

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, 8 TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 20 NOVEMBER 2025 AT 1:30 PM**

PRESENT: Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Colin Olds, Cr Chris Archer, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson and Deputy Mayor Rob Taylor.

APOLOGIES: Cr Andrea Rutene.

IN ATTENDANCE: Janice Smith (Chief Executive Officer), Stefan Corbett (Acting Group Manager, Corporate Services) and Amy Andersen (Lead Advisor, Democracy and Committees).

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, Waihinga Centre, 8 Texas Street, Martinborough. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 1:30pm to 1:40pm.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

2.1 APOLOGIES

RESOLUTION DC2025/86

Moved: Cr R Taylor

Seconded: Cr A Ellims

Council resolved to accept apologies from Cr Rutene.

CARRIED

3 CONFLICTS OF INTEREST

Cr Baker declared a relationship with Papawai Marae (in regards to the Terms of Reference for the Māori Partnership Committee).

4 ACKNOWLEDGEMENTS AND TRIBUTES

There were no acknowledgements and tributes.

5 PUBLIC PARTICIPATION

There was no public participation.

6 URGENT BUSINESS

There was no urgent business.

7 CONFIRMATION OF MINUTES**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 29 OCTOBER 2025****RESOLUTION DC2025/87**

Moved: Cr C Olds

Seconded: Cr R Clarke

Council resolved that the minutes of the Council meeting held on 29 October 2025 are confirmed as a true and correct record, subject to the following change: item 4.2 - Cr C Taylor should read Cr R Taylor.

CARRIED

8 DECISION REPORTS**8.1 MAYORAL APPOINTMENTS**

Members clarified that the SWDC District Licensing Committee Commissioner listed in the Terms of Reference (ToR) is Alistair Plimmer until March 2026.

Noted that Deputy Mayor Taylor, Councillors Clarke and Ellims have been scheduled to attend the next available Making Good Decisions Course in March 2026.

Further additions to the ToR document will be coming to the December meeting.

Action - Cr Issacs will be added to the pool of councillors taking the Making Good Decisions Course.

RESOLUTION DC2025/88

Moved: Cr A Ellims

Seconded: Cr C Olds

Council resolved to receive the 'Mayoral Appointments' Report.

CARRIED

RESOLUTION DC2025/89**Moved: Mayor F Wilde****Seconded: Cr C Archer**

Council resolved to:

1. Approve the following appointments to Community Boards:
 - (a) Featherston – Councillors Rachel Clarke and Rupert Watson;
 - (b) Martinborough – Councillor Aidan Ellims and Chris Archer; and
 - (c) Greytown – Councillors Simone Baker and Martin Bosley.
2. Approve the establishment of the following internal committees and appoint membership as follows (Mayor ex officio on all):
 - (a) Infrastructure Committee: Councillors Colin Olds (Chair), Aidan Ellims (Deputy Chair), Collier Isaacs, Martin Bosley, Rachel Clarke and Deputy Mayor Rob Taylor.
 - (b) Risk & Assurance Committee: Mr Bruce Robertson (Independent Chair), Deputy Mayor Rob Taylor (Deputy Chair), Councillors Chris Archer, Martin Bosley, Collier Isaacs and Colin Olds.
 - (c) Social Resilience Committee: Councillors Simone Baker (Chair), Colin Olds, Chris Archer, Rupert Watson and Deputy Mayor Rob Taylor.
 - (d) Economic Growth Committee: Councillors Chris Archer (Chair), Andrea Rutene, Simone Baker, Collier Issacs, Colin Olds, and Rupert Watson.
 - (e) Environmental Sustainability Committee: Councillors Rachel Clarke (Chair), Deputy Mayor Rob Taylor, Collier Isaacs, Andrea Rutene and Rupert Watson.
 - (f) Rename the Māori Standing Committee to be the Māori Partnership Committee: Councillors Andrea Rutene and Simone Baker, Mayor Fran Wilde, plus Independent Chair and other members TBC; and
 - (g) People and Performance Committee: Mayor Fran Wilde (Chair), Deputy Mayor Rob Taylor (Deputy Chair), Councillors Martin Bosley and Collier Issacs.
3. Approve the establishment of the following Advisory Group and appoint membership as follows:
 - (a) Rural & Coastal Advisory Group: Councillors Aidan Ellims and Collier Isaacs; Independent chair TBC.
 - (b) Note that an expression of interest process needs to be completed for community nominations to this group.
 - (c) Note that the Draft Terms of Reference will be considered by the Group, once all members are in place.
4. Approve the Terms of Reference for Council and Committees 2025-2028, as per Appendix 1.
5. Approve the schedule of meetings for 2026, as per Appendix 2.

6. Note the Mayor is appointed to the Civil Defence Emergency Management Group and the Wellington Regional Leadership Committee, and the Deputy Mayor is appointed the alternate for the Wellington Regional Leadership Committee, in accordance with the Terms of Reference.
 7. Appoint the Mayor to the Regional Transport Committee and Deputy Mayor Rob Taylor as alternate.
 8. Appoint the Mayor to the Wellington Regional Mayoral Forum.
 9. Appoint the Mayor to the Wairarapa Committee.
 10. Appoint the Mayor to the Wairarapa Moana Statutory Board.
 11. Appoint the Mayor to the Wairarapa – Tararua Water Stakeholder Forum and Deputy Mayor Rob Taylor as alternate.
 12. Appoint the Mayor to the Wellington Water Committee and Deputy Mayor Rob Taylor as alternate.
 13. Appoint Councillor Rachel Clarke to the Wellington Region Waste Management and Minimisation Plan Joint Committee.
 14. Appoint Councillor Aidan Ellims to the Wairarapa Road Safety Council.
 15. Appoint Mr Joseph Gillard to the Cobblestone Trust Board.
 16. Appoint Mr Peter Biggs to the Destination Wairarapa Board.
- [Items 1-16 read together]

CARRIED

9 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 1:40pm.

Confirmed as a true and correct record.

..... (Mayor)

..... (Date)

..... (Chief Executive)

..... (Date)