



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

9 August 2017

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson Councillors Paora Ammunson (until 12:05pm), Lee Carter (until 12:45pm), Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds and Reuben Tipoki (Maori Standing Committee) (until 11:30am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support) and Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 3:23pm except where expressly noted.
- Forum and Other Presenters:** Carl Skipper, Damien Taylor, David Hancock and Paul Broughton (Destination Wairarapa), Max Stevens (Wairarapa Rural Fire Board), Rick Barker and Kathryn Haliburton (Office of Treaty Settlements).

Open Section

A1. Karakia

Mayor Napier and Cr Craig were asked to move their vehicles due to neighbouring building renovations and left the meeting at 9:30am.

Deputy Mayor Jephson assumed the chair.

Cr Maynard opened the meeting with a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2017/96) to receive apologies from Cr Wright.

(Moved Cr Maynard/Seconded Cr Colenso)

Carried

A3. Conflicts of Interest

No conflicts of interest were declared.

A4. Acknowledgements and Tributes

Cr Colenso acknowledged Ian Cresswell's passing and his long service to the Martinborough community. Mr Cresswell had served two terms on the Martinborough Community Board, was chair of the Martinborough Town Hall Committee, was a founding member of Jazz in Martinborough, had fundraised for the Martinborough Medical Centre and had been a voice for community concerns and amenities.

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Mayor Napier and Cr Craig returned to the meeting at 9:35am.

Deputy Mayor Jephson vacated the chair.

Mayor Napier assumed the chair.

A5. Public Participation

Mr Skipper tabled pictures of Haurangi Road after the recent flooding and expressed concern about rural road conditions which he believed had progressively deteriorated. Accidents had occurred on the road due to its condition and Mr Skipper was concerned about the potential for a more serious accident to occur. Mr Skipper requested that water tables were cleared and the road surface remedied and queried why Council does not do its own maintenance instead of contracting a large corporate.

Mr Taylor proposed that the Featherston Town Square or the area within the bounds of the Featherston Cenotaph be used for a farmer's market instead of the current carpark. Mr Taylor believed the current location posed a health and safety risk and should be shut down.

A6. Actions from Public Participation

The Group Manager Infrastructure and Services would update councillors on roading under agenda item D2.

Councillors suggested Mr Taylor take the farmers market idea to the Featherston Community Board.

A7. Community Board Participation

Mrs Cornelissen expressed concern about communications during the recent Martinborough flood event and requested that posts to Facebook and Councils website are date stamped and indicate when the next update will be given. The Community Board offered their assistance for emergency events. The community board would like to work together with Council during the long term planning process to achieve a satisfactory process of collaboration.

Councillors acknowledged that people were anxious about the flooding situation and that Council officers were working towards a way of solving the communications issue.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/97) that the minutes of the Council meeting held on 28 June 2017 are a true and correct record.

(Moved Cr Craig/Seconded Cr Ammunson)

Carried

A9. Extraordinary Business

Councillors considered tabled agenda item C10 Waiohine Floodplain Governance.

Councillors requested Greater Wellington Regional Council move with haste in resolving the flood management mitigation of Greytown, but that actions taken are based on accurate information.

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The Group Manager Planning and Environment reported that Council officers were requiring building consent applicants to annotate their property titles in accordance with the requirements of Sections 71 to 74 of the Building Act 2004 due to the land being subject to forecast 50yr/100yr flood risks. The cost of registering this on the title is a cost to applicants. Without such a notation on title Council cannot issue the building consent.

Mr Tipoki left the meeting at 10:10am.

Mr Tipoki returned to the meeting at 10:17am.

COUNCIL RESOLVED (DC2017/98):

1. To receive the tabled Waiohine Floodplain Governance Report.
2. To appoint Cr Paora Ammunson and Cr Colin Wright to the Waiohine Floodplain Management Plan Steering Group.

(Moved Cr Maynard/Seconded Cr Harwood)

Carried

Cr Ammunson abstained

A10. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/99)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 17 July 2017.
3. To receive the minutes of the Featherston Community Board 18 July 2017.
4. To receive the minutes of the Greytown Community Board 19 July 2017.
5. To receive the minutes of the Audit and Risk Working Party 28 June 2017.
6. To receive the tabled minutes of the Maori Standing Committee 31 July 2017.

(Moved Cr Harwood/Seconded Cr Ammunson)

Carried

C Decision Reports from Chief Executive and Staff

C1. Earthquake Prone Buildings

The Group Manager Planning and Environment noted that Council officer's have determined that South Wairarapa does not have concentrations of people in central areas and that after assessing risk along traffic routes have determined that no routes qualify as significant and therefore no properties need prioritising for earthquake repairs. The proposal allows for the public to have their say.

COUNCIL RESOLVED (DC2017/100):

1. To receive the Building (Earthquake-Prone Buildings) amendment Act 2016.
2. To determine that there are no thoroughfares which require prioritisation at this time.

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3. To adopt the proposed attached documents for the purposes of undertaking consultation pursuant to Section 83 of the Local Government Act 2002.

(Moved Cr Ammunson/Seconded Cr Craig)

Carried

C2. Review of Dangerous and Insanitary Buildings Policy

Mr Crimp advised that the health and safety of officers was the priority over securing a dangerous building and that if the danger resolved once weather conditions improved the building may no longer be dangerous and private property legislation then came into effect.

COUNCIL RESOLVED (DC2017/101):

1. To receive the Dangerous and Insanitary Buildings Policy Report.
2. To approve the amendments to the Dangerous and Insanitary Buildings Policy H900.
3. That the next review date should be August 2022.

(Moved Cr Olds/Seconded Cr Carter)

Carried

C3. Information and Technology Policy Review Report

COUNCIL RESOLVED (DC2017/102):

1. To receive the Information and Technology Policy Review Report.
2. To approve the amendments to the Information and Technology Policy N600.
3. That the next review date should be June 2018 to ensure that grammatical changes to the policy deliver a consistent document.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

C4. Naming of New Road at 72 Johnston Street, Featherston

COUNCIL RESOLVED (DC2017/103):

1. To receive the Naming of New Road at 72 Johnston Street, Featherston Report.
2. To approve the name 'Ātaahua Place', noting the requirement for the macron to be placed over the 'Ā'.

(Moved Mayor Napier/Seconded Cr Carter)

Carried

C5. Dog Control Policy and Practices Report for 2016/2017

The Group Manager Planning and Environment discussed the use of recording devices, cameras and staff training with councillors.

COUNCIL RESOLVED (DC2017/104):

1. To receive the Dog Control Policy and Practices Report for 2016/2017.
2. That pursuant to Section 10A of the Dog Control Act 1996, that the Dog Control Policy and Practices for 2016/2017 Report be adopted.
3. That officer's be authorised to publicly notify the report and forward it to the Secretary for Local Government.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

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C6. Annual Plan/Long Term Plan Working Party Terms of Reference

Mr Crimp discussed membership and remuneration with councillors and noted that community boards and the Maori Standing Committee could also achieve input into the long term plan process via other means.

COUNCIL RESOLVED (DC2017/105):

1. To receive the Annual Plan/Long Term Plan Working Party Terms of Reference Report.
2. To approve the proposed Terms of Reference for the Annual Plan/Long Term Plan Working Party with the addition of one member from each community board and the Maori Standing Committee.
3. To update Policy A100 to reflect the adoption of the terms of reference for this Working Party.

(Moved Cr Colenso/Seconded Cr Harwood)

Carried

C7. Chief Executive Officer Review Working Party Terms of Reference

COUNCIL RESOLVED (DC2017/106):

1. To receive the Chief Executive Officer Review Working Party Terms of Reference Report.
2. To approve the proposed Terms of Reference for the Chief Executive Officer Review Working Party.
3. To update Policy A100 to reflect the adoption of the terms of reference for this Working Party.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

C8. Graffiti Policy Review Report

COUNCIL RESOLVED (DC2017/107):

1. To receive the Review of Graffiti Policy E900 Report.
2. To approve the amendments to the Graffiti Policy E900.
3. To agree the next review date should be August 2020.

(Moved Cr Olds/Seconded Cr Craig)

Carried

C9. Amendment to Financial Delegations Policy O200

COUNCIL RESOLVED (DC2017/108):

1. To receive the Amendment to Financial Delegations Policy O200 Report.
2. To approve the change to Appendix 2 of Policy O200 Financial Delegations.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment noted that some reported results were for the end of financial year and others were for the start of the new year. Dog pounds would be revisited at the Wairarapa Council's Shared Services Working Party.

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COUNCIL RESOLVED (DC2017/109) to receive the Planning and Environment Group Report.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed metal road maintenance methodology with councillors noting that over the last three years' pavements have been upgraded which has resulted in a harder surface with less corrugation and less water getting under the roads. Potholes in this type of pavement have harder edges and can only be resolved in late autumn or early spring. Mr Allingham assured councillors that work continued on water tables and vegetation removal.

Mr Allingham advised that the storm water system was working as intended, contractor coordination was being reviewed for effectiveness, mapping detour routes would be upgraded and signage at intersections would be installed. The aim was for online communications to point visitors to other sites where conditions could be obtained. Councillors discussed the performance and suitability of the Waihenga Bridge.

COUNCIL RESOLVED (DC2017/110):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
2. Action 459: Provide information to Carl Skipper about how rural roads are now maintained, including compound limitations and benefits as well as water table maintenance information; M Allingham
3. Action 460: Include an article on rural road maintenance in the next advertorial; M Allingham
4. Action 461: Write to NZ Police and request that parking restrictions adjacent to the Featherston pedestrian crossing on State Highway 2 by SuperValue are enforced; M Allingham
5. Action 462: Investigate anti-vandalism methods for protection of the power point in the Featherston Town Square, including moving it to a better location; M Allingham

D3. Chief Executive Officer Report

Mr Crimp discussed the Local Government conference, Local Government Commission timelines and the new earthquake legislation leading to Council's existing policy needing to be repealed. The Waihinga Centre Project finances were tabled and councillors noted that some variations were still to be applied (revenue from land sales, potential discounts from suppliers and the cost for an additional toilet).

COUNCIL RESOLVED (DC2017/111):

1. To receive the Chief Executive Officer's Report.
2. To repeal the South Wairarapa District Council Earthquake Prone Buildings Policy H800.

(Moved Cr Craig/Seconded Cr Olds)

Carried

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D3. Compliance, Enforcement and Prosecutions

COUNCIL RESOLVED (DC2017/112) to receive the Compliance, Enforcement and Prosecutions Report (PE Group).

(Moved Cr Maynard/Seconded Cr Colenso)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2017/113) to receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

D5. Civil Defence Review Report

COUNCIL RESOLVED (DC2017/114) to receive the Civil Defence Review Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

COUNCIL RESOLVED (DC2017/115):

1. To receive the Mayor's Report.
2. To ratify the signing of the Local Government Leaders Climate Change Declaration.

(Moved Mayor Napier/Seconded Cr Craig)

Carried

F Members' Reports

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso tabled and spoke to reports from the Community Safety and Resilience Working Party, the Wairarapa Library Service and the Local Government NZ Annual Conference.

Cr Olds

Wairarapa Water Race Users Group

Cr Olds reported that a code of practice had been discussed at the Infrastructure and Planning Working Party and that the Waitua Committee were looking at the efficiency of water races.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee

There had not been an Awhea Scheme meeting, however Cr Jephson reported that the Fuller Bridge flooding issue needed to be revisited at the next meeting.

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A meeting of the Wairarapa Committee had been held and the terms of reference adopted without Council's recommended amendments. The Waiohine Floodplain and Wairarapa Water Use Projects were discussed.

G Reports from Appointments and Outside Organisations

G1. Appointments

Destination Wairarapa

Mr Hancock with support from Mr Broughton presented the Destination Wairarapa report and thanked Council for the extra funding. Mr Hancock discussed the Ministry of Business, Innovation and Employment tourism fund and the potential for a joint Wairarapa submission, i-SITEs, marketing of the Rimutaka Cycle Trail and the 2017 Lions tour.

Wairarapa Rural Fire Board

Max Stevens had submitted the last report for the Wairarapa Rural Fire Board and noted that the transition to Fire and Emergency NZ (FENZ) had been seamless. Council would retain a role in fire reduction, awareness and education. Mr Stevens noted that the Tora Fire Department was critical for the area and that FENZ had taken over the weather stations which were critical for fire prevention and assessing fire risk.

On behalf of Council Mayor Napier thanked Mr Stevens for representing Council on the Wairarapa Rural Fire Board through to the FENZ transition.

COUNCIL RESOLVED (DC2017/116) to receive the reports from councillors and appointments.

(Moved Cr Harwood/Seconded Cr Colenso)

Carried

Public Excluded

H Public Excluded Items for Consideration

COUNCIL RESOLVED (DC2017/117): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Report/General Subject Matter | Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--|---|---|
| Crown Redress for Wairarapa with Ngati Kahungunu and Rangitane | Good reason to withhold exists under section 7(2)(i) | Section 48(1)(a) |
| Water Rates Write Off | Good reason to withhold exists under section 7(2)(a) | Section 48(1)(a) |

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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

| Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|---|--|
| a) protect the privacy of natural persons, including that of deceased natural persons | Section 7(2)(a) |
| i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2017/118) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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