



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

4 June 2014

- Present:** Mayor Adrienne Staples (chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Infrastructure and Services Group Manager), Murray Buchanan (Planning and Environment Group Manager) and Helen McNaught (Amenities Manager).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 12:25pm.
- Public Participation:** Ian Warren, Bruce Pauling and Holly McGeorge (Wairarapa Road Safety Council), Lee Carter and Peter Jackson (Featherston Community Board), Sue Fox and Perry Cameron.
- Media:** Vomle Springford (Wairarapa Times Age) and Caleb Harris (Dominion Post).

A Preliminary Matters

Mayor Staples advised that the following papers had been tabled for consideration: A letter from the Featherston Menz Shed regarding the Menz Shed location and a letter from Anne Devitt regarding the Featherston Town Square. Mayor Staples noted an omission to the Mayor's report and Councillors agreed that matters relating to the Featherston Fell Heritage Museum would be considered under agenda item E1 Mayor's Monthly Report.

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

Cr Olds noted an involvement with regards to item C1 Featherston Town Centre but did not believe there was a conflict of interest.

A3. Public Participation

Ian Warren tabled pictures of Oxford Street and requested Oxford Street between Suez Street and Regent Streets, Martinborough be widened due to extensive use of the tennis courts by multiple members and groups of the community.

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Bruce Pauling supported by Holly McGeorge, Wairarapa Road Safety Council, gave a broad outline of the road safety programmes delivered and thanked Council for their funding contribution.

Lee Carter supported by Peter Jackson, Featherston Community Board, tabled the Featherston Town Square Development feedback form and asked Council not to make a hasty decision regarding the Featherston Town Centre, but to work together with the Community Board to utilise the feedback from the community to form a single plan to cover Clifford Square, Main Street and the Town Centre.

Sue Fox tabled a paper in support of the presentation and urged Council not to resolve the recommendations as presented in the Featherston Town Centre report, but to support the tabled proposal from the Menz Shed and engage an urban designer.

Perry Cameron tabled a memorandum regarding the Featherston Town Centre and asked Council to allow the Featherston Town Centre to be developed commercially using urban design concepts. Mr Cameron believed the feedback form questions were not open enough and noted the low response rate.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2014/82) that the minutes of the Council meeting held on 23 April 2014 be received and confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

A5. District Council Actions

COUNCIL RESOLVED (DC2014/83) to receive the District Council Action Items.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

A6. 12/22 LTP and Annual Plan 13/14 Actions

COUNCIL RESOLVED (DC2014/84) to receive the 12/22 Long Term Plan and 13/14 Annual Plan Action Items.

(Moved Cr Napier/Seconded Cr Davies)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2014/85) to receive the minutes of the Policy and Finance Committee 23 April 2014.

(Moved Cr Napier/Seconded Cr Stevens)

Carried

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B2. Martinborough Community Board

COUNCIL RESOLVED (DC2014/86) to receive the minutes of the Martinborough Community Board 12 May 2014.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2014/87) to receive the minutes of the Featherston Community Board 13 May 2014.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2014/88) to receive the tabled minutes of the Greytown Community Board 14 May 2014.

(Moved Cr Riddell/Seconded Cr Craig)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2014/89) to receive the minutes of the Maori Standing Committee 5 May 2014.

(Moved Cr Riddell/Seconded Cr Olds)

Carried

C Decision Papers and Common Seal

C1. Featherston Town Centre

Councillors considered the report, the tabled letter from the Menz Shed and presentations from the public. Mr Crimp advised that the proposal in the report had been reviewed in relation to the Wairarapa Combined District Plan.

Councillors noted:

- A correction on page 35 of the report; the building donated by Trust House would be owned by Council for use by the Menz Shed.
- That the location, as per the tabled letter, from the Menz Shed had not previously been consulted on or considered.
- The Clifford Square Management Plan imposed restrictions on any building placement in the area it covers (includes the new location proposed by the Menz Shed).
- That Trust House wanted the building uplifted by 31 July 2014.
- The recommendations from the Featherston Community Board.

In response to the accusation that Council does not do anything in Featherston, Mayor Staples said that money had been spent on the Main Street Development Plan, the Clifford Square Management Plan, Card and Market Reserves, Reserve Management Plan. The skate park, furniture, street lights, mosaics, railway and native tree planting had been provided against these plans with Council funding.

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COUNCIL RESOLVED (DC2014/90):

1. To receive the information.
(Moved Mayor Staples/Seconded Cr Craig) Carried
2. That this Council contact Trust House and advise them that Council does not have a location for the Menz Shed at the moment due to concerns from the community with regards to location. Featherston Community Board are to lead further public consultation for the use of that area (known as the Featherston Town Centre residing between Fitzherbert and Fox Streets).
(Moved Mayor Staples/Seconded Cr Robertson) Carried

C2. Application to Erect Election Signs on Council Land at Otairua Reserve

COUNCIL RESOLVED (DC2014/91):

1. To receive the information.
2. To approve the use of Otairua Reserve by all political parties to erect election signs during General Elections, provided they comply with all other relevant standards in the Wairarapa Combined District Plan.
3. That should the sign be damaged or defaced that the sign be removed or the damage/defacement rectified within 24 hours.
(Moved Mayor Staples/Seconded Cr Napier) Carried
4. Action 325: Advise all political parties by letter of the General Election signage provisions for the South Wairarapa; M Buchanan

C3. WREDA

Mr Crimp provided the background and context of the report.

Councillors noted:

- That agreement in principal would give Council the ability to influence WREDA establishment and focus.
- That the WREDA proposal contained no primary production or forestry consideration and stressed the importance and volume of Wairarapa primary production exiting through CentrePort Wellington.
- Concern about the rating level versus the perceived value for Wairarapa.

COUNCIL RESOLVED (DC2014/92):

1. To receive the information.
(Moved Cr Robertson/Seconded Cr Stevens) Carried
2. To note that the Mayoral Forum was supportive of the Wellington Region Economic Development Agency (WREDA) proposal and has requested that it be considered by each local authority in the region.
3. To note the current structure of economic agencies in the Wellington region and the proposed structure of WREDA as outlined Appendix A of the report.
4. To note the proposed transition process and timeline towards establishing WREDA as outlined in Appendix B.
5. To note the background information on each economic activity agency currently in operation as outlined in Appendix C.

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6. To agree in principle to the formation of WREDA in accordance with the matters, process and criteria outlined in this report on the basis that when appointing the Board of Directors consideration is given to their primary sector skillset.
7. To note that officers will prepare all necessary formal agreements, terms and any other work required for the formation of WREDA and bring a paper to Council in June 2014 for a final decision.
8. To agree that consultation be carried out by Wellington City Council and Greater Wellington Regional Council on behalf of the region on the creation of WREDA and report back to all councils in the region in June 2014.
9. To note that Destination Wairarapa is excluded from WREDA.
10. That consideration is given to allocating at least 50% of the Wairarapa rate take for economic development for Wairarapa initiatives.
(*Moved Cr Montgomerie/Seconded Cr Robertson*) Carried
11. Action 326: Request a report from WCC/GWRC updating members of Council on what primary sector initiatives are being included in the WREDA brief; P Crimp

C4. Tukurumuri Recycling Centre

Councillors considered the report and the Group Manager Infrastructure and Services advised that closure would only occur after follow appropriate communication.

COUNCIL RESOLVED (DC2014/93):

1. To receive the information.
2. To close the recycling station
3. To allow residents “on route” to receive the solid waste service on payment of the appropriate fee.

(*Moved Cr Stevens/Seconded Cr Napier*)

Carried

4. Action 327: Arrange for signs to be erected at the Tukurumuri Recycling Centre advising of the dates and times the Martinborough Recycling Centre is open; M Allingham

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment noted a correction to page 73 of the report, the second line should read “CDC exercised it 5 times or 13% of the time. MDC did so once which is”.

COUNCIL RESOLVED (DC2014/94) to receive the Planning and Environment Group Report.

(*Moved Cr Riddell/Seconded Cr Olds*)

Carried

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D2. Infrastructure and Services Group Report

Councillors considered the report and the Group Manager Infrastructure and Services answered questions relating to the Martinborough wastewater consent request and the proposed Ngawi surf break toilets.

COUNCIL RESOLVED (DC2014/95):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Craig/Seconded Cr Davies*) Carried
2. Action 328: Email councillors the schedule of footpath repairs; M Allingham

D3. Chief Executive Officer Report

Councillors considered the report and Mr Crimp answered queries relating to staffing. Mr Crimp noted that graffiti statistics would be reported through the Graffiti Working Party rather than Council moving forward.

Council requested that future reports included the name of the person requesting the LGOIMA unless identification would cause risk to that person.

COUNCIL RESOLVED (DC2014/96):

1. To receive the Chief Executive Officer Report.
2. To receive the financial statements for the 10 months ended 30 April 2014.
(*Moved Cr Riddell/Seconded Cr Stevens*) Carried

D4. Camera Surveillance Systems for South Wairarapa

Councillors considered the report and the Amenities Manager answered queries on storage of video camera footage and vandalism.

COUNCIL RESOLVED (DC2014/97) to receive the information.

(*Moved Cr Jephson/Seconded Cr Montgomerie*) Carried

E Representation Reports

E1. Mayor's Monthly Report

Mayor Staples advised of the following omissions to her report and asked Council to consider the following recommendations in addition to the recommendation in the report:

2. To receive the tabled letter from the Featherston Fell Heritage Museum.
3. To appoint Cr Olds as the Councillor representative to the Fell Heritage Steering Committee.

Mayor Staples provided a verbal update from the Local Government forum attended, and learnings from the water use project in Hawkes Bay.

COUNCIL RESOLVED (DC2014/98):

1. To receive the Mayor's report.
2. To receive the tabled letter from the Featherston Fell Heritage Museum.
3. To appoint Cr Olds as the Councillor representative to the Fell Heritage Steering Committee.

(*Moved Cr Napier/Seconded Mayor Staples*) Carried

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4. Action 329: Write to Earthcare and thank them for sponsoring the Oversew Fashion Awards; Mayor Staples
5. Action 330: Table the letter of correspondence from Anne Devitt at the Annual Plan hearings and deliberations meeting of the 9 and 10 June 2014; P Crimp

E2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council & Wellington Region Waste Forum

Cr Craig advised that the Road Safety Action Plan was to be discussed at the next Road Safety Council meeting and that Bruce Pauling and Holly McGeorge were obtaining additional funding in order to expand programmes able to be delivered. The Wellington Region Waste Forum had not met.

Cr Montgomerie

Cobblestones Museum

Cr Montgomerie noted the sad passing of Russell Calvert and updated councillors on the Cobblestones Museum new entrance project.

Cr Riddell

Healthy Homes, Wairarapa Library Service (WLS)

Cr Riddell noted the recommendation from the WLS to Council to reinstate a quarterly meeting.

Cr Riddell gave a verbal report on the inaugural meeting of the Martinborough Neighbourhood Support Group.

Cr Stevens

District Rural Fire Board.

Cr Stevens tabled a report from the District Rural Fire Board.

COUNCIL RESOLVED (DC2014/99) to receive councillor reports.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

E3. Council Groups and Working Parities

Wairarapa Alcohol Working Group, Psychoactive Substances Working Group

Cr Napier advised that the Wairarapa Alcohol Working Group would be meeting in the week commencing 9 June 2014 and that the Psychoactive Substances Working Group was on hold given new legislation.

Martinborough Town Hall Working Group

Cr Stevens advised that community pledges were still being progressed and that the Working Group were meeting on the 19 June 2014.

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COUNCIL RESOLVED (DC2014/105):

1. To receive reports from Council working parties and committees.
(*Moved Cr Olds/Seconded Cr Riddell*) Carried
2. Action 331: Work with the Amenities Manager to coordinate times for the WLS quarterly meetings; P Crimp

E4. Council Appointments

Destination Wairarapa

COUNCIL RESOLVED (DC2014/100) to receive reports Council appointments.

(*Moved Cr Napier/Seconded Cr Craig*) Carried

E5. GWRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier advised that the annual scheme meeting had been held and that a public open day was to be held on the 14 June 2014.

Awhea Opouawe Scheme Committee

Cr Jephson gave an update from a meeting noting concern about the low level of funds remaining in reserves.

Whaitua Committee

Cr Olds noted that he had attended this meeting and asked for the minutes to be corrected.

Wairarapa Moana Wetlands Co-ordinating Committee

Cr Olds gave an update from two meetings attended on illegal fishing activities on Wairarapa Moana.

COUNCIL RESOLVED (DC2014/101) to receive reports from GWRC Advisory Committees.

(*Moved Cr Davies/Seconded Cr Jephson*) Carried

F Public Excluded

F1. Organisational Structure of a Piece of Council Owned Land &

COUNCIL RESOLVED (DC2014/102) that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council Public Excluded Minutes of 23 April 2014	Good reason to withhold exists under section 7(2)(b)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
b)protect information where the making available of the information – (i) would disclose a trade secret; or (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. h) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(b)(h)

(Moved Cr Napier/Seconded Cr Riddell)

Carried

COUNCIL RESOLVED (DC2014/104) to move out of the public excluded section of the meeting.

(Moved Cr Montgomerie/Seconded Cr Robertson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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