

Featherston Community Board

Minutes – 16 July 2019

- Present:** Robyn Ramsden (Chair), Claire Bleakley, Brenda West, Mark Shepherd and Cr Colin Olds.
- In Attendance:** Angela Williams (Committee Advisor).
- Conduct of** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston.
- Business:** The meeting was conducted in public between 7:00pm and 8:40pm.

EXTRAORIDNARY BUSINESS

Mrs Ramsden advised that a late application had been received from Featherston Cloth Collective and asked the Board to consider reviewing the application as additional agenda item 6.6.

FCB RESOLVED (FCB 2019/44) to consider the late grant application from Featherston Cloth Collective to apply for funding for the creation of a crocheted Christmas Tree in the town square.

The reason it cannot be deferred to the August meeting is that there is only four months to allow for making of 420 5" squares and to then assemble ready for the beginning of December.

(Moved Ramsden/Seconded Cr Olds)

Carried

Mrs West against

1. APOLOGIES

FCB RESOLVED (FCB 2019/45) to note apologies from Mayor Napier and Harry Wilson.

(Moved Ramsden/Seconded Bleakley)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

DISCLAIMER

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3. PUBLIC PARTICIPATION

There was no public participation.

4. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

5. COMMUNITY BOARD MINUTES

5.1 Featherston Community Board Minutes – 4 June 2019

FCB RESOLVED (FCB 2019/46)

1. To receive the Community Board Minutes.

(Moved Cr Olds/Seconded Ramsden)

Carried

2. That that the minutes of the Featherston Community Board meeting held on 4 June 2019 be confirmed as a true and correct record.

(Moved Ramsden/Seconded Cr Olds)

Carried

Mrs Bleakley Abstained

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers Report

Members noted the change in the format of the report providing fuller information, that dates were representative of the information provided at the time for Council reporting and agreed that it would be useful to have an officer present to ask questions around topics covered in the report.

Members discussed the report including the spatial plan, easements for 57 Fitzherbert Street, waste to Bonny Glen and the impact on recycling by the Zero Waste Co-ordinator and process for contacting officers regarding clarification about information contained in the report. Mrs Ramsden advised a request was made that queries were directed through the chair to the GM as opposed direct to officers.

FCB RESOLVED (FCB 2019/47):

1. To receive the Officers Report.

(Moved Ramsden/Seconded Shepherd)

Carried

2. Action 16 - To provide clarification around the easements for 57 Fitzherbert Street and provide update to the Board via email, Mr Allingham.

3. Action 17 - To invite Cr Colenso and Jo Dean, the Zero Waste Co-ordinator to provide an overview of progress at the next Community Board meeting, Mr Wilson.

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6.2 Action Items Report

FCB reviewed the action items and discussed further updates.

Members noted:

Action 415 - the need to progress with the traffic management plan for the Christmas Parade to meet requirements for advertising. Mrs Bleakley to work closely with Council around cost clarification and for the information to be presented for approval at the August meeting.

FCB RESOLVED (FCB 2019/48):

1. To receive the Action Items Report.
(Moved Ramsden/Seconded Bleakley) Carried

6.3 Income and Expenditure Report

FCB RESOLVED (FCB 2019/49):

1. To receive the Income and Expenditure Report for the period 1 July 2018-31 May 2019.
(Moved Ramsden/Seconded Shepherd) Carried
2. Action 18 - To provide an updated Income & Expenditure Report to members without formatting issues, Mr Wilson.

6.4 Financial Assistance Accountability Report

Members noted that all outstanding accountability forms had been followed up at the time this report was produced.

FCB RESOLVED (FCB 2019/50):

1. To receive the Financial Assistance Accountability Report.
(Moved Ramsden/Seconded Cr Olds) Carried

6.5 Boy Racer Counter Measures

Members discussed the report, noted the need for the public to contact Police to report incidents as this information is vital to capture true information and statistics. Members agreed it would be useful to understand further statistics for accidents along the Featherston to Masterton stretch of road.

FCB RESOLVED (FCB 2019/51):

1. To receive the Boy Racer Counter Measures Report.
(Moved Ramsden/Seconded Shepherd) Carried
2. Action 19 – To request from Bruce Pauling, Wairarapa Road Safety Council, five years of statistics on injuries/non-injuries and fatalities for SH2 from Featherston to Masterton, Mr Allingham.

6.6 Financial Assistance Report

Members discussed the process around receiving late applications (after the agenda has been distributed), the need for official documentation to be received through the correct channel (Council officers), the steps for applications to be considered under

Extraordinary Business and the role of the Board to serve the community.

FCB RESOLVED (FCB 2019/52):

3. To receive the Financial Assistance Report.
(Moved Cr Olds/Seconded Ramsden) Carried
4. To grant \$500 to the Featherston Cloth Collective to construct a crocheted Christmas Tree in the town square.
(Moved Ramsden/Seconded Olds) Carried

7. NOTICES OF MOTION

None advised.

8. CHAIRPERSONS REPORT

8.1 Chairperson Report

Mrs Ramsden outlined areas from the report including the FlagTrax banners, costings, proposed designs and use for generic and seasonal banners, 57 Fitzherbert Street vacant lot sale process, and the Oak tree outside the Fell Museum. Members agreed it was not appropriate or the responsibility of the Board to apologise to contractors when undertaking their job for the behaviour of members of the public.

FCB RESOLVED (FCB 2019/53):

1. To receive the Chairpersons report.
(Moved Ramsden/Seconded Shepherd) Carried
2. Recommend that the Featherston Community Board purchase street banners for the main street from the Beautification Fund.
3. Recommend the initial purchase of one set (15) of blue 'Featherston Welcomes You' generic street banners, design included, from the Beautification Fund, at a cost of \$1,170 + gst from OneSource.
(Moved Bleakley/Seconded West) Carried
4. That the Featherston Community Board engage with local artists in a meaningful way for designs for seasonal banners to intermingle with the generic banners for Featherston main street and present for consideration.
(Moved Ramsden/Seconded Bleakley) Carried
5. Action 20 – To request Council officers engage with graphic designers with Featherston expertise for options for FlagTrax seasonal banners to present to the Community board, Mr Allingham.
6. Action 21 – To request clarification around the process for selecting real estate companies for the sale of 57 Fitzherbert Street, Mrs Ramsden.

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9. MEMBERS REPORT (INFORMATION)

9.1 Claire Bleakley

Members discussed the information outlined in Mrs Bleakley report noting that feedback on the Terms of Reference will be submitted and reviewed by the Terms of Reference Review Committee alongside other Community Board feedback.

Mrs Bleakley to further discuss the information provided on senior housing with Cr Vickery.

10. CORRESPONENCE

10.1 Outwards

To Liz Lark, St Teresa’s School in support of the Donald’s Creek Project and funding through a grant application

To Martine Bijker, Featherston First Friday’s team in appreciation of organising and running the First Friday events for the community.

To Jennie Mitchell, SWDC in appreciation of her role as acting Chief Executive.

10.2 Inwards

From Mayor Dalziel, Christchurch City Council, to members of Greytown and Featherston community boards dated 14 June 2019.

FCB RESOLVED (FCB 2019/54) to approve the outwards correspondence.

(Moved Olds/Seconded Ramsden)

Carried

Meeting closed at 8.40pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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