MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
MARTINBOROUGH COMMUNITY BOARD
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON MONDAY, 12 OCTOBER 2026 AT 7:00 PM

PRESENT:	Miss Mel Maynard, Mr James Brodie, Mrs Nana Boyle, Cr Chris Archer
APOLOGIES:	Cr Aidan Ellims, Mr Ross Andrew.
IN ATTENDANCE:	Donna McQuaid (Manager, Corporate Support), Siv Fjaerestad (Advisor, Community Governance)
PUBLIC FORUM:	Helen Gray and Noeline Wells (Hato Hone St John), Renee Renata (Hōkai Tahi, online), Ariana Te Whetu (Kahutara School), Shayne Cater and Steve Lewis (Martinborough and Districts Company of Amateur Players, MADCAPS), Philippa Pointon and Debbie Yates (Martinborough Community Garden), Dylan Firth (Martinborough Football Club), Megan Gibson (Martinborough Kindergarten), Vivienne O'Reilly and Sue Harraway (Rotary Club of South Wairarapa), Jane Riddiford (Ruamāhanga Farm), Jane Ross and Holly Jackson (Te Waiwhakaata Wairarapa Film Festival).
CONDUCT OF BUSINESS:	This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed and is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7.03pm to 9.26pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Mr Brodie welcomed everyone to the meeting and Miss Maynard led the members and meeting participants in a karakia.

2 APOLOGIES

2.1 APOLOGIES

COMMITTEE RESOLUTION MCB2026/30

Moved: Cr Archer
Seconded: Miss Maynard

The Martinborough Community Board resolved to accept apologies from Cr Ellims and Mr Andrew.

CARRIED

3 CONFLICTS OF INTEREST

Mrs Boyle declared a perceived conflict of interest in the Martinborough Kindergarten application because her child attends the kindergarten.

Miss Maynard declared a perceived conflict of interest in the MADCAPS application as a member, noting that she holds no committee or paid role.

Mr Brodie declared a perceived conflict of interest on behalf of the Board in the Rotary Club of South Wairarapa application, arising from discussions about commemorating the Martinborough Fair's 50th anniversary.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr Archer acknowledged the passing of community member Garry Dittmer.

Miss Maynard acknowledged the passing of Quentin Karaitiana who was born and raised in Martinborough.

5 PUBLIC PARTICIPATION

With the agreement of the Board, Mr Brodie changed the order of business so that **Item 10.1, Applications to the Board's October 2026 funding round**, would be considered immediately after this item. This would allow the Board to consider the grant applications before returning to the remaining agenda items.

Megan Gibson (Head Teacher, Martinborough Kindergarten) spoke to the application for a vegetable garden upgrade. The project would teach tamariki to grow, care for and harvest vegetables, encourage healthy eating, and provide surplus produce for the community pātaka kai.

Helen Gray and Noleen Wells (Hato Hone St John) spoke to their application for funding to support four Waka Ora Health Shuttles operating across Wairarapa. The accessible vehicles provide free transport to and from health and wellbeing appointments.

Renee Renata (Service Manager, Hōkai Tahi) spoke to their application for funding to support free pregnancy, postnatal and baby-loss services for women and whānau in Martinborough and across Wairarapa. Support is tailored to needs including mental health, trauma, difficult pregnancies, financial pressures and limited support networks.

Ariana Te Whetu (Principal, Kahutara School) spoke to their application for funding for a replacement swimming pool cover. The pool is used by 93 students up to five times daily during the swimming season, and the cover would help manage operating costs while maintaining equitable opportunities for rural tamariki.

Shayne Cater and Steve Lewis (MADCAPS) spoke to their application to fund a mobile stage for the Martinborough Christmas Show. The stage would create a professional performance space and improve visibility, sound quality and audience safety at the inclusive community event.

Philippa Pointon and Debbie Yates (Martinborough Community Garden) spoke to their application for funding for soil, materials and additional raised garden beds. The ten-year-old garden provides a welcoming community space and supplies fresh produce weekly to the Medical Centre community pantry.

Dylan Firth (Martinborough Football Club) spoke to their application for funding a storage container that would be shared with Martinborough Cricket Club. The growing Club currently has no clubrooms or storage facilities and serves almost 100 junior players, as well as women's and men's

teams. The Club has received one off sponsorships and does fundraising, which helps to subsidise junior fees.

Vivienne O'Reilly and Sue Harraway (Rotary Club of South Wairarapa) spoke to their application for funding to support the commissioning of a permanent artwork by Stephen Allwood to mark the Martinborough Fair's 50th anniversary in 2027. The work would recognise the Fair's economic and community contribution, volunteers and community spirit.

Jane Riddiford (Ruamāhanga Farm Foundation) spoke to the application for funding to support Martinborough School's participation in Te Reo ō te Wai. The programme provides Year 5 and 6 classes with field trips and classroom learning about local waterways, wetlands, bush and whenua, with wider programme opportunities for older tamariki and whānau including a Bush Choir.

Jane Ross and Holly Jackson (Te Waiwhakaata Wairarapa Film Festival) spoke to the application for funding towards the Spring Sessions. The programme would feature Indigenous filmmaker Barry Barclay, promote cultural engagement and regional tourism, and build on the festival's six-year record of showcasing Martinborough stories, filmmakers and pop up art installations.

Grant applicant presentations concluded.

Mr Brodie noted that representatives of the Wairarapa Walking Festival were unavailable to speak to their application.

The meeting adjourned for a break at 8.02pm.

The meeting resumed at 8.16pm.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 APPLICATIONS TO THE BOARD'S OCTOBER 2026 FUNDING ROUND

Mr Brodie noted that the Board had decided to split the total amount of $20,440 for the 2026-27 financial year into two lots and they would distribute approximately $10,200 for this round.

Members enquired how to consider funding requests if applications also meet criteria for other SWDC grants or grants administered by SWDC. Members also enquired whether or not applicants could be referred to the Community Programmes "pool fund" which is shared between the three Community Boards. It was noted that the Community Programmes fund is not for grant allocations, and that the Board is considering committing funding from the Community Programmes fund towards traffic management for the Christmas Parade.

During the discussion, members were reminded about discussing items and their conflicts of interest.

In considering the applications, members noted the importance of the following priorities:

- Alignment with the fund's criteria and Martinborough ward community wellbeing outcomes.
- Priority for essential services, demonstrated community need and initiatives benefiting a broad or group or individuals who would really benefit from services enabled by funding.
- Long-term value, including sustainable projects, durable assets and initiatives that would continue to grow and benefit the community.
- Readiness and likelihood of success, including co-funding, volunteer support, applicant contributions and realistic delivery plans.

- Value for money and affordability, including whether partial funding could support a specific project component or a lower-cost approach.
- Availability of other funding sources, including other Council, community or sport-specific grants, and whether applicants could return following pursuing co-funding or after providing more information in a later round.
- Accessibility and community reach, including opportunities for children, families and rural communities to participate or benefit.

Members assessed each application individually, made provisional allocations and then reviewed the overall distribution. Given the number and quality of applications, members favoured allocating available funding to projects with the strongest alignment, need, impact and prospects of success.

Members noted that Recommendation 5 contained an administrative error, with the grant amount requested recorded as $4,500 instead of the correct amount of $2,500.

Cr Archer left the meeting at 9.13pm and returned to the meeting at 9.14pm.

COMMITTEE RESOLUTION MCB2026/31

Moved: Miss Maynard
Seconded: Cr Archer

The Martinborough Community Board resolved to receive the "Applications to the Board's October 2026 funding round" report.

CARRIED

COMMITTEE RESOLUTION MCB2026/32

Moved: Miss Maynard
Seconded: Mrs Boyle

The Martinborough Community Board resolved to:

1. Accept in full the application from Hato Hone St John Wairarapa Area Committee for $1,000 to contribute to Waka Ora Health Shuttles.
2. Accept in full the application from Hōkai Tahi for $1,000 to support Martinborough Whānau to Access Hōkai Tahi Services.
3. Accept in full the application from the Wairarapa Walking Festival for $250 to contribute to the Wairarapa Walking Festival 2026.

CARRIED

COMMITTEE RESOLUTION MCB2026/33

Moved: Cr Archer
Seconded: Mr Brodie

The Martinborough Community Board resolved to:

1. Accept in part the application from Kahutara School to the amount of $2,200 to Upgrade the Swimming Pool Cover.

2. Accept in part the application from Martinborough and Districts Company of Amateur Players (MADCAPS) to the amount of for $1,000 for the Martinborough Christmas Show.
3. Accept in part the application from Martinborough Community Garden to the amount of $1,000 to Upgrade and Replace Community Garden Beds.
4. Accept in part the application from Martinborough Kindergarten to the amount of $1,000 for a Vegetable Garden Upgrade.
5. Accept in part the application from the Rotary Club of the South Wairarapa to the amount of $1,000 for the Commemoration of the 50th Rotary Martinborough Fair.
6. Accept in part the application from Ruamāhanga Farm Foundation to the amount of $1,000 for Te Reo ō te Wai.
7. Accept in part the application from Te Waiwhakaata Wairarapa Film Festival to the amount of $750 for the Te Waiwhakaata Wairarapa Film Festival | Spring Sessions.

CARRIED

COMMITTEE RESOLUTION MCB2026/34

Moved: Mrs Boyle
Seconded: Cr Archer

The Martinborough Community Board resolved to:

Decline the application from Martinborough Football Club for $8,000 to purchase a Joint Storage Container for Martinborough Football Club and Martinborough Cricket Club.

CARRIED

Having completed item 10.1, the Chair proceeded with the remainder of the agenda in the following order:

6 ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 31 AUGUST 2026

COMMITTEE RESOLUTION MCB2026/35

Moved: Miss Maynard
Seconded: Cr Archer

That the minutes of the Martinborough Community Board meeting held on 31 August 2026 are confirmed as a true and correct record.

CARRIED

7 URGENT BUSINESS

Nil

9 MATTERS ARISING FROM PREVIOUS MEETINGS

Mr Brodie noted that a draft of the Martinborough Community Board submission to the Council's Long Term Plan has been sent to Ms Ansell, Lead Advisor Performance and Strategy. The draft submission will inform the upcoming meeting with Councillors and a final submission will be prepared following this.

10.2 INCOME AND EXPENDITURE REPORT

COMMITTEE RESOLUTION MCB2026/36

Moved: Cr Archer
Seconded: Miss Maynard

The Martinborough Community Board resolved to receive the Income and Expenditure Report.

CARRIED

6 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 ACTION ITEMS

The Report was taken as read. Members noted that the format of the report was difficult to read and requested that this would be changed for future reports.

Action for Ms Fjaerestad:

To provide future Actions Items report in a different format.

Mr Brodie noted that the next informal meeting for the Board is 29 October.

Ms Fjaerestad advised that the Regulatory Services team will attend to provide an overview on Signage Compliance Programme on district roads.

The last public meeting of the year is scheduled for 23 November.

7 KARAKIA WHAKAMUTUNGA – CLOSING

Mr Brodie closed the meeting with a karakia.

The meeting closed at 9.26pm.

Confirmed as a true and correct record.

…….. (Chair)

…….. (Date)

…….. (Chief Executive)

…….. (Date)