



SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 6 April 2022

- Present:** Mayor Alex Beijen (Chair), Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox, Leigh Hay, Brian Jephson (until 2:40pm), Alistair Plimmer, Pip Maynard (via Zoom; until 3:32pm), Brenda West (until 2:17pm) and Colin Olds.
- In Attendance:** Harry Wilson (Chief Executive Officer) Russell O’Leary (Group Manager Planning and Environment), Katrina Neems (General Manager Finance), Stefan Corbett (Group Manager Partnerships and Operations), Amanda Bradley (General Manager Policy and Governance), Sheil Priest (General Manager Communications), Rick Mead (Environmental Services Manager), James Witham (Planning Manager), Tim Langley (Roading Manager), Bryce Neems (Amenities and Waste Manager), Suzanne Clark (Property Portfolio Advisor), Charly Clarke (Finance Manager), Paul Gardiner (Human Resources Manager), Steph Frischknecht (Policy and Governance Advisor) and Amy Andersen (Committee Advisor).
Wellington Water: Dougal List (Programme Manager)
- Conduct of Business:** This meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10.00am. All members participating via audio-visual conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our YouTube channel. The meeting was held in public under the above provisions from 10:00am to 4:00pm except where expressly noted.
- Public Forum:** Joy Cooper (Wharekaka), Daphne Geisler, Louise Lyster, Andy Morison and Ro Griffiths (Martinborough Golf Club).
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Open Section

Cr Hay read the Council affirmation.

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

Cr Plimmer declared a conflict of interest with matters relating to the Greytown Sports and Leisure Society funding application in item C5.

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A3. Acknowledgements and Tributes

Mayor Beijen acknowledged the first reading of a joint registry bill with local Iwi seeking cultural redress to improve Māori relations.

Cr Olds gave a tribute to the lives lost in the current conflict in Ukraine during recent weeks.

A4. Public Participation

Ms Cooper, representing Wharekaka, spoke in support of a change in using \$6000 of grant funds received in 2021/22 to maintain and expand their Meals on Wheels service, instead of the original application for a call bell system. Ms Cooper outlined what the grant funding would be used for and the intention to launch a Lunch Club. Ms Cooper noted she would be able to present further information on operational costs in a few months' time.

Members posed questions to Ms Cooper regarding the service and what other funding may be available to them.

Ms Geisler spoke to matters raised in item C3 and understood that the council had no legal obligation to consult but felt council should do better. She stated there was a difference with there being consultation on the Long-Term Plan and that requested financial information had not been provided. Ms Geisler expressed disappointment in what she says was lack of transparency in decision making, referencing discussion at meetings relating to an orchard payment and contributions from developers. Ms Geisler stated the LGOIMA response she had received was not satisfactory. She felt the culture of and communication from Council was poor.

Members posed questions to Ms Geisler to seek further information regarding the outcomes she would like to see, as well as her understanding of the differences

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between engagement and consultation. Ms Geisler asked Members to define these terms for the public also.

A5. Actions from public participation

Major Beijen noted that Grant Funding for Wharekaka would be discussed as part of item C5.

The Annual Plan matters raised by Ms Geisler would be discussed under item C3.

Action 121– Provide a fuller explanation to Daphne Geisler regarding her LGOIMA request on the waiving and reducing of developer contributions.

A6. Extraordinary Business

There was no extraordinary business.

A7. Community Board / Māori Standing Committee Reports from Meetings

There were no members present.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2022/11) that the minutes of the Council meeting held on 23 February 2022 are a true and correct record.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

B Recommendations from Committees and Community Boards

B1. Minutes of Council Committees and Community Boards

Ms Bradley updated members on work being undertaken with community boards on the code of conduct.

Members queried the ward boundary in relation to the road naming application for Ocean Beach and the criteria for road naming in Greytown relating to Peony Drive.

Cr Hay noted that the murals at the Greytown Pool have been well received and noted this was a beneficial use of beautification funding.

Cr Plimmer acknowledged the passing of Bob Boyne and clarified that he was not the last returned servicemember in the community.

COUNCIL RESOLVED (DC2022/12):

1. To receive the information.

(Moved Cr Fox /Seconded Cr West)

Carried

2. Receive the minutes of the Māori Standing Committee meeting 15 February 2022.
3. Receive the minutes of the Greytown Community Board meeting 16 February 2022.
4. Receive the minutes of the Martinborough Community Board meeting 24 February 2022

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5. Receive the minutes of the Featherston Community Board meeting 22 February 2022.
6. Receive the minutes of the Finance, Audit and Risk Committee meeting 16 February 2022.
7. Receive the public excluded minutes of the Finance, Audit and Risk Committee meeting 16 February 2022.
8. Receive the minutes of the Assets and Services Committee meeting 9 March 2022
9. Receive the minutes of the Planning and Regulatory Committee meeting 9 March 2022.

(Moved Cr Fox / Seconded Cr Hay)

Carried

10. Action 122

- a. Clarify the ward boundary in relation to the road naming application for the Right of Way at Ocean Beach Road to ensure it was presented to the correct community board, R O'Leary.
- b. Provide information regarding the approval of the road name Peony Drive in Greytown, R O'Leary.

C Decision Reports from Chief Executive and Staff

C4. Māori Standing Committee Appointments (Item Moved)

COUNCIL RESOLVED (DC2022/13):

1. Receives the Māori Standing Committee Appointment Report

(Moved Cr Hay / Seconded Cr Emms)

Carried

2. To approve the following external appointment to the Māori Standing Committee: Herewini Ammunson (Papawai Marae).

(Moved Cr Jephson / Seconded Cr Plimmer)

Carried

C5. Grant Funding 2021-22 (Item Moved)

Ms Neems took questions from members regarding the report and provided information on the grant funding process and clarified details of the applications made. Members noted the urgency and need for Meals on Wheels. Members queried the Greytown Sports & Leisure Society application on model replication, sports funding and links to the Long-Term Plan.

COUNCIL RESOLVED (DC2022/14):

1. Receive the Grant Funding 2021-22 Report.

(Moved Cr Plimmer / Seconded Cr Colenso)

Carried

2. Approve the request from Wharekaka Trust to repurpose the \$6,000 community grant received in the first 2021/22 funding round for the purchase of a call bell system to the Meals on Wheels Service across South Wairarapa.

(Moved Cr Colenso / Seconded Cr Maynard)

Carried

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3. Defer decision on entering into a one-year partnership arrangement with Greytown Sports and Leisure for funding of \$45,000 for the purposes of operational funding until the next Council meeting pending clarification of funding from other sources and the extent of their funding.
4. Note that officers intend to make updates to the Grants Policy to provide clarity of the process for consideration of grant requests and applications made outside of scheduled funding rounds.

(Moved Cr Colenso / Seconded Cr West)

Carried

Cr Plimmer left the meeting at 11:01am

Cr Plimmer returned to the meeting at 11:02am

C1. Verbal Submissions to the Martinborough Golf Club (MGC) Proposal (Item Moved)

Mr Morison (MGC President) supported by Mr Griffiths spoke in support of the proposal and provided information on the operations, investment and future plans for the MGC. Members asked questions on the maintenance, ecological interests and preservation of the land, as well as the history.

Ms Lyster noted the significance of preserving the land, the need for the inclusion of the MGC in spatial planning and reserve management; she highlighted the land may have other uses for public around the edges of the MGC and believed the public should be consulted on this matter. Members sought clarification on the focus of Ms Lyster's submission.

C2. Proposal To Grant A New Lease of Recreational Reserve to Martinborough Golf Club Incorporated (Item Moved)

Ms Clarke supported by Mr Neems spoke to matters in the report, responded to Members questions clarifying the process and answered questions from members including, reserve management plans, policy for sports clubs, pricing for leases of this nature and potential changes that could be made in future.

COUNCIL RESOLVED (DC2022/15):

1. Receives the Proposal to Grant a New Lease of Recreation Reserve to Martinborough Golf Club Incorporated (MGC) Report.
(Moved Cr Jephson/ Seconded Cr Olds) Carried
2. Note that every objection or submission received must be considered before deciding to proceed with the proposal.
(Moved Cr Plimmer / Seconded Cr Hay) Carried
3. Enter into a lease with the Martinborough Golf Club for 30 years with no rights of renewal at an annual rental of \$2500 (+GST) as proposed.

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4. Council Officers deliver a proposal for a Reserve Management Plan in line with the next Long-Term Plan.

(Moved Cr Plimmer / Seconded Cr Fox)

Carried

The meeting adjourned at 11:15am.

The meeting reconvened at 11:30am.

C3. 2022/23 Annual Plan and Consultation and Engagement Approach (Item Moved)

Ms Neems and Ms Bradley spoke to this report. Members were informed about funding, work in progress, the impact of COVID-19 on operations and areas of progress. Members posed questions to Officers on rates, how they are calculated and increases that can be expected in 2022/23.

The meeting adjourned at 12:44pm.

The meeting reconvened at 1:15pm.

There was further discussion on roading and road safety, water and work ahead to engage the community in Year 2 of the Annual Plan. Ms Neems discussed expenditure and reserves, highlighting areas where savings have been made and could be made in future. Options were presented to provide support for unplanned events and discussion on changes to fees and charges for services was considered.

Cr Jephson left the meeting at 2:01pm.

Cr Jephson returned to the meeting at 2:03pm

Members queried the proposed pricing relating to housing for seniors and sought clarification on the calculation of rates increase.

Cr Olds left the meeting at 2:11pm

Cr Olds returned to the meeting at 2:13pm

Members confirmed the calculation of rates with support from the Finance Team.

Cr West left the meeting at 2:18pm

Ms Bradley explained the difference between engagement and consultation and spoke to section 5 of the report (5), including processes, how other Councils are operating in this space, plans to engage with the public in the near future and the desire to be innovative and flexible to meet the needs of the community.

Note: Zoom Camera off at 2:22pm and on again at 2.22pm.

Members sought clarification from Officers relating to the nuances and methods of engagement and consultation, discussed the process for this year's Annual Plan. Dates for engagement with the community are yet to be confirmed.

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Cr Jephson left the meeting at 2:40pm.

COUNCIL RESOLVED (DC2022/16):

1. Receive the 2022/23 Annual Plan and Consultation and Engagement Approach Report.
2. Confirm that the work programme for the 2022/23 Annual Plan will align with Year 2 of the 2021-31 Long-Term Plan, noting the following key variances:
3. Note the projected average growth adjusted rates increase of 7.6% is within the increase limit set in the 2021-2031 Long Term Plan Financial Strategy.

(Moved Cr Hay/ Secoded Cr Olds)

Carried

4. Notes there is no legal requirement to consult on the 2022/23 Annual Plan given no significant or material differences have been identified compared to Year 2 of the 2021-31 Long-Term Plan. Due to high public interest, we will engage in accordance with Section 95 (2A) of the Local Government Act 2002. Council will not consult but will undertake best practice engagement on the 2022/23 Annual Plan guided by OAG recommendations and the SWDC Significance and Engagement Policy to inform the community of key variances and reasons for those.
5. Notes that the 2022/23 Annual Plan must 1) be adopted and the rates set by resolution before 30 June 2022 and 2) include an overview of minor changes in costs along with all other information required under Part 2, Schedule 10 of the Local Government Act 2002.

(Moved Cr Fox /Secoded Cr Hay)

Carried

Cr Maynard Voted Against

6. Action 129: Provide overview of work completed / work in progress to increase road safety on rural roads throughout South Wairarapa in 2021/22. T. Langley.

The meeting was adjourned at 2:43pm.

The meeting was reconvened at 3:00pm.

D3. Three Waters Reforms Update – Presentation (Item Moved)

Mr List delivered an update to Members and gave an outline of the reforms and what the government proposal entails. Members posed questions about initial feedback that Council submitted to the Department of Internal Affairs earlier this year and discussed ways to inform the community of the changes.

Cr Maynard left the meeting at 3:32pm

COUNCIL RESOLVED (DC2022/17):

1. Receive the Three Waters Reforms Update Report.

(Moved Cr Plimmer / Secoded Cr Emms)

Carried

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2. Action 131: Research other Council approaches to engagement with the community regarding Three Waters Reforms to progress an overview. A. Bradley / S. Priest.

C6. Road Stopping 23 Humphries Street Greytown

Ms Frischknecht spoke to the report and responded questions from Members regarding the road stopping process and the logistics of the site.

COUNCIL RESOLVED (DC2022/18):

1. Receive the Road Stopping 23 Humphries Street Greytown Report.
(Moved Cr Plimmer / Seconded Cr Fox) Carried
2. Note that public notification of the proposal to stop the road has been undertaken in accordance with Schedule 10 of the Local Government Act 1974.
3. Note one submission was received during the public notification period and that no further action is required as the matters raised have been resolved satisfactorily.
4. Agree to declare that the approximately 295m² of legal road adjoining 23 Humphries Street (being SO 568092) is not required by Council and is surplus to Council requirements.
5. Approve the sale of the land as shown on Survey Office plan SO 568092 to the adjoining landowners at 23 Humphries Street for a total of \$30,000 (including GST, if any) plus associated legal and survey costs.
6. Delegate to the Chief Executive Officer all powers necessary to proceed with the process to stop the legal road (comprising approximately 295m²) as shown on Survey Office Plan (SO 568092) and to complete the transaction.
7. That the above resolutions are subject to there being no other services that may require easements within the land.
(Moved Cr Hay / Seconded Cr Plimmer) Carried

C7. Plan Changes – Operative Dates

Mr Witham spoke to the report and informed Members about the process and changes to the Wairarapa Combined District Plan.

COUNCIL RESOLVED (DC2022/19):

1. Receive the 'Plan Changes – Operative Dates' Report.
(Moved Cr Emms / Seconded Cr Fox) Carried
2. that Plan Change 10 – Notable Trees is declared operative on 22 April 2022 pursuant to schedule 20 of the First Schedule of the Resource Management Act 1991.

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3. that Plan Change 11- Orchards Retirement Village is declared operative on the 22 April 2022 pursuant to schedule 20 of the First Schedule of the Resource Management Act 1991.
4. that Plan Change 12 - Dark Sky is declared operative on 22 April 2022 the pursuant to schedule 20 of the First Schedule of the Resource Management Act 1991.
(*Moved Cr Olds / Seconded Cr Fox*) Carried

D Information Reports

D1. Action Items Report

Members discussed updates to open action items. It was requested officers contact the owners of the property in question to progress Action 739.

COUNCIL RESOLVED (DC2022/20) to receive the District Council Action Items Report.
(*Moved Cr Colenso / Seconded Cr Fox*) Carried

D2. Local Body Elections 2022

Ms Bradley spoke to the report and answered questions from Members.

COUNCIL RESOLVED (DC2022/21):

1. Receive the Local Body Elections 2022 Report.
(*Moved Cr Hay / Seconded Cr Plimmer*) Carried
2. Notes the Chief Executive has appointed electionz.com as Electoral Officer and will appoint Amanda Bradley and Barbara Gavan as Deputy Electoral Officers.
(*Moved Cr Hay / Seconded Cr Olds*) Carried

E Chairperson's Report

E1. Report from His Worship the Mayor

Mayor Beijen spoke to matters as outlined in the report.

Mayor Beijen responded to questions on correspondence with Carter Society for pensioner housing, and asked for a workshop to be scheduled on the direction of this initiative in future.

Mayor Beijen supported by Cr Plimmer provided a brief verbal update on job placements and apprenticeships/training for youth.

COUNCIL RESOLVED (DC2022/22):

1. Receives the Report from His Worship the Mayor.
(*Moved Cr Hay / Seconded Cr Plimmer*) Carried
2. Confirm the appointment change for the membership of the Waiohine

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Floodplain Management Plan Steering Group (Cr Colin Olds, Mr Colin Wright)

(Moved Cr Hay / Seconded Cr Plimmer)

Carried

3. Action 137: Schedule workshop to discuss the future of housing for pensioners.

F Appointments Reports

There were no reports received.

G Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of public excluded minutes 23 February 2022	Good reason to withhold exists under section 7(2)(h) and section 7(2)(i)	Section 48(1)(a)

This resolution (DC2022/23) is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 7(2)(h)
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

(Moved Cr Emms /Seconded Cr Plimmer)

Carried

The meeting closed at 4.00pm.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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