



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

19 September 2018

- Present:** Deputy Mayor Brian Jephson (Chair), Councillors Lee Carter, Margaret Craig, Pam Colenso, Pip Maynard, Colin Olds, Ross Vickery, Colin Wright and Paora Ammunson (from 9:03am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support) and Russell O'Leary (Group Manager Planning and Environment).
- Conduct of Business:** The meeting was held in the Kiwi Hall, 62 Bell Street Featherston and was conducted in public between 9:00am and 4:05pm except where expressly noted.
- Forum and Other Presenters:** David Famularo, Warren Woodgyer, Kevin Troy and Area Commander Scott Miller (NZ Police).

Open Section

A1. Karakia

Cr Carter opened with a prayer.

A2. Apologies

COUNCIL RESOLVED (DC2018/122) to accept apologies from Mayor Napier and Mr Tipoki, and to receive lateness apologies from Cr Ammunson.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

A4. Conflicts of Interest

There were no conflicts of interest declared.

A5. Acknowledgements and Tributes

Cr Craig had brought in white camellias to acknowledge 125 years of women's suffrage and women winning the right to vote from 19 September 1893.

Cr Wright paid tribute to George Butcher who after retirement gave many volunteer hours to Wairarapa Lifeline.

A6. Public Participation

Mr Famularo spoke about the threat of flooding to properties in Featherston between Fitzherbert Street, Harrison Street East and Boundary Road, worsened by embankments built by a land owner. Mr Famularo requested that the embankments were removed and that bigger drains were formed.

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Mr Woodgyer referred to the Acquisition and Disposal of Land and Buildings Policy and queried whether Council had clear title for Tararua Junction before it went to market, whether there was clear title today, and if not whether this was the reason settlement had not been completed.

Representing Cotter Street residents, Mr Troy reported from a meeting of residents that they were happy with the recommendation to reduce the speed to 30kms/hr, that they did not want a footpath or formal curbing due to narrowness of the road and aesthetics, and that a total of five speed bumps be placed along Cotter Street for safety purposes. Residents also agreed with the proposal to reassess the traffic count in two years' time.

A7. Actions from Public Participation

David Famularo

COUNCIL NOTED:

1. Action 614: Determine whether the embankments built between Harrison Street East and Fitzherbert Street at the Boundary Road end are illegal and whether they should be removed; R O'Leary
2. Action 615: Determine the flooding potential of sections and requirements for building in the Fitzherbert Street, Harrison Street East and Boundary Road areas and advise councillors; R O'Leary
3. Action 616: Liaise with Greater Wellington Regional Council (GWRC) regarding Donald's Creek water movement in flooding events (particularly in relation to water flows over Fitzherbert Street, Harrison Street East and Boundary Road) and what work programmes are being undertaken to address the flooding potential; M Allingham

Warren Woodgyer

COUNCIL NOTED:

1. Action 617: Place Tararua Junction land title issues on the Audit and Risk Working Party agenda; J Mitchell

Kevin Troy

Deferred to agenda item C6 Cotter Street Recommendations Report.

A8. Community Board Participation

Mrs Ramsden, Featherston Community Board Chair, requested an update on Council negotiations with Chorus with regards to the Featherston Main Street vacant lot and an update on the status of the Featherston wastewater hearings. The Community Board were working through how to work collaboratively with Fab Feathy.

Mr Crimp provided the requested updates.

Mrs Rainford, Greytown Community Board Deputy Chair, requested an update on the proposed 68 Main Street, Greytown development, noting that the Community

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Board and many members of the public opposed the development and wanted the consent application publicly notified.

Mr O’Leary advised that a resubmitted application had not been received, but that assessment would be anchored around District Plan rules with consideration given to the proposed development being within the Greytown heritage precinct.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/123) that the minutes of the Council meeting held on 8 August 2018 are a true and correct record.

(Moved Cr Ammunson/Seconded Cr Wright)

Carried

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2018/124)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board meeting 27 August 2018.
3. To receive the minutes of the Featherston Community Board meeting 28 August 2018.
4. To receive the minutes of the Greytown Community Board meeting 29 August 2018.
5. To receive the minutes of the Audit and Risk Working Party 29 August 2018.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

C Decision Reports from Chief Executive and Staff

C1. Applications for Grant Funding

For further grants received outside of the annual plan/long term plan process, officers undertook to provide analysis of the application against Council’s criteria.

COUNCIL RESOLVED (DC2018/125):

1. To receive the Application for Grant Funding Report.

(Moved Cr Jephson/Seconded Cr Vickery)

Carried

2. To decline the application for financial assistance from the Royal NZ Society for the Prevention of Cruelty to Animals, and to invite them to reapply for funding during the 19/20 annual plan process.

(Moved Cr Jephson/Seconded Cr Carter)

Carried

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3. To decline the application from Wharekaka Trust Board, and to invite them to reapply for funding during the 19/20 annual plan process with evidence of outcomes from other funding applications.
(*Moved Cr Olds/Seconded Cr Vickery*) Carried
4. To grant \$1,500 to 3R Group Ltd to enable access to child car seat recycling in the district by enabling a \$15 per seat subsidy for each recycling request for the first year of operation in the district.
(*Moved Cr Wright/Seconded Cr Carter*) Carried

C2. Acquisition and Disposal of Land and Buildings Policy Review

Members discussed paragraphs 3.2.4 and 3.2.1 with Mr Crimp, with members undertaking to provide feedback to Ms Mitchell.

COUNCIL RESOLVED (DC2018/126):

1. To receive the Acquisition and Disposal of Land and Buildings Policy Review.
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
2. That the Policy be referred back to the Audit and Risk Working Party for more discussion following feedback from members of Council.
(*Moved Cr Craig/Seconded Cr Wright*) Carried

C3. Risk Policy Review

Members discussed the policy and concerns about Council's monitoring of risk with Mr Crimp.

COUNCIL RESOLVED (DC2018/127):

1. To receive the Risk Policy Review.
(*Moved Cr Maynard/Seconded Cr Olds*) Carried
2. To approve the amendment to the Risk Policy (B400).
(*Moved Cr Ammunson/Seconded Cr Olds*) Carried
3. To agree the next review date for policy B400 be no later than August 2021.
(*Moved Cr Maynard/Seconded Cr Vickery*) Carried
4. Action 618: In conjunction with the Audit and Risk Working Party, consider how the information from risk management is fed into strategy at the Council level; P Crimp

C4. Toast Martinborough Liquor Ban Request

Members discussed the ban noting that in past years licensed premises had been discouraged from operating during the liquor ban.

COUNCIL RESOLVED (DC2018/128):

1. To receive the Toast Martinborough Liquor Ban Request.
(*Moved Cr Colenso/Seconded Cr Jephson*) Carried
2. By resolution pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places (as shown in Appendix 1 in the report) as a "Liquor Prohibition Area".
(*Moved Cr Maynard/Seconded Cr Craig*) Carried

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3. Action 619: Work with agencies and clarify the interpretation of licensed premises operating inside the Martinborough Toast Liquor Ban and advise councillors and affected businesses; R O’Leary

C5. Adoption of Wairarapa Local Alcohol Policy

COUNCIL RESOLVED (DC2018/129):

1. To receive the Adoption of Wairarapa Local Alcohol Policy Report.
2. To note that the Wairarapa Local Alcohol Policy has been adopted.
3. To note that it will be brought into force from 1 November 2018, three months after the date of adoption by ARLA.

(Moved Cr Craig/Seconded Cr Maynard)

Carried

C6. Cotter Street Recommendations

Members considered the points raised during the public forum alongside Council officer recommendations. Undertaking a yearly traffic count on Cotter Street was suggested. Council officers provided clarification on the nature of consultation undertaken with residents and outlined the broad process for a road name to be changed.

COUNCIL RESOLVED (DC2018/130):

1. To receive the Cotter Street Recommendation Report.
2. To keep the road as an existing two way through road in the meantime.
3. To reduce speeds to 30kms/hr as part of the new speed limit rollout.
4. To review traffic counts in two years to reassess traffic increases.

Cr Carter voted against this motion.

5. To carryout preliminary design and cost a footpath on one side of the road for determination by March 2019.
6. That subject to discussion with residents and balancing of residents’ views and alignment with national guidelines, further enhance safety by installing additional speed humps.

(Moved Cr Wright/Seconded Cr Craig)

Carried

C7. Future Arrangements for Undertaking Roding Activities

Councillors noted that the report in Appendix 1 was the most up to date report, but that the cover page had not been updated. The reference to page 18 in the recommendations was section ‘5.5 Next Steps’.

COUNCIL RESOLVED (DC2018/131):

1. To receive the Future Arrangements for Undertaking Roding Activities Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

2. To note the Rationale Transport Services Delivery Report September 2018 in Appendix 1, the analysis, conclusions and recommendations in the report.
3. To agree to combine the Council’s roading activities with Carterton and Masterton District Councils across governance, network management/professional services and physical works, as outlined in the

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report, subject to Carterton and Masterton District Councils also agreeing to shared roading management arrangements.

4. To agree that if combined roading activities are not supported by Masterton District Council, to combine the Council's roading activities with Carterton District Council across governance, network management/professional services and physical works, as outlined in the report, subject to Carterton District Council also agreeing to shared roading management arrangements.
5. To agree to the implementation programme outlined in section 5.5 of the Rationale Transport Services Delivery Report September 2018, subject to either one or both Masterton and Carterton District Councils agreeing to combine roading services.
6. To note that if neither Carterton nor Masterton District Councils agree to shared roading services the status quo will continue, and that the Chief Executive will review the current programme management services contract.
(*Moved Cr Olds/Seconded Cr Vickery*) Carried

C8. Sale of Airtel Shares

COUNCIL RESOLVED (DC2018/132):

1. To receive the Sale of Airtel Shares Report.
(*Moved Cr Carter/Seconded Cr Colenso*) Carried
2. To agree to sell the shares owned by SWDC at the Agreed price.
(*Moved Cr Wright/Seconded Cr Craig*) Carried

C9. Maori Standing Committee Terms of Reference

Report withdrawn.

D Operational Reports

D1. Planning and Environment Group Report

COUNCIL RESOLVED (DC2018/133) to receive the Planning and Environment Group Report.

(*Moved Cr Ammunson/Seconded Cr Jephson*) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed roading reseals and sealing with councillors.

COUNCIL RESOLVED (DC2018/134) to receive the Infrastructure and Services Group Report.

(*Moved Cr Colenso/Seconded Cr Maynard*) Carried

D3. Chief Executive Officer Report

Mr Crimp expanded on the nature of the strategic water delivery discussions being held with Wellington Water, and discussed updating of the KPI's and LGOIMA information presented with councillors.

Cr Maynard left the meeting at 12:00pm.

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Cr Maynard returned to the meeting at 12:03pm.

COUNCIL RESOLVED (DC2018/135) to receive the Chief Executive Officer's Report.

(Moved Cr Colenso/Seconded Cr Vickery)

Carried

D4. Action Items Report

Mr O'Leary tabled a summary of urban areas available for subdivision in the three towns.

COUNCIL RESOLVED (DC2018/136) to receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

The meeting adjourned for lunch at 12:30pm.

The meeting reconvened at 1:00pm.

E Chairperson's Report

E1. Report from Her Worship the Mayor

Correspondence from the ANZ Bank was tabled.

Members discussed the proposal to formalise the Community Board Working Party and requested a Terms of Reference be provided prior to decision.

Cr Olds nominated Cr Vickery, this was seconded by Cr Craig.

Cr Maynard nominated Cr Carter, this was seconded by Cr Vickery.

Cr Colenso nominated herself, this was seconded by Cr Craig.

Cr Maynard thanked the Mayor and council for corresponding with the ANZ Bank on behalf of the community.

Councillors acknowledged those involved in organising the Featherston Camp Sculpture sod turning ceremony as well as the Trust who raised funds for the sculpture.

Area Commander Scott Miller updated councillors on policing in the Wairarapa. Staffing allocation, crime, victimisations and callout statistics for the region were discussed.

COUNCIL RESOLVED (DC2018/137):

1. To receive the Mayor's Report.
2. To appoint Cr Carter as a member of the Sport New Zealand Rural Travel Fund Assessment Group.

(Moved Cr Olds/Seconded Cr Craig)

Carried

3. To defer recommendations three – five (regarding the Community Board Working Party) to the next meeting.

(Moved Cr Wright/Seconded Cr Maynard)

Carried

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E2. Governance Review Report

Some members expressed disappointment that the 'Fit for Purpose: A Review of South Wairarapa District Council's Governance Processes Report' was made public prior to it being reviewed in a workshop setting for completeness and analysis explanation.

COUNCIL RESOLVED (DC2018/138):

1. To receive the Governance Review Report.
2. Agree that a workshop is arranged, within a month, for all councillors to discuss and suggest changes to governance structure, processes, and shaping Council culture. This includes discussing an "all of Council" approach to Featherston.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

F Members' Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party

A Wellington Region Waste Forum Report had been included in the Council papers.

Cr Jephson

SportNZ Rural Travel Fund Assessment Group, Audit and Risk Working Party, Infrastructure and Planning Working Party

Cr Jephson tabled a LGNZ conference report. A SportNZ Rural Travel Fund meeting was being held following the Council meeting.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Minutes from a Community Safety and Resilience Working Party meeting would be circulated.

Cr Carter

Creative Communities Assessment Group

Cr Carter reported that 15 applications had been assessed at a recent Assessment Group meeting.

Cr Olds

Wairarapa Water Race Users Group

Cr Olds tabled a report from the Wairarapa Water Race Users Group and a LGNZ Conference Report had been included in meeting papers.

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Cr Wright

Cobblestones Museum, Community Housing Working Group

Cr Wright reported that Cobblestones Museum had held their AGM and a new chair had been appointed. A new museum exhibition was being prepared.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee

Cr Jephson reported that a Memorandum of Understanding had been signed between landowners, GWRC, SWDC and the Awhea Committee for Ushers Hill planting, with the goal of stabilising the land to stop the land falling away onto the road.

Cr Jephson undertook to circulate minutes from the Climate Change Working Group.

Cr Wright

Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee

Cr Wright reported that the Waiohine Action Group (WAG) had narrowed down the flood protection options to three preferred options for further consultation.

Cr Wright reported that GWRC had advised via the Wairarapa Committee that enough information was being presented on public transport concerns via Facebook and that a dedicated working group was not required.

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

Cr Olds reported that a Lower Valley Scheme meeting was scheduled for the 2 October 2018 and that the Whaitua effects in relation to Wairarapa Moana would be discussed.

COUNCIL RESOLVED (DC2018/139) that the ordinary Council meeting of the 19 September 2018 continue beyond the six hour time limit on meetings prescribed by South Wairarapa District Council's Standing Orders.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

G Reports from Appointments and Outside Organisations

There were no reports from appointments.

H Public Excluded Business

H1. Purchase of Land

Members discussed whether the report should be considered in the public forum and whether the principle of availability as per section 5 of the Local Government Official Information and Meetings Act was being adhered to given there was no evidence of negotiations occurring. Mr Crimp considered that the material to be

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debated and subsequent decision could have a significant positive or negative effect on the process and outcomes if heard in public.

COUNCIL RESOLVED (DC2018/140) that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Purchase of Land	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Cr Vickery voted against the motion.

Cr Carter voted against the motion.

Cr Maynard abstained.

COUNCIL RESOLVED (DC2018/142) to come out of public excluded business.

(Moved Cr Craig/Seconded Cr Ammunson)

Carried

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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