



**SOUTH WAIRARAPA DISTRICT COUNCIL
Ordinary Meeting
Minutes from 22 July 2020**

- Present:** Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox, Leigh Hay, Brian Jephson, Alistair Plimmer, Brenda West and MSC Chair Narida Hooper (until 12:29pm).
- In Attendance:** Euan Stitt (Group Manager Partnerships and Operations), Russell O’Leary (Group Manager Planning and Environment), Karen Yates (Policy and Governance Manager), Katrina Neems (Chief Financial Officer), and Suzanne Clark (Committee Advisor).
- Conduct of Business:** The meeting was held in the Council Chambers, 18 Kitchener Street, Martinborough and was conducted in public between 10:05am and 12:33pm except where expressly noted.
Due to technical difficulties the meeting recording started at 10:20am.
- Also in Attendance:** Gavin Hodder (Hospice Wairarapa).
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Open Section

Cr Plimmer read the Council affirmation.

A1. Apologies

Mr Wilson tendered his apologies.

COUNCIL RESOLVED (DC2020/72) to accept apologies from Cr Pip Maynard and Cr Ross Vickery.

(Moved Cr Emms/Seconded Cr West)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A4. Public Participation

Mr Hodder outlined services provided by Hospice Wairarapa to Wairarapa residents. Mr Hodder spoke about the desire to expand services, the associated

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rise in operating costs, and the need to secure funding partnerships to ensure sustainability of increased service.

A5. Actions from public participation

There were no actions from public participation.

A6. Community Board/Māori Standing Committee Reports from Meetings

Ms Hooper reported that the Māori Standing Committee was returning to full capacity with new members being appointed.

A7. Extraordinary Business

There was no extraordinary business.

A8. Minutes for Confirmation

Confirmation of the minutes from the 20 May 2020 was deferred to the 2 September 2020 as they had not been included with electronic agenda papers.

COUNCIL RESOLVED (DC2020/73) that the minutes of the Council meeting held on 3 June 2020 are a true and correct record.

(Moved Cr Emms/Seconded Cr Plimmer)

Carried

COUNCIL RESOLVED (DC2020/74):

1. That the minutes of the Council meeting held on 30 June 2020 are a true and correct record.

(Moved Cr Jephson/Seconded Cr West)

Carried

2. Action 336: Review membership of the Finance, Audit and Risk Committee as outlined in resolution 26 to ensure the resolution has captured the intent of Council; K Yates

A9. Notices of Motion

There were no notices of motion.

B Committee Reports

B1. Minutes of Council Committees and Community Board Minutes

COUNCIL RESOLVED (DC2020/75):

1. To receive the information.
2. To receive the minutes of the Featherston Community Board meeting 16 June 2020.
3. To receive the minutes of the Finance, Audit and Risk Committee meeting 24 June 2020.

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4. To receive the minutes of the Greytown Community Board meeting 24 June 2020.
5. To receive the minutes of the Featherston Community Board meeting 30 June 2020.
6. To receive the minutes of the Planning and Regulatory Committee meeting 1 July 2020.
7. To receive the minutes of the Māori Standing Committee meeting 1 July 2020.
8. To receive the tabled minutes of the Martinborough Community Board meeting 2 July 2020.

(Moved Cr West/Seconded Cr Hay)

Carried

B2. Recommendations from Finance, Audit and Risk Committee

Cr Hay discussed the recommendations from the Finance, Audit and Risk Committee with elected members. Job title consistency within the Policy, and the deferral of financial delegations to committees was discussed.

Cr Hay had attended a meeting for chairs of Finance, Audit and Risk Committees where they reviewed how Auckland City Council managed risk during COVID-19.

COUNCIL RESOLVED (DC2020/76):

1. To receive the Recommendations from the Finance, Audit and Risk Committee.

(Moved Cr Plimmer/Seconded Cr West)

Carried

2. To approve the changes to Policy 0200 Financial Delegations subject to ensuring that all job titles are correct.

(Moved Cr Jephson/Seconded Cr West)

Carried

3. To agree that changes giving financial delegations to committees to approve unbudgeted works and use of Reserves be deferred and form part of a wider terms of reference review.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

4. Action 337: Review the Delegations Policy to ensure job title consistency; K Neems

B3. Recommendations from Planning and Regulatory Committee

Mr O'Leary discussed the work being undertaken for the District Plan Review leading to the recommendations from the Planning and Regulatory Committee. Members discussed the role of the alternate with a view to ensuring best practice and all requirements are met and that the recommendation to appoint Boffa Miskell was being made following review of ten submitted tenders.

COUNCIL RESOLVED (DC2020/77):

1. To receive the Recommendations from Other Committees Report.

(Moved Cr Colenso/Seconded Cr West)

Carried

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2. To recommend to Council to approve the appointment of Boffa Miskell as the consultancy firm to provide support for the Wairarapa Combined District Plan review.
(Moved Hay/Seconded Cr Colenso) Carried
3. In accordance with sections 34(1) of the Resource Management Act 1991 (“RMA”) and clause 30 of Schedule 7 to the Local Government Act 2002, the South Wairarapa District Council: Recommends to Council
- a. to unite with the Carterton District Council and Masterton District Council in appointing a joint committee, to be known as the Wairarapa Combined District Plan Joint Committee to exercise the functions, duties and powers of the Council under the First Schedule to the Resource Management Act 1991 which are delegated to the Joint Committee; and
 - b. to agree that each council will appoint two members to the joint committee with the ability to appoint alternate members to cover absences; and
 - c. to agree that the joint committee will appoint an appropriately qualified commissioner as an independent chair and the Joint Committee will appoint one of its members as the Deputy Chair;
 - d. to agree that the removal of the office of Chair and Deputy Chair is within the powers of the Joint Committee; and
 - e. To agree that the quorum of the Joint Committee will be four members and include at least one member of each territorial authority; and
 - f. To appoint Cr Brian Jephson and Cr Alistair Plimmer as the South Wairarapa District Council members to the Joint Committee.
 - g. To appoint Cr Rebecca Fox as the alternate member of the Joint Committee to cover the absence of one of the appointed members.
- (Moved Cr Colenso/Seconded Emms) Carried
4. To recommend to Council that in accordance with Section 34 of the Resource Management 1991 the South Wairarapa District Council delegates to the Wairarapa Combined District Plan Joint Committee all its functions, powers and duties under the First Schedule to the Act.
(Moved Cr Plimmer/Seconded Cr West) Carried
5. That the above appointments will replace the appointments of Mayor Beijen, Cr Leigh Hay and Cr Rebecca Fox (primary appointment) to the Wairarapa Combined District Plan Joint Group made on the 20 November 2019.
(Moved Cr Hay/Seconded Cr Colenso) Carried

C Decision Reports from Chief Executive and Staff

C1. Māori Standing Committee Appointment

Ms Hooper outlined how the Māori Standing Committee was created and the member selection system of iwi, marae and Pae tū Mokai O Taurira. The Committee were restarting work on a terms of reference to define their purpose and to create structure.

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COUNCIL RESOLVED (DC2020/78):

1. To receive the Māori Standing Committee Appointment Report
(Moved Cr Jephson/Seconded Cr Fox) Carried
2. To appoint the following external member to the Māori Standing Committee:
Andrea Rutene (Ngāti Kahungunu ki Wairarapa).
(Moved Cr Jephson/Seconded Cr Fox) Carried

C2. Road Stopping 110 East Street Greytown

Mr Stitt discussed the East Street property and acknowledged that there were other properties in the district with a similar issue. Councillors requested transparency for determining land value for properties in similar circumstances and the need to identify affected properties. Mr Stitt undertook to ensure that the correct Survey Office Plan was being resolved.

COUNCIL RESOLVED (DC2020/79):

1. To receive the Road Stopping 110 East Street Greytown Report.
(Moved Cr Fox/Seconded Cr Colenso) Carried
2. To approve the sale of the land as shown on Survey Office Plan SO523726 to the adjacent landowners for the total of \$5,000 plus survey and legal costs.
3. To delegate to the Chief Executive the authority to take the necessary steps to proceed with the process to stop the formed legal road (comprising approximately 102m²) as shown on Survey Office Plan (SO523726) in accordance with Section 342 and Schedule 10 of the Local Government Act 1974 (subject to Council approval to sell the land).
(Moved Cr Plimmer/Seconded Cr Colenso) Carried

C3. Electoral and Representation Arrangements Report

Ms Yates discussed the report including timeframes for decision making on the voting system, Māori wards and a representation review. There was agreement that trying to alter Māori representation within the proposed timeframes was not possible and that a long lead time for appropriate engagement was needed before the next representation review.

Members discussed the reason the previous Council had resolved to undertake a representation review, the voting systems, and officer capacity.

COUNCIL RESOLVED (DC2020/80):

1. To receive the Electoral and Representation Arrangements Report.
(Moved Cr Fox/Seconded Cr Colenso) Carried
2. That a representation review would not be undertaken prior to the 2022 election year.
(Moved Cr Fox/Seconded Cr Plimmer) Carried
3. That for the 2022 election Council will continue to use the First Past the Post (FPP) system.
(Moved Cr Fox/Seconded Cr Hay) Carried

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Council adjourned at 11:33am.
Council reconvened at 11:48am.

D Information Reports

D1. Naming of a New Road, at 78 Kuratawhiti, Greytown

Members requested that officers ensure applicants comply with the Road Naming Policy and provide a preferred and alternative road name and that officers review the clarity of the naming and approval process (including the use of Māori names).
COUNCIL RESOLVED (DC2020/81) to receive the Naming of the Proposed Road on Lot 18 at 78 Kuratawhiti Street, Greytown.

(Moved Cr Fox/Seconded Cr Hay)

Carried

D2. Actions Report

Officers discussed open actions and provided updates to elected members.
COUNCIL RESOLVED (DC2020/82) to receive the District Council Action Items Report.

(Moved Cr Fox/Seconded Cr Colenso)

Carried

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen outlined highlights from meetings attended.

Cr Emms along with Cr x and Cr x had attended a meeting of x and tabled documents relating to water reforms and establishment of a new drinking water regulator. Cr Emms outlined highlights of the proposal noting that it was likely the Act would be passed by 31 July 2020 with new regulations passed within the following year.

Members discussed progressing conversations with Powerco about Wairarapa electricity resilience.

COUNCIL RESOLVED (DC2020/83) to receive the report from His Worship the Mayor.

(Moved Cr Fox/Seconded Cr West)

Carried

F Consideration of Public Excluded Business

COUNCIL RESOLVED (DC2020/84) that the public be excluded from the following part of the meeting, namely:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of public excluded minutes of 3 and 30 June 2020 (subject matter: Hutchings Metal Pit, 100 Fenwicks Line, Greytown)	Good reason to withhold exists under section 7(2)(a)(i)	Section 48(1)(a)
Confirmation of public excluded minutes of 18 March 2020 (subject matter: Recommendation from CEO Review Committee)	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) The withholding of the information is necessary to protect information the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
i) The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage negotiations (including commercial and industrial sensitivity)	Section 7(2)(i)

(Moved Cr Jephson/Seconded Cr West)

Carried

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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