

SOUTH WAIRARAPA DISTRICT COUNCIL



First Meeting of the Triennium

2007-2010

Minutes of the first meeting of the Triennium of the Council held in the District Council chambers, Kitchener Street, Martinborough on Wednesday 31 October 2007 commencing at 9.00am.

Present: Mayor A L Staples, Councillors M A R Craig, D M Davies, T M Gray, V L Napier, D R Phelps, J E Riddell, S J Robertson, K R Sexton and M J Stevens

Officers Present: Messrs G B Page (Chief Executive), R Mangar (Manager Works and Services) and R Airey (Secretary).

The meeting commenced with a Karakia by Mr S Te Maari.

The Chief Executive Officer in the Chair

1. APOLOGIES

No apologies were tendered.

2. DECLARATIONS BY MAYOR AND COUNCILLORS

In accordance with Clause 14 of Part 1 of Schedule 7 of the Local Government Act 2002, Mayor Adrienne Staples made her declaration which she then signed and it was counter signed by the Chief Executive Officer.

[Mayor Staples assumed the Chair].

The Chief Executive Officer at the request of Mayor Staples continued taking individual Councillors declarations which they signed, being counter-signed by the Chief Executive Officer.

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3. LEGISLATION AFFECTING ELECTED MEMBERS

The Chief Executive Officer gave an explanation of the relevant legislation, as under, as required by Clause 21(5)(c) of Part 1 of Schedule 7 of the Local Government Act 2002, copies of which had been distributed to Councillors.

- The Local Government Official Information and Meetings Act 1987;
- The Local Authorities (Members' Interest) Act 1968
- Sections 99,105 and 105A of the Crimes Act 1961;
- The Secret Commissions Act 1910
- The Securities Act 1978

Copies of the undermentioned publications had been or were shortly to be distributed to Councillors:

- Model Standing Orders NZS9202:2003 for meetings of Territorial Authorities and Community Boards.
- A Guide to the Local Authorities (Members' Interests) Act 1968.
- South Wairarapa Council Community Plan 2004/2014
- Annual Report 2003-2004

4. DATE OF FIRST ORDINARY MEETING AND SCHEDULE OF ORDINARY MEETINGS

RESOLVED

(Phelps/Napier)

DC2007/170 THAT

- (1) a report from the Chief Executive Officer No. CEO No. 183.10.2007 dated 15 October 2007 be received; and
- (2) an attached Schedule of Council, Community Board and Committee meetings for 2007/2008 be adopted.

5. ELECTION OF DEPUTY MAYOR

Mayor Staples nominated Council Napier for Deputy Mayor.

RESOLVED

(Mayor Staples/Davies)

DC2007/171 THAT Councillor V L Napier be elected Deputy Mayor.

[The meeting adjourned at 9.20am and resumed at 9.41am].

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6. GENERAL BUSINESS

(a) Standing Orders

RESOLVED

(Stevens/Gray)

DC2007/172 THAT *there be no change to the currently adopted Standing Orders for Meetings of Local Authorities and Community Boards,(NZS 9202:2003 incorporating Amendment No. 1) for meetings of Territorial Local Authorities and Community Boards.*

(b) Code of Conduct

RESOLVED

(Robertson/Craig)

DC2007/173 THAT *there be no change to the currently adopted Code of Conduct for Councillors, Community Board Members and members of Standing Committees.*

(c) Appointments to Community Boards

RESOLVED

(Mayor Staples/Phelps)

DC2007/ 174 THAT

- (1) *a report from the Chief Executive Officer No. CEO184.10.07 dated 12 October 2007 be received; and*
- (2) *pursuant to Clause 19F of the Local Electoral Act 2001 and a Determination of the Local Government Commission dated 12 October 2006, appointments as under be made to the Community Boards:*

Featherston

*Councillor Davies
Councillor Robertson*

Greytown

*Councillor Craig
Councillor Napier*

Martinborough

*Councillor Riddell
Councillor Stevens*

(d) Standing Committees

- (i) Planning Hearings Committee

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RESOLVED

(Napier/Gray)

DC2007/175 THAT

- (1) *pursuant to Clauses 30, 31 and 32 of Part 1 of Schedule 7 of the Local Government Act 2002 a Planning Hearings Committee be established;*
 - (2) *the Council delegate to the Committee its functions powers and duties pursuant to Section 34 of the Resource Management Act 1991;*
 - (3) *the Committee function in the same format as for the previous triennium;*

 - (4) *the membership of the Planning Hearings Committee be comprised of:*
 - *Mayor Staples (Chair)*
 - *Councillor Davies (Featherston)*
 - *Councillor Phelps (Martinborough)*
 - *Councillor Gray (Greytown)*
 - *a representative to be appointed by each Community Board*
 - *a representative to be appointed by the Maori Standing Committee**and*

 - (5) *each hearing be heard by five members of the Committee consisting of the Chair, Maori Standing Committee representative and three Committee members.*
- (ii) Planning Applications Sub-Committee

RESOLVED

(Sexton/Robertson)

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DC2007/176 THAT

(1) pursuant to section 34(1) of the Resource Management Act 1991 Council

delegate to a subcommittee of the Planning Hearings Committee, to be known as "The Applications Subcommittee", the following powers:

- (a) The power to grant (but not to refuse) non-notified resource consent applications for which a hearing is not required;
- (b) The power to grant (but not to refuse) notified applications where no submissions opposing the application have been received and for which a hearing is not required;
- (c) The power to direct that a hearing is necessary for any application for resource consent;
- (d) The power to invite parties to attend a pre-hearing meeting pursuant to section 99 of the Resource Management Act 1991; and

(2) the Planning Applications Sub-committee be comprised of:

any two of the following:

- The Chief Executive Officer
- Planner or nominee,
- the Mayor (or in her absence) a member of the Planning Hearings Committee), and
- a representative appointed by the Maori Standing Committee;

(e) Establishment of and Appointments to, Other Council Committees, Working Parties and Groups.

RESOLVED

(Davies/Napier)

DC2007/177 THAT Committees, Working Parties and Groups as listed hereunder be established and their respective membership comprise those as stated:

i. Chief Executive Officer's Review Committee

Mayor Staples (Chair)
Councillor Napier (Deputy Mayor)
All other Councillors

➤ Policy and Finance Committee

Mayor Staples (Chair)
All Councillors

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1 representative of the Maori Standing Committee

➤ *Maori Standing Committee*

Councillor Phelps

Councillor Robertson

Representatives of three marae and two iwi, all to be ratified by the Council.

➤ *Works and Services Committee.*

Councillor Sexton (Chair)

All other Councillors

1 representative of the Maori Standing Committee

The Chair of each Community Board or their nominated representative.

➤ *Wairarapa Library Service Committee (Joint Committee with Carterton District Council)*

Councillor Davies

1 Community Board representative

➤ *Community Development Committee (joint Committee with Carterton District Council)*

Councillor Craig

Councillor Riddell

➤ *Greytown Oxidation Pond Advisory Group*

The Chairman of the Works and Services Committee, who chairs the group;

Councillor Gray

A representative from the Greytown Community Board

A representative of Ngati Kahungunu Ki Wairarapa Maori Executive Taiwhenua

A representative of Rangitane O Wairarapa Inc;

A representative of the Papawai Marae

➤ *Risk and Audit Working Party*

Councillor Napier (Deputy Mayor)

Councillor Gray

Councillor Stevens

➤ *Reserves Management Plans Working Party*

Mayor Staples

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*Councillor Davies
Councillor Gray
Councillor Napier
Councillor Phelps
Councillor Robertson
Councillor Stevens
1 representative from each Community Board*

➤ *Lake Wairarapa Domain Working Party*

*Mayor Staples
Councillor Napier (deputy Mayor)
Councillor Gray
Councillor Sexton
1 representative from the Featherston Community Board
1 representative from the Maori Standing Committee*

➤ *Awards, Refurbishment and Gifts Working Party*

*Mayor Staples
Councillor Napier
Councillor Robertson
Councillor Stevens*

➤ *South Wairarapa Council Community Plan Working Party*

*Mayor and all Councillors
3 Community Board chairs
1 representative of the Maori Standing Committee*

➤ *SPARC Rural Travel Fund Assessment Group*

*Mayor Staples
Councillor Craig
Councillor Davies
Councillor Riddell*

And that the Rural Services Committee which by virtue of a resolution of the Council on 26 September 2007 pursuant to Section 30(7) of Schedule 7 of Part 1 of the Local Government Act 2002, had not been discharged following the election, be comprised of:

*Councillor Phelps
Councillor Riddell
1 representative appointed by Federated Farmers
1 representative nominated from the viticultural industry
3 others appointed by the Council.*

(e) **Appointments to Other Organisations and Committees**

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RESOLVED

(Mayor Staples/Gray)

DC2007/178 THAT appointments to the organisations and committees as listed hereunder be approved;

COBBLESTONES TRUST

Councillor Craig

NATIONAL WILDLIFE CENTRE TRUST INC.

Joint appointment with Carterton and Masterton District Councils.

ARBOR HOUSE TRUST BOARD

1 representative appointed by Council on the recommendation of the Greytown Community Board.

HISTORIC PLACES TRUST - WAIRARAPA

Councillor Craig

LOCAL GOVERNMENT NEW ZEALAND ZONE 4

Mayor and/or Councillors available

MOROA WATER RACE COMMITTEE

Councillor Sexton

1 appointee selected by the rated property owners of each of approximately 6 zones, to be ratified by Council.

SOUTH WAIRARAPA COMMUNITY ARTS COUNCIL

Councillor Robertson

SOUTHERN WAIRARAPA SAFER COMMUNITY COUNCIL

Mayor and Councillor Sexton

WELLINGTON REGION ENVIRONMENTAL AGENCY

Councillor Craig

WELLINGTON REGIONAL COUNCIL

AWHEA OPOUAWA SCHEME COMMITTEE

Councillor Phelps

WELLINGTON REGIONAL COUNCIL

LOWER VALLEY DEVELOPMENT SCHEME COMMITTEE

Councillor Sexton

WELLINGTON REGIONAL COUNCIL

LAND TRANSPORT COMMITTEE

Mayor

Councillor Napier (Deputy)

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WELLINGTON REGIONAL COUNCIL
WAIOHINE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE
Councillor Napier
Councillor Gray
2 representatives appointed by Greytown Community Board

WELLINGTON REGIONAL COUNCIL
WAIOHINE-MANGATARERE RIVER SCHEME ADVISORY COMMITTEE
Councillor Napier
Councillor Gray
2 representatives appointed by Greytown Community Board

WAIRARAPA SMART REGION INC
Councillor Napier

TARARUA-WAIRARAPA REGIONAL CHARITABLE TRUST
Councillor Napier

WAIRARAPA REGIONAL ADVISORY COMMITTEE OF UCOL
Councillor Riddell

WAIRARAPA RURAL FIRE DISTRICT COMMITTEE
Councillor Phelps

RESOLVED **(Mayor Staples/Riddell)**
DC2007/179 THAT *Councillor Stevens be appointed as representative to*
Wairarapa New Zealand (Inc) (Go Wairarapa) and to Destination Wairarapa Inc.

It was noted that Go Wairarapa was in the process of being wound down.

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(g) Elected Members' Remuneration

RESOLVED (Craig/Davies)
DC2007/180 THAT a report from the Chief Executive Officer No. CEO No. 182.10.07 dated 9 October 2007 be received.

RESOLVED (Stevens/Craig)
DC2007/181 THAT salaries for Elected Members of the Council be:

Deputy Mayor	\$22,536
Committee Chair	\$13,484
Councillors	\$11,484

and that together with the previously approved Rules for Expenses and Allowances they be recommended to the Remuneration Authority for approval.

(h) Non-Elected Members' Remuneration

RESOLVED (Napier/Gray)
DC2007/182 THAT a report from the Chief Executive Officer No. CEO181.10.07 dated 9 October 2007 be received.

RESOLVED (Phelps/Riddell)
DC2007/183 THAT payment of salaries and meeting fees for Non-elected Members of Council Committees and also for Non-elected appointees to outside organisations be approved as under:.

Salaries	
Committee Chair	\$3,304 per annum
Meeting fees	
• All other Committee members	\$160 per meeting per day
• Appointees to Outside organisations	\$160 per meeting per day.

the foregoing to be effective from 31 October 2007 or subsequent date on which an appointment was made.

[The meeting adjourned at 10.03am and resumed at 10.10am]

(i) Chief Executive Officer's Report
Annual Report 2006/2007

The Chief Executive Officer explained the reasons for the lateness in representing the Annual Report for adoption.

RESOLVED (Riddell/Gray)

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DC2007/184 THAT Council's concerns at delays by Audit New Zealand in completing their audit of the Annual Report 2006/2007 be expressed to them, and outlining the pressures experienced by Councillors and difficulties in making an informed decision.

The Chief Executive Officer responded to Councillors questions on a variety of issues arising from the Annual Report.

The final draft audited Annual Report 2006/2007 and Report of the Sinking Fund Commissioners was tabled.

[The meeting adjourned at 10.42am and resumed at 11.41am].

RESOLVED *(Phelps/Robertson)*
DC2007/185 THAT a report from the Chief Executive Officer No. CEO185.10.07 dated 24 October 2007 be received.

Property

RESOLVED *(Mayor Staples/Napier)*
DC2007/186 THAT
(1) the execution under seal of a lease to South Wairarapa Bridge Club (Inc) be ratified; and
(2) a Deed of Renewal of Lease for the Greytown Community Heritage Trust (Inc) be executed under seal.

Annual Report

RESOLVED *(Napier/Davies)*
DC2007/187 THAT *the audited Annual Report 2006/2007 be adopted.*

The meeting expressed disappointment with the late distribution of the draft Annual Report and other documents, in particular to several newly elected Councillors.

RESOLVED *(Mayor Staples/Sexton)*
DC2007/188 THAT *the audited South Wairarapa District Council Sinking Fund Commissioners Report for the year ended 30 June 2007 be adopted.*

There being no further business the meeting closed at 11.26am

CONFIRMED AS A TRUE AND CORRECT RECORD

.....(Chairperson)

.....DATE

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