



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**19 September 2013**

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Group Manager Planning and Environment) and Bronwyn Johnson (Environmental Health Team Leader).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 12:00pm.
- Public Participant:** Ian Farley
- Media:** Vomle Springford (Wairarapa Times Age).

## **Procedural Items**

In addition to tabled documents as itemised on the agenda councillors agreed to consider the following: An additional recommendation from the Wairarapa Liquor Working Party for agenda item C6 The District Licensing Agency and minutes from the Graffiti Working Party.

### **A Preliminary Matters**

#### **A1. Apologies**

No apologies were received.

#### **A2. Conflicts of Interest**

Cr Viv Napier declared a conflict of interest with agenda item 'C2 Greytown Men's Shed – Request to Occupy Shed Behind Old Borough Chambers, Main Street, Greytown' as she was a member group. Cr Mike Gray declared a conflict of interest with agenda item 'C5 Naming of Access to Industrial Development, 20 Bidwills Cutting Road, Greytown' due to being a Trustee of Greytown Trust Lands Trust.

#### **A3. Public Participation**

Ian Farley sought a Council resolution to reinstate the name 'Pierce Street' from the end of South Street, Greytown, to the entrance sign of Governors Green subdivision for historical reasons.

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*COUNCIL NOTED:*

1. Action 637: Replace the Balfour Street sign in Greytown with a sign using the correct spelling (Balfour); M Allingham

**A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2013/149)* that the minutes of the Council meeting held on 31 July 2013 be received and confirmed as true and correct.

*(Moved Cr Craig/Seconded Cr Gray)*

Carried

**A5. District Council Action Items**

*COUNCIL RESOLVED (DC2013/150)* to receive the Council action items.

*(Moved Cr Napier/Seconded Cr Robertson)*

Carried

**A6. District Council AP and LTP Action Items**

Councillors agreed that the Risk and Audit Committee oversee these action items.

*COUNCIL RESOLVED (DC2013/151):*

1. To receive the Annual Plan and LTP action items.

*(Moved Cr Napier/Seconded Cr Robertson)*

Carried

2. Action 638: Review all actions that have been given a priority of '0', and either explain why that priority has been assigned or undertake the AP decision. A quote is to be obtained for AP Action 21. A meeting is to be arranged between Trusthouse, GWRC and SWDC to discuss the request as per AP Action 28; M Allingham

3. Action 639: Update councillors on the outcome of LTP Action 11 and 30 (widening of North Street in Greytown); M Allingham

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2013/152)* to receive the minutes of the Policy and Finance Committee 31 July 2013.

*(Moved Cr Stevens/Seconded Cr Jephson)*

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2013/153)* to receive the minutes of the Martinborough Community Board 26 August 2013.

*(Moved Cr Davies/Seconded Cr Craig)*

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2013/154)* to receive the minutes of the Featherston Community Board 27 August 2013.

*(Moved Cr Davies/Seconded Cr Craig)*

Carried

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**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2013/155)* to receive the minutes of the Greytown Community Board 28 August 2013.

*(Moved Cr Davies/Seconded Cr Craig)*

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2013/156):*

1. To receive the tabled minutes of the Maori Standing Committee 9 September 2013.

*(Moved Cr Napier/Seconded Cr Sexton)*

Carried

2. Action 640: Write and thank Alex Webster for his contribution to the Maori Standing Committee; Mayor Staples

**C Decision Papers and Common Seal**

**C1. Execution of Council Common Seal**

*COUNCIL RESOLVED (DC2013/157):*

1. To receive the information.
2. To ratify the affixation of the Common Seal to the following:
  - a. A contract agreement between Bruce Buchanan Ltd and South Wairarapa District Council dated 26 February 2013 for wastewater and waste reticulation contract renewal (C1206).

*(Moved Cr Stevens/Seconded Cr Gray)*

Carried

**C2. Greytown Men's Shed – Request to Occupy Shed Behind Old Borough Chambers, Main Street, Greytown**

*COUNCIL RESOLVED (DC2013/158):*

1. To receive the information.
2. To instruct officers that the Greytown Men's Shed (once incorporated) is to be granted a licence to occupy the above premises at a peppercorn rental.
3. To instruct officers to remove the SWDC owned material currently stored in the shed for disposal or storage elsewhere.
4. To review the lease terms and conditions (including rental rate) in one year.

*(Moved Cr Craig/Seconded Cr Robertson)*

Carried

**C3. Proposed Temporary Liquor Ban for Toast Martinborough**

Councillors considered the report and requested an extension to the recommendation to cover the Martinborough Playground.

*COUNCIL RESOLVED (DC2013/159):*

1. To receive the information.
2. To order a prohibition of alcohol consumption or possession of liquor for the public places as described in the report.
3. That the prohibition area be extended to include all public areas in the block enclosed by Memorial Square, Cork Street, Oxford Street and Texas Streets.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

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**C4. Town Water Supply Policy for Adoption**

*COUNCIL RESOLVED (DC2013/160):*

1. To receive the information.
2. That the proposed Town Water Supply Policy be redrafted and resubmitted to Council for consideration.

*(Moved Mayor Staples/Seconded Cr Gray)*

Carried

3. Action 641: Forward comments on the proposed Town Water Supply Policy to Mr Crimp; Councillors

**C5. Naming of Access to Industrial Development, 20 Bidwills Cutting Road, Greytown**

*COUNCIL RESOLVED (DC2013/161):*

1. To receive the information.
2. To approve the name “Arbor Place”.

*(Moved Cr Craig/Seconded Cr Riddell)*

Carried

**C6. The District Licensing Agency**

Mayor Staples thanked the Wairarapa Liquor Working Party for the considerable work undertaken.

*COUNCIL RESOLVED (DC2013/162):*

1. To receive the information, including a tabled recommendation from the Wairarapa Liquor Working Party.
2. To appoint an elected member to act as chairperson for the South Wairarapa District Licensing Committee.
3. To adopt the recommendation from the Wairarapa Liquor Working Group as follows:
  - a. That Council appoint seven people to the Joint Council District Licensing Committee Panel through the interim period up to the 30 June 2014.

*(Moved Cr Napier/Seconded Cr Jephson)*

Carried

**C7. Psychoactive Substances**

*COUNCIL RESOLVED (DC2013/163):*

1. To receive the information.
2. To approve the South Wairarapa District Council joining with Masterton and Carterton district councils’ to formulate a joint Wairarapa local approved products policy.
3. To approve the establishment of a working party consisting of council members and officers.
4. To approve the existing SWDC elected members on the Wairarapa Liquor Working Group (Crs V Napier and J Riddell) also be appointed members on the Wairarapa Psychoactive Substance Working Group (meetings of the Psychoactive Substance Working Group are to be held immediately after the conclusion of the Wairarapa Liquor Working Group meetings).

*(Moved Cr Robertson/Seconded Cr Davies)*

Carried

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**C8. South Wairarapa District Council Control of Dogs Policy 2013 and Control of Dogs Bylaw 2013**

Councillors reviewed the report and the Environmental Health Team Leader answered queries relating to infringement fees.

*COUNCIL RESOLVED (DC2013/164):*

1. To receive the information.
2. To adopt the South Wairarapa District Council's Control of Dogs Policy 2013 and Control of Dogs Bylaw 2013 as detailed in this report.

*(Moved Cr Riddell/Seconded Cr Gray)*

Carried

**C9. Naming of Roads and Rights of Way in the Governors Green Subdivision, Greytown**

Councillors agreed with Mr Farley that reinstating and then extending the 'Pierce Street' name to the entrance of the Governors Green subdivision was logical. In addition, although public consultation on street naming is not practical, procedures are to be put in place to ensure that proposed street names take into consideration history of the vicinity.

*COUNCIL RESOLVED (DC2013/165):*

1. To receive the information.
2. To approve the name "Pierce Street", pursuant to section 319A of the Local Government Act 1974, and that it be extended past Cotter Street to the entrance/boundary sign of the Governors Green subdivision.

*(Moved Cr Gray/Seconded Cr Craig)*

Carried

3. That the Policy on Naming of Public Roads, Private Roads and Rights-of-Way be reviewed and presented to the Policy and Finance Committee at the first business meeting of the new triennium

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

**D Operational Reports**

**D1. Planning and Environment Group Report**

Councillors considered the report and the Group Manager Planning and Environment answered queries relating to consent time processing performance target variances, the Featherston supermarket consent and the timeframe for opening the dog park in Greytown.

*COUNCIL RESOLVED (DC2013/166)* to receive the Planning and Environment Group Report.

*(Moved Cr Stevens/Seconded Cr Sexton)*

Carried

*COUNCIL RESOLVED (DC2013/167)* that Mayor Staples should write and acknowledge the contribution of the Lions clubs in the district.

*(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

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## **D2. Infrastructure and Services Group Report**

Council considered the report and Mr Crimp answered queries relating to the Tukurumuri recycling site, the impact of 50MAX HPMVs trucks on Council roads, the NZTA FAR review and vandalism.

*COUNCIL RESOLVED (DC2013/168):*

1. To receive the Infrastructure and Services Group Report.  
(*Moved Cr Stevens/Seconded Cr Craig*) Carried
2. Action 642: Provide a report to Council outlining the costs/benefits of linking to the Masterton District Council security camera system and providing a mobile camera for the district; M Allingham

## **D3. Chief Executive Officer Report**

Council considered the report and Mr Crimp answered queries relating to OSH requirements, shared services, the regional irrigation project and Council's waste water consents progress.

*COUNCIL RESOLVED (DC2013/169):*

1. To receive the Chief Executive Officer Report.  
(*Moved Cr Riddell/Seconded Cr Jephson*) Carried
2. Action 643: Confirm a meeting date for councillors to attend a waste water project briefing so the science, findings and way forward can be presented prior to consents being lodged in January 2014; M Allingham

## **E Representation Reports**

### **E1. Mayor's Monthly Report**

Mayor Staples thanked members for their contribution over the triennium and acknowledged the retirement of Cr Sexton.

On behalf of councillors, Cr Napier thanked Mayor Staples for her professional leadership and her contribution to local governance reforms.

Cr Napier gave a verbal update from a Regional Transport Committee meeting attended on the 18 September 2013.

*COUNCIL RESOLVED (DC2013/170):*

1. To receive the Mayor's report.  
(*Moved Mayor Staples/Seconded Cr Gray*) Carried
2. Action 644: Arrange for the presentation given at the Regional Transport Committee on the 18 September 2013 to be circulated to councillors; Mayor Staples

### **E2. Reports from Councillors**

#### **Cr Craig**

#### **Wairarapa Road Safety Council, Wellington Region Waste Forum**

In addition to the written reports provided, Cr Craig advised she would be attending the AGM of the Wairarapa Road Safety Council later today.

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**Cr Napier**

**Sport NZ Rural Travel Fund**

Cr Napier advised that the Committee would be meeting to assess applications later today.

**Cr Riddell**

**Healthy Homes, Wairarapa Library Service Committee, Local Alcohol Policy**

Cr Riddell tabled minutes from the Graffiti Working Party and advised that Healthy Homes had met but that she was unable to attend.

**Cr Robertson**

**South Wairarapa Community Arts Council**

Minutes of the Creative Communities Assessment Committee were tabled and Cr Robertson advised that the Committee were reviewing membership and were aiming to gain a Maori member for the next term.

**Cr Stevens**

**District Rural Fire Board**

Cr Stevens advised that the Rural Fire Board would be meeting on the 15 October 2013.

*COUNCIL RESOLVED (DC2013/171):*

1. To receive councillors' reports, including tabled minutes of the Creative Communities Assessment Committee and the Graffiti Working Party.  
(*Moved Cr Craig/Seconded Cr Davies*) Carried
2. Action 645: Write to the Chair of the Healthy Homes Committee and request a schedule of meetings be set in advance and for the minutes to be circulated to members following a meeting; Mayor Staples

**E3. Focus Group Minutes and Reports**

**Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups**

Cr Sexton advised that consultation on the Longwood Water Race Bylaw would start following local government elections.

*COUNCIL RESOLVED (DC2013/172)* that the minutes of the Waste Management Focus Group and councillor focus group reports be received.

(*Moved Cr Craig/Seconded Cr Jephson*) Carried

**E4. Martinborough Town Hall Working Group**

*COUNCIL RESOLVED (DC2013/173)* that the minutes of the Martinborough Town Hall Working Group meeting of the 4 September 2013 be received.

(*Moved Cr Riddell/Seconded Cr Sexton*) Carried

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## **E5. Council Appointments**

### **Destination Wairarapa**

*COUNCIL RESOLVED (DC2013/174)* to receive the Destination Wairarapa report.

*(Moved Cr Napier/Seconded Cr Davies)*

Carried

## **E6. GWRC Advisory Committees**

Cr Napier advised that limited progress had been made on the Waiohine stopbank upgrade.

*COUNCIL RESOLVED (DC2013/175)* to receive the GWRC Advisory Committee reports.

*(Moved Cr Sexton/Seconded Cr Robertson)*

Carried

## **F Correspondence**

### **F1. Inwards**

From Sport Wellington to SWDC (end of year report)

*COUNCIL RESOLVED (DC2013/176)* to receive the inwards correspondence.

*(Moved Cr Gray/Seconded Cr Napier)*

Carried

## **G Public Excluded Business**

### **G1. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2013/177)* that the minutes of the extraordinary Council meeting held on 10 September 2013 be received and confirmed as true and correct.

*(Moved Cr Napier/Seconded Cr Sexton)*

Carried

*COUNCIL RESOLVED (DC2013/178)* that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Greytown Waste Water Land Purchase (tabled)	Good reason to withhold exists under section 7(2)(a)(b)(h)	Section 48(1)(a)

*(Moved Cr Jephson/Seconded Cr Napier)*

Carried

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
a) protect the privacy of natural persons, including that of deceased natural persons. b) protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(a)(b)(h)

*COUNCIL RESOLVED (DC2013/179)* that the minutes of the public excluded section of the extraordinary Council meeting held on 10 September 2013 be received and confirmed as true and correct.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

*COUNCIL RESOLVED (DC2013/180)* that the public excluded business being concluded that the meeting should move back into the public session.

*(Moved Cr Stevens/Seconded Cr Sexton)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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