



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

MINUTES – 2 November 2011

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Glenn Bunny (Group Manager Planning and Environment) and Mark Allingham (Group Manager Infrastructure and Services).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9.30am and 12:35pm.

Representation Reports: Steve Blakemore, John Bell and Peter Wilson (10:45am – 11:00am).

Procedural Items

Mayor Staples brought to the attention of councillors tabled papers for agenda items C4 and C5, and a scheduled presentation at 10:45am by Destination Wairarapa representatives.

A Preliminary Matters

A1. Apologies

No apologies were received.

A2. Conflicts of Interest

Cr Max Stevens declared a conflict of interest with library staff expenditure as presented in the Infrastructure and Services Group Report.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC 2011/55) that the minutes of the Council meeting held on 21 September 2011 were received and confirmed as true and correct with the following amendment.

Under item E4 Cr Stevens report, replace ‘Cr Sexton reported that the Fire Board had held their AGM and officer appointments had been made.’ with ‘Cr Stevens reported that the Fire Board had held their AGM and officer appointments had been made.’

(Moved Cr Sexton/Seconded Cr Jephson)

Carried

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A5. Action Items

Councillors requested a report for the 14 December 2011 meeting on the Waste Water Laterals Policy and that any proposed changes to the existing policy should be consulted during the LTP process.

COUNCIL RESOLVED (DC 2011/56) to receive the action items from 21 September 2011.

(Moved Cr Davies/Seconded Cr Gray)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2011/57) to receive the minutes of the Policy and Finance Committee 21 September 2011.

(Moved Cr Gray/Seconded Cr Napier)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2011/58) to receive the minutes of the Martinborough Community Board 10 October 2011.

(Moved Cr Gray/Seconded Cr Napier)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2011/59) to receive the minutes of the Featherston Community Board 11 October 2011.

(Moved Cr Gray/Seconded Cr Napier)

Carried

B4. Greytown Community Board

COUNCIL RESOLVED (DC2011/60) to receive the minutes of the Greytown Community Board 12 October 2011.

(Moved Cr Gray/Seconded Cr Napier)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2011/61) to receive the minutes of the Maori Standing Committee 17 October 2011.

(Moved Cr Riddell/Seconded Cr Stevens)

Carried

C Decision Papers and Common Seal

C1. Schedule of Ordinary Meetings 2012

Councillors requested that meetings for focus groups, LTP workshops and any known extraordinary meetings are included on the same calendar.

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COUNCIL RESOLVED (DC2011/62):

1. To receive the information.
2. To adopt the 2012 schedule of ordinary meetings for Council, community boards and committees.

(Moved Cr Napier/Seconded Cr Riddell)

Carried

C2. Quorum at Meetings

COUNCIL RESOLVED (DC2011/63):

1. To receive the information.
2. That clause 2.4.3 of the NZ Standard Model Standing Orders for Meetings also apply to standing committees and committees in place of clause 2.4.4.

(Moved Cr Gray/Seconded Cr Jephson)

Carried

C3. Warrant Cards and Authorisations

COUNCIL RESOLVED (DC2011/64):

1. To receive the information.
2. To empower the Resource Management Team as warranted officers of the Council under the Acts and relevant bylaws (Local Government Act 2002, The Litter Act 1979, the Impounding Act 1955, the Resource Management Act 1991, the Reserves Act 1977, and all bylaws adopted by SWDC).

(Moved Cr Napier/Seconded Cr Stevens)

Carried

C4. Chief Executive Officer's Salary 2011-2012

Mayor Staples tabled the Chief Executive Officer's Remuneration report.

COUNCIL RESOLVED (DC2011/65):

1. To receive the tabled report.
2. To move the remuneration line to 100% for 2011.
3. To approve the increase in the Chief Executive's base salary from \$178,500 to \$184,750. This is a 3.5% increase and is in line with CPI and overall Chief Executive market movement on base salary.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

C5. Amendment to the Featherston Liquor Control Bylaw 2010

The Group Manager Planning and Environment tabled two reports and explained why a hearing was not required before the proposed bylaw was adopted. Mr Bunny advised that the submission period had closed with only one submission received which supported the proposed changes and that the person making the submission did not wish to be heard. Officers were now able to request that Council adopt the bylaw.

COUNCIL RESOLVED (DC2011/66):

1. To receive the information.

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2. To adopt the draft South Wairarapa Liquor Control Bylaw 2011.

(Moved Cr Napier/Seconded Cr Robertson)

Carried

C5.1 Proposed Temporary Liquor Ban

The Group Manager Planning and Environment explained that the proposed temporary liquor ban required a 14-day notification period and asked Council to endorse the recommendation which has been made in response to a Police request. Mr Bunny advised bylaws officers would be present to enforce the ban and that Council would work with event organisers to ensure that people were aware of the ban before arriving.

COUNCIL RESOLVED (DC2011/67):

1. To receive the information.
2. To order a prohibition of alcohol consumption or possession of liquor for the public places as described in the report.

(Moved Cr Riddell/Seconded Cr Sexton)

Carried

D Operational Reports

D1. Chief Executive Officer Report

Council considered the Chief Executive Officer's Report and Dr Dowds expanded further and answered councillors' questions.

Cr Napier congratulated officers for submitting a successful application to the Ministry of Health and receiving a grant to use in the investigation of a bore water resource for Featherston.

COUNCIL RESOLVED (DC2011/68) to receive the Chief Executive Officer's Report.

(Moved Cr Gray/Seconded Cr Stevens)

Carried

D2. Planning and Environment Group Report

Council considered the Planning and Environment Group Report and the Group Manager answered councillors' questions relating to the bylaws review, summer camping and breaches of the RMA.

COUNCIL RESOLVED (DC2011/69):

1. To receive the Planning and Environment Group Report.
(Moved Cr Craig /Seconded Cr Davies) Carried
2. Action 1043: Investigate a parking bylaw which allows for limited parking at certain times; G Bunny
3. Action 1044: Ensure an onsite ranger is available on a daily basis over the Christmas period to monitor summer camping at the Ngawi, Tora and Te Awaiti coast; G Bunny
4. Action 1045: Provide the monetary value of building consents in addition to consent numbers for Council reporting; G Bunny

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D4. Corporate Support Group Report

Council considered the Corporate Support Group Report, and the Chief Executive Officer answered councillors' questions.

COUNCIL RESOLVED (DC2011/70):

1. To receive the Corporate Support Group Report including the financial statements to 30 September 2011.

(Moved Cr Robertson/Seconded Cr Riddell)

Carried

D5. Infrastructure and Services Group Report

Council considered the Infrastructure and Services Group Report and the Group Manager Infrastructure and Services answered queries on joining with SMART libraries, NZTA audit, swimming pool opening dates, library holiday programmes, Civil Defence, Hinekura Road and the new mains powerbox installed at the council office.

COUNCIL RESOLVED (DC2011/71):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Gray /Seconded Cr Davies)

Carried

2. Action 1046: Check the South Wairarapa Bridge Club lease for the Greytown Town Centre to ensure the lease reflects actual usage; M Allingham
3. Action 1047: Extrapolate data for Greytown water usage to determine why there was a peak (provide and update in Decembers report); M Allingham
4. Action 1048: Include a narrative with the report on library statistics; M Allingham
5. Action 1049: Make the Pain Farm report available to councillors; M Allingham
6. Action 1050: Schedule a public meeting to discuss the district water races; M Allingham

E Representation Reports

E1. Mayor's Monthly Report

Councillors considered the Mayor's monthly report and Mayor Staples expanded verbally and tabled correspondence from students of St Teresa's School.

Councillors discussed the request from the Sutcliffes for compensation for inconveniences relating to an address change. Councillors noted that address changes have occurred to residents in the past and historically those affected have not been compensated.

Mayor Staples sought guidance from Council on the position to be taken regarding the Wellington Regional Amenities Fund.

COUNCIL RESOLVED (DC2011/72)

1. To receive the Mayor's monthly report including tabled correspondence.

(Moved Cr Gray/Seconded Cr Robertson)

Carried

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2. Action 1051: Write to Carterton District Council congratulating them on the opening of the Carterton Events Centre; Mayor Staples

COUNCIL RESOLVED (DC2011/73):

1. To receive the correspondence from Ian and Karen Sutcliffe.
2. To endorse the letter of explanation as sent to the Sutcliffes by Mayor Staples.
3. That Council would not provide compensation to the Sutcliffes.

(Moved Cr Stevens/Seconded Cr Craig)

Carried

COUNCIL RESOLVED (DC2011/74) that the Wellington Regional Amenities Fund would be considered during the LTP process and that Council are prepared to undertake public consultation during this time.

(Moved Cr Jephson/Seconded Cr Napier)

Carried

Cr Davies voted against this motion.

E2. Reports from Councillors

Cr Craig

Cobblestones Trust, Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig reported that Trustlands Trust have committed to providing Cobblestones Museum with a grant for the entranceway building project.

Cr Davies

Cr Davies had nothing to report.

Cr Gray

Greytown Oxidation Pond Advisory Group

Cr Gray had nothing to report.

Cr Napier

SPARC Rural Travel Fund

Cr Napier had nothing to report.

Cr Riddell

Healthy Homes, Wairarapa Library Service Committee

Cr Riddell reported that the Wairarapa Library Service Committee had met. Cr Riddell had also attended a Walking Access Commission meeting. An information report from Healthy Homes has been forwarded to Council for distribution.

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Cr Robertson

South Wairarapa Community Arts Council

Cr Robertson reported that ten applications had been received for a Creative Communities grant and that a meeting would be held to assess these applications on the 16 November 2011.

Cr Stevens

District Rural Fire Board

Cr Stevens reported that audited annual accounts from the District Rural Fire Board were available for distribution to councillors and that a new fire appliance would be delivered in May 2012.

Cr Sexton

Cr Sexton had nothing to report.

E3. Focus Group Minutes and Reports

Water Supply and Water Races, Reserves and Amenities and Emergency Services Focus Groups

Cr Stevens provided a report on the Waste Water Focus Group trip to Otane to view their floating wetlands and waste water treatment operations.

E4. Council Appointments

Destination Wairarapa

Mr Steve Blakemore presented the 2010/11 Destination Wairarapa Annual Report which included highlights of the past year. Mr John Bell and Peter Wilson were in attendance.

E5. WRC Advisory Committees

Waiohine Floodplain Management Planning Advisory Committee

Cr Gray reported that at the meeting attended there was a significant level of dissatisfaction with GWRC and lack of forward progression. GWRC reported the intention to go back to stage one planning for the Waiohine floodplain.

COUNCIL RESOLVED (DC2011/75):

1. That a letter to GWRC be drafted by Crs Gray and Napier on behalf of the Mayor and councillors outlining perceived problems with the GWRC approach to Waiohine floodplain management. Relevant newsletters or information should be attached.

(Moved Mayor Staples/Seconded Cr Sexton)

Carried

2. Action 1052: Circulate Healthy Homes report to councillors and review to see if some of the information is suitable for inclusion in the rates newsletter; Dr Dowds

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Awhea Opouawe Scheme Committee
Cr Jephson had nothing to report.

Lower Valley Development Scheme Advisory Committee

Cr Sexton had attended a meeting discussing the opening of the Lake Ferry river mouth noting that high seas and lack of heavy rain were impacting the opening. GWRC had been advised.

COUNCIL RESOLVED (DC2011/76):

1. To receive the verbal reports from councillors, reports from Council appointments and reports from the WRC Advisory Committees.

(Moved Cr Riddell/Seconded Cr Davies)

Carried

F Correspondence

F1. Inwards

Letter from Chisnallwood Intermediate School dated 3 October 2011.

COUNCIL RESOLVED (DC2011/77) to receive the inwards correspondence.

(Moved Cr Stevens/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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