



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**24 October 2018**

- Present:** Mayor Viv Napier (Chair), Councillors Lee Carter, Pam Colenso, Margaret Craig, Pip Maynard, Brian Jephson, Colin Olds, Colin Wright and Ross Vickery.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment) and Russell Hooper (Planning Manager).
- Conduct of Business:** The meeting was held in the Council Chambers, 19 Kitchener Street, Martinborough and was conducted in public between 9:00am and 2:30pm.
- Forum and Other Presenters:** Mary Byrne, Claire Bleakley, Indigo Freya (Featherston Dog Park users), Robyn Ramsden (Featherston Community Board Chair), Leigh Hay (Greytown Community Board Chair).

## Open Section

**A1. Karakia**

Councillor Colin Olds opened with a reading.

**A2. Apologies**

*COUNCIL RESOLVED (DC2018/142)* to accept apologies from Cr Ammunson and Mr Tipoki.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

**A3. Conflicts of Interest**

There were no conflicts of interest declared.

**A4. Acknowledgements and Tributes**

Mayor Viv Napier acknowledged the Featherston Memorial Camp Sculpture Trust who had successfully fund raised over \$600,000 for a sculpture to remember the men who went through the Featherston Camp. The sculpture was in the process of being erected.

Cr Carter acknowledged Tokelauan language week, which started 21 October 2018.

**A5. Public Participation**

Ms Byrne presented statistics of rising cancer and gluten intolerance rates alongside rising use of glyphosate sprays. In 2015 the World Health Organization had declared glyphosate a probable carcinogen. Ms Byrne wanted Council to take the information seriously and put the health of the community above all else. Ms Byrne queried

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when Council would be making a decision on whether to proceed with the Featherston wastewater consent application.

Mrs Bleakley presented glyphosate material to councillors and stated that Roundup was originally approved for weed control and not food production use. In 2016 the Environmental Protection Agency conducted a reassessment on glyphosate, but not the 91 commercially available products each with varying chemical components. Mrs Bleakley requested Council provide for various contractor protection methods when glyphosate sprays were used and to prohibit the spray in sports grounds and over waterways.

Ms Freya, representing Featherston Dog Park users, presented a plan to enrich the Dog Park. The plan included the provision of shelters, paths, plantings, an agility area and better gates. The user group could undertake fundraising activities to fund improvements and were willing to undertake much of the plan themselves.

#### **A6. Actions from Public Participation**

Mary Byrne and Claire Bleakley

*COUNCIL NOTED:*

1. Action 721: Prepare a report on the Environmental Protection Agencies findings and assessments for glyphosate, alternatives to glyphosate (e.g. mowing, organic sprays), and budgetary impacts; M Allingham
2. Action 722: Prepare an article for the rates newsletter highlighting that residents can elect not to have sprays used outside their properties; J Mitchell

Indigo Freya

Mayor Napier suggested that Ms Freya present the Dog Park proposal to the Featherston Community Board and moving forward work with Council officers, Fab Feathy and the Community Board.

#### **A7. Community Board Participation**

Featherston Community Board

The Community Board viewed the proposed Charter initiative between Featherston and the 5/7 Royal NZ Infantry Regiment positively.

Mrs Ramsden queried how the Featherston Golf Club land purchase affected the Featherston wastewater proposal and requested an update on the Featherston vacant lot expressing a desire to see the land sold.

Greytown Community Board

The Greytown Community Board were still receiving feedback from concerned residents about the proposed 68 Main Street development and requested an official statement be included in the Greytown Grapevine. The Board had received negative feedback on swimming pool audits being undertaken.

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**A8. Extraordinary Business**

*COUNCIL RESOLVED (DC2018/143)* to consider a late report from the SWDC Logo and Branding Working Party as agenda item B3.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

**A9. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2018/144)* that the minutes of the Council meeting held on 19 September 2018 are a true and correct record.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

**A10. Notices of Motion**

There were no notices of motion.

**B Council Committee and Community Board Minutes**

**B3. SWDC Logo and Branding Working Party**

Mrs Hay presented the findings of the Logo and Branding Working Party and outlined the selection process. Members thanked Mrs Hay for her work.

*COUNCIL RESOLVED (DC2018/145)*

1. To receive the SWDC Logo and Branding Working Party Report.
2. To approve the appointment of Satellite Design as the recommended designer for the logo.

*(Moved Cr Craig/Seconded Cr Vickery)*

Carried

**B1. Recommendations from Featherston Community Board**

Mr Allingham advised that new kerbing and drainage was best undertaken at the time new footpaths were laid and would be considered in the footpath strategy. Prioritisation of new works would be discussed by the Infrastructure and Services Working Party. An alternative approach was taken for glyphosate under 'A6 Actions from Public Participation'.

*COUNCIL RESOLVED (DC2018/146)*

1. To receive the Recommendations from Featherston Community Board Report.  
*(Moved Cr Olds/Seconded Cr Vickery)*
2. To note the Featherston Community Board recommendation FCB 2018/65 relating to kerbing and drainage.
3. That a generator plug be incorporated into the overall quote for the electrical upgrade works of Anzac Hall and consideration of installation will be given following quote receipt.

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

**B2. Minutes of Council Community Boards and Committees**

*COUNCIL RESOLVED (DC2018/147)*

1. To receive the information.
2. To receive the minutes of the Featherston Community Board meeting 9 October 2018.

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3. To receive the minutes of the Greytown Community Board meeting 10 October 2018.  
(*Moved Cr Craig/Seconded Cr Colenso*) Carried
4. To receive the tabled minutes of the Māori Standing Committee meeting 15 October 2018.  
(*Moved Cr Maynard/Seconded Cr Colenso*) Carried
5. To receive the minutes of the Audit and Risk Working Party 3 October 2018.  
(*Moved Cr Jephson/Seconded Cr Craig*) Carried

## **C Decision Reports from Chief Executive and Staff**

### **C1. Adoption of the 2017/18 Annual Report**

Mr Crimp tabled a copy of the 2017/2018 Annual Report and Summary Annual Report and discussed the nature of surpluses, a water metre waiver against policy, and recording of the Featherston Golf Club land as an event after balance date with councillors.

John Whittal with support from Stephen Usher advised that Audit NZ was happy to clear the Annual Report for adoption, and subject to a check of the final version would be issuing an unmodified audit opinion. No significant issues had been identified and the Report fairly represented the position of the Council. Any issues identified would be reported to management for addressing.

Audit NZ had reviewed the systems and procedures for capitalisation of assets and were satisfied that the processes were appropriate to ensure expenditure was recorded in the right place (including the Waihinga Centre).

On behalf of Council Mayor Napier acknowledged Jennie Mitchell, Kyra Low and the wider team for their work in preparing the 2017/18 Annual Report.

*COUNCIL RESOLVED (DC2018/148):*

1. To receive the Adoption of the 2017/18 Annual Report.  
(*Moved Cr Olds/Seconded Cr Colenso*) Carried
2. To adopt the tabled 2017/18 Annual Report.  
(*Moved Cr Maynard/Seconded Cr Jephson*) Carried
3. To adopt the tabled 2017/18 Summary Annual Report.  
(*Moved Cr Wright/Seconded Cr Vickery*) Carried
4. To delegate to the Mayor and Chief Executive authority to sign these reports.  
(*Moved Cr Craig/Seconded Cr Maynard*) Carried
5. Action 723: In the 'Events after Balance Date' section change Featherston Golf Club to Featherston Golf Club land; J Mitchell

### **C2. Schedule of Ordinary Meetings**

*COUNCIL RESOLVED (DC2018/149):*

1. To receive the Schedule of Ordinary Meetings Report.  
(*Moved Cr Jephson/Seconded Cr Olds*) Carried
2. To adopt the 2019 schedule of ordinary meetings for Council, community boards and committees up to the end of September 2019.  
(*Moved Cr Olds/Seconded Cr Colenso*) Carried

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3. Action 724: Change the Martinborough Community Board meeting date of April 22 to April 29, 2019; P Crimp

### **C3. Release of Public Excluded Information**

Mr Crimp discussed the report with councillors and undertook to seek advice, where required, on releasing material if uncertainties existed, and to inform councillors of any papers that were to be released.

*COUNCIL RESOLVED (DC2018/150):*

1. To receive the Release of Public Excluded Information Report.  
(Moved Cr Craig/Seconded Cr Carter) Carried
2. To release the 'Purchase of Land' report, decision and minutes from the public excluded meeting held on the 19 September 2018.
3. To delegate to the Chief Executive to review reports, decisions and minutes of public excluded items from 15 May 2013-21 March 2018 to determine which items should be released to the public.  
(Moved Cr Jephson/Seconded Cr Maynard) Carried

### **C4. Acquisition and Disposal of Land**

*COUNCIL RESOLVED (DC2018/151):*

1. To receive the Acquisition and Disposal of Land and Buildings Policy Review Report.
2. To approve the amendments to the Acquisition and Disposal of Land and Buildings Policy (E100).  
(Moved Cr Vickery/Seconded Cr Jephson) Carried

The meeting adjourned at 12:00pm.

The meeting reconvened at 12:30pm.

## **G Reports from Appointments and Outside Organisations**

### **G1. Destination Wairarapa**

Mr Hancock with support from Mr Broughton presented the Destination Wairarapa report at 12:30pm and discussed guest night growth, conference business, relocation of the Martinborough iSite, Wairarapa magazine articles, reporting of risks, and matters relating to the Dark Sky initiative with councillors.

The meeting adjourned at 12:47pm.

The meeting reconvened at 12:48pm.

### **C5. Naming of Public Roads, Private Roads and Rights-of-Way**

The Planning Manager discussed the report with councillors, and verified that the requested change would mean that residents would not be given a specific chance to object to a demonstrated spelling error correction.

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*COUNCIL RESOLVED (DC2018/152):*

1. To receive the Naming of Public Roads, Private Roads and Rights-of-Way Report.  
(*Moved Cr Craig/Seconded Cr Jephson*) Carried
2. To amend the Policy on Naming of Public Roads, Private Roads and Rights-of-Way as set out in section “2. Recommendations” of this report and other changes as discussed.  
(*Moved Cr Vickery/Seconded Cr Colenso*) Carried
3. To add ‘and to the Maori Standing Committee if required’ to paragraph 4.4.3 after ‘.....relevant Community Board’  
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
4. Action 725: Review the Policy on Naming of Public Roads, Private Roads and Rights-of-Way in 2020 - send to community boards and the Maori Standing Committee for comment; J Mitchell

**D Operational Reports**

**D1. Planning and Environment Group Report**

The Group Manager Planning and Environment and Mr Crimp discussed the resource consent application Key Performance Indicators (KPI), the proposed development on 68 Main Street, Greytown, the proposed development on Harrison Street East, Featherston and progress on the new dog pound with councillors.

*COUNCIL RESOLVED (DC2018/153)* to receive the Planning and Environment Group Report.

(*Moved Cr Olds/Seconded Cr Maynard*)

Carried

**D2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed Featherston water supply works, swimming pool opening dates, water restrictions, the future roading contract, and needed road works at Tukurumuri with councillors. Mr Crimp reported that Council would be continuing with the Featherston wastewater consent application as planned towards a March hearing date. Officers would continue to work through the draft Natural Resources Plan and impact to the application.

*COUNCIL RESOLVED (DC2018/154)* to receive the Infrastructure and Services Group Report.

(*Moved Cr Jephson/Seconded Cr Olds*)

Carried

**D3. Chief Executive Officer Report**

Mr Crimp outlined discussions held with Wairarapa Water Ltd in relation to future water needs for the Wairarapa and discussed the upcoming release of the Wairarapa Economic Development Strategy with councillors.

*COUNCIL RESOLVED (DC2018/155)* to receive the Chief Executive Officer’s Report.

(*Moved Cr Maynard/Seconded Cr Colenso*)

Carried

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#### **D4. Action Items Report**

*COUNCIL RESOLVED (DC2018/156):*

1. To receive the District Council Action Items Report.  
(*Moved Cr Craig/Seconded Cr Jephson*) Carried
2. Action 726: Provide a report to the December Council meeting to show progress on LTP initiatives; P Crimp

#### **E Chairperson's Report**

##### **E1. Report from Her Worship the Mayor**

Members discussed the proposed offer from the 5/7 Royal New Zealand Infantry Regiment to establish a Charter with Featherston, councillor attendance at the Wairarapa Business Awards and the World of Wearable Art competition.

*COUNCIL RESOLVED (DC2018/157):*

1. To receive the Mayor's Report.  
(*Moved Mayor Napier/Seconded Cr Maynard*) Carried
2. To accept the offer for Featherston to Charter with 5/7 Royal New Zealand Infantry Regiment.  
(*Moved Mayor Napier/Seconded Cr Olds*) Carried

#### **F Members' Reports**

##### **F1. Reports from Councillors**

###### **Cr Craig**

**Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party**

Cr Craig had submitted a Wairarapa Road Safety Council report in meeting papers. The Civic Awards Working Party had met and were tentatively planning a ceremony for April 2019.

###### **Cr Jephson**

**SportNZ Rural Travel Fund Assessment Group, Audit and Risk Working Party, infrastructure planning working party**

The SportNZ Rural Travel Fund Assessment Group had met and grants were made to clubs and schools in the South Wairarapa.

###### **Cr Colenso**

**Wairarapa Library Service, Community Safety and Resilience Working Party**

Cr Colenso reported that the Wairarapa Library Service had met and had reviewed the Library Service Strategy.

A meeting of the Community Safety and Resilience Working Party was scheduled for the 21 November 2018.

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## **Cr Olds**

### **Wairarapa Water Race Users Group**

Cr Olds had met with Mayor John Booth and Council's Assets and Operations Manager to review the structure of Carterton's Water Race Committee. It was hoped that a report would be available for Council to consider at the next meeting.

## **Cr Wright**

### **Cobblestones Museum, Community Housing Working Group**

Cr Wright reported that Cobblestones had held its annual fundraising fair.

## **F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees**

### **Cr Jephson**

#### **Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee**

Cr Jephson noted that all councils had contributed to GWRC's climate change mapping tool which was available to the public.

## **Cr Wright**

### **Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee**

Cr Wright reported that the preferred Waiohine River flood protection option was to protect the Greytown urban area only. The Group were investigating the flooding effect of removing a layer of seal from sections of State Highway 2, Greytown.

## **Cr Olds**

### **Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee**

Cr Olds reported that the Whaitua Committee would be meeting at the end of October 2018.

*COUNCIL RESOLVED (DC2018/158) to receive reports from councillors and appointments.*

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

## **H Consideration of Public Excluded Business**

### **H1. PE Minutes from 19 September 2018 for Receipt and Confirmation**

Due to earlier consideration of report C3 Release of Public Excluded Information, the meeting did not exclude the public.

*COUNCIL RESOLVED (DC2018/159) that the public excluded minutes of the Council meeting held on 19 September 2018 are a true and correct record subject to the following changes:*

- Delete 'Members noted' and replace with '*Points discussed included*'.
- Delete the bullet point and add '*Notwithstanding the points above, members considered*' prior to 'that purchasing the Featherston Golf Club land kept all

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options open and provided future proofing possibilities with excess land able to be sold at a later date.’

*(Moved Cr Jephson/Secoded Cr Olds)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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