

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
MARTINBOROUGH COMMUNITY BOARD
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON MONDAY, 31 AUGUST 2026 AT 7:00 PM**

PRESENT: Mr James Brodie, Miss Mel Maynard (online), Cr Aidan Ellims, Cr Chris Archer (arrived at 7.08pm).

APOLOGIES: Mrs Nana Boyle, Mr Ross Andrew, Mayor Fran Wilde

IN ATTENDANCE: Nicki Ansell (Lead Advisor, Performance and Strategy), Siv Fjærestad (Advisor, Community Governance)

PUBLIC FORUM: n/a

CONDUCT OF BUSINESS: This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7.05pm to 8.08pm.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Mr Brodie opened the meeting.

2 APOLOGIES

2.1 APOLOGIES

COMMITTEE RESOLUTION MCB2026/23

Moved: Mr Brodie

Seconded: Miss Maynard

The Martinborough Community Board resolved to accept apologies from Mrs Nana Boyle, Mr Ross Andrew and Mayor Fran Wilde, and from Cr Archer for late arrival.

CARRIED

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr Ellims acknowledged Martinborough Transport and the Rapid Relief Trust, and Sarah Donaldson and Rural Support Trust who organised a large event earlier this month at Martinborough Transport.

The Rapid Relief Trust has donated significant quantities of fencing materials to South Wairarapa farmers who have been affected by recent months' weather events. Approximately 6000 posts and 8500 battens have been provided to farmers to repair fences and the event provided a BBQ and coffee so that farmers could socialise off the farm.

Members notes there had been significant damage to farms as a result of the weather events and that it would likely take more than a year, perhaps multiple years for some farmers to get back to "normal".

Cr Archer arrived at 7.08pm.

5 PUBLIC PARTICIPATION

Nil.

6 ACTIONS FROM PUBLIC PARTICIPATION

Nil.

7 URGENT BUSINESS

There was no urgent business.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 20 JULY 2026

It was noted that in relation to *Item 10.2, Resolution MCB2026/25, pt 2 Street Flag Application for South Wairarapa Rotary – Martinborough Fair Committee*, there are only 11 flag poles available for flag display in Martinborough, and that the number of flags available should be updated as follows:

Committee Resolution MCB2026/24

2. *Approve the application from for South Wairarapa Rotary - Martinborough Fair Committee for the installation of 11 flags in Martinborough from 5 January 2027 to 5 March 2027 for the Martinborough Fair.*

COMMITTEE RESOLUTION MCB2026/25

Moved: Cr Archer

Seconded: Mr Brodie

That the minutes of the Martinborough Community Board held on 20 July 2026 are confirmed as a true and correct record, subject to the change of the number of flags available for display from 12 to 11.

CARRIED

Members noted the need for review of flag maintenance and that this can be discussed as part of a paper on the display of banner or flag policy at the next meeting. Following this, there would be

an opportunity to include the flag schedule and any maintenance as a fixed agenda item at the start of every year.

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 INCOME AND EXPENDITURE REPORT

Members discussed the opportunity to promote the current grant round more widely to the community through the Martinborough Community Board facebook page, and to request to share the information with other social media pages in the community.

Action for Mr Brodie and Mrs Boyle: Promote the current funding round on the Board's social media page and request to share on other community social media pages.

Members discussed the Community Programmes pool fund shared between the three Community Boards and that the three chairs would meet to discuss the types of costs that meet the criteria for the fund and options for distributing the funds between the Boards.

Members also discussed the benefit of having a small budget set aside for providing refreshments at public meetings and Board run community events.

COMMITTEE RESOLUTION MCB2026/26

Moved: Cr Archer

Seconded: Cr Ellims

The Martinborough Community Board resolves to receive the Income and Expenditure Report.

CARRIED

COMMITTEE RESOLUTION MCB2026/27

Moved: Mr Brodie

Seconded: Cr Archer

The Martinborough Community Board resolves to ringfence a small budget of up to \$200 for purposes of providing refreshments at public meetings.

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

Ms Ansell spoke to her report on the Long Term Plan (LTP) 2027-37, which outlines the LTP process and has been provided to all three Community Boards and the Māori Partnership Committee. Council is required to have a Long Term Plan in place at all times, which is reviewed every three years, with annual plans adopted in the intervening years. The LTP process includes a statutory

consultation period, supported by information on proposed budgets, rates, options, hearings, and deliberations.

Ms Ansell outlined two opportunities for the Board to provide input into the LTP. The first is an informal review of the current LTP, with feedback to officers requested by the end of September 2026. This review focuses on Years 3-9 of the current plan and considers whether existing priorities remain appropriate or if changes need to be considered. To support this process, officers have provided Boards with a list of current projects and commitments.

Members noted that the Board's review and feedback can reflect both current projects and feedback received through recent community engagement. This feedback will help inform the development of the 2027 LTP consultation, including any significant decisions and potential changes to service levels.

Members commented that it can be challenging to provide feedback on future priorities without more detailed work programme information. Footpath upgrades were discussed as an example, noting the frequency of community requests for improved footpaths and alignment with disability access needs as identified in conjunction with the [Te Hōkai Nuku Wairarapa Positive Ageing Strategy - SWDC](#). While district-wide footpath investment is planned, elected members are not generally aware of specific upgrade locations until works are scheduled.

The Board noted its role in advocating for community priorities and identifying preferred upgrades for Martinborough through its LTP review. Members discussed prioritising projects according to urgency, including those required within the first triennium, years 4-6, and years 7-9 (Council currently has a 9 year LTP).

Ms Ansell advised that the second opportunity for Board input is through a formal submission on the LTP. She recommended that, in early 2027, the Board pass a resolution to make a submission as part of the formal consultation process, including identifying submission topics, the author of the submission, and the member(s) nominated to speak at hearings.

Action for Ms Fjaerestad:

Request from the Roding Team an overview of what work on footpaths in Martinborough is forecast in the 2028-2029 period.

Action for the Members:

To prepare a recommendation for early 2027 to submit, as part of the formal process of consultation on the Long Term Plan 2027-37, including what the Board will submit on, who will write the submission and who is nominated to speak at the hearings.

11.1 LONG-TERM PLAN 2027-37

COMMITTEE RESOLUTION MCB2026/28

Moved: Mr Brodie

Seconded: Cr Archer

The Martinborough Community Board resolved to:

- 1) Receive the Long-Term Plan 2027-37 Report
- 2) Agree to review the current project plan for years 4-9 of the existing LTP and provide feedback to officers by the end of September 2026.

CARRIED

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON REPORT

Mr Brodie provided an update on the following items:

Emergency Preparedness

Members participated in the recent shared emergency preparedness workshop for all three Community Boards; the participants were happy with the proposed process.

Considine Park Development Planning

Considine Park has to have a User Group which operates under a Terms of Reference, and under chairmanship of the Martinborough Community Board, as well as a development plan, which has to be reviewed regularly.

The Considine Park User Group has received community feedback on the Development Plan, including from the community engagement sessions, Martinborough School, the local Kindergarten and the childcare centres. This process has produced a set of priorities of what the new Considine Park development plan could look like, and will be provided to Ms Janice Smith for consideration in the Reserve Management Plan review process.

Proposal for Noise Reduction on Busy Martinborough Roads

Members noted that the Board's position on Louise Lyster's proposal for noise reduction on busy roads in Martinborough will be considered as part of their LTP review and feedback process.

Review of Community Engagement

There were 70 participants at the drop in sessions and more than 50 wellbeing surveys completed and feeding into the engagement; providing the Board with a reasonable sample of community feedback and sentiment. Members noted that the predominant age group was in the 50 years and over bracket, and that consideration needs to be given to younger demographics as well.

The Martinborough Community Board is meeting with the South Wairarapa Youth Council on 8 September to seek their feedback on the surveys and topics.

Action for Ms Fjaerestad: Establish the time for the engagement with the Youth Council and provide to Mr Brodie, who will send members an invite.

Upcoming meeting with the Māori Partnership Committee (MPC)

The Board has been invited to attend a forum with the MPC at 6pm on 15 September on a number of topics that will benefit from feedback from hapū and iwi.

COMMITTEE RESOLUTION MCB2026/29

Moved: Mr Brodie

Seconded: Cr Ellims

The Martinborough Community Board resolved to:

1. Receive the Chairperson's Report.
2. Consider the request from Louise Lyster regarding busy roads in Martinborough.

CARRIED**13 KARAKIA WHAKAMUTUNGA – CLOSING**

Mr Brodie closed the meeting with a karakia.

The meeting closed at 8.08pm.

[Type here for Appendices if required.](#)

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)