

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
GREYTOWN COMMUNITY BOARD
HELD AT THE WBS ROOM, GREYTOWN TOWN CENTRE, 89 MAIN STREET, GREYTOWN
ON WEDNESDAY, 14 OCTOBER 2026 AT 7:00 PM**

PRESENT: Ms Louise Brown (Chair), Mr Neil Morison (Deputy Chair), Mrs Jo Woodcock, Mrs Diane Mackenzie

APOLOGIES: Cr Martin Bosley, Cr Simone Baker

IN ATTENDANCE: Donna McQuaid (Manager, Corporate Services), Claire Barton (Group Manager, Planning and Regulatory)

PUBLIC FORUM: Nil

CONDUCT OF BUSINESS: This meeting was held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown. The meeting was held in public under the above provisions from 7.03pm to 8.18pm.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened with a Karakia; Ms Brown then welcomed everyone to the meeting.

2 APOLOGIES

COMMITTEE RESOLUTION GCB2026/27

Moved: Ms L Brown
Seconded: Mr N Morison

That Greytown Community Board resolved to accept apologies from Cr Bosley and Cr Baker.

CARRIED

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Mr Morison acknowledged the recent passing of Jean Farley. Over the years Jean has contributed significantly to the Greytown community, particularly through her roles as a foundation member of the Greytown Lionesses and later as a member of the Red Robin Club of Greytown. The Board extended their sympathies to her family.

5 PUBLIC PARTICIPATION

Nil

6 ACTIONS FROM PUBLIC PARTICIPATION

Nil

7 URGENT BUSINESS

None.

8 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GCB2026/28

Moved: Mr N Morison

Seconded: Mrs D Mackenzie

That the minutes of the Greytown Community Board held on 2 September 2026 are confirmed as a true and correct record.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 SIGNAGE COMPLIANCE PROGRAMME OVERVIEW

Ms Barton spoke to the report. There are two pieces of legislation which apply in this area, the Combined District Plan which applies to signs on people's properties and the Wairarapa Consolidated Bylaw which applies to signage in the town centres.

An issue arose where signage was an issue that was subsequently handled, but it highlighted that there were multiple other signs across the district where the same rules applied. An initial audit of South Wairarapa has identified 26 signs that are non-compliant; this audit has not yet been completed across the whole district.

SWDC intend to apply an initial approach of achieving compliance through education and engagement. It is anticipated this will occur over the next 3-4 months. Compliance will be attainable either through removal of the signs, or through the application and subsequent granting of a resource consent.

Where education and engagement does not work, SWDC will move into compliance and enforcement measures such as abatement notices. However, the strong preference in all cases is pro-active engagement.

Members queried the application of the legislation to:

- An individual's property – Ms Barton confirmed that the legislation requires signage to be directly related to the purpose of the site.
- Political signs and temporary signs – It was confirmed that these are governed by different legislation and must be removed within the timeframes specified in the relevant legislation.

- Outside of Wairarapa – Every region has its own signage rules. Masterton, Carterton and South Wairarapa District Councils are aligned. NZTA has separate regulations.

Clarification on the costs related to the granting of resource consent policy. Each case is considered on an individual basis depending on the complexity and circumstances of the applicant.

COMMITTEE RESOLUTION GCB2026/29

Moved: Mrs D Mackenzie

Seconded: Ms L Brown

That the Community Board:

1. Receives the Signage Compliance Programme Overview.
2. Notes the findings of the initial signage audit.
3. Notes that further audits will be undertaken within Featherston, Greytown, and Martinborough town centres.
4. Notes that Council will continue engagement with Community Boards, business associations, advertisers, and landowners throughout the programme and work in conjunction with our neighboring Councils to achieve a consistent approach across the three councils.

CARRIED

10.2 INCOME AND EXPENDITURE REPORT

Ms McQuaid updated the Board on their current financial standing. She also provided an update on the anticipated funding requirement for the Greytown Emergency Resilience Expo; Nigel Carter, SWDC's Senior Advisor Community Resilience and Emergency Management would absorb all associated costs in his budget.

The Board expressed their gratitude to Nigel for this gesture, noting that it would enable GCB operational funding to be directed towards other community initiatives.

COMMITTEE RESOLUTION GCB2026/30

Moved: Ms L Brown

Seconded: Mr N Morison

That the Greytown Community Board receives the Income and Expenditure Report.

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 ACTION ITEMS

The following updates are to be made:

Item 6 Public Participation 24 June 2026 – Ms McQuaid to follow up on this action.

Item 11.1 Chairperson's Report 24 June 2026 – Ms McQuaid to request that Ms Smith follows up with NZTA to remove and reaffix the cover.

Item 11.1 Chairperson's Report 24 June 2026 - Ms McQuaid to follow up.

Item 12.1 Member's Report 24 June 2026 – Remain open. Add note that it will be absorbed into the GCB community consultation.

Item 10.1 Long-term Plan 2 Sept 2026 – Update on LTP has been actioned.

Item 10.1 Long-term Plan 2 Sept 2026 – Task details to be updated with feedback to be provided to officers by 22 October 2026. Leave 'open'.

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON UPDATE

Ms Brown updated the Board on the following topics:

- **Councillor's Corner.** Nothing to report as neither Councillor is in attendance, and no updates have been received.
- **Upcoming Greytown Emergency Expo.** The planning for this is on-track. It is intended for the team to meet slightly earlier to ensure the set-up is complete and have a run-through of the planned events. Mel Arcus from Wremo is working on the Section 5 update.
- **Parks and Reserves Stakeholder Meeting.** It was confirmed this would be held on 18 November.

Before finishing, the Board discussed two other items.

- **Dog Waste Station Bag Dispensers.** Several of these around Greytown were in need of refilling, but there was confusion about who was responsible. SWDC own some of them, but the Rail Trail Trust owns others. **ACTION:** Ms Barton to investigate and provide clarification on ownership and responsibilities. SWDC to ensure refills are supplied to theirs.
- **Upcoming Christmas Parade.** The Rotary Club is coordinating this year's Christmas Parade and has enquired whether the Greytown Community Board can provide financial support.

Ms Brown advised that an application may be made through the Community Development Fund Grants programme, which is currently open and closes on 1 November.

COMMITTEE RESOLUTION GCB2026/31

Moved: Mrs D Mackenzie

Seconded: Mr N Morison

Officers recommend that the Greytown Community Board receives the “Chairperson Update” report.

CARRIED

13 KARAKIA WHAKAMUTUNGA – CLOSING

Ms Brown closed the meeting with a karakia.

The meeting closed at 8.18pm.

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)