



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

5 April 2017

Present: Mayor Viv Napier (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Brian Jephson, Pip Maynard, Colin Olds and Colin Wright.

In Attendance: Paul Crimp (Chief Executive Officer) Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment) and Jennie Mitchell (Group Manager Corporate Support).

Conduct of Business: The meeting was held in the WBS Room, Greytown Town Centre, Greytown and was conducted in public between 9:30am and 3:55pm except where expressly noted.

Forum and Other Presenters: David Priestley and Bev Clark.

Open Section

Procedural Items

Mayor Napier announced her intention to vacate the chair for agenda item 'C9 Financial Information for Mayoral Visit to Messines'. For this item of business Deputy Mayor Brian Jephson would assume the chair.

A1. Karakia

Mayor Napier said a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2017/18) to receive apologies from Reuben Tipoki.

(Moved Cr Harwood/Seconded Cr Jephson)

Carried

A3. Conflicts of Interest

Mayor Napier declared a conflict of interest with agenda item 'C9 Financial Information for Mayoral Visit to Messines'.

A5. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Ravi Mangar, Council's Manager of Works and Services from 1992-2010.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/19) to formally thank Ravi Mangar for his service to Council and that this acknowledgement is passed on to family members.

(Moved Cr Wright/Seconded Cr Craig)

Carried

A5. Public Participation

Mr Priestley believed he had been wrongly trespassed from Sandy Bay by Council due to claims of commercial fishing and asked that the SWDC issued trespass notice was removed. Mrs Clark read the 16 December 2016 trespass notice issued to Mr Priestly.

A6. Actions from Public Participation

On behalf of the community Mayor Napier thanked Mr Priestley for his recent rescue effort at Sandy Bay.

COUNCIL RESOLVED (DC2017/20) to defer agenda item ‘A6 Actions from Public Participation’ until after ‘G Reports from Appointments and Outside Organisations’ and to discuss the matter under public excluded to protect the privacy of natural persons, including that of deceased natural persons as per the Local Government Official Information and Meetings Act 1987 section 7.

(Moved Cr Wright/Seconded Cr Jephson)

Carried

A7. Community Board Participation

There was no community board participation.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/21) that the minutes of the Council meeting held on 22 February 2017 are a true and correct record subject to the following correction:

Under ‘F1 Reports from Councillors’

‘Cr Craig reported that the Wairarapa Library Service Joint Committee’

Should be changed to

‘Cr Colenso reported that the Wairarapa Library Service Joint Committee’

(Moved Cr Colenso/Seconded Cr Craig)

Carried

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/22) that the minutes of the Council extraordinary meeting held on 2 March 2017 are a true and correct record subject to a minor grammatical correction and the removal of ‘Cr’ and insertion of ‘Mrs’ where they precede all instances of Lee Carter except agenda item ‘1 Apologies’.

(Moved Cr Olds/Seconded Cr Harwood)

Carried

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

There were no notices of motion.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/23)

1. To receive the Reports/Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Maori Standing Committee 13 February 2017.
3. To receive the minutes of the Creative Communities Assessment Group 8 March 2017.
4. To receive the minutes of the Martinborough Community Board 13 March 2017.
5. To receive the minutes of the Featherston Community Board 14 March 2017.
6. To receive the tabled minutes of the Greytown Community Board 15 March 2017.
7. To receive the minutes of the Audit and Risk Working Party 16 February 2017.
8. To receive the minutes of the Audit and Risk Working Party 23 March 2017
(*Moved Cr Craig/Seconded Cr Jephson*) Carried

B2. Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference

COUNCIL RESOLVED (DC2017/24)

1. To receive the Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference Report.
(*Moved Cr Craig/Seconded Cr Colenso*) Carried
2. To alter the Wellington Region Waste Management and Minimisation Plan Joint Committee Revised Terms of Reference to allow the appointment of an alternate.
To note that the WMMP Terms of Reference have been amended to allow for one council to host the WMMP Joint Committee meetings until the Joint Committee decides otherwise
(*Moved Cr Craig/Seconded Cr Ammunson*) Carried
3. To appoint Cr Pam Colenso as an alternate to the WMMP Joint Committee should Cr Craig be unable to attend a meeting.
(*Moved Cr Maynard/Seconded Cr Harwood*) Carried

C Decision Reports from Chief Executive and Staff

C1. Review of Amended Town Water Supply Policy (D100) and Waste Water Disposal Policy (D200) Report

Members discussed water conservation, the policy review cycle and new water connections in relation to the Town Water Supply Policy.

Members noted sewer laterals would be discussed as part of the 18/28 Long Term Plan process.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/25):

1. To receive the Review of Amended Town Water Supply Policy (D100) and Waste Water Disposal Policy (D200) Report.
(Moved Cr Olds/Seconded Cr Carter) Carried
2. To approve the amendments to the Town Water Supply Policy (D100) as shown in the report and the minor grammatical changes as discussed.
(Moved Cr Olds/Seconded Cr Jephson) Carried
3. To approve the amendments to the Waste Water Disposal Policy (D200) as shown in the report and the minor grammatical change as discussed.
(Moved Cr Craig/Seconded Cr Colenso) Carried
4. To note that the Town Water Supply Policy and the Waste Water Disposal Policy will be reviewed during the 18/28 Long Term Plan process.
(Moved Cr Maynard/Seconded Cr Ammunson) Carried
5. To note the advice from Council officers that the Water Supply Policy and the Waste Water Disposal Policy are fit for purpose.
(Moved Cr Ammunson/Seconded Cr Craig) Carried

C2. Infectious Disease and Pandemic Policy (I100) and Pandemic Action Plan Policy Review

Mr Crimp discussed implementation of the Policy into the organisation by the Health and Safety Committee and staff training with councillors.

COUNCIL RESOLVED (DC2017/26):

1. To receive the Infectious Disease and Pandemic Policy (I100) and Pandemic Action Plan Report.
(Moved Cr Colenso/Seconded Cr Craig) Carried
2. To approve the amendments to the Policy and Action Plan following review by Council officers and Regional Public Health personnel.
3. To submit the approved Policy to the SWDC Health and Safety Committee at their next meeting.
(Moved Cr Maynard/Seconded Cr Jephson) Carried

C3. Adoption of Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment for Consultation

Councillors discussed promotion and advertising of the consultation with the Group Manager Infrastructure and Services and the WMMP hearing scheduled for 1 June 2017.

COUNCIL RESOLVED (DC2017/27):

1. To receive the Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment Report.
2. To adopt the draft Wellington Region Waste Management and Minimisation Plan 2017-2023, and notes the Wairarapa Joint Management Plan on pages 83-100.
3. To adopt the Statement of Proposal Joint Wellington Region Waste Management and Minimisation Plan 2017-2023 and the associated submission form in Appendix 2.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

4. To agree to publicly notify the Waste Assessment and the Statement of Proposal for public consultation.
5. To authorise the Mayor and Chief Executive to approve any minor amendments that may be necessary for publication.
6. To agree to consult alongside the consultation and hearings processes of the consultation document for the 2017/18 Annual Plan (7 April-12 May 2017).
7. To note that the Council will provide to the Wellington Region Waste Management and Minimisation Plan Joint Committee the feedback from the consultation process.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

C4. Council and Committees (A100) and Council Representation on Other Organisations (A200) Policy Review

Mr Crimp discussed minor amendments with councillors.

COUNCIL RESOLVED (DC2017/28):

1. To receive the Council and Committees and Council Representation on Other Organisations Policy Review Report.
(Moved Cr Jephson/Seconded Cr Maynard) Carried
2. To approve the amendments to the policies to update new members of each group subsequent to the 2016 local government elections, typographical errors and further changes as discussed.
3. To approve combining the two policies into one policy A100 to reduce duplication.
4. To approve the addition of the need to review Terms of Reference (TOR) and a target date of 30 June 2017 to review TOR for these groups where this work is needed.
5. To agree the next review date should be July 2017.
(Moved Cr Carter/Seconded Cr Maynard) Carried
6. To constitute the Hearings Committee to determine matters under the Resource Management Act 1991 and appoint Mayor Viv Napier and subject to gaining accreditation councillors Brian Jephson and Colin Olds.
(Moved Cr Craig/Seconded Cr Colenso) Carried
7. That for any other matters requiring a hearing that Mayor Viv Napier and councillors Brian Jephson and Colin Olds and such other councillors as nominated by the Mayor for a particular hearing, for the Hearings Committee.
(Moved Cr Wright/Seconded Cr Colenso) Carried
8. To appoint Cr Colin Wright to the WAIconnect Steering Group.
(Moved Cr Olds/Seconded Cr Jephson) Carried

C5. Planning and Environment Group Fees and Charges for 2017/18 Year.

The Group Manager Planning and Environment discussed fees and charges and the methods for arriving at the fees which are primarily based on Council's Revenue and Finance Policy and recovery of costs. Fees and charges varied across the Wairarapa councils due to these policies. If the fees as proposed were not adopted then the general rate would need to be increased to cover the difference.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/29):

1. To receive the Planning and Environment Group Fees and Charges for 2017/18 Year Report.
(*Moved Cr Harwood/Seconded Cr Colenso*) Carried
2. To approve the schedule of fees and charges relating to the Resource Management and Food Acts as set out in Appendix 1 for inclusion into the 2017/18 Annual Plan (AP) for consultation, with the balance of fees and charges listed in appendix 1 to take effect from 1 July 2017.
3. To give notice of fees for registration of dogs by public notification no less than one month prior to the new fees taking effect.
(*Moved Cr Jephson/Seconded Cr Craig*) Carried
4. To reduce the figure for CF- Commercial/Industrial < \$50,000 from \$2256 to \$1900 on the basis of attracting commercial business to the district.
(*Moved Cr Colenso/Seconded Cr Olds*) Carried

C6. Martinborough Urban Area – Residential Growth: Exploring Options

The Group Manager Planning and Environment discussed South Wairarapa population projections, undertaking the proposed Plan change in parallel with the proposed structural change and the provision for high density housing areas and urban design with councillors. Larger non-conjoined areas of land and an increase in the light industrial area was also sought for Martinborough.

Cr Craig left the meeting at 12:30pm.

Cr Craig returned to the meeting at 12:32pm.

The meeting was adjourned at 12:40pm.

The meeting reconvened at 1:30pm.

Cr Carter left the meeting at 1:40pm.

Cr Olds left the meeting at 1:40pm.

Cr Carter returned to the meeting at 1:41pm.

Cr Olds returned to the meeting at 1:42pm.

COUNCIL RESOLVED (DC2017/30):

1. To receive the information contained in the report titled “Martinborough Urban Area: Residential growth focus, a process for exploring growth options” dated 15 March 2017, Kaha Consultancy”.
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail.
(*Moved Cr Colenso/Seconded Cr Olds*) Carried

C7. Proposed District Licensing Committee Member Appointment

COUNCIL RESOLVED (DC2017/31):

1. To receive the Proposed DLC Member Appointment Report.
(*Moved Mayor Napier/Seconded Cr Jephson*) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

2. To appoint Cr Margaret Craig as deputy chairperson for the DLC until 30 June 2018.
3. That the Chief Executive Officer extend the appointment of the current DLC Chairperson, Julie Riddell, until 30 June 2018.
(*Moved Cr Olds/Seconded Cr Colenso*) Carried

C8. Annual Plan Consultation

Mr Crimp noted that the proposed rates increase was in line with what was predicted in the 15/25 Long Term Plan (LTP) and that South Wairarapa was trending towards high population growth which would have some financial impact in the 17/18 year but provision would need to be allowed for in the 18/28 LTP.

Mayor Napier thanked the Chief Executive and senior managers for their work in producing the Annual Plan Consultation and Supporting Documents.

COUNCIL RESOLVED (DC2017/32):

1. To receive the Annual Plan Consultation Report.
(*Moved Mayor Napier/Seconded Cr Craig*) Carried
2. To adopt the “South Wairarapa District Council Supporting Documentation for the 2017/18 year” subject to minor changes as agreed between the Chief Executive and Mayor.
(*Moved Mayor Napier/Seconded Cr Craig*) Carried
3. To adopt the Consultation Document 2017/18.
(*Moved Cr Olds/Seconded Cr Colenso*) Carried

Cr Carter left the meeting at 1:59pm.

Cr Carter returned to the meeting at 2:00pm.

C9. Financial Information for Mayoral Visit to Messines

Mayor Viv Napier vacated the Chair and left the meeting at 2:03pm.

Deputy Mayor Brian Jephson assumed the Chair.

Councillors noted that 2017 marked the centenary of the battle of Messines in which NZ soldiers, many from the Featherston Military Training Camp had fought. Messines had a NZ war memorial, a street named for NZ and a NZ map with Featherston named in their town square. Messines is Featherston’s twin town since 1975 and previous mayors had attended Messines celebrations. Yellow had been introduced into the Greytown Rugby Club colours after the battle of Messines. The amount requested was modest compared to Council’s overall \$18m budget and councillors agreed to increase the budget over what was recommended by Council officers to allow for the purchase of wreaths.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

COUNCIL RESOLVED (DC2017/33):

1. To receive the financial information for the Mayoral Visit to Messines Report.
(*Moved Cr Harwood/Seconded Cr Colenso*) Carried
2. To approve a budget of up to \$4,000 for this trip.
(*Moved Cr Colenso/Seconded Cr Olds*) Carried

Cr Carter abstained.

Mayor Napier returned to meeting at 2:16pm.

Deputy Mayor Brian Jephson vacated the Chair.

Mayor Viv Napier assumed the Chair.

D Operational Reports

D1. Planning and Environment Group Report

COUNCIL RESOLVED (DC2017/34) to receive the Planning and Environment Group Report.

(*Moved Cr Craig/Seconded Cr Wright*) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services noted the peak day swimmer numbers for Martinborough was incorrect and discussed Featherston water quality, street flooding, laying of water piping in Greytown, low swimmer numbers over summer, cycleway funding and the submissions on the Draft Governance Policy Statement on Land Transport.

COUNCIL RESOLVED (DC2017/35):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Olds/Seconded Cr Jephson*) Carried
2. Action 188: Rectify drainage issues on Watt Street, Featherston; M Allingham

D3. Chief Executive Officer Report

The Chief Executive noted that the NRB Survey indicator results were to be updated and discussed rates arrears, the resignation of Bruce Pepperell, Chief Executive of WREMO and progress with community resilience planning.

COUNCIL RESOLVED (DC2017/36):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements for the period ended 28 February 2017 and the financial report for that period.
(*Moved Cr Jephson/Seconded Cr Ammunson*) Carried
3. Action 189: On behalf of SWDC, write to Bruce Pepperell, Chief Executive of WREMO, and thank him for his input; P Crimp

D4. Action Items Report

COUNCIL RESOLVED (DC2017/37) to receive the District Council Action Items Report.

(*Moved Cr Carter/Seconded Cr Maynard*) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

D5. Martinborough Town Hall/Waihinga Centre Update

Mr Crimp tabled the Waihinga Centre Report and discussed sponsor meetings and receipt of community pledges with councillors.

COUNCIL RESOLVED (DC2017/38) to receive the tabled Martinborough Town Hall/Waihinga Centre Update Report.

(Moved Cr Colenso/Seconded Cr Olds)

Carried

D6. Local Government NZ Conference

COUNCIL RESOLVED (DC2017/39) to receive the Local Government NZ Conference Financial Information.

(Moved Cr Colenso/Seconded Cr Harwood)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed the Tuia Programme, making a Council submission to the Local Government Commission Draft Proposal, and councillor attendance at the Local Government NZ Conference with councillors.

Councillors agreed to workshop a submission to the Local Government Commission Draft Proposal and ratify the submission at the next Council meeting.

COUNCIL RESOLVED (DC2017/40):

1. To receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Maynard)

Carried

2. To make a submission to the Local Government Draft Proposal for the Wairarapa District Council.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

3. To approve the Mayor and three councillors (Cr Pam Colenso, Cr Colin Olds and Cr Pip Maynard) attendance at the Local Government NZ Conference in July 2017.

(Moved Cr Jephson/Seconded Cr Ammunson)

Carried

F Members' Report

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso had submitted a report from a meeting of the Community Safety and Resilience Working Party.

Cr Carter

Creative Communities Scheme Assessment Group

Minutes were included in Council papers under agenda item B1.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Cr Olds

Community Safety and Resilience Working Party, Wairarapa Water Race Users Group, Cobblestones Museum

There had been no meeting of the Water Race Users Group but work was progressing on establishing a Code of Practice.

Cr Wright

WAIconnect Steering Group, Cobblestones Museum

Cr Wright had submitted a report from a meeting of the WAIconnect Steering Group.

F1. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Olds

Lower Valley Development Scheme Advisory Committee, Ruamahanga Whaitua Committee

Cr Olds reported that the Ruamahanga Whaitua modelling was taking longer than expected and the new modelling delivery timeframes were June/July 2017.

Cr Wright noted that GWRC were seeking membership for their Lower Valley Floodplain Management Advisory Committee.

G Reports from Appointments and Outside Organisations

G1. Wairarapa Rural Fire Board

Mr Stevens had submitted a report from rural fire meetings.

COUNCIL RESOLVED (DC2017/41) to receive councillor reports, reports from appointments to GWRC committees and reports from appointments.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2017/42) that the Council meeting on the 5 April 2017 continue beyond the six hour time limit on meetings prescribed by Standing Orders.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

Public Excluded

A6. Actions from Public Participation

COUNCIL RESOLVED (DC2017/43): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council determination of actions from the public forum presentation by David Priestley	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Craig/Seconded Cr Wright)

Carried

COUNCIL RESOLVED (DC2017/44) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness