



**SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 30 June 2022**

Present: Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso (from 10:02am), Leigh Hay, Brian Jephson, Alistair Plimmer, Pip Maynard, Brenda West and Colin Olds.

In Attendance: Harry Wilson (Chief Executive Officer), Russell O’Leary (Group Manager Planning and Environment), Karon Ashforth (General Manager Finance), Amanda Bradley (General Manager Policy and Governance), Sheil Priest (General Manager Communications and Engagement), Charly Clarke (Finance Manager), Steph Frischknecht (Policy and Governance Advisor) and Amy Andersen (Committee Advisor).

Conduct of Business: This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10:00am. All members participating via audio-visual conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 10:00am to 1:10pm except where expressly noted.

Public Forum: Mika Hervey (Free Fares NZ)

Open Section

Cr Emms read the Council affirmation.

A1. Apologies

COUNCIL RESOLVED (DC2022/41) to accept apologies from Cr Fox and Cr Colenso (lateness).

(Moved Cr Jephson/Seconded Cr Hay)

Carried

A2. Conflicts of Interest

There were no conflicts of interest.

Cr Colenso joined the meeting at 10:02am.

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A3. Acknowledgements and Tributes

Cr Olds acknowledged Bryce Neems (Amenities and Waste Manager) for his work at SWDC over recent years, this being his last week in the role.

Cr Hay acknowledged Chris and John Hume, whose granddaughter passed away recently and expressed her condolences.

Cr West acknowledged Featherston Sports Hub and Greytown Rugby Club for their achievements in results and coaching.

Cr Jephson acknowledged the passing of Niniwa Munro, a former member of the Māori Standing Committee and expressed his condolences.

Mayor Beijen acknowledged the passing of Pete Smith and expressed his condolences, noting his contributions to the South Wairarapa farming community.

Mayor Beijen also acknowledged NZ Police Senior Sergeant Ian Osland, for his contributions during his time in the position, this being his last day of work in South Wairarapa.

A4. Public Participation

Mr Hervey, representing Free Fares NZ, spoke in support of the LGNZ Remit to provide free transport fares, increasing patronage to services and removing cost barriers. Mr Hervey outlined what the remit would need to succeed in supporting access to education and employment, equity in transport for the most vulnerable people in the community, and the frequency and reliability of transport. Mr Hervey sought Council's support to advocate and vote in favor of the remit.

Members posed questions to Mr Hervey regarding costs and funding sources to support potential changes under the remit, how this would be useful to South Wairarapa residents, the percentage of people who would be eligible nationally for free fares and number of council visits on this issue.

A5. Actions from public participation

Mayor Beijen noted that the LGNZ Remits would be discussed as part of item E1, the Mayor's Report.

A6. Extraordinary Business

There was no extraordinary business.

A7. Community Board / Māori Standing Committee Reports from Meetings

There were no members present.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2022/42) that the minutes of the Council meetings held on 18 May 2022 and 15 June 2022 are a true and correct record.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

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B Recommendations from Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2022/43) to:

1. Receive the information.

(Moved Cr Plimmer/Seconded Cr Emms)

Carried

[Read together]

2. Receive the minutes of the Māori Standing Committee meeting 10 May 2022.
3. Receive the minutes of the Greytown Community Board meeting 11 May 2022.
4. Receive the minutes of the Martinborough Community Board meeting 19 May 2022.
5. Receive the minutes of the Featherston Community Board meeting 17 May 2022.
6. Receive the minutes of the Finance, Audit and Risk Committee meeting 11 May 2022.
7. Receive the minutes of the Assets and Services Committee meeting 1 June 2022.
8. Receive the minutes of the Planning and Regulatory Committee meeting 1 June 2022.

(Moved Cr Hay/Seconded Cr Jephson)

Carried

B2. Recommendations from Assets and Services Committee Report

Cr Jephson spoke in support of the recommendations.

Members acknowledged the work and effort made by the community group and Amenities Manager Bryce Neems in their engagement, consultation and planning.

COUNCIL RESOLVED (DC2022/44) to:

1. Receive the Recommendations from Assets and Services Committee Report.

(Moved Cr Jephson/Seconded Cr Plimmer)

Carried

[Read together]

2. Approve the Martinborough Pump Track Project Community Group be given approval to work with Council officers to construct a Bike Pump Track at the western end of Considine Park.
3. Approve the Pump Track Development Plan.
4. Approve that Council delegates to the Chief Executive the authority to approve a pump track detailed design plan, timeline and construction start date.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

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B3. Recommendations Finance, Audit and Risk Committee Report.

Cr Hay spoke in support of the recommendation.

Members sought clarification from Ms Bradley on the application of fees and charges by council officers, the types of LGOIMA requests received and the Ombudsman's approach to LGOIMA.

COUNCIL RESOLVED (DC2022/45) to:

1. Receive the Recommendations from Finance, Audit and Risk Committee Report.
(Moved Cr West /Seconded Cr Hay) Carried

2. Adopt the proposed fees and charges for official information requests for 2022/23 financial year.
(Moved Cr Hay/Seconded Cr Olds) Carried

C Decision Reports from Chief Executive and Staff

C1. Adoption of Annual Plan 2022/23 and Setting of Rates Report

Ms Bradley and Ms Ashforth spoke to matters in the report and outlined the key areas of the Annual Plan (AP), as well as minor changes.

Members queried whether there could be communication across the district distinguishing rates for Greater Wellington Regional Council (GWRC) and the use of the rates estimator, differences between types of rates, funding for parks and reserves, consultation on 85-87 West Street (Greytown) and the rates increase relating to the council operating costs.

Members commended the work and effort by council officers to produce the AP.

COUNCIL RESOLVED (DC2022/46) to:

1. Receive the Adoption of Annual Plan 2022/23 and Setting of Rates Report.
(Moved Cr Colenso/ Seconded Cr Plimmer) Carried
[Read together]

2. Carry over operating and capital expenditure from the 2021/22 financial year to the 2022/23 financial year.

3. Adopt the 2022/23 Annual Plan (including the schedule of fees and charges) in accordance with Section 95 of the Local Government Act 2002.

4. Delegate authority to the Mayor and Chief Executive to approve minor edits that don't change the intent of the content prior to publication of the Annual Plan 2022/23 document.

(Moved Cr Olds/Seconded Cr Jephson) Carried

5. Adopt the rates resolution for the 2022/23 year in accordance with the Local Government Rating Act 2002, including the "Part B" notice.

(Moved Cr Hay/Seconded Cr Plimmer) Carried

[Read together]

6. Note that the updated fees and charges schedule is included in 2022/23 Annual Plan.

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7. Note that the final 2022/23 Annual Plan will be published within one month of its adoption.

(Moved Cr Olds/Seconded Cr Maynard)

Carried

8. **Action 303** – Council officers to look at alternatives to the billing of GRWC rates and their display on the council website rates estimator, K Ashford.

C2. Review of Revenue and Financing Policy Report

Ms Bradley, supported by Mr Wilson, spoke to matters outlined in the report.

Ms Bradley responded to members questions on the approach and process for this review.

COUNCIL RESOLVED (DC2022/47) to:

1. Receive the Review of Revenue and Financing Policy Report.

(Moved Cr Hay/Seconded Cr Jephson)

Carried

2. Undertake a first principles review of the Revenue and Financing Policy.

(Moved Cr Maynard/Seconded Cr Plimmer)

Carried

C3. Draft Delegations, Procurement, Discretionary Expenditure and Fraud and Corruption Policies Report

Ms Bradley, supported by Ms Frischknecht spoke to matters outlined in the report and the approach undertaken to develop the draft policies.

Ms Bradley responded to members questions, including the requirements for business cases in the procurement policy and council officers delegations.

Members commended the work completed by council officers in developing the policies.

COUNCIL RESOLVED (DC2022/48) to:

1. Receive the Draft Delegations, Procurement, Discretionary Expenditure and Fraud and Corruption Policies Report.

(Moved Cr Colenso/Seconded Cr Hay)

Carried

[Read together]

2. Adopt the Delegations Policy and Register containing statutory and non-statutory delegations by Council.

3. Note that officers will undertake work on the Terms of Reference for the Hearings Committee (incorporating Hearings Panels) for the 2022-25 triennium to ensure an appropriate governance structure is in place with respect to the Resource Management Act 1991 delegations.

4. Adopt the draft Procurement, Discretionary Expenditure and Fraud and Corruption Policies.

5. Set a review due date of 31 March 2026 for these policies.

6. Note minor adaptations to operational processes that sit within the policies may be made on the approval of the Chief Executive and will be reported in the governance report to the appropriate committee.

7. Note that once adopted, the current Procuring Goods and Services (M500), Fraud (N702) and Common Seal (N300) policies will be replaced.

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(Moved Cr Hay/Seconded Cr Colenso)

Carried

8. **Action 306** – a) Minor amendments to be made to the policies as noted in the meeting, and b) the organisational structure be published on the SWDC website; progress to be reported back to the next Finance, Audit and Risk Committee meeting in August 2022, A Bradley.

Meeting adjourned at 11:16am

Meeting reconvened at 11:38am

D Information Reports

D1. CEO Update Report

Mr Wilson spoke to matters included the report.

Mr Wilson responded to questions from members relating to the Three Waters Reform – clarifying the work on progress by central government, the role and establishment of water entities, representation, impact on staff and next steps.

Mr Wilson responded to questions from members relating to the Resource Management Reform, including new requirements and controls on plans.

COUNCIL RESOLVED (DC2022/49) to:

1. Receive the CEO Update Report.

(Moved Cr Colenso/Seconded Cr Emms)

Carried

2. Note the intent of the Water Services Entities Bill and the key matters as outlined.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

3. **Action 308** – Explore public workshop on the Three Waters Reform to create a submission from Council to the Finance and Expenditure Select Committee on the Water Services Entities Bill; Māori Standing Committee representative to be invited, S Corbett.

D2. Action Items Report

Members discussed updates to open action items 739, 551, 552, 227 and 222.

Action 131 was closed.

COUNCIL RESOLVED (DC2022/50) to receive the District Council Action Items Report.

(Moved Cr Maynard/Seconded Cr Colenso)

Carried

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to matters as outlined in the report. Mayor Beijen highlighted the Police Parade and the increase in community policing numbers.

Members discussed the LGNZ Remits and the connections to council strategies, costs and impacts on community and services. A straw poll was completed with Council on

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the remits as follows:

LGNZ Remit	Supported	Not supported
1. Central government funding for public transport	Councillors Emms, Colenso, Hay, Maynard, Jephson	Councillors Plimmer, Olds, West
2. Review of Government transport funding	All Councillors present	
3. Illegal street racing	Councillors Emms, Colenso, Maynard, Olds Casting vote: Mayor Beijen	Councillors Hay, Plimmer, Jephson, West
4. Bylaw infringements	All Councillors present	
5. Density and proximity of vaping retailers	Councillors Colenso, Hay, Plimmer, Jephson, Maynard, West	Councillor Emms

Mayor Beijen responded to questions on the funding for the Mayor's Taskforce for Jobs.

COUNCIL RESOLVED (DC2022/51) to:

1. Receives the Report from His Worship the Mayor.
(Moved Cr Colenso/Seconded Cr Hay) Carried
2. Agree that the Mayor will vote yes to LGNZ Remits 1, 2, 4 & 5 to support at the LGNZ 2022 Annual General Meeting.
(Moved Cr Plimmer /Seconded Cr Hay) Carried

F Appointments Reports

F3. Report from Allan Hogg, Destination Wairarapa

Members acknowledged the work completed to increase bus services in Martinborough to the rest of Wairarapa and train stations.

COUNCIL RESOLVED (DC2022/52) to receive the Appointment Report from Allan Hogg.

(Moved Cr Colenso/ Seconded Cr Maynard) Carried

G Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of Public Excluded Minutes from 18 May 2022	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

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Receive the Public Excluded Minutes of the Martinborough Community Board meeting 19 May 2022	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)
Receive the Public Excluded Minutes of the Assets and Services Committee meeting 1 June 2022	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution (DC2022/53) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

(Moved Cr Hay/Seconded Cr Emms)

Carried

The meeting closed at 1:10pm

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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