



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

29 January 2014

- Present:** Deputy Mayor Viv Napier (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson, and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager), Mark Allingham (Infrastructure and Services Group Manager) and Chris Gorman (Senior Resource Management Planner).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 1:25pm.

A Preliminary Matters

A1. Apologies

COUNCIL RESOLVED (DC2014/01) to receive apologies from Mayor Adrienne Staples.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

A2. Conflicts of Interest

Cr Olds noted a potential conflict of interest with the Waste Water Policy that was presented for adoption in agenda item C7 and his place of business.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/02) that the minutes of the Council meeting held on 27 November 2013 be received and confirmed as true and correct with the following corrections.

Paragraph D1 Planning and Environment Group Report should read 'Councillors considered...' as opposed to 'Councillors consider...'

Paragraph D2 Infrastructure and Services Group Report should read 'Councillors considered...' as opposed to 'Councillors consider...'

That 'Cr Napier' be inserted into point 2 of resolution DC2013/210 so that the amended resolution reads as follows:

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2. That in the interests of continuity, Mayor Staples, Councillors Max Stevens and Viv Napier continue to represent SWDC on the Wairarapa Governance Working Party.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

A5. District Council Actions

COUNCIL RESOLVED (DC2014/03) to receive the District Council Action Items.

(Moved Cr Jephson/Seconded Cr Montgomerie)

Carried

A6. LTP and Annual Plan 13/14 Actions

COUNCIL RESOLVED (DC2014/04) to receive the LTP and Annual Plan 13/14 Action Items.

(Moved Cr Jephson/Seconded Cr Montgomerie)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2014/05) to receive the minutes of the Policy and Finance Committee 27 November 2013.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2014/06) to receive the minutes of the Martinborough Community Board 9 December 2013.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2014/07) to receive the minutes of the Featherston Community Board 10 December 2013.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2014/08) to receive the minutes of the Greytown Community Board 11 December 2013.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2014/09) to receive the minutes of the Maori Standing Committee 16 December 2013.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

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C Decision Papers and Common Seal

C1. Application for Swimming Pool Fence Exemption – 3 Eagle Place, Martinborough

Councillors considered the request and the Group Manager Planning and Environment explained the background to the request and outlined Council's preferred solution. Mr Buchanan advised that an exemption would stay with the property for life and that the risk to Council of approving the exemption was a death or injury and a subsequent police investigation based around negligence.

COUNCIL RESOLVED (DC2014/10):

1. To receive the information.
2. To decline the application for exemption to fence a swimming pool at 3 Eagle Place, Martinborough under Section 6 of the Fencing of Swimming Pools Act 1987.

(Moved Cr Stevens/Seconded Cr Robertson)

Carried

3. To instruct Council officers that there is a high degree of liability risk to Council regarding swimming pool safety and that the Act needs to be adhered to.

(Moved Cr Napier/Seconded Cr Jephson)

Carried

C2. MOU with NZTA in Respect of Issuing 50MAX Permits

The Group Manager Infrastructure and Services advised that NZTA would be issuing 50MAX permits, at no cost to Council.

COUNCIL RESOLVED (DC2014/11):

1. To receive the information, including the tabled amendments.
2. To delegate to the CE to sign and amend the MOU with NZTA – in respect to issuing 50MAX permits as shown in Appendix 1 of this report.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

3. Action 30: Determine whether the Waihenga Bridge is a 50MAX capable bridge; M Allingham

C3. Tukurumuri Recycling Centre

Mr Crimp requested direction from councillors regarding the provision of recycling services in Tukurumuri given the difficulty in obtaining a suitable location and the abuse of the current facility.

COUNCIL RESOLVED (DC2014/12):

1. To receive the information.
2. That officers should consult with the Tukurumuri community on options available for recycling using the school newsletter as well as letters to rate payers and if necessary organise a meeting to discuss the matter with residents.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

C4. Wairarapa Cycle Trail Signage Ownership

Councillors considered the report noting that maintenance of the signs would need to be covered under existing budgets and that maintenance costs were unknown. In

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general the provision of an accessible Wairarapa Cycle Trail benefited the region and there was a component of ‘public good’ when considering the cost.

COUNCIL RESOLVED (DC2014/13):

1. To receive the information.
2. To accept ownership of the signage on the Wairarapa Cycle Trail within the South Wairarapa region.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

Cr Dean Davies voted against this motion.

C5. Psychoactive Substances Act 2013 – Proposed Local Approved Products Policy

Councillors considered the report and the Group Manager Planning and Environment answered queries relating to how the proposed policy compared with other council’s policies, timeliness of implementing the policy and exclusion and inclusion zones.

COUNCIL RESOLVED (DC2014/14):

1. To receive the information.
2. To adopt the proposed draft Local Approved Products Policy, including the Statement of Proposal, for the purposes of consultation under the Local Government Acts “special consultative procedures” with the addition of a definition section.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

C6. Martinborough Town Hall Funding

Mr Crimp tabled the Martinborough Town Hall Funding report and advised that the second phase of the project would provide better information on how staging of the refurbishment project could be aligned with the strengthening project. Councillors noted that if the project didn’t proceed then Council may be required to carry the cost.

COUNCIL RESOLVED (DC2014/15):

1. To receive the tabled information.
2. To approve expenditure of circa \$60k for phase two of the Martinborough Town Hall refurbishment project.
3. To acknowledge this is a cash flow timing matter and future fundraising will refund this amount.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

C7. Policies for Adoption Report

COUNCIL RESOLVED (DC2014/16):

1. To receive the information.
2. To adopt the amended Naming of Public Roads, Private Roads and Rights-of-Way Policy.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

3. To adopt the amended Waste Water Disposal Policy – Connections to Sewer Reticulation System with amendments as discussed.

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

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4. To adopt the amended Town Water Supply Policy with amendments as discussed.
(*Moved Cr Montgomerie/Seconded Cr Stevens*) Carried
5. Action 31: Amend the Waste Water and Town Water policy to use the term 'residential' instead of urban and remove 'new and existing' from paragraph 3.1.9 and 3.1.12 of the Waste Water Policy and 3.1.12 of the Town Water Policy; P Crimp

D Operational Reports

D1. Planning and Environment Group Report

Councillors considered the report and the Group Manager Planning and Environment answered questions relating to the business streamlining programme, heritage guidelines for new structures and upkeep of unoccupied commercial buildings.

COUNCIL RESOLVED (DC2014/17) to receive the Planning and Environment Group Report.

(*Moved Cr Craig/Seconded Cr Riddell*) Carried

D2. Infrastructure and Services Group Report

Councillors considered the report and the Group Manager Infrastructure and Services answered questions relating to waste water consents and the related Papawai community meeting, ingress and filtration of Featherston pipes, replanting of roadside forestry blocks, graffiti and the use of security cameras.

COUNCIL RESOLVED (DC2014/18) to receive the Infrastructure and Services Group Report.

(*Moved Cr Craig/Seconded Cr Riddell*) Carried

Council adjourned at 12:20pm.

Council reconvened at 12:50pm.

D3. Chief Executive Officer Report

Councillors considered the report and Mr Crimp answered queries relating to the collection of rate arrears.

COUNCIL RESOLVED (DC2014/19):

1. To receive the Chief Executive Officer Report.
2. To receive the financial statements for the periods ended 30 November 2013 and the tabled financial statements for the period 31 December 2013.

(*Moved Cr Jephson/Seconded Cr Davies*) Carried

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E Representation Reports

E1. Mayor's Monthly Report

Cr Napier advised that Greytown Community Board were looking at possible uses for the Greytown old library building and Mr Crimp added that future use of the building would be reviewed during the annual planning process.

COUNCIL RESOLVED (DC2014/20):

1. To receive the Mayor's report.
(Moved Cr Craig/Seconded Cr Stevens) Carried
2. Action 32: Forward correspondence from Lucy McLaren to Cr Montgomerie; Mayor Staples

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig advised that Bruce Pauling was the new Wairarapa Road Safety Council manager and that they were in the process of recruiting a road safety coordinator.

A meeting of the Wellington Region Waste Forum would be held in February.

Cr Craig had attended the Aratoi AGM on behalf of the Mayor.

Cr Montgomerie

Healthy Homes, Wairarapa Library Service Committee, Local Alcohol Policy

Cr Montgomerie reported that the Cobblestones Museum new entrance structure was progressing well and that the Cobblestones Trust had resolved to reconfigure their committee structure.

Cr Napier

Southern Wairarapa Safer Community Council

Cr Napier reported that the Southern Wairarapa Safer Community Council had met and discussed their new direction.

Cr Riddell

Healthy Homes, WLS

Cr Riddell advised that the Wairarapa Library Service had met and would be updating policies and looking at a new strategic plan.

Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson advised that the next Creative Communities funding round closed on the 21 February 2014.

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E3. Council Groups and Working Parities

Wairarapa Liquor Working Group

Cr Napier advised that the Working Group would be having weekly meetings to progress a combined alcohol policy.

Martinborough Town Hall Working Group

Cr Stevens thanked Council for the loan of finances needed to allow the Working Group to continue progressing refurbishment plans and advised there were several meetings planned in February.

Graffiti Working Party

Cr Riddell reported that a Working Party meeting was scheduled for 12 February 2014.

Emergency Services Working Party

Cr Riddell advised that a Working Party meeting was tentatively scheduled for the 12 February 2014.

COUNCIL RESOLVED (DC2014/21) to receive councillors' reports.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

E4. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2014/22) to receive the report from Destination Wairarapa.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

E5. GWRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that the Committee had received an email but no progress had been made.

Awhea Opouawe Scheme Committee

Cr Jephson advised that the Scheme had allocated \$15k towards the upgrade of Fullers Bridge.

Lower Valley Development Scheme Advisory Committee

Cr Jephson reported that a meeting had been held in December 2013.

Wairarapa Moana Wetland Co-ordinating Committee

Minutes from a December 2013 meeting had been included with the agenda papers.

Whaitua Committee

Cr Olds reported that an introduction meeting of the Committee was scheduled for February 2014.

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COUNCIL RESOLVED (DC2014/23) to receive the reports from GWRC Advisory Committees.

(Moved Cr Robertson/Seconded Cr Davies)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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