



FINANCE, AUDIT AND RISK COMMITTEE

Minutes from 6 October 2021

Present:	Councillors Leigh Hay (Chair), Pam Colenso, Garrick Emms, Brenda West, Mayor Alex Beijen, and independent member Kit Nixon.
In Attendance:	Katrina Neems (Chief Financial Officer), Harry Wilson (Chief Executive), Sheil Priest (Communications Manager), and Suzanne Clark (Committee Advisor).
Conduct of Business:	Due to COVID-19 restrictions this meeting was held via video conference and live streamed to Council's YouTube channel. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was held in public under the above provisions from 10:00am to 11:45am except where expressly noted.

Open Section

A1. Apologies

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/32) to accept apologies from Cr Vickery.

(Moved Cr Emms/Seconded Mayor Beijen)

Carried

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/33) to accept apologies from Cr Jephson.

(Moved Cr Colenso/Seconded Mayor Beijen)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

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A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/34) that the Finance, Audit and Risk Committee minutes from the meeting held on 11 August 2021 are a true and a correct record subject to a correction to show that the correct date for the communication allowance to be paid from is July 2021.

(Moved Cr Hay/Seconded Cr West)

Carried

Secretary note: The new determination is effective from 1 July 2021 (as outlined in the report), however as the first elected member payment is not until August, the minutes are correct and no change to the 11 August 2021 minutes is required.

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/35) that the public excluded Finance, Audit and Risk Committee minutes from the meeting held on 11 August 2021 are a true and correct record.

(Moved Mayor Beijen/Seconded Cr Emms)

Carried

B Information and Verbal Reports from Chief Executive and Staff

B1. Corporate Services Report

Mrs Neems explained that the budget figures had not been loaded to the system due to potential changes and the time involved in undertaking this work.

Mrs Neems advised that it was likely that the adoption of the Annual Report would be delayed until early November and that this met legislative timelines of 31 December.

Members discussed rates arrears, the miscellaneous income amount and offset expenditure item, the forestry valuation, accounting for carbon credits, the high level of developer contributions, internal loans and interest rates and reserve fund transactions, commitments and balances.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/36):

1. To receive the Corporate Services Report.

(Moved Cr West/Seconded Cr Colenso)

Carried

2. Action 479: Send FAR members an email update on what income sources are making up the 'Miscellaneous Income' line item; K Neems
3. Action 480: Share accounting decisions on carbon credits with FAR members; K Neems
4. Action 481: Provide the FAR Committee with a breakdown of all the reserve fund balances and transactions as at 30 June 2021, as well as fund commitments; K Neems

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B2. Policy and Governance Report

Members discussed the nature and number of media enquiries with Ms Priest.

Mr Wilson answered member questions regarding the strategic risk register on risk category assessment, and discussed the governance failure and communications risks and possible mitigations with members.

Members requested that the communications failure risk level be lifted and consideration be given to adding reputational risk to the strategic register.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/37):

1. To receive the Policy and Governance Report.
(Moved Cr Colenso/Seconded Mayor Beijen) Carried
2. Action 482: Review the Communications Failure risk with a view to raising the risk level and consider adding reputation risk to the Strategic Risk Register; S Priest

B3. Action Items Report

Members discussed the action items and updates were made.

Mayor Beijen undertook to liaise with Destination Wairarapa to determine what additional statistical information might be useful in order to determine if we have those datasets available.

The Committee asked that an action be created for the Assets and Services Committee regarding waste management and minimisation.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/38):

1. To receive the Action Items Report.
(Moved Cr Hay/Seconded Mayor Beijen) Carried
2. Action 483: Include a list of all policies, their expiry dates, their proposed review dates and an officer comment column with the Policy and Governance Report; K Yates
3. Action 484: (for A&S) Enable waste minimisation measures that encourage ratepayers to deal with their waste responsibly, thereby reducing the waste sent to landfill as well as the cost to Council and ratepayers of landfill disposal; S Corbett

C. Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of Minutes from 16 June 2021	Good reason to withhold exists under section 7(2)(a)(c)(f)	Section 48(1)(a)

This resolution (FAR2021/39) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which

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would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied.	Section 7(2)(c)(i)
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest.	Section 7(2)(c)(ii)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any person to whom section 2(5) applies, in the course of their duty.	Section 7(2)(f)(i)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment.	Section 7(2)(f)(ii)

(Moved Cr Emms/Seconded Mayor Beijen)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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