

SOUTH WAIRARAPA DISTRICT COUNCIL



District Council Meeting

Minutes of a meeting held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown on Wednesday 19 December 2007 commencing at 9.00am.

Present: Mayor A L Staples, Councillors M A R Craig, D M Davies, T M Gray, V L Napier, D R Phelps, J E Riddell, S J Robertson, K R Sexton and M J Stevens.

Officers Present: Messrs G B Page (Chief Executive), R Mangar (Manager Works and Services), R Airey (Secretary), and C Gorman [items 1-5(b) (ii)].

Others Mr S Te Maari

Mayor Staples in the Chair

PUBLIC BUSINESS

Mayor Staples declared the monthly meeting of the District Council for December 2007 open.

Procedural Items

Matters concerning:

- Te Awaiti Reserve;
- an addition to the Chief Executive Officer's report;
- a Cuisine School open letter; and
- a UCOL report

would be dealt with as appropriate.

1. APOLOGIES

No apologies.

2. PUBLIC PARTICIPATION

No petitions, deputations or submissions were received.

3. MINUTES FOR CONFIRMATION

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

- (a) District Council
Meeting – 28 November 2007

RESOLVED (Robertson/Phelps)
DC2007/226 THAT minutes of a meeting of the Council held on 28 November 2007 be confirmed as a true and correct record.

4. POLICY

Policy and Finance Committee.
Minutes. 28 November 2007.

RESOLVED (Stevens/Sexton)
DC2007/227 THAT
(1) minutes of a meeting of the Policy and Finance Committee held on 28 November 2007 be received; and
(2) recommended amended policies on Fraud, Financial Delegation, Procuring of Goods and Services, and Town Water Supply, be adopted.

5. REPORTS

- (a) Departmental

- (i) Planning and Regulatory

1. Chief Executive Officer's report – December 2007

RESOLVED (Napier/Gray)
DC2007/228 THAT
(1) a report from the Chief Executive Officer dated 10 December 2007 be received.
(2) an application from Noel E. Bassett to name a road off North and West Streets be deferred for further investigation as the road was believed to be a public unformed road and not a private road; and
(3) an application from Merge Projects to name a private road on a sub-division on Western Lake Road be approved for their 3rd choice, Te Kouka Lane.

2. Applications Sub-committee
- 6 November 2007
- 15 November 2007
- 20 November 2007
- 27 November 2007

RESOLVED (Mayor Staples/Riddell)
DC2007/229 THAT reports from the Planning Consultant dated 6, 15, 20 and 27 November 2007 held as above be received.

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3. Planning Hearings Committee

RESOLVED

(Davies/Craig)

DC2007/230 THAT minutes of meetings of the Planning Hearings Committee held on 21 November 2007 be received.

(ii) Finance and Corporate Services

1. Chief Executive Officer's Report – December 2007

Discussion deferred until later in the meeting.

(iii) Works and Services

1. Manager Works and Services

- Monthly Report – December 2007

RESOLVED

(Sexton/Robertson)

DC2007/231 THAT a report from the Manager Works and Services No. MWS140.12.2007 dated 12 December 2007 be received.

Matters referred to included:

- Seal extensions;
- Lake Ferry sewerage scheme completion;
- Greytown water consumption; and
- Jenkins Dip protocols.

It was agreed to refer the matter of Greytown's high water consumption to the Works and Services Committee.

(b) General

(i) Mayor A L Staples

1. Monthly report – December 2007

Te Awaiti Reserve. Results of a survey were expected shortly. The matter was explained and a general update given.

RESOLVED

(Mayor Staples/Stevens)

DC2007/232 THAT

- (1) a report from Mayor Staples No. HWM34.12.2007 dated 12 December 2007 be received; and
- (2) Councillor Stevens be appointed Council's representative on the Wairarapa Road Safety Council.

2. Wairarapa Cultural Trust Board Report

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Deferred until later in the meeting.

(ii) Chief Executive

1. Chief Executive's monthly report – December 2007

RESOLVED (Gray/Craig)
DC2007/233 THAT a report from the Chief Executive Officer No. CEO189.12.2007 dated 12 December 2007 be received.

RESOLVED (Mayor Staples/Gray)
DC2007/234 THAT the Council endorse appointments jointly with Carterton and Masterton District Councils as under:

- Wairarapa Irrigation Trust – Mr R Francis
- National Wildlife Centre Trust Inc. (Mt Bruce) – Mr C Paton
- Greater Wellington Regional Council Regional Hill Country Committee - Councillor D Holmes

RESOLVED (Sexton/Stevens)
DC2007/235 THAT pursuant to Clause 3.3.4 of the Policy on Town Water Supply, approval be given for one standard connection for water services for a proposed commercial/light industrial building for K Lace, Ace Panel and Paint, in the Rural Zone in Nelson's Road, Martinborough.

RESOLVED (Napier/Craig)
DC2007/236 THAT pursuant to a recommendation from Council's reserves consultants, Tonkin and Taylor Ltd, a reserve located at the base of the Rimutaka Hill Road in Featherston, on the southern side of the road, legally described as Part Section 338 Featherston Suburban and previously known as the Lake Wairarapa lookout, be given a new name of Otauira Reserve.

RESOLVED (Phelps/Gray)

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DC2007/237 THAT

- (1) *recommendations set out in a report from Jan Gerritsen, Manager Community Services, Masterton District Council;*
- *that the Council receive a report on the governance review for oversight of implementation of the Wairarapa Arts, Culture and Heritage Strategy;*
 - *that a Wairarapa Arts, Culture and Heritage Trust be established to provide governance for implementing the Wairarapa Arts, Culture and Heritage Strategy;*
 - *that the Council approve the appointment of three founding trustees who will be responsible for the process of setting up the Trust;*
 - *that the founding trustees be appointed by an electoral college of councillors and representatives of Ngati Kahungaunui and Rangitane o Wairarapa.*

be adopted; and

- (2) *Pamela Jefferies be appointed as Council's representative trustee subject to her consent.*

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RESOLVED
DC2007/238 THAT

(Napier/Sexton)

- (1) a supplementary report from the Chief Executive Officer No. Chief Executive Officer 189.12.07 dated 12 December 2007 be received; and
- (2) pursuant to Council resolution DC2007/94 dated 27 June 2007 and section 95. of the Local Government Act 2002, the following dog related fees omitted from the relevant schedule in the 2007/2008 Annual Plan;
 - Flat fee for 5 plus Working Dogs - \$138.80
 - Late Fee for 5 plus Working Dogs - \$200.50

be adopted, effective from 1 July 2007.

[The meeting adjourned at 10.03am and resumed at 10.41am. During the adjournment a ceremony marking the one hundredth anniversary of the opening of the then Greytown Town Hall, was held, which included the opening of a time capsule which had been added to in 1975].

(i) Mayor Staples (Continued)

2. Wairarapa Cultural Trust Board

Mr Marcus Borough, Director, tabled and gave a verbal report for the previous quarter. Targets were being met and all was going well. An invitation to Councillors to visit Aratoi was extended.

5. (a)(ii) Finance and Corporate Services (Continued)

1. Chief Executive Officer's report – December 2007.

RESOLVED

(Napier/Phelps)

DC2007/239 THAT a report from the Chief Executive Officer No. CEO190.12.2007 dated 12 December 2007 and tabled monthly financial statements for the period ended 30 November 2007 be received.

(c) Representational Reports

- Arbor House Trust Board
- Cobblestones Trust
- Historic Places Trust - Wairarapa
- South Wairarapa Community Arts Council
- Go Wairarapa
- Destination Wairarapa Inc.
- Wairarapa Smart Region Inc.
- Tararua-Wairarapa Regional Charitable Trust
- Wellington Region Environmental Agency
- Southern Wairarapa Safer Community Council

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- Local Government New Zealand Zone 4
- Regional Land Transport Committee
- Awhea Opouawe Scheme Committee

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- Lower Valley Development Scheme Advisory Committee
 - A hearing had been held.
- Waiohine – Mangatarere River Scheme Advisory Committee
- Floodplain Management Advisory Committee
- Violence Free Strategic Implementation Committee
- Communities for Climate Protection
- Wairarapa Region Youth Strategy
- Wairarapa Rural Fire District Committee
 - A document on future directions was tabled.
- Moroa Water Race Committee
 - A meeting on the Bylaw had been held with the Regional Council.
- Wairarapa Regional Advisory Committee for UCOL
 - A general report and an open letter regarding the Cuisine School were tabled.

RESOLVED

(Riddell/Stevens)

DC2007/240 THAT the foregoing written and verbal reports be received.

6. MINUTES

- (a) Community Boards
 (i) Martinborough – 3 December 2007

RESOLVED

(Robertson/Sexton)

DC2007/241 THAT minutes of a meeting of the Martinborough Community Board held on 3 December 2007 be received.

- (ii) Featherston – 4 December 2007

RESOLVED

(Napier/Phelps)

DC2007/242 THAT minutes of a meeting of the Featherston Community Board held on 4 December 2007 be received.

- (iii) Greytown – 5 December 2007

RESOLVED

(Craig/Robertson)

DC2007/243 THAT minutes of a meeting of the Greytown Community Board held on 5 December 2007 be received.

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- (b) Rural Services Committee –
11 December 2007

RESOLVED

(Mayor Staples/Gray)

DC2007/243 THAT minutes of a meeting of the Rural Services Committee held on 11 December 2007 be received.

There being no further business the meeting closed at 12.43pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

.....(Mayor)

.....Date

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