MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 8 OCTOBER 2026 AT 9:00 AM

PRESENT:	Mayor Fran Wilde (Chair), Cr Martin Bosley, Cr Aidan Ellims, Cr Andrea Rutene, Cr Rachel Clarke, Cr Peter Biggs, Cr Collier Isaacs, Cr Rupert Watson, Cr Rob Taylor and Cr Chris Archer (from 9:17am via Teams).
APOLOGIES:	Cr Simone Baker.
IN ATTENDANCE:	For open session only: Janice Smith (Chief Executive Officer), Stefan Corbett (Group Manager, Corporate Services), Charly Clarke (Chief Financial Officer), Alex Pigou (Partnerships and Communications Manager), Jess Hughes (Principal Advisor, Legal), Amy Andersen (Lead Advisor, Democracy and Committees).
CONDUCT OF BUSINESS:	This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 9:02am to 10:05am except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 DECLARATION OF NEWLY ELECTED MEMBER – PETER BIGGS

Mayor Wilde received and witnessed the declaration of newly elected Featherston General Ward Councillor, Peter Biggs.

3 APOLOGIES

Apologies were noted for Cr Archer and Cr Baker.

4 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

5 ACKNOWLEDGEMENTS AND TRIBUTES

Council acknowledged the passing of Featherston resident Garry Dittmer and extended its sincere condolences to Mr Dittmer's family and friends.

6 URGENT BUSINESS

There was no urgent business.

7 RECOMMENDATIONS FROM COMMITTEES

7.1 WATER RACE BYLAW

Ms Hughes and Ms Smith spoke to the report. Council was advised that consideration of the Moroa Water Race would be addressed at a later date.

Members queried why the bylaws had lapsed several years earlier. In response, it was noted that the previous bylaw review process was undertaken on a standalone basis and it had not been identified at the time that a further review was required. Officers advised that improved systems and processes are now in place, including dedicated oversight, to help ensure statutory review requirements are met in future.

It was noted that the review of bylaws will be triggered every five years to assess its ongoing relevance and effectiveness.

Members also sought clarification on the proposed four-week consultation period and how engagement would be undertaken. Officers advised that consultation would be conducted across the wider community, with targeted engagement directed towards water race users. It was noted that issues relating to water races had been raised by the community through previous consultation and engagement processes.

RESOLUTION DC2026/71

Moved: Cr Ellims
Seconded: Cr Isaacs

Council resolved to*:*

1. determines that in accordance with section 155(1) of the Local Government Act 2002, a bylaw is the most appropriate way of addressing the perceived problems.
2. determines that in accordance with section 155(2)(a) of the Local Government Act 2002 the draft Bylaw is the most appropriate form of bylaw;
3. determines that in accordance with section 155(2)(b) of the Local Government Act 2002 the draft Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
4. adopts the Longwood Water Race Bylaw 2026 Statement of Proposal and proposed draft Longwood Water Race Bylaw 2026 (Attachment 1) and consultation document (Attachment 2) for adoption by the South Wairarapa District Councils for community consultation;
5. delegates authority to the Chief Executive to approve minor edits that do not alter the intent of the content, prior to publication of the draft bylaw, statement of proposal and consultation document for consultation; and
6. approves that public consultation, using the special consultative procedure, is proposed to run from 12th October 2026 for four weeks.

[Items 1-6 read together]

CARRIED

8 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 MAKING AND ATTESTING OF MEMBER'S DECLARATION

RESOLUTION DC2026/72

Moved: Mayor Wilde
Seconded: Cr Taylor

Council resolved to*:*

1. Receive the Making and Attesting of Member's Declaration report.
2. Note that Peter Ronald Francis Biggs cannot act as a member of the South Wairarapa District Council until he has made the oral declaration and signed the written declaration in the form required by clause 14, Schedule 7 of the Local Government Act 2002.
3. Note that Mayor Wilde received and witnessed the declaration of Council member Peter Ronald Francis Biggs at the Extraordinary meeting on 8 October 2026.

[Items 1-3 read together]

CARRIED

9 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION DC2026/73

Moved: Mayor Wilde
Seconded: Cr Taylor

Council resolved that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
9.1 - Report from People and Performance Committee - Chief Executive Contract	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist	Relates to the private employment details of the CE.

		under section 6 or section 7	

CARRIED

Cr Archer joined the public excluded session from 9:17am.

2 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 10:05am.

Confirmed as a true and correct record.

…….. (Mayor)

…….. (Date)

…….. (Chief Executive)

…….. (Date)