

1 November 2023

2024 Meeting Schedule of Ordinary Meetings

1. Purpose

To present the Featherston Community Board with updates on the 2024 Meeting Schedule of Ordinary Meetings.

2. Recommendations

Officers recommend that the Community Board:

1. *Receive the 2024 Meeting Schedule of Ordinary Meeting report.*
2. *Adopt the first meeting date for Featherston Community Board in 2024.*

3. Executive Summary

At the Council meeting scheduled for 22 November 2023, Council will look to adopt the 2024 Meeting Schedule of Ordinary Meetings. Following that process all Community Boards will need to adopt their meeting calendars for 2024.

As 1 November 2023 is the final Featherston Community Board meeting for the year, council officers recommend that a date in the first full week of February 2024 is agreed upon by Featherston Community Board members. Our recommendation is Wednesday 7 February 2024.

4. Discussion

It is asked that the Featherston Community Board members also provide an indication of frequency and structure of meetings for 2024, to help council staff with planning.

Council officers request the need to stagger the three Community Boards, so that they all do not fall in the same week.

Council officers note the need for equal gaps between ordinary meetings to provide consistency and transparency.

Council officers note the flow of meetings to run Māori Standing Committee, Community Boards, Committees and Council meetings where possible. Thus, allowing information to flow through from Community Boards to Committees or Council where necessary.

Contact Officer: Nicki Ansell, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance



**FEATHERSTON
COMMUNITY BOARD**
Kia Reretahi Tātau