



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**31 October 2014**

**Present:** Mayor Adrienne Staples (Chair), Councillors Margaret Craig, Brian Jephson, Dean Davies, David Montgomerie, Viv Napier (until 1:50pm), Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.

**In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).

**Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:00pm and 2:30pm.

**In Attendance:** John O'Connell (Audit NZ).

## **A Preliminary Matters**

### **A1. Apologies**

There were no apologies.

### **A2. Conflicts of Interest**

No conflicts of interest were declared.

### **A3. Public Participation**

There was no public participation.

## **B Decision Papers and Common Seal**

### **B1. Adoption of the 13/14 Annual Report**

Mayor Staples welcomed John O'Connell to the meeting and Mr O'Connell gave a verbal statement on findings. Audit NZ were satisfied that the financial statements and report as presented provided a good representation of Council's financial position. Mr O'Connell believed that ratepayers are well served by Council management and councillors and that management controls are appropriate for a council of this size. The Mayor and councillors thanked Mr O'Connell and Council officers for the work undertaken on the 13/14 Annual Report.

*COUNCIL RESOLVED (DC2014/181):*

1. To receive the information.
2. Adopt the 2013/14 Annual Report.
3. To delegate to the Mayor and Chief Executive authority to make minor changes as necessary.

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

4. Action 668: Prepare a media release announcing the adoption of the 13/14 Annual Report; P Crimp

**B2. Terms of Reference Martinborough Community Centre Steering Group**

Councillors discussed the Terms of Reference acknowledging that there is a balance between authorising the Steering Group to make decisions to keep the process moving and that ultimate decision making rests with Council.

*COUNCIL RESOLVED (DC2014/182):*

1. To receive the information.
2. To adopt the revised Martinborough Community Centre Steering Group Terms of Reference with amendments as discussed.

*(Moved Cr Stevens/Seconded Cr Robertson)*

Carried

3. Action 669: Add to the MCCSG TOR: Where there is a significant departure from the proposal, as previously agreed by Council, that departure needs to be authorised by Council; P Crimp
4. Action 670: Add to the MCCSG TOR: All councillors are to be notified of meetings and may attend as observers; P Crimp

**C. Public Excluded**

*COUNCIL RESOLVED (DC2014/183)* that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Lease of Land Report	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)
Wastewater Matters Report	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
b)protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(b)(h)

*(Moved Cr Napier/Seconded Cr Olds)*

Carried

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Councillor Viv Napier left the meeting at 1:50pm.

*COUNCIL RESOLVED (DC2014/184) to move out of the public excluded section of the meeting.*

*(Moved Cr Robertson/Seconded Cr Craig)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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