



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

21 September 2016

- Present:** Mayor Adrienne Staples (Chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Planning and Environment Group Manager) for part only and Suzanne Clark (Committee Secretary).
- Also In Attendance:** Michael Roera (Maori Standing Committee Chair), Hayley Gastmeier (Wairarapa Times Age), members of Papawai Marae and the public.
- Conduct of Business:** The meeting was held at Papawai Marae, Papawai Road, Greytown and was conducted in public between 9:35am and 12:00pm except where expressly noted.

A. Public Business

Councillors agreed to consider agenda item 'C5 – CE Performance' either at its designated place in the agenda or when the report became available.

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

Cr Riddell declared a conflict of interest with agenda item 'C1 – Proposed District Licensing Committee Transition Arrangements through the 2016 Triennial Election Period' as she was the Council officer's recommended appointment.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2016/141) that the minutes of the Council meeting held on 10 August 2016 be received and confirmed as a true and correct record.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

A5. District Council Actions

COUNCIL RESOLVED (DC2016/142) to receive the action items.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

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B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2016/143) to receive the minutes of the Policy and Finance Committee 10 August 2016.

(Moved Cr Davies/Seconded Cr Craig)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2016/144):

1. To receive the minutes of the Martinborough Community Board 29 August 2016.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

2. Action 593: Place recommendation MCB2016/71 on the Council action list; P Crimp

B3. Featherston Community Board

COUNCIL RESOLVED (DC2016/145) to receive the minutes of the Featherston Community Board 30 August 2016.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2016/146) to receive the minutes of the Greytown Community Board 31 August 2016.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

B5. Maori Standing Committee

Mayor Staples thanked Mr Roera for this chairmanship and contribution to the Maori Standing Committee throughout the triennium.

COUNCIL RESOLVED (DC2016/147) to receive the minutes of the Maori Standing Committee 5 September 2016.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

C Decision Papers and Common Seal

C1. Proposed District Licencing Committee Transition Arrangements through the 2016 Triennial Election Period

The Group Manager Planning and Environment advised that approval of the recommendation would provide for consistency throughout the Wairarapa.

COUNCIL RESOLVED (DC2016/148):

1. To receive the information.
2. To appoint Julie Riddell as Commissioner for the District Licencing Committee (DLC) until 1st June 2017.
3. To extend the appointments of all current list members of the District Licencing Committee (DLC) until 1st June 2017.

(Moved Cr Napier/Seconded Cr Montgomerie)

Carried

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C2. Assessment of a Responsible Dog Owner Policy

Councillors noted that further criteria were required in order to allow owners of breeding dogs, working dogs and dogs for show to be able to qualify as responsible owners.

COUNCIL RESOLVED (DC2016/149):

1. To receive the information.
2. To retain the current registration system at least until the amalgamation issue is resolved.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

C3. Naming of New Road, Pinehaven Orchards Subdivision, 63 Kuratawhiti Street, Greytown

COUNCIL RESOLVED (DC2016/150):

1. To receive the information.
2. To approve the name “James Kidd Place”.

(Moved Cr Napier/Seconded Cr Craig)

Carried

C4. Proposed Temporary Liquor Ban

COUNCIL RESOLVED (DC2016/151):

1. To receive the information.
2. That pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011 order a prohibition of alcohol consumption or possession of liquor for the public places as shown in Appendix 1 to this report as “Liquor Prohibition Area”.

(Moved Cr Stevens/Seconded Cr Davies)

Carried

C5. Chief Executive Performance Review Report

Mayor Staples tabled the CE Performance Report and invited councillors to read the report. Mayor Staples noted Council’s satisfaction with Mr Crimp’s performance and work achieved throughout the past year as well as his ability to maintain a high level of professionalism regardless of the circumstances.

COUNCIL RESOLVED (DC2016/152):

1. To receive the information.
2. That Council will receive a draft report from the CE with the Key Result Areas and KPI’s for the 2016-17 financial year by 1 November 2016. This will reflect Council’s direction, expected industry standards and key project deliverables. This Performance Agreement will be reviewed again in January 2017 to allow for any changes that may be desired as a result of the local government elections.
3. To continue to provide Mr Crimp the opportunity to attend professional development meetings and participate in appropriate CE forums. This will be finalised with the Review Committee after the elections in October.
4. That the CE Review Committee recommends a 2% increase in salary for the 2016-17 year effective from 1st July 2016. The Committee used their current assessment of the Chief Executive’s performance, together with 2015

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remuneration advice for the position, to assess any increase in remuneration. In addition they considered advice on the average market movement for Chief Executives within the sector, current inflation rates and affordability. This takes Mr Crimp's salary from \$215,000pa to \$219,300pa, with the same employee benefit conditions as per his contract.

(Moved Mayor Staples/Seconded Cr Olds)

Carried

Following morning tea, members of Papawai Marae thanked Council for bringing the kaupapa to Papawai Marae.

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed the Earthquake Prone Buildings Amendment Act 2016 with councillors and undertook to advise building owners with earthquake strengthening related building consents of the new provisions once they were fully known.

COUNCIL RESOLVED (DC2016/153) to receive the Planning and Environment Group Report.

(Moved Cr Olds/Seconded Cr Montgomerie)

Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed the Featherston water supply, youth programmes, safety in the surf, wastewater treatment, WiFi usage in the libraries, the recent flooding event and impacts, Bee Aware month, and the North Street lime path with councillors.

COUNCIL RESOLVED (DC2016/154):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Jephson/Seconded Cr Robertson)

Carried

2. Action 594: Liaise with the Lake Ferry Ratepayers Association, Cr Jephson and Cr Napier with a view to bringing signage and a surf safety message for the community and lake users to the attention of the incoming Council for consideration; M Allingham

D3. Chief Executive Officer Report

Mr Crimp reported that the draft Annual Report had been prepared which showed a good financial outcome.

COUNCIL RESOLVED (DC2016/155) to receive the Chief Executive Officer Report.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

E Representation Reports

E1. Mayor's Report

Mayor Staples tabled the Mayor's Report and informed councillors of a meeting held between Greater Wellington Regional Council (GWRC) and the Chief Executive

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regarding the creation of a terms of reference for the Waiohine Floodplain Management Planning Advisory Committee as well as GWRC's proposal for hearing submissions to the draft Waiohine Floodplain Management Plan.

Mayor Staples discussed the GWRC request for Council land close to rail stations to be developed as Park and Ride facilities.

Mayor Staples thanked councillors, community board members and Council officers for the great work done over the last three years.

COUNCIL RESOLVED (DC2016/156) to receive the tabled Mayor's Report.

(Moved Mayor Staples/Seconded Cr Davies)

Carried

COUNCIL RESOLVED (DC2016/157):

1. To support the move by Greater Wellington Regional Council (GWRC) to prepare a terms of reference for the Waiohine Floodplain Management Planning Advisory Committee which will include independent organisations to peer review floodplain modelling.
2. That the draft terms of reference for the Waiohine Floodplain Management Planning Advisory Committee is to be circulated to the South Wairarapa District Council Mayor and councillors by email prior to being signed off by GWRC.

(Moved Cr Napier/Seconded Cr Craig)

Carried

(Comsec note: also refer DC2016/172)

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council (WRSC), Wellington Region Waste Management and Minimisation Plan (WRWWP)

The Wairarapa Road Safety Council AGM had been delayed. Cr Craig noted that NZ Transport Authority spoke highly of the work undertaken by WRSC.

Cr Craig spoke of the draft Plan to be adopted by the WRWWP Committee in November 2016 for public consultation in February 2017, with final adoption of the Plan scheduled in June 2017. The incoming Council needed to appoint a nominee to the WRWWP at the first Council meeting of the new triennium in order to meet the planned timeframes.

Cr Montgomerie

Economic Development Task Force, Cobblestones Museum

Cr Montgomerie gave a report from Cobblestones Museum AGM.

Cr Napier

Sport NZ Rural Travel Fund Assessment Group, Wairarapa Safer Community Trust

Sport NZ Rural Travel Fund minutes were included in the Council papers.

Cr Napier could only attend a small portion of the last Wairarapa Safer Community Trust meeting and minutes of the meeting were not yet available.

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Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that a Wairarapa Library Service meeting was scheduled for the 22 September 16.

Cr Stevens

Wairarapa Rural Fire Board

Cr Stevens reported that grant funding had been received for the purchase of a fire appliance, and that rural fire reorganisation matters had been discussed during the Wairarapa Combined Council Forum.

Cr Robertson

Creative Communities Assessment Group

Minutes were included in the Council papers.

COUNCIL RESOLVED (DC2016/158) to receive councillor reports.

(Moved Cr Riddell/Seconded Cr Montgomerie)

Carried

E3. Council Groups and Working Parties

Emergency Services Working Party, Community Safety and Resilience Working Party, Wairarapa Policies Working Group

A Community Safety and Resilience Working Party report had been included in Council papers.

Cr Napier reported that the Hotel Association NZ had withdrawn their appeal against the Wairarapa draft Local Alcohol Policy (LAP), but that the Working Group was still waiting to hear from Foodstuffs NZ and Progressive Enterprises following a wording change to the draft policy.

COUNCIL RESOLVED (DC2016/159):

1. To receive reports from Council groups and working parties.

(Moved Cr Montgomerie/Seconded Cr Craig)

Carried

2. Action 595: Write to Wairarapa Safer Community Trust and remind them of their obligations to participate in the Community Safety and Resilience Working Party as a condition of funding secured via the 16/17 Annual Plan; P Crimp

E4. GWRC Advisory Committees

Whaitua Committee

Cr Olds had attended two recent meetings of the Whaitua Committee as well as a meeting attempt to engage with the Carterton river scheme committees.

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier had attended a chairs meeting of the GWRC river schemes committees where learnings from the Waiohine Floodplain were discussed. The chairs would welcome more contact from the Whaitua Committee.

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Wairarapa Moana

Attendees of a recent meeting Cr Olds had attended were all in agreement that a Wairarapa Moana Committee of some form would be beneficial.

COUNCIL RESOLVED (DC2016/160) to receive reports from the GWRC advisory committees.

(Moved Cr Stevens/Seconded Cr Jephson)

Carried

On behalf of all councillors, Cr Napier presented Mayor Staples with flowers and thanked her for the many hours service given to the community.

Mayor Staples thanked councillors, Mr Crimp and Council officers, wished everyone the best for the future and opened the floor for comments from councillors and Mr Roera.

F Public Excluded

F1. Minutes for Confirmation: Council Public Excluded Minutes of 10 August 2016

COUNCIL RESOLVED (DC2016/161): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
F1. Minutes for Confirmation: Council Public Excluded Minutes of 10 August 2016	Good Reason to withhold exists under section 7(2)(i)	Section 48(1)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Napier/Seconded Cr Montgomerie)

Carried

COUNCIL RESOLVED (DC2016/163) to move out of the public excluded section of the meeting.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

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Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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