



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**31 July 2013**

- Present:** Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Mike Gray, Brian Jephson, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public, except public excluded business where noted, between 9:30am and 11:25am.
- Media:** Vomle Springford (Wairarapa Times Age).

## **Procedural Items**

Councillors agreed to consider the following tabled documents: Report C7 Restricted Parking Spaces, Maori Standing Committee minutes, Updated Appendix for Report C1 Resource Management Policy, Amendments for Report C2 Dog Control Policy and Practices 2012/2013 and Cr Stevens report from the Wairarapa Rural Fire Board.

## **A Preliminary Matters**

### **A1. Apologies**

*COUNCIL RESOLVED (DC2013/119) to receive apologies from Cr Viv Napier and Cr Dean Davies  
(Moved Cr Craig/Seconded Cr Stevens)*

Carried

### **A2. Conflicts of Interest**

There were no conflicts of interest to declare.

### **A3. Public Participation**

There was no public participation.

### **A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2013/120) that the minutes of the Council meeting held on 26 June 2013 be received and confirmed as true and correct.  
(Moved Cr Robertson/Seconded Cr Sexton)*

Carried

## **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**A5. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2013/121)* that the public excluded Council minutes of 26 June 2013 be heard in public.

*(Moved Cr Stevens/Seconded Cr Gray)*

Carried

*COUNCIL RESOLVED (DC2013/122)* that the minutes of the extraordinary Council meeting held on 26 June 2013 be received and confirmed as true and correct.

*(Moved Cr Stevens/Seconded Cr Gray)*

Carried

**A6. District Council Action Items**

*COUNCIL RESOLVED (DC2013/123)* to receive the Council action items.

*(Moved Cr Jephson/Seconded Cr Riddell)*

Carried

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2013/124)* to receive the minutes of the Policy and Finance Committee 26 June 2013.

*(Moved Cr Gray/Seconded Cr Craig)*

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2013/125):*

1. To receive the tabled minutes of the Martinborough Community Board 15 July 2013.

*(Moved Cr Sexton/Seconded Cr Stevens)*

Carried

2. Action 501: Work with councillors to put together a schedule of roads for which speed limits should be reviewed with a view to reducing the speed limits for some of the roads; M Allingham

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2013/126)* to receive the minutes of the Featherston Community Board 16 July 2013.

*(Moved Cr Sexton/Seconded Cr Stevens)*

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2013/127)* to receive the minutes of the Greytown Community Board 17 July 2013.

*(Moved Cr Sexton/Seconded Cr Stevens)*

Carried

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2013/128)* to receive the tabled minutes of the Maori Standing Committee 22 July 2013.

*(Moved Cr Riddell/Seconded Cr Gray)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

*COUNCIL RESOLVED (DC2013/129)* that Mr Crimp meet with Hau Ariki Mārae trustees.

*(Moved Cr Jephson/Seconded Cr Stevens)*

Carried

## **C Decision Papers and Common Seal**

### **C1. Resource Management Policy Amendment**

*COUNCIL RESOLVED (DC2013/130):*

1. To receive the information including the amended tabled Policy on Resource Management.
2. That the Policy on Resource Management be updated to reflect resolution DC2013/68 and a clarification change as discussed.

*(Moved Cr Gray/Seconded Cr Craig)*

Carried

3. Action 502: Add Chief Executive after Group Manager Planning and Environment on page 1 of the Policy on Resource Management; P Crimp

### **C2. Report on Dog Control Policy and Practices 2012/2013**

The Mayor and councillors thanked Council officers for the excellent 2012/2013 compliance results as reflected in the Dog Control Policy Report.

*COUNCIL RESOLVED (DC2013/131):*

1. To receive the information, including the tabled amendments.
2. That pursuant to section 10A of the Dog Control Act 1996, the South Wairarapa District Council report on Dog Control Policy and Practices for 2012/13 be adopted, publicly notified, and forwarded to the Secretary for Local Government.

*(Moved Cr Riddell/Seconded Cr Sexton)*

Carried

### **C3. Report on Management of Graffiti Vandalism in South Wairarapa**

Councillors considered the report and suggested that a student be appointed to the Working Party along with councillors and members of the community.

*COUNCIL RESOLVED (DC2013/132):*

1. To receive the information.
2. To adopt the Wellington Regional Graffiti Prevention Strategy 2013/2017.
3. To establish a working party to develop graffiti prevention policy and action plan for South Wairarapa.

*(Moved Cr Robertson/Seconded Cr Jephson)*

Carried

4. That Cr Riddell and Cr Davies be appointed to the Graffiti Prevention Working Party and that Cr Riddell be appointed as chair.

*(Moved Mayor Staples/Seconded Cr Robertson)*

Carried

### **C4. Minor Changes to the Camping in Coastal Areas Bylaw**

The Group Manager Infrastructure and Services advised that several civil defence mechanisms were in place to alert residents and visitors should a tsunami warning be

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

issued and believed Council had undertaken adequate due diligence to absolve liability in the event of an emergency.

*COUNCIL RESOLVED (DC2013/133):*

1. To receive the information.
2. To approve the minor changes to the Camping in Coastal Areas Bylaw 2009 as outlined in section 2 and the appendices of this report.

*(Moved Cr Jephson/Seconded Cr Gray)*

Carried

**C5. Coastal Reserves Management and Development Plans Report**

*COUNCIL RESOLVED (DC2013/134):*

1. To receive the information.
2. To approve the Management and Development Plans for the Coastal Reserves as detailed in Appendix 1 and section 2.2 of this report.

*(Moved Cr Craig/Seconded Cr Stevens)*

Carried

**C6. Consolidated Bylaw Report**

Mayor Staples advised that the Hearings Committee had been pleased with the level of consultation and subsequent incorporation of suggestions into the Draft Bylaws undertaken by Council officers. Councillors noted that consultation was extended due to consultation being scheduled over the Christmas period.

*COUNCIL RESOLVED (DC2013/135):*

1. To receive the information.
2. To approve the Draft Masterton and South Wairarapa District Council's Consolidated Bylaws 2012 as follows:

- Part 1: Introductory
- Part 2: Public Places
- Part 3: Trading in Public Places
- Part 4: Solid Waste
- Part 5: Water Supply
- Part 6: Fires in the Open Air
- Part 8: Keeping of Animals, Poultry, and Bees
- Part 9: Cemeteries and Crematoria
- Part 11: Wastewater Drainage
- Part 12: Trade Waste
- Part 13: Traffic
- Part 14: Speed
- Part 15: Beauty Therapists, Solarium Operators, Nail Technicians, Tattooists, and Skin Piercers

*(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

3. Action 503: Write and advise businesses affected by the 'Part 12: Trade Waste' bylaw of any changes expected due to the adoption of this bylaw; P&E

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**C7. Approval of a Restricted Parking Space (10 minute limit) Outside 21 Fitzherbert Street (Kia-Ora Dairy), Featherston**

Councillors noted that restricted parking in other areas and towns could be assessed on a case by case basis.

*COUNCIL RESOLVED (DC2013/136):*

1. To receive the tabled report.
2. To approve the 10 minute parking limit as detailed in this report and Appendix.

*(Moved Mayor Staples/Seconded Cr Sexton)*

Carried

**D Operational Reports**

**D1. Planning and Environment Group Report**

Councillors considered the report and noted that building consent processing times were above the Annual Plan service levels and numbers of consents processed was also higher than planned.

*COUNCIL RESOLVED (DC2013/137)* to receive the Planning and Environment Group Report.

*(Moved Cr Robertson/Seconded Cr Stevens)*

Carried

**D2. Infrastructure and Services Group Report**

Council considered the report and the Group Manager Infrastructure and Services answered queries relating to the ewaste collection scheme, library book issues and Greytown water leak detection. Mr Allingham advised that a preliminary design for the repair of Cape Palliser Road at Kupe's Sail had been approved. Repairs would be 100% NZTA funded and once resource consent had been issued repairs would take four weeks to complete.

*COUNCIL RESOLVED (DC2013/138):*

1. To receive the Infrastructure and Services Group Report.

*(Moved Cr Craig/Seconded Cr Gray)*

Carried

2. Action 504: Follow-up to ensure a street cleaner had serviced the three South Wairarapa towns; M Allingham

**D3. Chief Executive Officer Report**

Council considered the report and Mr Crimp updated councillors on staffing, after hours service and a proposal to streamline water meter billing and readings.

*COUNCIL RESOLVED (DC2013/139)* to receive the Chief Executive Officer Report.

*(Moved Cr Sexton/Seconded Cr Riddell)*

Carried

**E Representation Reports**

**E1. Mayor's Monthly Report**

Mayor Staples spoke to her report and briefed councillors on the LGNZ conference she attended with Mr Crimp. LGNZ were restructuring and rebranding to enable

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

service provision to member councils. Mayor Staples encouraged councillors to seek out and view key note speakers' presentations from the LGNZ website.

The performance improvement framework trial for local government was discussed, with Mr Crimp undertaking to review whether Council should participate.

Mayor Staples reported that at the Zone 4 meeting the Regional Manager WREMO debriefed attendees on the civil defence preparedness and operations from the Wellington storm and the Seddon earthquake.

*COUNCIL RESOLVED (DC2013/140)* to receive the Mayor's report.

*(Moved Mayor Staples/Seconded Cr Gray)*

Carried

## **E2. Reports from Councillors**

### **Cr Craig**

**Wairarapa Road Safety Council, Wellington Region Waste Forum**

Cr Craig advised that the Wairarapa Road Safety Council and the Wellington Region Waste Forum were to meet in August.

### **Cr Riddell**

**Healthy Homes, Wairarapa Library Service Committee, Local Alcohol Policy**

Cr Riddell spoke to her report on the Wairarapa Library Service and the Local Alcohol Policy Working Party.

### **Cr Robertson**

**South Wairarapa Community Arts Council**

Cr Robertson provided an update on an uncompleted Creative Communities Project.

### **Cr Stevens**

**District Rural Fire Board**

Cr Stevens tabled and spoke to a report from the Wairarapa District Rural Fire Board. Cr Stevens advised that Council would have to cover the cost of extinguishing the 2012/2013 rural fires until the money had been recovered from insurance companies or the national fire fund.

*COUNCIL RESOLVED (DC2013/141)* to receive councillors' reports, including tabled reports.

*(Moved Cr Jephson/Seconded Cr Sexton)*

Carried

## **E3. Focus Group Minutes and Reports**

**Three Waters (Supply, Races and Waste), Waste Management, Reserves and Amenities, Emergency Services and Transport Focus Groups**

*COUNCIL RESOLVED (DC2013/142):*

1. That the minutes of the CDEM focus group meeting held on 9 July 2013 be received.

*(Moved Cr Craig/Seconded Cr Robertson)*

Carried

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

2. Action 505: Ensure district libraries have up-to-date CDEM plans; M Allingham

**E4. Martinborough Town Hall Working Group**

Cr Stevens advised that a series of meetings were scheduled for stakeholders of the Martinborough Town Hall and SGL Group to assist with formulating a strategy review.

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*