



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES – 25 June 2008

- Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Diane Phelps, Julie Riddell, Solitaire Robertson.
- In attendance: Griff Page (CEO), Louise Lyster (MDC), Ravi Mangar (MWS), Chris Gorman/Shelagh Noble (Planning Team) for items A-C.
- Conduct of Business: The meeting was held at the District Council Chambers in Martinborough and was conducted in public between 9.30am and 12.15pm. Between 12.15pm and 12.25pm the meeting was held with the public excluded.

## A Preliminary Matters

### 1. Introduction and Apologies

*DC2008/292 COUNCIL RESOLVED* to accept apologies from Crs Napier, Stevens and Sexton. *(Gray/Davies)*

### 2. Public Participation

Georgina Beyer, the new Violence Free Wairarapa Coordinator, gave an update on activities and thanked Council for continuing to support this programme.

### 3. Minutes for Confirmation:

The minutes of the Council Meeting held on 28 May 2008 were confirmed as true and correct. *(Phelps/Robertson)*

#### 3.1 Matters arising:

- It was noted that the CEO had asked Jim Poynter (Jenny Tosswill as alternate) to be the Community Board representative on the Wairarapa Library Service Committee.
- Following recommendations from the Rural Services Committee and Maori Standing Committee, Council were now satisfied that appropriate steps had been taken to ensure adequate community consultation on the proposed Mataitai applications.

*DC2008/293 COUNCIL RESOLVED* to rescind the resolution made 28 May 2008 to request that Council be consulted on issues arising with the management of fisheries along the South Wairarapa coast. 25 June 2008  
*(Phelps/Staples)*

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- 3.2 Draft minutes from the extraordinary meeting of Council held on 23 June 2008 to hear submissions on the draft annual plan were received. (*Craig/Riddell*) Council thanked staff for efficiently managing the submission process under a less than ideal timeframe.

[**Action 1:** Minutes to be submitted for confirmation at the next Council meeting.]

- 3.3 It was noted that the CEO was not present at the Council meeting to hear submissions on the Moroa Water Race Bylaw. Subject to that amendment, the minutes of the Extraordinary Council meeting held on 19 March 2008 were confirmed as true and correct. (*Phelps/Davies*)

## **B Council Committee and Community Board Minutes**

- 4.1 *DC2008/294 COUNCIL RESOLVED* to receive the May 2008 minutes of the Policy and Finance Committee. (*Staples/Gray*)
- 4.2 *DC2008/295 COUNCIL RESOLVED* to receive the June 2008 minutes of the Reserves Management Working Party Committee. (*Staples/Davies*)
- 4.3 *DC2008/296 COUNCIL RESOLVED* to receive the June 2008 minutes of the Maori Standing Committee and noted the recommendation on the proposed Mataitai on the South Wairarapa coast. (*Gray/Phelps*)
- 4.4 *DC2008/297 COUNCIL RESOLVED* to receive the minutes of the June 2008 meetings of the Rural Services Committee. (*Craig/Robertson*)
- 4.5 *DC2008/298 COUNCIL RESOLVED* to receive the minutes of the June 2008 meeting of the Martinborough Community Board and adopt the recommendation to appoint Colin Fenwick as the Council's supervisor of Pain Farm at an honorarium of \$1,000 per annum. (*Davies/Robertson*)
- 4.6 *DC2008/299 COUNCIL RESOLVED* to receive the minutes of the June 2008 meeting of the Featherston Community Board, noting that there was a separate council decision paper on the agenda relating to the skatepark project. (*Craig/Gray*)
- 4.7 *DC2008/300 COUNCIL RESOLVED* to receive the minutes of the June 2008 meeting of the Greytown Community Board. (*Phelps/Riddell*)

## **C Planning and Regulatory**

- 5.1 *DC2008/301 COUNCIL RESOLVED* to receive the May 2008 report on planning activities, the Applications Sub-Committee reports dated 6, 13, 20 and 27 May 2008, and the report on the Greytown Heritage Project. (*Staples/Davies*)

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5.2 *DC2008/302 COUNCIL RESOLVED* to rescind the resolution made 28 May 2008 approving the road name application for Roberts Place (Featherston) -noting that there is a Roberts Street (Martinborough)- and approving the road name “Flynn Place” for the right of way on the Turley subdivision in Featherston. 25 June 2008  
(Staples/Craig)

5.3 *DC2008/303 COUNCIL RESOLVED* to receive the May 2008 Building Services Report. (Staples/Craig)

## **D Operational Reports**

### **6.1 CEO – Finance – Corporate**

*DC2008/304 COUNCIL RESOLVED* to receive the CEO’s report on Finance and Corporate Services for June 2008. (Robertson/Riddell)

It was noted that Council was looking to participate in the NZ Food Safety Authority’s voluntary implementation programme for the Domestic Food Review ahead of the new legislation being passed into law.

It was suggested that the presentation of the Monthly Financial Statements be reviewed to increase font size so that reports fill the page and are easier to read.

[**Action 2:** Review presentation of Monthly Financial Statements with a view to formatting all financial statements to a 12pt font size.]

### **6.2 Works and Services**

*DC2008/305 COUNCIL RESOLVED* to receive the Works and Services report for June 2008. (Davies/Robertson)

### **6.3 Democratic and Community Services**

*DC2008/306 COUNCIL RESOLVED* to receive the Democratic and Community Services report for June 2008 noting the review of hireage charges for community buildings and granting leave to table a list of revised charges for inclusion as part of the Annual Plan. (Staples/Phelps)

## **E Representation Reports**

### **7.1 Mayor’s report**

*DC2008/307 COUNCIL RESOLVED* to receive the Mayor’s report for June 2008 and adopted the recommendation that until a new CEO takes up the position that: 25 June 2008  
(Staples/Gray)

- The Manager Works and Services, Mr Ravi Mangar, be appointed as Acting Chief Executive Officer and
- That all management matters requiring the authority of the CEO be decided jointly between Mr Mangar and her Worship, Mayor Adrienne Staples.

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## **Reports from Councillors**

- 7.2 *DC2008/308 COUNCIL RESOLVED* to receive various reports from Councillors.  
(Riddell/Robertson)
- 7.3 Cr Craig: noted a change of name for Wellington Region Environmental Agency, now known as Wellington Region Waste Forum.
- 7.4 Cr Davies: reported back on the Wairarapa Library Service meeting and attendance at a Wairarapa Road Safety Council meeting.
- 7.5 Cr Phelps: suggested that Council look at disposing of the surplus fire engine as it as unable to be refitted for ongoing use.
- 7.6 Cr Riddell: reported on attendance at Wellington Regional Advisory Committee of UCOL. Cr Riddell also advised Council that the GWRC were satisfied with remedial action taken following recent media coverage.
- 7.7 Cr Robertson: noted that the group formed to develop the Wellington Region Youth Strategy was currently inactive.

## **F Decision Papers**

### **8.1 Rates Remissions, Reserves, HEHA representation**

*DC2008/309 COUNCIL RESOLVED* to receive the tabled report to report and approve the remission of rates -

*25 June 2008  
(Staples/Phelps)*

- PR Davidson & TM Tenquist  
18270/05406A  
Pt Lot 4 DP 356142
- Mr and Mrs David Fairbrother  
18370/07000A  
Part Lot 3 DP 317617

- 8.2 *DC2008/310 COUNCIL RESOLVED* to adopt the recommendation of the Reserves Working Party and approve the Draft Reserves Management Plan for Centennial and Considine Park for public consultation.

- 8.3 *DC2008/311 COUNCIL RESOLVED* to appoint Councillor Dianne Phelps to the Oversight Group of HEHA.

*25 June 2008  
(Staples/Gray)*

- 8.4 *DC2008/312 COUNCIL RESOLVED* to receive a tabled report from Gawith Burrige regarding the disposal of Part Section 92, Western Lake District: Western Lake Road and to authorise the execution of the following resolution under common seal:

*25 June 2008  
(Phelps/Gray)*

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The South Wairarapa District Council:

- (a) Consents, pursuant to section 27 of the Reserves Act 1977, to the revocation of the land known as being all that parcel of land contained in and with a measurement of 15 acres, more or less being Section 92 on the plan of Western Lake Block, the Wairarapa provincial district of Wellington. This parcel is bounded: by the northeast of Pigeon Bush Stream, 1100 links; towards the southeast, by lines along the shore of the Wairarapa Lake, 750 and 800 links; towards the southwest, by Section 83, 1320 links; towards the northwest, by Section 3, 1150 links; all said linkages more or less. (A plan to be attached to the resolution executed under common seal).
- (b) Acknowledges that, pursuant to section 25(1) of the Reserves Act 1977, the reserve notation will be revoked and the land will immediately revert to the Crown.

### 8.5 Setting of Rates for the 2008/09 Financial Year

The CEO tabled a revised paper setting the rates for the 2008/2009 financial year  
*DC2008/313 COUNCIL RESOLVED* to adopt the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2008 and ending on 30 June 2009.

25 June 2008  
(Staples/Robertson)

Later in the meeting, during discussion of the annual plan it was discovered that the wrong paper has been submitted to Council.  
*DC2008/314 COUNCIL RESOLVED* to rescind its earlier resolution and make a new resolution.

25 June 2008  
(Craig/Robertson)

See **Revised Rates Resolution** below.

### 8.6 Draft Moroa Water Race Bylaw

*DC2008/315 COUNCIL RESOLVED* that after giving due consideration to the submissions received, Council adopt the Moroa the Moroa Water Race Bylaw 2008 pursuant to sections 158-160 of the Local Government Act 2007.

25 June 2008  
(Phelps/Riddell)

[**Action 3:** Moroa Water Race Committee minutes of meeting on 30 April 2008 to be tabled to enable Council to note recommendations.]

### 8.7 Featherston Community Board - Skatepark

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DC2008/316 COUNCIL RESOLVED that the Featherston Community Board be authorised to adopt the Featherston Skatepark as a Community Board project provided that:

25 June 2008  
(Robertson/Gray)

1. The Community Board manage the project in accordance with Council's financial and other internal controls and that it provide a monthly report on progress to the project sponsors.
2. The Chief Executive Officer and/or Mayor be appointed as project sponsors and be authorised to sign an application to extend the period of resource consent and take any other steps necessary to complete the project.

## 8.8 Gambling Venue Policy

The Gambling Act 2003 requires every territorial authority to adopt a policy on the location of Class 4 gambling venues and aims to facilitate community involvement in the decisions about the provision of gambling facilities while having regard to the social impact of gambling. Three options were presented for consideration:

Option 1- Limit the number of venues and machines at 2003 (7 venues and 77 machines in the South Wairarapa).

Option 2 – Limit the number of venues and machines at 2007 levels (same impact as option 1 for South Wairarapa). As some venues have closed in the Masterton and Carterton districts since 2003, this would mean that fewer venues/machines in those districts.

Option 3 – Introduce a sinking lid policy on the number of venues by refusing to consider applications from new venues. This would mean that if an existing venue closed, one of the other six remaining South Wairarapa venues could apply to increase their number of gaming machines. Also if an existing venue closed, a new venue could not open anywhere else in the District.

The Gambling Policy Committee recommended that Council adopt option 2.

DC2008/317 COUNCIL RESOLVED to receive the recommendation from the Gambling Policy Committee and:

25 June 2008  
(Phelps/Staples)

- *Adopt for consultation option 3 – a sinking lid policy on the number of venues.*
- *Requested that the Maori Standing Committee be consulted on the Gambling Venue Policy Review.*
- *Noted that Cr Gray abstained from voting and Cr Davies voted against the resolution.*

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## 8.9 Electoral System 2010

*DC2008/318 COUNCIL RESOLVED* to publicly notify electors of the right to demand a poll on the electoral system to be used for the next two triennial elections by 19 September 2008. If no demand for a poll is received, the status quo (i.e. FPP) continues to be used for the 2010 elections.

25 June 2008  
(Robertson/Davies)

## 8.10 Amendment to Control of Dogs Policy

*DC2008/319 COUNCIL RESOLVED* to amend clause 4.7 of the Control of Dogs Policy as follows:

25 June 2008  
(Staples/Davies)

*Dogs are prohibited from all children's play areas, sports grounds, swimming pools, cemeteries, public buildings under the control or management of Council and any other areas where dogs may pose a threat to the public. During daylight saving hours dogs are prohibited from the Te Awaiti camping ground.*

[**Action 4:** Policy amendment be publicised in Council's Rates Newsletter and Councillors to consider publicising the change of policy in their letters to the media.]

## 8.11 Adoption of Draft Annual Plan

*DC2008/320 COUNCIL RESOLVED* to adopt the recommendation of the Policy and Finance Committee and introduce a flat fee for rural dog owners having more than 5 registered dogs.

25 June 2008  
(Stapes/Gray)

*DC2008/321 COUNCIL RESOLVED* to adopt the revised charges for hireage charges for community buildings tabled at the meeting.

25 June 2008  
(Stapes/Phelps)

*DC2008/322 COUNCIL RESOLVED* to adopt the Annual Plan 2008-2009 tabled at the meeting, subject to amending identified typographical errors.

25 June 2008  
(Craig/Phelps)

## 8.12 Revised Rates Resolution

The CEO tabled a second revised paper setting the rates for the 2008/2009 financial year

*DC2008/323 COUNCIL RESOLVED* to adopt the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing on 1 July 2008 and ending on 30 June 2009:

25 June 2008  
(Staples/Riddell)

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## **Rates and Charges**

**All figures for Rates and Charges as shown are inclusive of GST.**

**(a) Uniform Annual General Charge**

A Uniform Annual General Charge set under section 15 of the Local Government (Rating) Act 2002 of \$317.00 per rating unit.

**(b) General Rate**

A differential general rate set under section 13 of the Local Government (Rating) Act 2002 as an amount in the dollar of land value on each rating unit as follows:

- Urban - a rate of 0.001734 per dollar of land value.
- Commercial - a rate of 0.003469 per dollar of land value.
- Rural - a rate of 0.001704 per dollar of land value.

**(c) Reserves & Civic Amenities Rate**

A targeted rate for amenities, set out under section 16 of the Local Government (Rating) Act 2002, of:

- \$232.00 on every rating unit in the urban area.
- \$119.00 on every rating unit in the rural area.

**(d) Water Supply Rate**

A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of:

- \$500.00 per separately used or inhabited part of a rating unit for all *urban* or *rural* rating units which are connected to the water supply.  
\$500.00 per rating unit for all *commercial* rating units which are connected to the water supply.
- \$250.00 per separately used or inhabited part of a *commercial* rating unit for each additional separate occupancy connected to the water supply.
- \$250.00 per separately used or inhabited part of a rating unit which are available to connect the water supply

Alternatively at the election of the occupier, all separate occupancies within a single rating unit or separate occupancies within separate parts of a rating unit, may be collectively supplied through a common meter in which case one serviced charge shall apply and all usage in excess of 450 cubic meters per annum shall be charged at the rate of 180 cents per cubic meter.

- \$463.00 per separately used or inhabited part of any connected rating unit situated in the Pirinoa Water Supply area.

A targeted rate for water supply, set under Section 19 of the Local Government (Rating) Act 2002, of:

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- 180 cents per cubic metre, of water consumed in excess of 450 cubic meters per annum, to any rating unit which has been fitted with a water meter.
- In addition all land and/or buildings deemed a significant user and to which a meter is installed, usage in excess of 450 cubic meters per annum shall be charged at a rate of 180 cents per cubic meter.

**(e) Sewage Disposal Rate**

A targeted rate for sewage disposal, set under section 16 of the Local Government (Rating) Act 2002 of:

- \$222.00 per separately used or inhabited part of a rating unit for all rating units which are connected to the sewage system, for the first or second sanitary appliance
- \$222.00 per separately used or inhabited part of a rating unit for all rating units which are connected to the sewage system for the third and additional appliance.
- \$111.00 per separately used or inhabited part of a rating unit for all rating units for which connection to the sewage system is available.

**(f) Refuse Collection and Disposal Rate**

A targeted rate for refuse collection and disposal, set under section 16 of the Local Government (Rating) Act 2002, of:

- \$81.00 per rating unit or separately inhabited parts of a rating unit for refuse collection or use of disposal facilities.

**(g) Water Races Rate**

A targeted rate for water races, set out under section 16 of the Local Government (Rating) Act 2002 as an amount in the dollar of land value of:

- a rate of 0.0001364 per dollar of land value of every rating unit in the Featherston-Longwood Water Race rating district which has access to the water race.
- A rate of 0.000419 per dollar of land value of every rating unit in the Moroa Water Race rating district which have access to the water race.

**Differential Categories and Definitions**

That Council adopt the following as its definitions for its differential categories.

**(a) General Rate**

- Urban – the urban areas of Featherston, Greytown and Martinborough (all as shown in the District Plan for the District as operative on 1 November 1998) plus those rating units with valuation numbers listed in the Appendix. This category has a differential factor of 1.
- Commercial – properties shown in the Town Centre and Service areas of Featherston, Greytown and Martinborough (all as shown in the District Plan for the District as operative on 1 November 1998) and all rating units used primarily for any commercial or industrial purposes, except those rating units with valuation numbers listed in the Appendix. This category has a differential factor of 2.

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- Rural – The rural areas of Featherston, Greytown and Martinborough (all as shown in the District Plan as operative on 1 November 1998).
- (b) **Water Supply Rate**
- Serviced – any separately used or inhabited part of a rating unit that is connected to the water supply.
  - Serviceable – any separately used or inhabited part of a rating unit that is not connected to the water supply, but is within 100 metres of such a supply; or any separately used or inhabited separate occupancy of a commercial rating unit.
- (c) **Sewerage Disposal Rate**
- Serviced – any separately used or inhabited part of a rating unit that is connected to the sewage system.
  - Serviceable – any separately used or inhabited part of a rating unit that is not connected to the sewage system, but is within 30 metres of such a service.
- (d) **Refuse Collection Rate**
- To provide refuse collection to all properties in the District to which Council is prepared to provide this service. The rate provides for the removal each week of the contents of two refuse bags or other refuse receptacles approved by Council
  - For the use of refuse disposal facilities by all residents of the District.
- (e) **Reserves & Civic Amenities Rate**
- Urban – the urban areas of Featherston, Greytown and Martinborough (all as shown in the District Plan for the District as operative on 1 November 1998) plus those properties with valuation numbers listed in the Appendix.
  - Rural – The rural areas of Featherston, Greytown and Martinborough (all as shown in the District Plan for the District as operative on 1 November 1998).

**Due date for payment of rates**

That all rates will be payable in four instalments due on:

20 August 2008  
 20 November 2008  
 20 February 2009  
 20 May 2009

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## **Penalties**

That the Council delegates authority to the Office Manager to apply the following penalties on unpaid rates at her discretion:

- Under section 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10 percent penalty will be added to any portion of the current instalment that remains unpaid after the due date as shown below:
  - 21 August 2008
  - 21 November 2008
  - 23 February 2009
  - 21 May 2009
- Under section 57 and 58(1)(b) of the Local Government (Rating) Act 2002, an additional 10 percent penalty will be added on:
  - 11 July 2008
  - 12 January 2009to any rates remaining unpaid from previous financial years.

## **Payment of Rates**

Payment can be made by direct debit or automatic payment, by arrangement with Council. Payments may also be made by telephone or internet banking, forwarding a cheque (together with the remittance slip) to PO Box 6, Martinborough or in person by cash, cheque or eftpos (excluding Credit Card) at the Council Office, 19 Kitchener St, Martinborough, or Featherston Library, Fitzherbert St, Featherston or Greytown Library, 89 Main St, Greytown. Rates may also be paid at Greater Wellington Regional Council offices located at 142 Wakefield St, Wellington or 34 Chapel, Masterton.

## **Appendix**

18400/55300A	18420/33100	18440/41000	18480/02100
18400/55400	18420/33200	18440/41200	18480/18100
18400/64100	18420/33401	18440/41500	18480/18900
18400/64400	18420/33500	18440/52700	18480/19000
18400/64600	18420/37500	18440/54900	18480/20800
18400/69300	18420/37700	18440/55000	18480/22102
18400/69600	18420/38100	18440/60000	18480/23200
18400/70100	18420/38200	18440/70900	18480/23300
18400/70200	18420/38300	18440/71500	18480/23301
	18420/42200	18440/71700A	18480/23400
	18420/42300	18440/71900	18480/23500
	18420/42301	18450/13500	18480/25000
	18420/43900	18450/13600	18480/25100
	18420/45000	18450/13800	18480/25200
	18420/45300	18450/13900	18480/25301
		18450/15000	18480/28100B
		18450/15500	18480/28900
		18450/15600	18480/28901
			18480/29000
			18480/29800
			18480/31400
			18480/31500
			18480/31600

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**H PUBLIC EXCLUDED**

**9.1 Proposed Lease**

*DC2008/324 COUNCIL RESOLVED* that the public be excluded from the following part of the meeting: Item H1: Recommendation to grant a lease. This resolution was made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of this part of the meeting in public are as follows:

*25 June 2008  
(Davies/Phelps)*

- Protection of the privacy of natural persons – section 7(2)(a)
- Conduct of negotiations – section 7(2)(i)

*DC2008/325 COUNCIL RESOLVED* to come out of the public excluded section of the meeting.

*25 June 2008  
(Craig/Davies)*

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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