



## **FINANCE, AUDIT AND RISK COMMITTEE**

### **Minutes from 14 September 2022**

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- Present:** Councillors Leigh Hay (Chair), Pam Colenso, Brenda West, Colin Olds, Brian Jephson (via Zoom; until 11:23am), Mayor Alex Beijen.
- In Attendance:** Harry Wilson (Chief Executive), Amanda Bradley (General Manager Policy and Governance), Paul Gardner (General Manager HR & Corporate Services), Karon Ashforth (General Manager Finance), Charly Clarke (Finance Manager) and Amy Andersen (Committee Advisor).
- Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10.00am. All members participating via audio-visual conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our YouTube channel.  
The meeting was held in public under the above provisions from 10.01am to 12:02pm except where expressly noted.
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On behalf of the committee, Cr Hay expressed condolences to Cr Garrick Emms and his family following the passing of his sister-in-law, Rachael Davin this week.

#### **Open Section**

**A1. Apologies**

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/37) to accept apologies from Cr Emms and Independent Member, Kit Nixon.*

*(Moved Cr Colin Olds/Seconded Mayor Alex Beijen)*

Carried

**A2. Conflicts of Interest**

There were no conflicts of interest declared.

**A3. Public Participation**

There was no public participation.

**A4. Actions from Public Participation**

There were no actions from public participation.

**DISCLAIMER**

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**A5. Extraordinary Business**

There was no extraordinary business.

**A6. Minutes for Confirmation**

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/38)* that the minutes of the Finance, Audit and Risk Committee meeting held on 3 August 2022 are a true and correct record.

*(Moved Cr Colenso/Seconded Cr Olds)*

Carried

**B Decision Reports**

There were no decision reports.

**C Information and Verbal Reports from Chief Executive and Staff**

**C1. Finance Report**

Ms Ashforth spoke to matters outlined in the report.

Ms Ashforth responded to questions from members regarding surplus; community reserves for a project in Featherston (sale of Fitzherbert Street land, 2019); Annual Report preparation and communication with auditors, and how to prepare new Council; assessment of infrastructure assets for market value; and rates arrears and collections, including the recovery process.

Ms Ashforth thanked Ms Clarke for her recent work preparing for the audit.

Members thanked the Finance Team for all their hard work over the course of the triennium.

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/39)* to receive the Finance Report.

*(Moved Cr Colenso/Seconded Cr Olds)*

Carried

**C1. Policy and Governance Report**

Ms Bradley spoke to matters outlined in the report and thanked members for their recent feedback on the Policy and Governance team's performance over the course of the triennium.

Ms Bradley responded to questions from members on the significant risk register review; approval of annual report by new council; induction processes and ongoing training for elected members; the representation review; the residents perception survey review; emergency management following the election; and policy framework development.

Members thanked the Policy and Governance for all their hard work over the course of the triennium.

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/40)* to receive the Policy and Governance Report.

*(Moved Cr West/Seconded Cr Colenso)*

Carried

**C2. Action Items Report**

Members discussed and updated Action 375, noted ongoing work is required. Action 55 closed.

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FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/41) to receive the Action Items Report.

(Moved Cr Olds /Seconded Cr Colenso)

Carried

## D Chairperson's Report

### D1. Report from Finance, Audit and Risk Committee Chair

Cr Hay spoke to matters in the report.

On behalf of the CEO, Mayor and the FAR committee, Cr Hay expressed gratitude for Mr Nixon's presence on the committee and his service over the course of the triennium, noting he had gone to great lengths to provide support and advice in his capacity as an independent member. Cr Hay noted she would be writing a letter to Mr Nixon.

Cr Hay responded to questions regarding remuneration for independent members.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/42) to:

1. Receive the Chairperson's Report.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

2. Recommend that the Independent Committee Member Future Recommendations Report (Appendix 2) be provided to the incoming Mayor for information for when committees are being established.

(Moved Cr West/Seconded Cr Colenso)

Carried

## E. Public Excluded Business

### E1. Public Excluded Minutes for Confirmation

*distributed separately*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Finance, Audit and Risk Committee Public Excluded Minutes 3 August 2022. Reports discussed – Risks to Council IT Systems and Architecture Report; Outstanding Water Debtor's Report.	Good reason to withhold exists under section 7(2)(a), 7(2)(b)(ii) and 7(2)(j)	Section 48(1)(a)

This resolution (FAR2022/43) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

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The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(j)
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*(Moved Cr Colenso/Seconded Mayor Beijen)*

Carried

The meeting was adjourned at 11:23am.  
 Cr Jephson left the meeting at 11:23am.  
 The meeting was reconvened at 11:38am.

The meeting closed at 12:02pm.

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

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