



**SOUTH WAIRARAPA
DISTRICT COUNCIL**

Kia Reretahi Tātau

AGENDA

Ordinary Council Meeting Thursday, 20 August 2026

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 20 August 2026

Time: 1:30 pm

Location: MS Teams Online and Supper Room,

Waihinga Centre, Texas St, Martinborough

Janice Smith

Chief Executive Officer

Order Of Business

1	Karakia Timatanga – Opening	4
2	Apologies	4
3	Conflicts of Interest	4
4	Acknowledgements and Tributes.....	4
5	Public Participation	4
6	Urgent Business.....	4
7	Confirmation of Minutes	5
7.1	Minutes of the Council Meeting held on 30 July 2026	5
7.2	Minutes of the Extraordinary Council Meeting held on 5 August 2026	12
8	Matters Arising from Previous Meetings.....	16
9	Public Excluded Business	16
9.1	Wairarapa Waste Management and Minimisation Contract.....	16
10	Karakia Whakamutunga – Closing.....	17

1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 URGENT BUSINESS**

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 30 JULY 2026

Author: Amy Andersen, Lead Advisor, Democracy and Committees

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

RECOMMENDATIONS

1. That the minutes of the Council meeting held on 30 July 2026 are confirmed as a true and correct record.
2. That the public excluded minutes of the Council meeting held on 30 July 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Council meeting held on 30 July 2026

Appendix 2 Public excluded minutes of the Council meeting held on 30 July 2026

Minutes

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 30 JULY 2026 AT 1:30 PM**

PRESENT: Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Chris Archer, Cr Andrea Rutene, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson and Deputy Mayor Rob Taylor.

IN ATTENDANCE: Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), James O'Connor (Group Manager, Infrastructure and Community Operations), Clare Barton (Group Manager, Planning and Regulatory), Katherine Meerman (Programme Director - Local Water Done Well), Mia Wilton (Manager, Environmental Services) and Siv Fjaerestad (Community Governance Advisor).

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, WaiHINGA Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 1.30pm to 1.56pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Mayor Wilde opened the meeting.

2 APOLOGIES

There were no apologies.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr Bosley acknowledged the work of Greytown Festival of Christmas, including trustees and event organisers for another successful event, attracting great numbers, in spite of the weather.

Cr Ellims acknowledged the passing of Campbell Speedy, Hinekura farmer and later retiree to Martinborough, he was an advocate for rural Martinborough and rural Wairarapa.

Cr Baker acknowledged the passing of Lorraine Hill, local business woman and Trustee and strong advocate of Greytown Heritage Trust.

5 PUBLIC PARTICIPATION

There was no public participation.

Minutes

6 URGENT BUSINESS

There was no urgent business.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 JUNE 2026

RESOLUTION DC2026/45

Moved: Cr A Ellims

Seconded: Cr R Clarke

Council resolved that the minutes of the Council meeting held on 25 June 2026 are confirmed as a true and correct record.

CARRIED

8 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 ADOPTION OF WAITĪ WATERS STATEMENT OF EXPECTATIONS

Members thanked Katherine Meerman for the work completed. Members queried how Council can hold the water entity accountable on behalf of our ratepayers. It was noted that the statement can be refreshed at any time, should this be required. The stakeholder agreement holds mechanisms for dispute resolutions, as well as accountability and regular reporting frameworks.

RESOLUTION DC2026/46

Moved: Cr Rutene

Seconded: Cr Taylor

Council resolved to:

1. **Note** the attached Waitī Waters Statement of Expectations:
 - a. has been developed by the Stakeholders' Forum in line with requirements of the Local Government (Water Services) Act 2025 and the Waitī Waters Shareholders' Agreement and
 - b. is recommended by the Stakeholders' Forum for adoption by shareholding Councils.
2. **Adopt** the attached Waitī Waters Statement of Expectations 2026-2036.
3. **Note** that following adoption by shareholding Councils, the Programme Director will issue the Statement of Expectations to the Chair of the Waitī Waters Board, the Chief Executive (when appointed), and the Stakeholders' Forum, as required by s12.2 of the Shareholders' Agreement.

Minutes

CARRIED

9.2 MARTINBOROUGH WASTEWATER TREATMENT PLANT: STAGE 2 IMPROVEMENTS - IRRIGATION OF TREATED WASTEWATER TO LAND

Members thanked Greg Lee for the work completed, and noted the significant work put in. It was noted that lodgement of applications for consent will take place within the next week, ensuring that Council is well placed to meet the timelines for the consent.

RESOLUTION DC2026/47

Moved: Cr Ellims

Seconded: Cr Archer

Council resolved to:

1. Receive the Martinborough Wastewater Treatment Plant: stage 2 improvements report.
2. Endorse lodgement of applications for consent to discharge treated wastewater and a notice of requirement to designate the land to enable the irrigation of treated wastewater from Martinborough Wastewater Treatment to the land located north of Pain Farm (Lot 1 DP 623017 & Lot 12 DP 540067).
3. Approve the preliminary design as the most cost-effective option, as per section 254 of the Local Government Water Services Act 2025.

CARRIED

9.3 DISTRICT LICENSING COMMITTEE - APPOINTMENT OF AN ELECTED MEMBER AS DEPUTY CHAIRPERSON

RESOLUTION DC2026/48

Moved: Cr Isaacs

Seconded: Cr Baker

Council resolved to:

1. Receive the District Licensing Committee (DLC) appointment of an Elected Member as Deputy Chairperson report.
2. Appoint Councillor Robert Taylor as Deputy Chairperson of the DLC for South Wairarapa District Council.
3. Agree that all current appointments to the positions of Chairperson and Deputy Chairperson of the South Wairarapa, Masterton and Carterton District Licensing Committee be included in the combined list of approved District Licensing Committee members.

CARRIED

Minutes

10 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION DC2026/49****Moved: Mayor Wilde****Seconded: Cr Clarke**

Council resolved that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
10.1 - Public Excluded Minutes of the Council Meeting held on 25 June 2026	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	The minutes contain discussions relating to the Wastewater Treatment Plant (WWTP) Upgrades - Delivery Costs and the Open Spaces Contract reports.

CARRIED

Council moved into public excluded meeting at 1.55pm.

11 KARAKIA WHAKAMUTUNGA – CLOSING

Mayor Wilde closed the meeting with a karakia.

The meeting closed at 1.56pm.

Confirmed as a true and correct record.

..... (Mayor)

..... (Chief Executive)

..... (Date)

..... (Date)

Public Excluded Council Meeting Minutes

30 July 2026

**MINUTES OF PUBLIC EXCLUDED COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 30 JULY 2026 AT 1:30 PM**

- PRESENT:** Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Chris Archer, Cr Andrea Rutene, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson and Cr Rob Taylor.
- IN ATTENDANCE:** Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), James O'Connor (Group Manager, Infrastructure and Community Operations), Clare Barton (Group Manager, Planning and Regulatory), Katherine Meerman (Programme Director - Local Water Done Well), Mia Wilton (Manager, Environmental Services) and Siv Fjaerestad (Community Governance Advisor).
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conferencing commencing at 1:30pm. The meeting was held under public excluded provisions from 1:55pm to 1:56pm except where expressly noted.

10 PUBLIC EXCLUDED BUSINESS

10.1 PUBLIC EXCLUDED MINUTES OF THE COUNCIL MEETING HELD ON 25 JUNE 2026

RESOLUTION DC2026/50PE

Moved: Cr M Bosley

Seconded: Cr A Ellims

Council resolved:

1. That the Public Excluded minutes of the Council meeting held on 25 June 2026 are confirmed as a true and correct record.
2. To agree that these minutes stay in public excluded until the Chief Executive determines there are no longer any reasons to withhold the information under the Act.
3. To note that the withholding of information under the Local Government Official Information and Meetings Act 1987 is necessary to: enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).

CARRIED

11 KARAKIA WHAKAMUTUNGA – CLOSING

Mayor Wilde closed the meeting with a karakia.

The meeting closed at 1:56pm.

Page 1

Public Excluded Council Meeting Minutes

30 July 2026

Confirmed as a true and correct record.

..... (Mayor)

..... (Date)

..... (Chief Executive)

..... (Date)

Page 2

7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 5 AUGUST 2026

Author: Amy Andersen, Lead Advisor, Democracy and Committees

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

RECOMMENDATIONS

1. That the minutes of the Extraordinary Council meeting held on 5 August 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Extraordinary Council Meeting held on 5 August 2026

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON WEDNESDAY, 5 AUGUST 2026 AT 3:00 PM**

PRESENT: Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Chris Archer, Cr Andrea Rutene, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson and Cr Rob Taylor.

IN ATTENDANCE: Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), James O'Connor (Group Manager, Infrastructure and Community Operations), Clare Barton (Group Manager, Planning and Regulatory), Charly Clarke (Chief Financial Officer), Alex Pigou (Manager, Communications) and Amy Andersen (Lead Advisor, Democracy and Committees).

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 3:00pm to 4:04pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

There were no apologies.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

There were no acknowledgements and tributes.

5 URGENT BUSINESS

There was no urgent business.

6 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

6.1 LOCAL GOVERNMENT REFORM

Mayor Wilde expressed disappointment at the limited timeframe provided by central government to develop and submit the proposal, noting that it had not enabled comprehensive community

consultation. Mayor Wilde also acknowledged and thanked staff for the significant work undertaken in preparing the proposal.

Members debated the second decision and highlighted a range of considerations in support of both governance options.

RESOLUTION DC2026/51

Moved: Cr Taylor

Seconded: Cr Ellims

Council resolved to receive the report *Local Government Reform*.

CARRIED

RESOLUTION DC2026/52

Moved: Cr Archer

Seconded: Cr Ellims

First decision: Council resolved to agree to be part of a 'Head Start' proposal for Local Government Reform, noting that the proposed Back Stop process may not be in the best interests of the community.

CARRIED

RESOLUTION DC2026/53

Moved: Cr Ellims

Seconded: Cr Isaacs

Second Decision a: Agrees to submit a Wairarapa Unitary Council Head Start proposal (Appendix 1).

In Favour: Cr Ellims, Cr Bosely, Cr Clarke, Cr Baker.

Against: Mayor Wilde, Cr Archer, Cr Isaacs, Cr Taylor, Cr Watson and Cr Rutene.

LOST 4/6

Following the loss of the motion, the alternative proposal became the substantive motion.

Second Decision b: Agrees to submit a Wellington/Wairarapa Unitary Council Head Start proposal (Appendix 2).

In Favour: Mayor Wilde, Cr Archer, Cr Isaacs, Cr Taylor, Cr Watson and Cr Rutene.

Against: Cr Ellims, Cr Bosely, Cr Clarke, Cr Baker.

CARRIED 6/4

Noted: the third, fourth and fifth recommendations in the report became moot following the resolution to submit a Wellington/Wairarapa Unitary Council Head Start proposal.

RESOLUTION DC2026/54

Moved: Mayor Wilde

Seconded: Cr Taylor

Sixth Decision: Authorises the Chair of the Mayoral Forum to submit the Head Start Proposal to Government on behalf of the councils who have agreed to it by 9 August 2026.

In Favour: Mayor Wilde, Cr Archer, Cr Rutene, Cr Clarke, Cr Isaacs, Cr Watson and Cr Taylor

Against: Cr Bosley, Cr Ellims and Cr Baker.

CARRIED 7/3

RESOLUTION DC2026/55

Moved: Mayor Wilde

Seconded: Cr Taylor

Seventh Decision: Notes that Cabinet has indicated that it will decide on those Head Start proposals that it will accept before the national election in November 2026 and that, if a proposal is accepted, Government may seek modifications.

CARRIED

7 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 4:04pm.

Confirmed as a true and correct record.

..... (Mayor)

..... (Date)

..... (Chief Executive)

..... (Date)

8 MATTERS ARISING FROM PREVIOUS MEETINGS**9 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATIONS**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
9.1 - Wairarapa Waste Management and Minimisation Contract	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	The withholding of information is needed to enable Council to carry out, without prejudice or disadvantage, commercial activities.

10 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mā katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe