



## **FINANCE, AUDIT AND RISK COMMITTEE**

### **Minutes from 3 August 2022**

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- Present:** Councillors Leigh Hay (Chair), Pam Colenso, Garrick Emms, Brenda West, Colin Olds, Brian Jephson, Mayor Alex Beijen.
- In Attendance:** Harry Wilson (Chief Executive), Amanda Bradley (General Manager Policy and Governance), Paul Gardner (General Manager HR & Corporate Services), Karon Ashforth (General Manager Finance), Catherine Clouston (Communications Advisor) and Amy Andersen (Committee Advisor).
- Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 10.00am. All members participating via audio-visual conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our YouTube channel.  
The meeting was held in public under the above provisions from 10.00am to 12:54pm except where expressly noted.
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#### **Open Section**

- A1. Apologies**  
*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/28) to accept apologies from Independent Member, Kit Nixon.*  
*(Moved Mayor Beijen/Seconded Cr Olds)* Carried
- A2. Conflicts of Interest**  
There were no conflicts of interest declared.
- A3. Public Participation**  
There was no public participation.
- A4. Actions from Public Participation**  
There were no actions from public participation.

#### **DISCLAIMER**

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## **A5. Extraordinary Business**

Ms Bradley spoke to matters outlined in the report.

Members posed questions on crisis management response (WREMO training, communications (internal and external), community support and inclusion of Community Boards), climate change, historical risks and the prioritisation of risks. Members commended the Policy and Governance team for the work completed on the register to date.

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/29) to:*

1. Add Item C1, Appendix 2 to the agenda because there was a delay in confirming all data for the Significant Risk Register and this item cannot be deferred until the next meeting, as it is best practise to have the most updated information available prior to the election of the new Council.  
*(Moved Cr Jephson/Seconded Cr West)* Carried
2. Recommend to Council that ELT present updates on the Significant Risk Register to Finance, Audit and Risk Committee on a quarterly basis.  
*(Moved Cr Olds/Seconded Mayor Beijen)* Carried
3. Action 375: Seek further advice from the Planning Team if there is capacity to identify any potential residual risk relating to historical consents, *H Wilson*.

## **A6. Minutes for Confirmation**

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/30) that the minutes of the Finance, Audit and Risk Committee meeting held on 22 June 2022 are a true and correct record.*

*(Moved Cr West/Seconded Cr Colenso)*

Carried

## **B Decision Reports**

There were no decision reports.

## **C Information and Verbal Reports from Chief Executive and Staff**

### **C1. Policy and Governance Report**

Ms Bradley spoke to matters outlined in the report, including the Resident's Perception Survey (inclusion in the Annual Report) and the policy review programme.

Ms Bradley responded to members' questions regarding the levels of stakeholder engagement and methodology used to compile the Resident's Perception Survey, the adoption of the code of conduct by Council in the new triennium and the current list of Council policies – available to view on the SWDC website:

<https://swdc.govt.nz/governance/policies/>

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/31) to receive the Policy and Governance Report.*

*(Moved Cr Colenso/Seconded Cr Jephson)*

Carried

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## C2. Action Items Report

Members discussed and sought updates to Action 248.

*FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2022/32) to receive the Action Items Report.*

*(Moved Cr West/Seconded Cr Emms)*

Carried

## D. Public Excluded Business

- D1. Confirmation of Public Excluded Minutes
- D2. Risks to Council IT Systems and Architecture Report
- D3. Outstanding Water Rates Debtor's Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of the Public Excluded Minutes for Finance, Audit and Risk Committee held on 22 June 2022	Good reason to withhold exists under section 7(2)(a) and 7(2)(f)(ii)	Section 48(1)(a)
Risks to Council IT Systems and Architecture Report	Good reason to withhold exists under section 7(2)(j)	Section 48(1)(a)
Outstanding Water Rates Debtor's Report	Good reason to withhold exists under section 7(2)(a) and 7(2)(b)(ii)	Section 48(1)(a)

This resolution (FAR2022/33) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(j)
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.	Section 7(2)(f)(ii)
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

*(Moved Cr Olds/Seconded Cr Jephson)*

Carried

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The meeting was adjourned at 10:56am

The meeting was resumed in public excluded at 11:06am

The meeting closed at 12:54pm.

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

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