



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

26 June 2013

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell and Solitaire Robertson.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Vanessa Tipoki (Acting Group Manager Planning and Environment) and Bronwyn Johnson (Environmental Health Team Leader).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:35am and 12:00pm.
- Presentation:** David Hancock and John Bell (Destination Wairarapa).
- Media:** Vomle Springford (Wairarapa Times Age).

Procedural Items

Councillors agreed that agenda item E5 Destination Wairarapa would be considered at 9:35am.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (DC2013/90) to receive apologies from Cr Keith Sexton and Cr Max Stevens.

(Moved Cr Jephson/Seconded Cr Gray)

Carried

A2. Conflicts of Interest

There were no conflicts of interest to declare.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/91) that the minutes of the Council meeting held on 15 May 2013 be received and confirmed as true and correct.

(Moved Cr Napier/Seconded Cr Robertson)

Carried

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A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2013/92) that the minutes of the extraordinary Council meeting held on 10 June 2013 be received and confirmed as true and correct.

(Moved Cr Gray/Seconded Cr Davies)

Carried

A6. District Council Action Items

COUNCIL RESOLVED (DC2013/93):

1. To receive the Council action items.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

2. Action 393: Prioritise all open LTP 12/22 and AP 13/14 actions and continue to present open actions to Council; P Crimp

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2013/94) to receive the minutes of the Policy and Finance Committee 15 May 2013.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2013/95) to receive the tabled minutes of the Martinborough Community Board 10 June 2013.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2013/96) to receive the minutes of the Featherston Community Board 4 June 2013.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2013/97) to receive the minutes of the Greytown Community Board 5 June 2013.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2013/98) to receive the tabled minutes of the Maori Standing Committee 17 June 2013.

(Moved Cr Napier/Seconded Cr Gray)

Carried

B6. Creative Communities Assessment Committee

COUNCIL RESOLVED (DC2013/99) to receive the tabled minutes of the Creative Communities Assessment Committee 19 June 2013.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

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C Decision Papers and Common Seal

C1. Potential Off-Leash Dog Exercise Area in Greytown

The Group Manager Planning and Environment advised that Lot 25 was the location proposed for the off-leash dog exercise area.

COUNCIL RESOLVED (DC2013/100):

1. To receive the information.
2. To approve Council-owned land at the end of Cotter Street, Greytown, as an off-leash dog exercise area.

(Moved Cr Napier/Seconded Cr Gray)

Carried

C2. Request for Rural Water and Sewer Connection

COUNCIL RESOLVED (DC2013/101):

1. To receive the information.
2. To approve the request for a water connection to the following properties, noting this is at variance to current water supply policy, but that it is granted under special circumstances as the resource consent includes access to water supply.
 - 75 Reading Street, Greytown
 - 151 Dublin Street, Martinborough
3. To approve sewer connection to:
 - Regent Street, Martinborough

(Moved Cr Craig/Seconded Cr Riddell)

Carried

4. Action 394: Review the water and sewer policies to account for increased supply capacity; M Allingham

C3. Electoral Matters – Voting and Candidate Order Report

Councillors discussed the appearance of candidate names on the voting paper and the options available.

COUNCIL RESOLVED (DC2013/102):

1. To receives the information.
(Moved Cr Jephson/Seconded Cr Robertson)
2. That in accordance with section 79 of the Local Electoral Act 2001, that the voting documents for the 2013 triennial local authority elections be processed during the voting period.
3. That in accordance with section 31 of the Electoral Regulations, Council determines the method used to order the names of candidates on the voting paper using the pseudo-random order Executive Summary.

(Moved Cr Napier/Seconded Cr Robertson)

Carried

A vote was taken and the motion passed with a majority vote of the Council members present.

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C4. Adoption of 2013/2014 Annual Plan

Mr Crimp tabled the Adoption of Annual Plan and Setting of Rates report. The building consent and resource management fees had increased approximately 5% and were aligned to Masterton District Council for the purpose of creating a more seamless experience for Wairarapa applicants.

The Mayor and councillors formally thanked the Corporate Support team for the work undertaken in preparing the Annual Plan.

COUNCIL RESOLVED (DC2013/103):

1. To receive the information.
2. To adopt the 2013/14 Annual Plan in accordance with Section 95 of the Local Government Act 2002.
3. To adopt the rates resolution for 2013/14 in accordance with the Local Government Rating Act 2002, including the “Part B” notice.
4. To note that the updated fees and charges schedule is included in the adopted Annual Plan 2013/2014.

(Moved Mayor Staples/Seconded Cr Davies)

Carried

C5. District Licensing Agency

Council considered the tabled report and the Environmental Health Team Leader clarified recommendation 1a and 1b of the recommendations of the Wairarapa Liquor Working Group. Cr Napier asked that the Sale and Supply of Alcohol Act 2012 brochure also be tabled.

COUNCIL RESOLVED (DC2013/104):

1. To receive the information.
2. That the South Wairarapa District Council appoints an elected member to act as chairperson for the South Wairarapa District Licensing Committee; or that the South Wairarapa District Council appoints a commissioner to act as chairperson for the South Wairarapa District Licensing Committee.
3. That the South Wairarapa District Council together with Carterton District Council and Masterton District Council agree to establish, maintain and publish a joint list of no less than six persons approved as members of the District Licensing Committee.
4. That the term for the initial appointees to the District Licensing Committee will terminate on 30 June 2014.
5. That the South Wairarapa District Council agrees to delegate to the Wairarapa Liquor Working Group the authority to shortlist the persons to be members of the District Licensing Committee. The appointment of the persons to be members of the DLC is to be made by Council.
6. That the Sale and Supply of Alcohol Act 2012 brochure be appended to Council reports.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

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D Operational Reports

D1. Planning and Environment Group Report

Mr Crimp rescinded recommendation two of the report.

COUNCIL RESOLVED (DC2013/105) to receive the Planning and Environment Group Report.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

D2. Infrastructure and Services Group Report

Council considered the report and the Group Manager Infrastructure and Services answered queries relating to wastewater, e-waste collection, the leasing of vacant Council buildings, street sweeping, graffiti costs and the potential use of mobile telemetry cameras.

COUNCIL RESOLVED (DC2013/106):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

2. Action 396: Schedule a councillor workshop so that once wastewater modelling has been completed outcomes and costs can be reviewed; M Allingham

D3. Chief Executive Officer Report

Council considered the report and Mr Crimp answered questions relating to rates arrears and the earthquake strengthening standard. The Mayor and councillors noted the resignations of Vanessa Tipoki (Acting Group Manager Planning and Environment) and Ian Richards (Roading and Reserves Manager) with regret and thanked them for their excellent service to Council.

For future reports Mr Crimp undertook to include more detailed information on the LGOIMA requests.

COUNCIL RESOLVED (DC2013/107):

1. To receive the Chief Executive Officer Report.
2. To receive the financial statements for the ten months ended 30 April 2013.
3. To receive the financial statements for the eleven months ended 31 May 2013.
4. To elect to report as a "tier 2" reporting entity for annual report under Public Benefit Entity reporting standards.

(Moved Cr Craig/Seconded Cr Gray)

Carried

D4. E-Waste Management Contract

COUNCIL RESOLVED (DC2013/108) to receive the information

(Moved Cr Riddell/Seconded Cr Robertson)

Carried

D5. Waste Minimisation Officer

Councillors queried the actions relating to the Regional Waste Minimisation Plan and the Group Manager Infrastructure and Services advised that Wairarapa had already achieved all the required actions for years 1-2 as shown in the report.

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Councillors requested regular reporting and sought officer assurance that South Wairarapa would receive value for money.

*COUNCIL RESOLVED (DC2013/109) to receive the information
(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

D6. Footpath Forward Works Programme Report

COUNCIL RESOLVED (DC2013/110):

1. To receive the information

(Moved Cr Gray/Seconded Cr Jephson)

Carried

2. Action 395: Provide an update to Community Boards on the footpath forwards works programme; M Allingham

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples spoke to her report advising that GWRC had submitted an application for local government reform to the Local Government Commission.

Correspondence from NZTA and the Lions Club of Greytown was discussed.

COUNCIL RESOLVED (DC2013/111) to receive the Mayor's report.

(Moved Mayor Staples/Seconded Cr Robertson)

Carried

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig tabled and spoke to a report from the Wellington Region Waste Forum and Wairarapa Road Safety Council.

Cr Napier

Cr Napier gave an update from a Southern Wairarapa Safer Community Council meeting attended.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell spoke to her report advising that the Kotui Library Management System had now been implemented in the libraries.

COUNCIL RESOLVED (DC2013/112) to receive councillors' reports, including tabled reports.

(Moved Cr Davies/Seconded Cr Craig)

Carried

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E3. Focus Group Minutes and Reports

Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups

There was no focus group update; however meetings of Transport and Emergency Services were scheduled.

E4. Martinborough Town Hall Working Group

Minutes from the Martinborough Town Hall Working Group meeting of 19 June 2013 were tabled.

COUNCIL RESOLVED (DC2013/113) to receive the tabled minutes from the Martinborough Town Hall Working Group.

(Moved Cr Riddell/Seconded Cr Jephson)

Carried

E5. Council Appointments

Destination Wairarapa (presentation at 9:35am – 9:50am)

David Hancock and John Bell presented the Destination Wairarapa report and answered councillors' questions.

COUNCIL RESOLVED (DC2013/113) to receive the reports from Council appointments.

(Moved Cr Riddell/Seconded Cr Napier)

Carried

E6. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that the Committee and members of GWRC management had met and discussed the potential placement of the Greytown stopbank.

F Correspondence

F1. Inwards

From Lions Club of Greytown to SWDC dated 15 May 2013.

COUNCIL RESOLVED (DC2013/114) to receive the inwards correspondence.

(Moved Cr Robertson/Seconded Cr Napier)

Carried

G. Public Excluded

COUNCIL RESOLVED (DC2013/115) that the public be excluded from the following part of the meeting at.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Minutes of the Greytown Waste Water Land Purchase	Good reason to withhold exists under section 7(2)(a)(b)(h)	Section 48(1)(a)
Minutes of the Featherston Land Swap	Good reason to withhold exists under section 7(2)(a)(b)(h)	Section 48(1)(a)

(Moved Cr Gray/Seconded Cr Davies)

Carried

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons. b) protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(a)(b)(h)

COUNCIL RESOLVED (DC2013/116) to conclude public excluded business and to move back into the public section of the meeting.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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