



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

First Meeting of Triennium 2016 - 2019

## MINUTES – 19 October 2016

- Present:** Mayor Viv Napier (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Brian Jephson, Pip Maynard, Colin Olds, Colin Wright.
- In attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:00am and 9:55am.

The incoming elected members and members of the public were welcomed to South Wairarapa District Council and Nelson Rangi opened the meeting with a karakia.

### The Chief Executive Officer in the Chair

#### A Preliminary Matters

##### A1. Apologies

There were no apologies.

#### B Declarations by Mayor and Councillors

##### B1. Declaration by the Mayor and Councillors

The Mayor and councillors made public declarations and were sworn in by the Chief Executive.

### Her Worship the Mayor assumed the Chair

#### C Appointments and Establishment of Committees

##### C1. Appointment of Deputy Mayor, Establishment and Appointments to Council committees, Working Parties/Groups and Appointments to outside Organisations and Committees

Mayor Napier welcomed councillors and members of the public gathered to witness the declarations by incoming members.

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*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

Mayor Napier tabled a report and appointed Cr Brian Jephson as Deputy Mayor utilising s.41A of the Local Government Act 2002. Mayor Napier had met with incoming councillors and had allocated portfolios giving consideration to individual views, skills, availability and interests.

*COUNCIL RESOLVED (DC2016/164)* to receive the tabled information.

*(Moved Cr Craig/Seconded Cr Colenso)*

Carried

## **D Business in Accordance with Part I of Schedule 7 of the Local Government Act 2002**

### **D1. Legislation Affecting Elected Members**

Mr Crimp provided an overview of the legislation affecting elected members as required by the Local Government Act 2002. Mr Crimp noted that the legislation under Appendix 2 of the report belonged in Appendix 1 and tabled the excerpt for the Secret Commissions Act.

*COUNCIL RESOLVED (DC2016/165)* to receive the Legislation Affecting Elected Members Report.

*(Moved Cr Wright/Seconded Cr Olds)*

Carried

### **D2. Schedule of Ordinary Meetings**

*COUNCIL RESOLVED (DC2016/166):*

1. To receive the information.
2. To adopt the revised 2016 schedule of meetings for Council, community boards and committees.
3. To adopt the 2017 schedule of ordinary meetings for Council, community boards and committees.

*(Moved Cr Jephson/Seconded Cr Craig)*

Carried

## **E Decision Papers**

### **E1. Maori Standing Committee Nominations for Ratification**

Mayor Napier advised that the Maori Standing Committee would be asked to consider a proposal to have three elected members appointed to the Committee due to a desire to strengthen the Committee in view of the possible Wairarapa councils' amalgamation and the imminent formation of the Wairarapa Moana Statutory Board.

*COUNCIL RESOLVED (DC2016/167):*

1. To receive the information.
2. Ratify the nominations for the Maori Standing Committee for the 2016-2019 triennium.

*(Moved Cr Ammunson/Seconded Cr Maynard)*

Carried

### **E2. Proposed Standing Orders for Meetings of Local Authorities and Community Boards**

Councillors discussed the sections relating to audio/visual links, public forums, process for raising matters for a decision, meeting lapses where no quorum,

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chairperson casting vote, the options for speaking and moving motions and Appendix 9: Workshops.

*COUNCIL RESOLVED (DC2016/168):*

1. To receive the information.  
*(Moved Cr Carter/Seconded Cr Harwood)* Carried
2. To adopt the LGNZ Standing Orders for the conduct of its meetings and those of its committees (including community boards) with the amendments as incorporated in the report and the adoption of clause 21.4C as the default procedure for speaking and moving motions.  
*(Moved Cr Craig/Seconded Cr Wright)* Carried

**E3. Code of Conduct for Elected Members**

*COUNCIL RESOLVED (DC2016/169):*

1. To receive the information.  
*(Moved Cr Olds/Seconded Cr Colenso)* Carried
2. To adopt the Code of Conduct for Elected Members for the 2016-2019 triennium subject to amendments as noted.  
*(Moved Cr Craig/Seconded Cr Jephson)* Carried
3. Action 613: Amend the Code of Conduct for elected members as follows:  
Clause 2.3 replace 'Appendix H of the model' with 'clause 18.3 of the LGNZ',  
clause 4.4 replace 'Securities Act 1978' with 'Financial Market Conducts Act 2013'; P Crimp

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)