



SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 23 February 2022

- Present:** Mayor Alex Beijen, Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox (to 1.07pm), Leigh Hay, Brian Jephson, Alistair Plimmer, Pip Maynard (to 1.49pm), Brenda West and Colin Olds.
- In Attendance:** Russell O’Leary (Group Manager Planning and Environment), Katrina Neems (General Manager Finance), Stefan Corbett (Group Manager Partnerships and Operations), Amanda Bradley (General Manager Policy and Governance), Paul Gardner (General Manager HR and Corporate Services), Rick Mead (Environmental Services Manager), Bryce Neems (Amenities and Waste Manager), Suzanne Clark (Property Portfolio Advisor), and Steph Frischknecht (Policy and Governance Advisor).
Tim Harty and Tonia Haskell (Wellington Water Ltd).
- Conduct of Business:** Under the COVID-19 Protection Framework Red Traffic Light setting this meeting was held via video conference and live streamed to Council’s YouTube channel. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.
The meeting was held in public under the above provisions from 10:00am to 2.32pm except where expressly noted.
- Public Forum:** Mary Byrne and Warren Woodgyer.
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Open Section

Cr Olds read the Council affirmation.

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Acknowledgements and Tributes**
There were no acknowledgements of tributes.

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A4. Extraordinary business

Cr Plimmer would discuss the naming of Underhill Road, to be added as item D2 of the agenda.

A5. Public Participation

Ms Byrne expressed concern with the SWDC Covid-19 policy requiring vaccine passes to access Council facilities. Ms Byrne believed there were a number of associated negative implications, was concerned there had been no public consultation and urged Council to rescind its policy. Members informed Ms Byrne of the process that was followed with regards to the policy.

Mr Woodgyer raised items related to reserves and capital expenditure as presented to the Finance, Audit and Risk Committee on 16 February 2022. Mr Woodgyer felt the discussion regarding increasing developer contributions was in conflict with the decision taken on the Orchard Retirement Village. Mr Woodgyer posed questions regarding the funding of the Greytown Wheels Park and considered upgrades were required to Soldiers Memorial Park. Mr Woodgyer felt reporting on capital expenditure was not well supported with commentary.

A5. Actions from public participation

Mr Neems updated members on planned maintenance upgrades to Soldiers Memorial Park.

Cr Plimmer noted there would be an upcoming media release with information regarding the Greytown Wheels Park. Members responded to questions on the funding source.

Mr O’Leary responded to questions with regards to the independent commissioner decision in relation to the Orchard Retirement Village.

Mr Corbett responded to members’ questions on how quickly council would be able to respond and amend its Covid-19 policy in response to central government direction. Members requested being involved early in the discussion.

A6. Minutes for Confirmation

Members sought clarification of the process for presenting public excluded minutes for confirmation.

COUNCIL RESOLVED (DC2022/01):

1. That the minutes of the Council meeting held on 15 December 2021 are a true and correct record.
2. That the public excluded minutes of the Council meeting held on 15 December 2021 are a true and correct record.

(Moved Cr Fox/Seconded Cr Jephson)

Carried

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B Recommendations from Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

Mr Neems responded to members' questions on the progress of Martinborough pump track.

Cr Plimmer noted there would be a delay in the district wide speed review as it was dependent on Waka Kotahi completing its review of the state highways.

Cr Maynard acknowledged Ms Symes for her work as deputy chair of the Greytown Community Board and congratulated Ms Baker on being elected.

COUNCIL RESOLVED (DC2022/02):

1. To receive the information.
(Moved Cr Fox/Seconded Cr Olds) Carried
2. To receive the minutes of the Māori Standing Committee meeting 23 November 2021.
3. To receive the minutes of the Wairarapa Library Service Joint Committee meeting 24 November 2021.
4. To receive the minutes of the Greytown Community Board meeting 24 November 2021.
5. To receive the minutes of the Martinborough Community Board meeting 25 November 2021.
6. To receive the minutes of the Featherston Community Board meeting 30 November 2021.
7. To receive the minutes of the Finance, Audit and Risk Committee meeting 1 December 2021.
8. To receive the minutes of the Assets and Services Committee meeting 15 December 2021.
9. To receive the minutes of the Assets and Services Committee meeting 2 February 2022.
10. To receive the minutes of the Planning and Regulatory Committee meeting 2 February 2022.
(Moved Cr Colenso/Seconded Cr Maynard) Carried

B2. Recommendations from Planning and Regulatory Committee

Mr Corbett responded to questions regarding the budget. Members were supportive of taking a Wairarapa regional approach to the work.

COUNCIL RESOLVED (DC2022/03):

1. To receive the Recommendations from Planning and Regulatory Committee Report.
(Moved Cr Hay/Seconded Cr Colenso) Carried
2. Note that the three Wairarapa district councils proposes to work together to undertake the review and develop a revised Wairarapa Youth/Rangatahi Strategy that includes the South Wairarapa district.
3. Approve the proposed review approach for the Wairarapa Youth/Rangatahi Strategy.

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4. Agree that costs will be shared between the three Wairarapa district councils as per the Wairarapa Shared Services Funding Policy (joint policy funding activity type).
5. Delegate responsibility to the Wairarapa Policy Working Group to support the review and make recommendations back to the three Wairarapa district councils on a revised Wairarapa Youth/Rangatahi Strategy.

(Moved Cr Colenso/Seconded Cr Fox)

Carried

C Decision Reports from Chief Executive and Staff

C2. Review of the Wairarapa Local Alcohol Policy

Ms Frischknecht spoke to matters as outlined in the report. Members wanted to ensure the unique South Wairarapa environment in regard to wineries and tourism was taken into consideration in the review.

Mr Mead responded to members' questions relating to the NZ Police view on amending start hours and the idea of capping off-licences.

Ms Frischknecht responded to questions on the review period and the contribution of Regional Public Health and Medical Officers of Health. It was noted prior submissions could be reviewed.

Members discussed the proliferation of online sales, potential flow on implications of caps, the ability to learn from districts with a similar environment, and the need to interrogate the data.

Ms Bradley responded to questions on budget for the work and contingencies.

COUNCIL RESOLVED (DC2022/04):

1. To receive the Review of the Wairarapa Local Alcohol Policy Report.
(Moved Cr Emms/Seconded Cr Jephson) Carried
2. Note that a review of the Wairarapa Local Alcohol Policy for the Masterton, Carterton and South Wairarapa districts is underway.
3. Note that different processes are to be followed under the Sale and Supply of Alcohol Act 2012 dependent on whether a rollover of the existing policy or amendments are proposed, and that further work is required before a recommendation on the extent of changes can be made.
4. Agree that costs will be shared across the three Wairarapa District Councils as per the Wairarapa Shared Services Funding Policy (joint policy development activity type).
5. Agree to delegate responsibility to the Wairarapa Policy Working Group to support the review and make recommendations back to the three Wairarapa District Councils.
(Moved Cr Maynard/Seconded Cr Jephson) Carried
6. Action 83: Provide advice on the appropriateness of Cr Plimmer being a representative on the Wairarapa Policy Working Group for the review of the Wairarapa Local Alcohol Policy given his judicial duties, A Bradley.

The meeting adjourned at 11:15am.

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The meeting reconvened at 11:30am.

C2. Tauherenikau River Crossing – Pipe Repair and Renewal

Mr Corbett spoke to matters as outlined in the report and clarified that following quotes from two consultancies there was an amendment to the amount being sought from \$300,000 to \$325,000.

Mr Harty, with support from Mr Corbett and Ms Neems, responded to members' questions on the impact of recent weather events, solutions over the longer term, timeframes, funding source of the unbudgeted works, consenting activity, variances, and contingency planning.

Members debated whether a contingency of 15 percent was set at the right level and wanted a more detailed cost breakdown and to understand what the variances were likely to be. Members also sought further information on contingency plan and comparable costing information.

Members discussed delegations and the ability of the Chief Executive to enact emergency provisions under his statutory obligations.

Members discussed the communications plan and wanted to ensure the community was provided adequate information regarding the cost of the work.

COUNCIL RESOLVED (DC2022/05):

1. To receive the Tauherenikau River Crossing – Pipe Repair and Renewal Report.
(Moved Cr Jephson/Seconded Cr Plimmer) Carried
2. Approve unbudgeted funding of \$325,000 (which includes a 15 percent contingency) to complete the recommended pipeline repair works, on the basis outlined in this report.
(Moved Cr Olds/Seconded Cr Jephson) Carried
3. Note the residual risk and potential further costs associated with Option 2 as a short-term repair method.
(Moved Cr Hay /Seconded Cr Maynard) Carried

Cr Plimmer left the meeting at 12.58pm.

4. Delegate to the Chief Executive authority to approve initial funding of up to \$50,000 (capital) this financial year to complete an investigation and review to confirm the preferred option for the renewal and location of the pipeline.
(Moved Cr Fox/Seconded Cr Hay) Carried
5. That any additional costs above the approved amount in point 2 above will come to an extraordinary Council meeting for approval.
(Moved Cr Jephson/Seconded Cr Olds) Carried
6. Request from Council and Wellington Water Ltd a more complete outline of contingency plan and costs should the pipeline fail.
(Moved Cr Hay/Seconded Cr Fox) Carried

Cr Fox left the meeting at 1.07pm.

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The meeting adjourned at 1.07pm.

The meeting reconvened at 1.35pm

Cr Plimmer returned to the meeting at 1.35pm.

D Information Report

D1. Action Items Report

Members discussed updates to open action items with officers. Ms Hay requested the statement around her membership on the Assets and Services Committee be corrected.

Mr Neems responded to questions regarding the vacant quarry on Wards Line.

COUNCIL RESOLVED (DC2022/06) to receive the Action Items Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

Cr Maynard left the meeting at 1.49pm.

D2. Underhill Road – Verbal Report

Cr Plimmer outlined the background regarding the naming of Underhill Road, expressed concern with the process and sought Council resolution on the matter.

Ms Bradley advised the delegation sits with the community board and members agreed it would need to await resolution from the board.

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to matters as outlined in the report. Mayor Beijen responded to questions on Business Wairarapa funding requirements, noting it would need to be considered as part of the Annual Plan.

Members discussed the petition by Mayor Hazlehurst regarding state highway speed reductions and agreed to the Mayor signing the petition.

Members discussed the proposed councillor appointments for 2022. Cr Olds would discuss membership on the Waiohine Floodplain Management Steering Group with Colin Wright and report back on the outcome.

Members discussed the Communities 4 Local Democracy declaration regarding the Three Waters, including slowness of information flow back, representation from LGNZ, need to provide community leadership, and the review of the working group. Mayor Beijen sought suggestions on public engagement opportunities and would continue to raise the matter via the Mayors' Report until information was received by Department of Internal Affairs.

COUNCIL RESOLVED (DC2022/07):

1. To receive the Mayors' Report.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

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2. Approve the councillor appointments for 2022 as per Appendix 3, noting membership changes to the Waiohine Floodplain Management Steering Group would be deferred with a report back to the next Council meeting.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

F Appointments Reports

COUNCIL RESOLVED (DC2022/08) to receive reports from appointments.

(Moved Cr Jephson/Seconded Cr Hay)

Carried

G Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
New Lease of Martinborough Golf Course	Good reason to withhold exists under section 7(2)(h) and section 7(2)(i)	Section 48(1)(a)

This resolution (DC2022/09) is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 7(2)(h)
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

(Moved Cr Jephson/Seconded Cr Hay)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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