that without funding they would not be able to continue operating.

Noted that Warren Woodgyer who had been scheduled as a public participant today was unable to attend the meeting.

A5. Actions from public participation

Members discussed the various options available to GSL for funding, queried the various avenues GSL had already considered and applied to for funding, the benefits of GSL's work in the community, what the future of GSL may look like, and possibility of rolling out their model to other communities in the district.

Members acknowledged the urgency of GSL's request to review the application for partnership funding.

Action 210: Council to meet prior to 30 June 2022 to discuss a proposal for the use of an unspecified amount of funds from the Community Grants to support GSL to transition to a sustainable funding model.

A6. Extraordinary Business

COUNCIL RESOLVED (DC2022/26) to add the Mayor's Report to the agenda as item E1, it was not on the agenda due to a delay in receiving key information (Māori Electoral Remit) and business could be deferred until the next meeting, because it is time sensitive.
(Moved Cr Jephson/Seconded Cr Colenso) Carried

A7. Community Board / Māori Standing Committee Reports from Meetings

Claire Bleakley, acting for Featherston Community Board (FCB) Chairperson, and supported by Mike Gray, spoke about the 5 April meeting of the FCB, noting concerns about the Cross Creek cycle trail, and actions to address concerns about wastewater. Members also discussed welcome signage and queried solutions relating to the cycle trail.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2022/27) that the minutes and public excluded minutes of the Council meeting held on 6 April 2022 are a true and correct record subject to adding 'Long Term Plan Financial Strategy' to point 3 of resolution DC2022/16.
(Moved Cr Olds/Seconded Cr Maynard) Carried

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B Recommendations from Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

Members discussed the Māori Standing Committee's request for clarification on Three Waters; and the new PA system for use at events/meetings, as well as the funding source for this operational asset.

There was query from members to add the attendance of Cr Colenso and Cr Fox at the CEO Review Committee meeting on 13 April, to be confirmed.

COUNCIL RESOLVED (DC2022/28) to:

1. Receive the information.
(Moved Cr West/Seconded Cr Jephson) Carried
2. Receive the minutes of the Māori Standing Committee meeting 29 March 2022.
3. Receive the minutes of the Greytown Community Board meeting 30 March 2022.
4. Receive the minutes of the Martinborough Community Board meeting 7 April 2022.
5. Receive the minutes of the Featherston Community Board meeting 5 April 2022.
6. Receive the minutes of the Finance, Audit and Risk Committee meeting 30 March 2022.
7. Receive the minutes of the Assets and Services Committee meeting 20 April 2022.
8. Receive the minutes of the Planning and Regulatory Committee meeting 20 April 2022.
9. Receive the minutes of the CEO Review Committee meeting 13 April 2022.
10. Receive the public excluded minutes of the CEO Review Committee meeting 13 April 2022 (distributed separately).
(Moved Cr Emms/Seconded Cr Plimmer) Carried

B2. Finance, Audit & Risk Committee Recommendations Report

Cr Hay spoke to the report, noting that independent advice had been sought regarding the recommendation and the impact on the reserve following this decision. Members discussed the make-up of the reserve and sought an appendix to all recommendation reports in future.

COUNCIL RESOLVED (DC2022/29) to:

1. Receive the Finance, Audit & Risk Committee Recommendations Report.
(Moved Cr Hay/Seconded Cr Olds) Carried
2. Approve and accept the Committee's recommendation that the additional capital expenditure be funded through the depreciation reserve
(Moved Cr Hay/Seconded Cr Colenso) Carried

B3. Wairarapa Library Services Joint Committee Recommendations Report

Cr Colenso spoke to report and particularly the staffing of WLS.

Cr Plimmer commended the library staff for their hard work and efforts through a very difficult time which was supported by members.

COUNCIL RESOLVED (DC2022/30) to:

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1. Receive the Wairarapa Library Services Joint Committee Recommendations Report.
(Moved Cr Hay/Seconded Cr Colenso) Carried
2. Endorse the change in opening hours across WLS branches as soon as practicable.
3. Table the change with the respective full Councils for inclusion in the 2022/23 Annual Planning process.
(Moved Cr Plimmer/Seconded Cr Maynard) Carried

C Decision Reports from Chief Executive and Staff

C1. Appointment to the Wairarapa Policy Working Group for the purposes of the Wairarapa Local Alcohol Policy Review

Members held a brief discussion on appropriate members to take up this appointment.

COUNCIL RESOLVED (DC2022/31) to:

1. Receive the Appointment to the Wairarapa Policy Working Group for the Wairarapa Local Alcohol Policy Review Report.
(Moved Cr Jephson/Seconded Cr Emms) Carried
2. Note that Cr Plimmer has voluntarily stepped down as the SWDC representative on the Wairarapa Policy Working Group for the purposes of the Wairarapa Local Alcohol Policy Review.
3. Appoint Cr Colenso to the Wairarapa Policy Working Group for the purposes of the Wairarapa Local Alcohol Policy Review.
(Moved Cr Maynard/Seconded Cr Olds) Carried
4. Action 218: Provide confirmation of any conflict relating to Cr Colenso's appointment to the Wairarapa Policy Working Group; A Bradley.

C2. Elections 2022 - Order of Candidates on Voting Forms Report

Ms Bradley spoke to the report. Members held a brief discussion on the options.

COUNCIL RESOLVED (DC2022/32) to:

1. Receive the Elections 2022 – Order of Candidates on Voting Forms Report.
(Moved Cr West/Seconded Cr Plimmer)
2. Agree that, in accordance with clause 31 of the Local Electoral Regulations 2001, the method of ordering the names of candidates on the 2022 voting papers will be random, and for any subsequent by-election in the next triennium 2022-2025.
(Moved Cr Jephson/Seconded Cr West) Carried

The meeting adjourned at 10:58am

The meeting reconvened at 11:14am

D Information Reports

D1. Wairarapa Destination Management Plan Report

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Mr Wilson spoke to the report, highlighting the process to develop the plan, funding, communication of the plan across the region, how the plan supports economic growth and the links to the Wairarapa Economic Development strategy. Members commended the way the plan read and how it had been put together. Mr Wilson would pass onto the Wairarapa Destination management team the request for the inclusion of the Tora and White Rock areas which are a growing destination for tourism.

COUNCIL RESOLVED (DC2022/33) to:

1. Receive the Wairarapa Destination Management Plan Report.
(Moved Cr Maynard/Seconded Cr Emms) Carried
2. Endorse the Wairarapa Destination Management Plan.
(Moved Cr Olds/Seconded Cr West) Carried

D2. Action Items Report

Members discussed updates to open action items.

Action 420 amended; to be addressed in ratings review.

It was requested officers provide further updates on actions 550, 551 and 552.

It was noted that efforts to progress action 739 have been made, however, officers had not received any response to date.

Action 78 was closed; part 6 made into separate action as this is still a work in progress. Members also requested actions 94, 126 and 640 be closed.

COUNCIL RESOLVED (DC2022/34) to:

1. Receive the District Council Action Items Report.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
2. Action 222: Request from Council and Wellington Water Ltd a more complete outline of contingency plan and costs should the Tauherenikau River Crossing pipeline fail; S Corbett.
3. Action 223: Officers to provide regular updates on timeliness and costings of the footpath crossing for Bidwell's Cutting Road to the Five Rivers facility to Greytown Community Board; T Langley/B Neems.

D3. CEO Update Report

Mr Wilson spoke to the report and responded to questions from members on the Three Waters reforms update which highlighted overheads, current state of play at Cabinet level, government and accountability, representation and advisory groups, transition (90-day plan, data requests, resourcing), challenges/risks, next steps and transfer of assets.

Members agreed that Mayor Beijen would draft a statement which can be circulated to members for their comment and input; this would then be released as a cover letter for the Three Waters reform update (Appendix 1 presentation) to be loaded onto the SWDC website.

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Mr Wilson provided an update on work being conducted by Waka Kotahi on speed limits, which included clarification of processes.

Mr Wilson provided a progress update on the Future of Local Government, including a report which will include public consultation and Council may provide a response following the release of this document.

COUNCIL RESOLVED (DC2022/35) to:

1. Receive the CEO Update Report.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
2. Action 225: Officers to provide a briefing to Cr Colenso and Cr Plimmer on change to speed rules to assist in their work on the speed review; T Langley.

F Appointments Reports (Item Moved)

F3. Cobblestones Report

Ms Cooper spoke to the report, highlighting work in progress, strategy review, relationship development and the future focus of Cobblestones.

Ms Cooper responded to members questions about visitor numbers, funding, renovations and maintenance of assets, the diversity of volunteers/board members to support operations and governance, and a future visit to Cobblestones.

Cr Plimmer highlighted discussion held by the Greytown Community Board about a potential move of the i-Site to Cobblestones, which Ms Cooper stated would be a positive addition for Cobblestones.

COUNCIL RESOLVED (DC2022/36) to:

1. Receive the Cobblestones Appointment Report.
(Moved Cr West/Seconded Cr Jephson) Carried
2. Action 227: Greytown Community Board to provide an update on the relocation of the i-Site facility to Cobblestones.

The meeting adjourned at 12:35pm

The meeting reconvened at 1:04pm

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to matters as outlined in the report.

Members discussed attendance of a Māori Standing Committee member at the LGNZ conference. Mayor Beijen responded to questions on Māori Electoral Remit, and potential law changes and oversight of this by the Māori Standing Committee.

Members requested regular updates on the Future of Local Governance Wairarapa Working Group which will be a standard item in Appointment Reports.

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COUNCIL RESOLVED (DC2022/37) to:

1. Receive the Report from His Worship the Mayor.
(Moved Cr Maynard/Seconded Cr West) Carried
2. Approve that the Mayor, Cr Olds and Cr Colenso will attend the LGNZ Conference in Palmerston North 20-22 July 2022.
(Moved Cr Plimmer/Seconded Cr Hay) Carried
3. Approve the support of the Māori Electoral Option Remit from CDC subject to support from the Māori Standing Committee via email.
(Moved Cr Olds/Seconded Cr Maynard) Carried
4. Appoint Cr Hay and Cr Emms as SWDC representatives to the Future of Local Governance Wairarapa Working Group for the remainder of the Triennium.
(Moved Cr Olds/Seconded Cr Colenso) Carried

G Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
New Licence to Occupy of South Wairarapa Sports Stadium Annex – Card Reserve	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution (DC2022/38) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

(Moved Cr Jephson/Seconded Cr Plimmer) Carried

The meeting closed at 1:28pm.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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