



**SOUTH WAIRARAPA
DISTRICT COUNCIL**

Kia Reretahi Tātau

AGENDA

Ordinary Council Meeting Thursday, 29 October 2026

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 29 October 2026

Time: 1:30 pm

**Location: Supper Room, Waihinga Centre, Texas Street
Martinborough**

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
 Kia whakapapa pounamu te moana
 Hei huarahi mā tātou i te rangi nei
 Aroha atu, aroha mai
 Tātou i ā tātou katoa
 Hui ē! Tāiki ē!

May peace be widespread
 May the seas be like greenstone
 A pathway for us all this day
 Let us show respect for each other
 For one another
 Bind us all together!

2 APOLOGIES

3 CONFLICTS OF INTEREST

4 ACKNOWLEDGEMENTS AND TRIBUTES

5 PUBLIC PARTICIPATION

6 URGENT BUSINESS

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 1 OCTOBER 2026

Author: Amy Andersen, Lead Advisor, Democracy and Committees

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

RECOMMENDATIONS

1. That the minutes of the Council meeting held on 1 October 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Council Meeting held on 1 October 2026

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 1 OCTOBER 2026 AT 1:30 PM**

PRESENT: Mayor Fran Wilde (Chair), Cr Aidan Ellims, Cr Chris Archer, Cr Andrea Rutene, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson and Deputy Mayor Rob Taylor.

APOLOGIES: Cr Martin Bosley.

IN ATTENDANCE: Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), James O'Connor (Group Manager, Infrastructure and Community Operations), Clare Barton (Group Manager, Planning and Regulatory), and Amy Andersen (Lead Advisor, Democracy and Committees).

Items 1-5 only: Alex Pigou (Partnerships and Communications Manager), Melissa Stockley (Manager Community Operations), Charly Clarke (Chief Financial Officer), Courtenay Isherwood (Planning Manager), Mia Wilton (Environmental Services Manager).

PUBLIC FORUM: David Lloyd, Claire Bleakley and Garry Dittmer.

CONDUCT OF BUSINESS: Items 1 to 5 were discussed in this meeting in public at the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference from 1:30pm to 1:47pm. This part of the meeting was live-streamed and available to view on our YouTube channel.

The meeting was moved to the Pūtahi Room, 19 Kitchener Street, Martinborough after a medical event - items 6 to 11 were discussed from 3:45pm to 3:55pm. This part of the meeting was not recorded or livestreamed due to technical issues.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in opened the meeting.

2 APOLOGIES

There was an apology from Cr Bosley.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Councillor Ellims acknowledged the passing of Ashton Herrick, a well-known and respected local dairy farmer from the Martinborough area. Councillor Ellims noted Mr Herrick's long-standing relationship with Council through the town water supply bores located on the family farm and

extended condolences to the Herrick family. Council acknowledged the contribution Mr Herrick had made to the district

5 PUBLIC PARTICIPATION

David Lloyd, Amalgamation Decisions

Mr Lloyd spoke to Council regarding local government reorganisation and amalgamation. He requested further community engagement and additional information on the costs and implications of amalgamation before any future decisions are made.

Claire Bleakley, Amalgamation Decisions

Ms Bleakley addressed Council regarding the consultation process for amalgamation proposals, raising concerns about community engagement, financial impacts, and the consideration of public feedback. The speaker requested further consultation following the parliamentary election.

Garry Dittmer, Correspondence and 1080

Mr Dittmer addressed Council regarding Council correspondence and matters relating to 1080 operations.

Discussion occurred during the presentation. Following disruption to proceedings, Mayor Wilde requested that Mr Dittmer conclude his presentation since his allocated time was near completion.

The meeting was adjourned at 1:47pm.

The meeting was resumed at 3:45pm.

Cr Ellims did not return to the meeting.

Note: due to a medical event which occurred during the adjournment of this meeting, the remaining items were discussed at the Pūtahi Room, 19 Kitchener Street, Martinborough and were not recorded or livestreamed due to technical issues.

6 URGENT BUSINESS

There was no urgent business.

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 5 AUGUST 2026

RESOLUTION DC2026/61

Moved: Cr Archer

Seconded: Cr Isaacs

The Council resolved that the minutes of the Extraordinary Council meeting held on 5 August 2026 are confirmed as a true and correct record.

CARRIED

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 20 AUGUST 2026**RESOLUTION DC2026/62****Moved: Cr Archer****Seconded: Cr Isaacs**

Council resolved that the minutes of the Council meeting held on 20 August 2026 are confirmed as a true and correct record.

CARRIED**8 MATTERS ARISING FROM PREVIOUS MEETINGS**

There were no matters arising.

9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF**9.1 MARTINBOROUGH SQUASH CLUB LEASE**

Members discussed provisions relating to financial risks, future land use, force majeure events, and the potential relinquishment of obligations.

It was noted that any amendments affecting reserve land would require further consultation, and any substantive changes to the proposal may necessitate re-consultation with the public.

RESOLUTION DC2026/63**Moved: Cr Isaacs****Seconded: Cr Baker**

Council resolved to:

1. Receive the 'Martinborough Squash Club Lease' Report;
2. Note the strong support of the proposed lease of Council reserve land to the Martinborough Squash Club received in response to public notification; and
3. Approve the granting of a lease to the Martinborough Squash Club for a single 30 year term commencing on 1 November 2026 for a starting annual lease fee of \$400 plus GST subject to three yearly reviews.

[Items 1-3 read together]

CARRIED

9.2 PRIVATE PLAN CHANGE REQUESTS AND THE STATUS OF THE PROPOSED WAIRARAPA COMBINED DISTRICT PLAN

RESOLUTION DC2026/64

Moved: Cr Isaacs

Seconded: Cr Clarke

Council resolved to:

1. Receive the report "*Private Plan Change Requests and the Status of the Proposed Wairarapa Combined District Plan*";
2. Direct officers to engage with Carterton District Council and Masterton District Council to get agreement to make operative the parts of the Proposed Wairarapa Combined District Plan not subject to appeal; and
3. Agree to progress making operative those parts of the Proposed Wairarapa Combined District Plan not subject to appeal.

[Items 1-3 read together]

CARRIED

9.3 WITHDRAWAL OF FAULT HAZARD AREA – 139, 155 AND 157 TE MAIRE ROAD

RESOLUTION DC2026/65

Moved: Cr Isaacs

Seconded: Cr Archer

Council resolved to:

1. Receives the report "Withdrawal of Fault Hazard Area – 139 Te Maire Road".
2. Resolves, pursuant to Clause 8D, Schedule 1 of the Resource Management Act 1991, to withdraw the Fault Hazard Area mapped on the properties at 139, 155 and 157 Te Maire Road, Kahutara (legally described as Lots 1 – 3 DP 613062) from the Proposed Wairarapa Combined District Plan.
3. Directs officers to publicly notify the withdrawal and the reasons for the withdrawal in accordance with Clause 8D of Schedule 1 of the Resource Management Act 1991.
4. Directs officers to amend the Proposed Wairarapa Combined District Plan maps and associated planning documents to remove the Fault Hazard Area from 139, 155 and 157 Te Maire Road following the public notification of the withdrawal.

[Items 1-4 read together]

CARRIED

9.4 DOG CONTROL POLICY AND PRACTICES 2025/2026**RESOLUTION DC2026/66****Moved: Cr Watson****Seconded: Cr Taylor**

Council resolved to:

1. Receive the *Dog Control Policy and Practices 2025/2026* Report;
2. Adopt the *Dog Control Policy and Practices 2025/2026* Report;
3. Authorise the Chief Executive to make the report publicly available; and
4. Authorise the Chief Executive to give public notice on Council's website of the *Dog Registration, Dog Control Practices, Enforcement and Requests for Service Statistics for the year 1 July 2025 to 30 June 2026 and statistics on Councils dog control activities for the year 1 July 2025 to 30 June 2026* section of this report.

[Items 1-4 read together]

CARRIED**9.5 ADOPTION OF SOUTH WAIRARAPA DISTRICT COUNCIL'S FORMAL MEETING SCHEDULE 2027****RESOLUTION DC2026/67****Moved: Cr Clarke****Seconded: Cr Isaacs**

Council resolved to:

1. Receive the *Adoption of South Wairarapa District Council's Formal Meeting Schedule 2027* Report.
2. Adopt the schedule of meetings for Council, community boards and committees for 2027, as attached in Appendix 1.
3. Delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the relevant chairperson.

[Items 1-3 read together]

CARRIED

10 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION DC2026/68****Moved: Mayor Wilde****Seconded: Cr Isaacs**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
10.1 - Public Excluded Minutes of the Council Meeting held on 20 August 2026	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to discussion regarding the Wairarapa Waste Management and Minimisation Contract Report
10.2 - Waiti Waters Limited's Terms of Accession to the Local Government Funding Agency	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	To protect the commercial negotiations between the LGFA and Waiti Waters on the terms of the borrowing. This has been requested by the Local Government Funding Agency (LGFA).

CARRIED**11 KARAKIA WHAKAMUTUNGA – CLOSING**

All in attendance closed the meeting with a karakia.

The meeting closed at 3:55pm.

Confirmed as a true and correct record.

..... (Mayor) (Chief Executive)

..... (Date) (Date)

7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 8 OCTOBER 2026

Author: Amy Andersen, Lead Advisor, Democracy and Committees

Authoriser: Janice Smith, Chief Executive Officer

File Number:

RECOMMENDATIONS

1. That the minutes of the Extraordinary Council meeting held on 8 October 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Extraordinary Council Meeting held on 8 October 2026

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 8 OCTOBER 2026 AT 9:00 AM**

PRESENT: Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Andrea Rutene, Cr Rachel Clarke, Cr Peter Biggs, Cr Collier Isaacs, Cr Rupert Watson, Cr Rob Taylor and Cr Chris Archer (from 9:17am via Teams).

APOLOGIES: Cr Simone Baker.

IN ATTENDANCE: For open session only: Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), Charly Clarke (Chief Financial Officer), Alex Pigou (Partnerships and Communications Manager), Jess Hughes (Principal Advisor, Legal), Amy Andersen (Lead Advisor, Democracy and Committees).

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 9:02am to 10:05am except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 DECLARATION OF NEWLY ELECTED MEMBER – PETER BIGGS

Mayor Wilde received and witnessed the declaration of newly elected Featherston General Ward Councillor, Peter Biggs.

3 APOLOGIES

Apologies were noted for Cr Archer and Cr Baker.

4 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

5 ACKNOWLEDGEMENTS AND TRIBUTES

Council acknowledged the passing of Featherston resident Garry Dittmer and extended its sincere condolences to Mr Dittmer's family and friends.

6 URGENT BUSINESS

There was no urgent business.

7 RECOMMENDATIONS FROM COMMITTEES

7.1 WATER RACE BYLAW

Ms Hughes and Ms Smith spoke to the report. Council was advised that consideration of the Moroa Water Race would be addressed at a later date.

Members queried why the bylaws had lapsed several years earlier. In response, it was noted that the previous bylaw review process was undertaken on a standalone basis and it had not been identified at the time that a further review was required. Officers advised that improved systems and processes are now in place, including dedicated oversight, to help ensure statutory review requirements are met in future.

It was noted that the review of bylaws will be triggered every five years to assess its ongoing relevance and effectiveness.

Members also sought clarification on the proposed four-week consultation period and how engagement would be undertaken. Officers advised that consultation would be conducted across the wider community, with targeted engagement directed towards water race users. It was noted that issues relating to water races had been raised by the community through previous consultation and engagement processes.

RESOLUTION DC2026/71

Moved: Cr Ellims

Seconded: Cr Isaacs

Council resolved to:

1. determines that in accordance with section 155(1) of the Local Government Act 2002, a bylaw is the most appropriate way of addressing the perceived problems.
2. determines that in accordance with section 155(2)(a) of the Local Government Act 2002 the draft Bylaw is the most appropriate form of bylaw;
3. determines that in accordance with section 155(2)(b) of the Local Government Act 2002 the draft Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
4. adopts the Longwood Water Race Bylaw 2026 Statement of Proposal and proposed draft Longwood Water Race Bylaw 2026 (Attachment 1) and consultation document (Attachment 2) for adoption by the South Wairarapa District Councils for community consultation;
5. delegates authority to the Chief Executive to approve minor edits that do not alter the intent of the content, prior to publication of the draft bylaw, statement of proposal and consultation document for consultation; and
6. approves that public consultation, using the special consultative procedure, is proposed to run from 12th October 2026 for four weeks.

[Items 1-6 read together]

CARRIED

8 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 MAKING AND ATTESTING OF MEMBER'S DECLARATION

RESOLUTION DC2026/72

Moved: Mayor Wilde

Seconded: Cr Taylor

Council resolved to:

1. Receive the Making and Attesting of Member's Declaration report.
2. Note that Peter Ronald Francis Biggs cannot act as a member of the South Wairarapa District Council until he has made the oral declaration and signed the written declaration in the form required by clause 14, Schedule 7 of the Local Government Act 2002.
3. Note that Mayor Wilde received and witnessed the declaration of Council member Peter Ronald Francis Biggs at the Extraordinary meeting on 8 October 2026.

[Items 1-3 read together]

CARRIED

9 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION DC2026/73

Moved: Mayor Wilde

Seconded: Cr Taylor

Council resolved that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
9.1 - Report from People and Performance Committee - Chief Executive Contract	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist	Relates to the private employment details of the CE.

		under section 6 or section 7	
CARRIED			

Cr Archer joined the public excluded session from 9:17am.

2 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 10:05am.

Confirmed as a true and correct record.

..... (Mayor)

..... (Date)

..... (Chief Executive)

..... (Date)

8 MATTERS ARISING FROM PREVIOUS MEETINGS**9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF****9.1 ADOPTION OF THE ANNUAL REPORT 2025/26**

Author: Charly Clarke, Chief Financial Officer

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

PURPOSE

To present for adoption the Annual Report 2025/26 (the Annual Report) and the Summary Annual Report 2025/26 (the Summary Annual Report).

EXECUTIVE SUMMARY

Due to the continuation of the audit, the following reports will be tabled at the meeting:

- Annual Report 2025/26
- Summary Annual Report 2025/26
- Audit opinion on the Annual and Summary Annual Reports for 2025/26
- Capex carryover for 2025/26

RECOMMENDATIONS

Officers recommend that *Council*:

1. Receive the Adoption of the Annual Reports 2025/26 report.
2. Adopt the Annual Report 2025/26
3. Adopt the Summary Annual Report 2025/26
4. Approve the carry over of capital budget from the 2025/26 year to the 2026/27 year, as outlined in the appendix.
5. Delegate to the Chief Executive authority to correct minor grammatical and other errors.
6. Authorise the Mayor, and Chief Executive authority to sign these reports.

APPENDICES

Nil

9.2 PROPOSED NAMING OF A PRIVATE ROAD AT 60-62 WHITE ROCK ROAD, MARTINBOROUGH

Author: Courtenay Isherwood, Manager, Planning

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

PURPOSE

To seek South Wairarapa District Council's approval for the name "Brackenridge Lane" for a proposed private road to access a 22-lot rural subdivision by P & C White Rock Limited.

EXECUTIVE SUMMARY

- P & C White Rock Limited has obtained resource consent (RM260031) from the South Wairarapa District Council to undertake a rural subdivision at White Rock Road, Martinborough. As part of finalising the subdivision, the applicant has submitted a request to name a new private road Brackenridge Lane. The road naming proposal differs from a standard subdivision of this scale of 22 allotments, as the proposed private road is already existing as an accessway that served the historic Brackenridge Country Retreat and Spa. 18 of the proposed new titles have existing residential units or buildings located on them, with just 4 additional vacant allotments being created.
- The application has been assessed by a Council Officer under Section 319(1)(j) of the Local Government Act 1974 and against the Council's Policy on Naming of Public Roads, Private Roads and Rights-of-Way (*updated* 19 February 2026). Consultation with Councillor Chris Archer and Councils Pou Māori, Narida Hooper was undertaken. Both were supportive and had no further comments. South Wairarapa District Council has the authority to approve the proposed private road name.

RECOMMENDATIONS

That Council:

1. **Receive** the proposed naming of a Private Road at 60-62 White Rock Road Martinborough
2. **Consider** and **approve** the name of "Brackenridge Lane" for the proposed Private Road at 60-62 White Rock Road Martinborough.

BACKGROUND

P & C White Rock Limited have been granted *Resource* Consent (RM260031) by South Wairarapa District Council to develop a subdivision as detailed in the enclosed plans titled "*Brackenridge Lane*" and "*Road to Vest*" contained in the Appendix. For the consent holder to obtain new Records of Title and on sell the new allotments, condition 13 of RM260031 requires that:

13. Prior to s224 application, a name shall be given to the accessway in accordance with Council's Policy on Naming of Public Roads, Private Roads and Rights-of-Way (updated 19/02/26), such

name ending with the word “Lane” or “Way” and being registered with Land Information New Zealand at no cost to Council

The application site at 60-62 White Rock Road is in the rural outskirts of Martinborough with White Rock Road classified as a rural connector road (6.6m) under the Council’s roading hierarchy. The site is legally described as Part Lot 4 Deposited Plan 1230 held in four records of title WN176/260, WN176/263, WN234/41 and WN234/42. There are no relevant interests registered on the titles. The total area of the four allotments is approximately 6.384Ha.

The site is currently operated as ‘Brackenridge Country Retreat and Spa’ with facilities including a function centre building, day spa building with a 20m lap pool, a studio accommodation building housing 8 units and 10 individual single storey cottages with two to four bedrooms. The site (Brackenridge) regularly accommodates conferences, weddings and functions for up to 150 people with overnight attendees having the option to stay on or off site. The existing on-site visitor accommodation has capacity for up to 64 people.

There is no current pre-approved list of road names for the Martinborough area. The applicant has provided three names Brackenridge Lane is the preferred road name option, which ties into the history of the site as Brackenridge Country Retreat and Spa, which has been a Martinborough mainstay for over 25 years - providing countryside cottage and studio accommodation, wedding and events venue hire, luxury spa treatments + Gym and Pool access to locals and visitors alike.

Now under new ownership and in the process of being separately titled and sold the applicants would like to retain the identity and essence of Brackenridge, as it enters its new phase of life. unique names with preferred suffixes such as ‘Road’ and ‘Lane’ reflecting the type of roadway and is consistent with the policy requirements.

Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa District pursuant to Section 319(1)(j) of the Local Government Act 1974. The application has been assessed against Council’s Policy on Naming of Public Roads, Private Roads and Rights-of-Way (updated on 19 February 2026).

Regarding Community Boards and the Māori Partnership Committee consultation under s 4.2.10 of the above policy dictates that it is not required for Private Road and ROW applications:

*Applications for private road and rights-of-way names are to be submitted to the council officers on a standard form that is available here. **After consideration by officers, the applications will be submitted to the Council for the adoption of a name, or names.***

Notwithstanding this, consultation has been undertaken with Councillor Archer and also Pou Māori, Narida Hooper both of whom are supportive of the preferred road name.

South Wairarapa District Council can approve the naming of these Roads and Right of Way.

Subdivision location:



DISCUSSION

The application has been assessed against Council's Policy on Naming of Public Roads, Private Roads and Rights-of-Way (updated on 19 February 2026).

Legal situation

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

The names are to be listed in order of preference with a brief statement of their significance.

1. Brackenridge Lane
2. Brackenridge Way
3. Brackenridge Estate Lane

All three proposed names tie into the history of the site as Brackenridge Country Retreat and Spa, which has been a Martinborough mainstay for over 25 years - providing countryside cottage and studio accommodation, wedding and events venue hire, luxury spa treatments and Gym and Pool access to locals and visitors alike.

Now under new ownership and in the process of being separately titled and sold the applicant would like to retain the identity and essence of Brackenridge, as it enters its new phase of life.

Assessment of Councils Policy

Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), includes the following.

4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

There are no existing roads or right of ways which include the proposed names . It is recommended to consider these names for its uniqueness.

4.3.2 *Names must have clear local relevance, significance; or*

- *Recognition of Māori cultural significance;*
- *Reflection of the landscape or topographical features; or*
- *Recognition of historical events that have a significant impact of the community.*

The proposed names have clear local relevance and significance, and the existing nature of the access and development is well known and well regarded as "Brackenridge" as a high quality development and destination by both locals and visitors to the region .

4.3.3 *Names should be proportionate to the length and character of the road.*

The proposed names are not excessively long relative and will be able to be displayed sufficiently on maps and signage .

4.3.4 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

The proposed names are considered consistent with the policy.

4.3.5 *The A pre-approved list of road names exists for the Greytown Ward, these are located [here](#) at page 60 onwards . Applicants proposing road names within this ward are encouraged to consider this list in the first instance.*

Not applicable.

4.3.6 *Where the road is a continuation of an existing named road or will in the future link to an existing named road, then the current road name will automatically apply.*

Not applicable

4.3.7 *Names are entirely at the discretion of Council, whether for policy reasons or for other considerations.*

Applicable. This report is prepared for South Wairarapa District Council to review and approve the proposed Private Road name.

Procedure for Naming Roads of the Naming of Public Roads, Private Roads and Rights-of-Way Policy Review

Section 4.2 has been recently reviewed and amended on 19 February 2026 to align with South Wairarapa District Council's delegation to name public/ private roads and right of way.

CONCLUSION

Officers have assessed the proposed Road and Right of Way names as consistent with the guideline criteria in the Policy on Naming of Public Roads, Private Roads and Rights-of-Way. The name reflects the existing known name for the site for over 25 years, and their suffixes have been named accordingly as "Lane" or "Way" as required . The Council is authorised to approve the naming of these Roads and Right of Way.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with South Wairarapa Council's Policy on Naming of Public Roads, Private Roads and Rights-of-Way updated on 19 February 2026. South Wairarapa District Council's legal team have recently reviewed and updated this policy on 19 February 2026.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Low significance . The proposed road is existing , short and private. Māori names have not been chosen requiring approval from the Māori Partnership Committee Consultation has been undertaken with Council's Pou Māori, Narida Hooper who has confirmed the Māori Partnership Committee will not have any concerns regarding the proposed names.

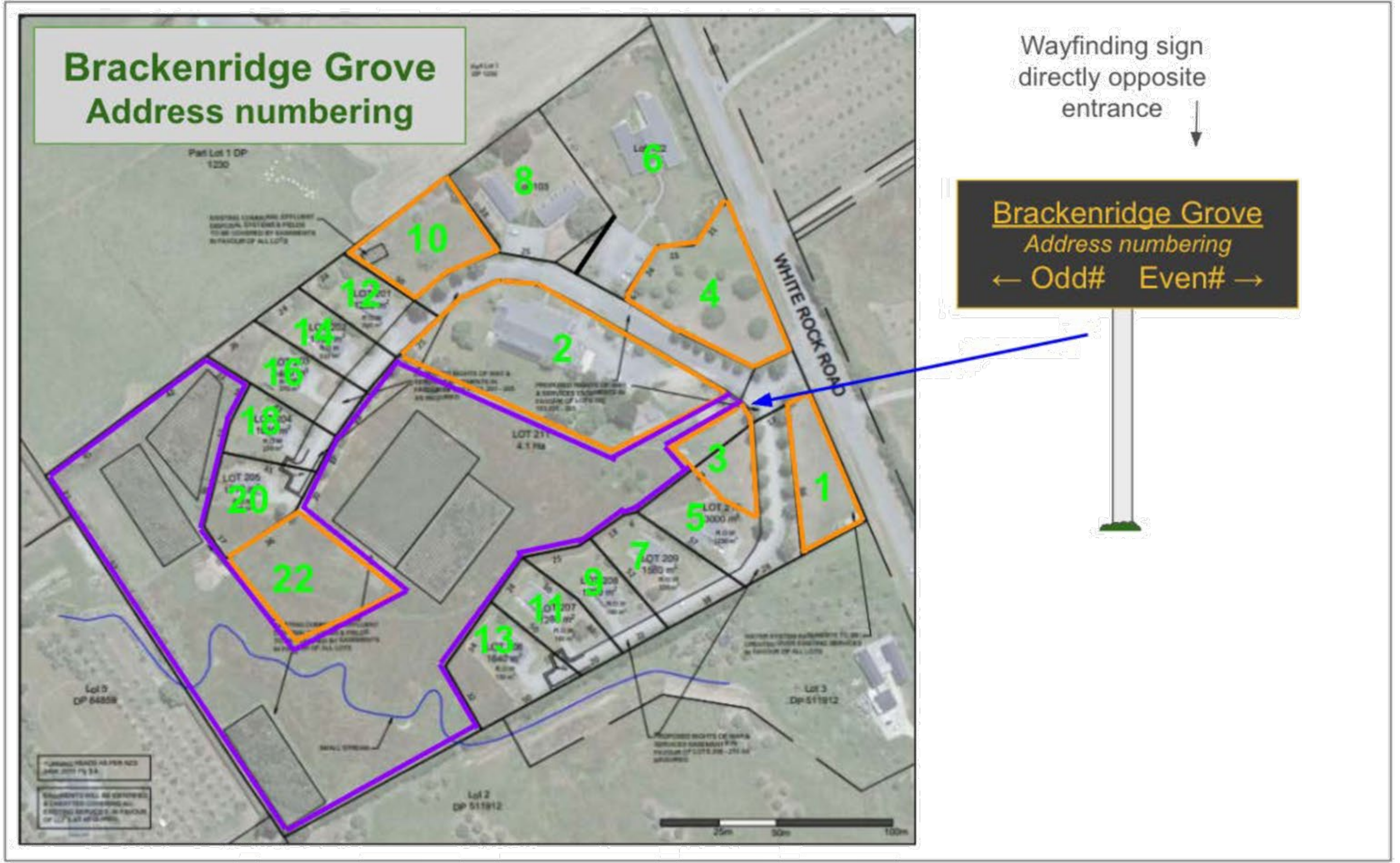
Chief Financial Officer review	As there are no financial implications, the report does not warrant a review from The Chief Financial Officer.
State the possible implications for health and safety	Nil.

APPENDICES

Appendix 1 **Image 1 - Road to vest**

Appendix 2 **Image 2- Brackenridge Lane**





9.3 APPOINTMENTS TO COMMITTEES - OCTOBER 2026

Author: Amy Andersen, Lead Advisor, Democracy and Committees

Authoriser: Janice Smith, Chief Executive Officer

File Number: N/A

PURPOSE

To confirm committee and external body appointments following the election of Councillor Peter Biggs

EXECUTIVE SUMMARY

Following the resignation of former Councillor Colin Olds, vacancies arose on Council committees. Councillor Peter Biggs was elected to Council on 2 October 2026, providing an opportunity to fill these vacancies and maintain effective governance representation.

RECOMMENDATIONS

That Council:

1. **Receives** the report "Appointments to Committees – October 2026".
2. **Approves** the appointments and amendments to committee and external body memberships as set out in the table below:

Committee / External Body	Current Appointment	Proposed Appointment
Economic Growth Committee	Vacancy	Cr Peter Biggs
Social Resilience Committee	Vacancy	Cr Peter Biggs
Destination Wairarapa Board	Cr Peter Biggs	Richard Rooney

BACKGROUND

Council made initial committee and external body appointments for the 2025-2028 triennium in November 2025. Council may amend committee appointments at any time by resolution.

The proposed appointments will:

- Fill current vacancies.
- Maintain effective governance and external representation.
- Integrate Councillor Biggs into Council's governance framework.
- Support a balanced distribution of responsibilities among elected members.

DISCUSSION

As per the background.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with the Local Government Act 2002, Schedule 7.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	Work/life balance for elected members undertaking their duties.

APPENDICES**Appendix 1 Richard Rooney - CV - *Public Excluded***

10 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATIONS**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
10.1 - Public Excluded Minutes of the Council Meeting held on 1 October 2026	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	This relates to the discussion regarding Waiti Waters Limited's Terms of Accession to the Local Government Funding Agency
10.2 - Public Excluded Minutes of the Extraordinary Council Meeting held on 8 October 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to the Chief Executive's employment information.

11 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mā katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe