MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 29 OCTOBER 2026 AT 1:30 PM

PRESENT: Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Chris Archer, Cr Andrea Rutene, Cr Simone Baker, Cr Rachel Clarke, Cr Collier Isaacs, Cr Rupert Watson, Deputy Mayor Rob Taylor and Cr Peter Biggs.

IN ATTENDANCE: Janice Smith (Chief Executive Officer), James O'Connor (Group Manager, Infrastructure and Community Operations), Clare Barton (Group Manager, Planning and Regulatory), Nicki Ansell (Lead Advisor, Performance and Strategy), Charly Clarke (Chief Financial Officer), Alex Pigou (Manager, Partnership and Communications) and Amy Andersen (Lead Advisor, Democracy and Committees).

Sefton Vuli and Leticia Chettiar (Audit New Zealand).

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 1:30pm to 1:56pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

There were no apologies.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Mayor Wilde acknowledged CE Janice Smith following the announcement of her retirement and noted there would be an extended tribute at a future meeting.

Cr Taylor acknowledged the first annual commemoration of the New Zealand Wars held in Martinborough Square on 28 October 2026. The event included the flying of both the United Tribes of New Zealand flag and the New Zealand flag and was attended by local residents, iwi and schools. Council noted its thanks to the RSA for organising the commemoration.

5 PUBLIC PARTICIPATION

There was no public participation.

6 URGENT BUSINESS

6.1 URGENT BUSINESS - OPEN SPACES

RESOLUTION DC2026/75

Moved: Mayor Wilde
Seconded: Cr Isaacs

Council resolved to add the Open Spaces report to the public excluded session of the meeting as item 10.3 (withholding under s7(2)(b)(ii) and s7(2)(h) of the LGOIMA). The reason the item was late to the agenda is because there have been unforeseen delays in negotiating the terms of a new contract, and it cannot be delayed until the next meeting because the current contract expires on 31 October 2026.

CARRIED

7 CONFIRMATION OF MINUTES

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 1 OCTOBER 2026

RESOLUTION DC2026/76

Moved: Cr Clarke
Seconded: Cr Rutene

Council resolved that the minutes of the Council meeting held on 1 October 2026 are a true and correct record.

In Favour: Cr Ellims, Mayor Wilde, Cr Archer, Cr Rutene, Cr Baker, Cr Clarke, Cr Isaacs, Cr Watson and Cr Taylor

Against: Nil

Abstained: Cr M Bosley and Cr P Biggs

CARRIED 9/0

7.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 8 OCTOBER 2026

RESOLUTION DC2026/77

Moved: Mayor Wilde
Seconded: Cr Taylor

Council resolved that the minutes of the Extraordinary Council meeting held on 8 October 2026 are a true and correct record.

CARRIED

8 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 ADOPTION OF THE ANNUAL REPORT 2025/26

Ms Clarke presented the Annual Report and advised that the audit process had progressed significantly more smoothly than in previous years, with strong support from Audit New Zealand. The report generally aligned with Long Term Plan forecasts, with emergency works representing the main variation.

Council received a presentation from Mr Vuli of Audit New Zealand, who confirmed:

- An unmodified audit opinion would be issued.
- The Annual Report fairly presented Council's financial and service performance.
- Two Emphasis of Matter paragraphs were included relating to:
    - Water services reform.
    - Local government structural reform/simplification initiatives.
- No significant audit issues were identified.
- Infrastructure asset valuations and operational asset fair value assessments were satisfactory.
- Non-financial performance information had been accurately reported.
- A minor prior-period comparative adjustment relating to equity disclosures had been corrected and restated.
- Audit staff commended Council officers for the quality and timeliness of information provided.

Council noted that minor editorial and formatting amendments may be made before publication.

Council also noted the proposed carry-forward of approximately $8.4 million in unspent capital budget due to project timing and delivery delays.

RESOLUTION DC2026/78

Moved: Mayor Wilde
Seconded: Cr Taylor

Council resolved to:

1. Receive the Adoption of the Annual Reports 2025/26 report;
2. Adopt the Annual Report 2025/26;
3. Adopt the Summary Annual Report 2025/26;
4. Approve the carry-over of capital budget of approximately $8.4m from the 2025/26 year to the 2026/27 year, as outlined in the appendix;

5. Delegate to the Chief Executive authority to correct minor grammatical and other errors; and
6. Authorise the Mayor, and Chief Executive authority to sign these reports.

CARRIED

9.2 PROPOSED NAMING OF A PRIVATE ROAD AT 60-62 WHITE ROCK ROAD, MARTINBOROUGH

Members noted their appreciation that three name options had been provided in accordance with Council requirements.

RESOLUTION DC2026/79

Moved: Cr Ellims
Seconded: Cr Isaacs

Council resolved that*:*

1. Receive the proposed naming of a Private Road at 60-62 White Rock Road Martinborough report; and
2. Approve the name of "Brackenridge Lane" for the proposed Private Road at 60-62 White Rock Road Martinborough.

CARRIED

9.3 APPOINTMENTS TO COMMITTEES - OCTOBER 2026

RESOLUTION DC2026/80

Moved: Mayor Wilde
Seconded: Cr Taylor

Council resolved to*:*

1. Receive the Appointments to Committees – October 2026 report; and
2. Approve the appointments and amendments to committee and external body memberships as set out in the table below:

Committee / External Body	Current Appointment	Proposed Appointment
Economic Growth Committee	Vacancy	Cr Peter Biggs
Social Resilience Committee	Vacancy	Cr Peter Biggs
Destination Wairarapa Board	Cr Peter Biggs	Richard Rooney

CARRIED

10 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION DC2026/81

Moved: Mayor Wilde
Seconded: Cr Bosley

Council resolved that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
10.1 - Public Excluded Minutes of the Council Meeting held on 1 October 2026	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	This relates to the discussion regarding Waitī Waters Limited's Terms of Accession to the Local Government Funding Agency
10.2 - Public Excluded Minutes of the Extraordinary Council Meeting held on 8 October 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to the Chief Executive's employment information.
10.3 Open Spaces	s7(2)(b)(ii) the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist	Relate to discussions regarding a contract negotiation. Note: Added as urgent business

	the person who supplied or who is the subject of the information and s7(2)(h) the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	under section 6 or section 7	

CARRIED

11 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 1:56pm.

Confirmed as a true and correct record.

…….. (Mayor)

…….. (Date)

…….. (Chief Executive)

…….. (Date)