



# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**4 February 2015**

- Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager).
- Also in Attendance:** Paul Southey, Mike Gray and John Gray (Greytown Soldiers Memorial Park Users Group)
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 12:40pm except where expressly noted.

## **A Preliminary Matters**

Mayor Staples advised that item E1 - Mayor's Report was being tabled and that local government reform, correspondence from Frank Cody and an update from a treaty settlement meeting would be verbally discussed under this item.

### **A1. Apologies**

There were no apologies.

### **A2. Conflicts of Interest**

No conflicts of interest were declared.

### **A3. Public Participation**

Greytown Soldiers Memorial Park Users Group

Paul Southey with support from Mike Gray and John Gray expressed a strong desire for the creation of a development plan for Soldiers Memorial Park and Council financial support for shifting the cricket wicket to allow for two pitches.

Mr Southey sought acknowledgement of the community driven initiatives, continuing Council officer support and an awareness by Council that the projects would result in LTP submissions.

Councillors agreed in principal to continue working with Greytown Soldiers Memorial Park Users Group on the projects as presented.

*COUNCIL NOTED:*

1. Action 1: Add 'budget for Greytown Soldiers Memorial Park development plan' to the LTP topics of conversation; P Crimp

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

2. Action 2: Work with the Greytown Soldiers Memorial Park Users Group to understand needs, costs and impacts associated with moving a cricket block; M Allingham

**A4. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2015/01)* that the minutes of the Council meeting held on 19 November 2014 be received and confirmed as a true and correct record.

*(Moved Cr Craig/Seconded Cr Davies)*

Carried

**A5. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2015/02)* that the minutes of the Council meeting held on 10 December 2014 be received and confirmed as a true and correct record.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**A6. District Council Actions**

*COUNCIL RESOLVED (DC2015/03):*

1. To receive the District Council Action Items.

*(Moved Cr Montgomerie/Seconded Cr Jephson)* Carried

2. Action 3: Notify the Greytown Heritage Trust once the lease agreement for the Greytown public car park has been signed; M Allingham

**B Council Committee and Community Board Minutes**

**B1. Policy and Finance Committee**

*COUNCIL RESOLVED (DC2015/04)* to receive the minutes of the Policy and Finance Committee 19 November 2014.

*(Moved Cr Napier/Seconded Cr Olds)*

Carried

**B2. Martinborough Community Board**

*COUNCIL RESOLVED (DC2015/05)* to receive the minutes of the Martinborough Community Board 8 December 2014.

*(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

**B3. Featherston Community Board**

*COUNCIL RESOLVED (DC2015/06)* to receive the minutes of the Featherston Community Board 9 December 2014.

*(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

**B4. Greytown Community Board**

*COUNCIL RESOLVED (DC2015/07)* to receive the minutes of the Greytown Community Board 10 December 2014.

*(Moved Cr Riddell/Seconded Cr Robertson)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**B5. Maori Standing Committee**

*COUNCIL RESOLVED (DC2015/08)* to receive the minutes of the Maori Standing Committee 1 December 2014.

*(Moved Cr Stevens/Seconded Cr Olds)*

Carried

**C Recommendation from Community Boards**

**C1. Featherston Community Board**

*COUNCIL RESOLVED (DC2015/09)* to agree in principal to the recommendation from the Featherston Community Board that subject to budget clarification, landscaping at Anzac Hall be undertaken as part of the refurbishment work in order to minimise subsequent damage.

*(Moved Cr Robertson/Seconded Cr Davies)*

Carried

**D Decision Papers and Common Seal**

**D1. Temporary Exception to Dog Control By Law for Vans and Vines Event**

Councillors noted that Council policy prohibits dogs on Council reserves, that the Martinborough Rugby Club allow part of their grounds to be used for event parking and that if the motor caravans parked on the streets then they would be entitled to bring their dogs. The decision applied to all dog breeds regardless of size.

*COUNCIL RESOLVED (DC2015/10):*

1. To receive the information.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

2. To approve a temporary exclusion to the Control of Dogs Bylaw 2013 clause 9.1 for the Vans and Vines event in Martinborough in February 2015 under the conditions in the paper (clause 2.1) and with the following condition being added.

- a. The appointment of an onsite motor caravan association coordinator to manage and liaise with Council officers and to provide a list of names and contact phone numbers of dog owners attending with their dogs and their dogs council registration number.

*(Moved Mayor Staples/Seconded Cr Robertson)*

Carried

3. Action 4: Arrange for a bylaws officer to inspect the site during the Vans and Vines event to ensure compliance; M Buchanan

**D2. Adoption of Liability Management Policy and Investment Policy**

*COUNCIL RESOLVED (DC2015/11):*

1. To receive the information.
2. To adopt the Liability Management Policy with a review date of 30 June 2018.
3. To adopt the Investment Policy with a review date of 30 June 2018.
4. To include the Liability Management and Investment Policies in the LTP process.

*(Moved Cr Napier/Seconded Cr Riddell)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

## **E Operational Reports**

### **E1. Planning and Environment Group Report**

The Group Manager Planning and Environment discussed preparations for a building prosecution and dog control in Ngawi.

*COUNCIL RESOLVED (DC2015/12):*

1. To receive the Planning and Environment Group Report including the tabled update to table 3.5 Sale and Supply of Alcohol Act – Licensing.  
*(Moved Cr Stevens/Seconded Cr Montgomerie)* Carried
2. Action 5: Ensure a resource consents summary gets emailed to councillors on a regular basis; M Buchanan

### **E2. Infrastructure and Services Group Report**

Councillors discussed the NZTA FAR subsidy rates, costs for the proposed Tukurumuri Road upgrade, the Wairarapa Environmental and Sustainability Strategic Plan, library information statistics, district swimming pools, reserve mowing schedules and a CDEM presence in Wairarapa.

Councillors agreed that the costs as identified in the report to develop a Cross Creek to Featherston cycle trail to a standard that would attract NZTA subsidy exceeded the amount budgeted and that the cycle trail should be developed as was originally specified and budgeted in the 14/15 Annual Plan.

Cr Montgomerie left the meeting at 11:15am.

Cr Montgomerie returned to the meeting at 11:17am.

*COUNCIL RESOLVED (DC2015/13):*

1. To receive the Infrastructure and Services Group Report.  
*(Moved Cr Olds/Seconded Cr Davies)* Carried
2. Action 6: Liaise with NZTA to determine whether other Wairarapa councils will have their FAR subsidy reduced over time to a standardised Wairarapa rate; M Allingham
3. Action 7: Liaise with NZTA to determine whether a subsidy could be received for the Tukurumuri bridge and culvert project and identify the final estimated cost to Council for the project; M Allingham
4. Action 8: Continue planning and implementation of a lime track cycle trail between Cross Creek and Featherston based on the original budget allocation and determine whether funding assistance could be obtained; M Allingham
5. Action 9: Work with the Wairarapa Environmental and Sustainability Advisor to ensure the Wairarapa Environmental and Sustainability Strategic Plan is workable within smaller communities; P Crimp
6. Action 10: Follow-up to ensure the Martinborough Swimming Pool covers are in good repair and being used every day; P Crimp
7. Action 11: Put processes in place to ensure all major reserves are mown before Christmas and before fire restrictions are imposed; M Allingham
8. Action 12: Stress with WREMO the importance of a Wairarapa CDEM coordinator appointment and request that the regional civil defence manager attend the next Wairarapa combined council meeting; M Allingham

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

### **E3. Chief Executive Officer Report**

The Chief Executive reported that rates arrears were at a record low and discussed LGOIMA requests with councillors.

Cr Montgomerie left the meeting at 11:50am.

Cr Montgomerie returned to the meeting at 11:52am.

*COUNCIL RESOLVED (DC2015/14):*

1. To receive the Chief Executive Officer Report.
2. To receive the tabled financial statements for the period ended 30 November 2014 and 31 December 2014.

*(Moved Mayor Staples/Seconded Cr Stevens)*

Carried

## **F Representation Reports**

### **F1. Mayor's Report**

Mayor Staples discussed local government reform submission proposals with councillors and gave a verbal report from a meeting with the Wairarapa treaty settlements group.

Councillors discussed a proposal from Frank Cody to change the name of the Rimutaka Hill to the Remutaka Pass and agreed that any decision needed to follow established process and that Upper Hutt City Council should also be consulted. There was general support for adopting the correct spelling for Rimutaka.

Mayor Staples had attended the January 2015 motor caravan safari in Carterton and noted the large dollar spend in the district per motor caravan in attendance.

*COUNCIL RESOLVED (DC2015/15)* to receive the tabled Mayor's Report and tabled correspondence from Frank Cody.

*(Moved Mayor Staples/Seconded Cr Napier)*

Carried

*COUNCIL RESOLVED (DC2015/16):*

1. To instruct the Chief Executive to prepare a submission for the Local Government Commission proposal, to be circulated for councillor comment, and to delegate authority to the Mayor and Chief Executive to signoff the final submission.
2. To work with Hutt City Council on a joint submission to the Local Government Commission proposal.

*(Moved Mayor Staples/Seconded Cr Craig)*

Carried

### **F2. Reports from Councillors**

#### **Cr Montgomerie**

##### **Cobblestones Museum**

Cr Montgomerie reported that visitor numbers at Cobblestones Museum at risen by 50% from the same time last year; however operational costs had also risen. The next project for the Museum was the preservation of the wool shed.

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**Cr Stevens**

**Wairarapa Rural Fire Board**

Cr Stevens tabled a report from a meeting attended of the Board on the 9 December 2014.

*COUNCIL RESOLVED (DC2015/17)* to receive councillor reports, including tabled reports.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

**F3. Council Groups and Working Parties**

**Graffiti Working Party**

A written report was included in Council papers and Cr Riddell noted the report in the Policy and Finance Committee papers for consideration.

**Martinborough Community Centre Steering Group**

Cr Stevens reported that a public meeting was scheduled for 12 February 2015 to present the new plans to the community and that the resource consent application had been approved.

*COUNCIL RESOLVED (DC2015/18)* to receive Council groups and working parties reports.

*(Moved Cr Davies/Seconded Cr Napier)*

Carried

**F4. Destination Wairarapa**

*COUNCIL RESOLVED (DC2015/19)* to receive the report from Destination Wairarapa.

*(Moved Cr Robertson/Seconded Cr Olds)*

Carried

**F5. GWRC Advisory Committees**

**Awha Opouawe Scheme Committee**

Cr Jephson reported that the Committee were investigating harvesting the large pine trees due to weight concerns.

**Lower Valley Development Scheme Advisory Committee**

Cr Jephson reported that the Committee met in December 2014.

**Whaitua Committee**

Cr Olds tabled a report for the Committee and undertook to feedback to GWRC that diagrams should be bilingual or in English only so meaning is clear.

*COUNCIL RESOLVED (DC2015/20)* to receive reports from GWRC advisory committees.

*(Moved Cr Stevens/Seconded Cr Montgomerie)*

Carried

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

**G. Public Excluded**

*COUNCIL RESOLVED (DC2015/21)* that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Council Public Excluded Minutes of 19 November 2014	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
b)protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(b)(h)

*(Moved Cr Robertson/Seconded Cr Riddell)*

Carried

*COUNCIL RESOLVED (DC2015/23)* to move out of the public excluded section of the meeting.

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*