



FINANCE, AUDIT AND RISK COMMITTEE Minutes from 16 June 2021

Present: Councillors Leigh Hay (Chair), Pam Colenso, Garrick Emms, Brian Jephson, Brenda West, Mayor Alex Beijen (from 10:07am) and independent member Kit Nixon.

In Attendance: Katrina Neems (Chief Financial Officer), Harry Wilson (Chief Executive), Karen Yates (Policy and Governance Manager) and Suzanne Clark (Committee Advisor).

Conduct of Business: The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:00am and 1:10pm except where expressly noted.

Also in Attendance: Anna Neilson (Destination Wairarapa).

Open Section

A1. Apologies

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/13) to accept apologies from Cr Ross Vickery.

(Moved Cr Colenso/Seconded Cr Emms)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Extraordinary Business

There was no extraordinary business.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A6. Minutes for Confirmation

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/14) that the Finance, Audit and Risk Committee minutes from the meeting held on 21 April 2021 are a true and a correct record.

(Moved Cr West/Seconded Cr Colenso)

Carried

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/15) that the public excluded Finance, Audit and Risk Committee minutes from the meeting held on 21 April 2021 are a true and correct record.

(Moved Cr Hay/Seconded Cr West)

Carried

B Information and Verbal Reports from Chief Executive and Staff

B1. Corporate Services Report

Mayor Beijen joined the meeting at 10:07am.

Members discussed breaches to the Investment Policy, rates arrears and payment methods, estimated number of new rating properties, and rates rebate entitlements, and variances to income and expenses.

Mrs Neems was happy with the projected financial forecast but noted that Wellington Water were likely to be over budget at year end due to emergency works.

Mrs Neems noted that the CAPEX report carried forward figure was incorrect and would be amended for the next meeting.

Members noted a correction needed to the Rates Arrears-Prior Year graph, the date should be May 2020 rather than May 2021 as shown.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/16) to receive the Corporate Services Report.

(Moved Cr Hay/Seconded Cr Jephson)

Carried

B2. Health and Safety Report

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/17) to receive the Health and Safety Report.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

B3. Policy and Governance Report

Members discussed staff training on Official Information Act requests and numbers of requests received, privacy complaints and inclusion of a YTD position in presented information, the customer service survey, selection of the survey provider and conducting a post-survey review of the provider.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/18) to receive the Policy and Governance Report.

(Moved Cr Hay/Seconded Cr West)

Carried

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The meeting adjourned at 11:35am.

The meeting reconvened at 11:48am.

B4. Audit 2021–2031 Long Term Plan Consultation Document

Mrs Hay congratulated staff on an outstanding audit report and result.

Members discussed capital programme reporting, that the roading asset management plan was done with the expectation of full funding from Waka Kotahi, and creation of a roading realignment policy.

Officers undertake to incorporate climate change components into future landfill contracts.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/19) to receive the Audit of 2021–2031 LTP Consultation Document Report.

(Moved Cr Hay/Seconded Cr West)

Carried

B5. Action Items Report

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/20) to receive the Action Items Report.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

C. Presentations from Funded Organisations

C1. Destination Wairarapa

Ms Neilson gave an overview of the current state of domestic tourism to NZ and the Wairarapa, discussed the changing nature of i-SITEs, plans to undertake a strategic review of the events environment, Destination Wairarapa membership and resourcing.

Officers undertook to review what data could be made available to Destination Wairarapa for the purposes of tourism.

FINANCE AUDIT AND RISK COMMITTEE NOTED:

1. Action 259: To review what data, sourced from subscription databases, could be made available to Destination Wairarapa for the purposes of tourism planning; K Yates

D. Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Report/General Subject Matter | Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--------------------------------------|---|---|
| Staff Survey Report | Good reason to withhold exists under section 7(2)(a)(c)(f) | Section 48(1)(a) |

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This resolution (FAR2021/21) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

| Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for the passing of this Resolution |
|--|--|
| The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. | Section 7(2)(a) |
| The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied. | Section 7(2)(c)(i) |
| The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest. | Section 7(2)(c)(ii) |
| The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any person to whom section 2(5) applies, in the course of their duty. | Section 7(2)(f)(i) |
| The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment. | Section 7(2)(f)(ii) |

(Moved Cr Colenso/Seconded Cr West)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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