



22 February 2023

Agenda

Notice of Meeting

An ordinary meeting will be held at the Featherston Community Centre, 14 Wakefield Street, Featherston on Wednesday 22 February 2023 starting at 7:00pm.

Membership of the Community Board

Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Cr Colin Olds and Cr Rebecca Gray

Public Business

- 1. Extraordinary Business**
- 2. Apologies**
- 3. Conflicts of Interest**
- 4. Acknowledgments and Tributes**
- 5. Public Participation**
 - 5.1 Peter Biggs – Featherston Book Town
 - 5.2 Mary Gow – Mulled Wine Concert Grant Application
 - 5.3 Dick Smith – 28th Māori Battalion Plaque
 - 5.4 Mary Byrne – Water Fluoridation
- 6. Actions from Public Participation**

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. Community Board Minutes

- 7.1 Minutes for Approval: Minutes of the Featherston Community Board meeting held on 30 November 2022. Pages 1-5

***Proposed Resolution:** That the minutes of the Featherston Community Board meeting held on 30 November 2022 be confirmed as a true and correct record.*

8. Reports from Chief Executive and Staff

- 8.1 Featherston Stormwater Report Pages 6-28
- 8.2 Featherston Masterplan Report Pages 29-40
- 8.3 Action Items Report Pages 41-44
- 8.4 Income & Expenditure Report Page 45-51
- 8.5 Financial Assistance Report Pages 52-54

9. Chairperson Report

- 9.1 Chairperson Report Pages 55-56

10. Member Reports

- 10.1 John Dennison Member Report Page 57



Present: Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Councillor Colin Olds and Councillor Rebecca Gray

In Attendance: Mayor Martin Connelly, Councillor Melissa Sadler-Futter, Amanda Bradley (Group Manager Policy and Governance), Steph Frischknecht (Policy and Governance Advisor), Russell O’Leary (Group Manager Planning and Environment), Paul Gardner (General Manager – HR & Corporate Services), Nigel Carter (Health, Safety and Emergency Management Advisor) and Amy Andersen (Committee Advisor).

Jane Mills & Vivienne Bryner (WREMO- Wellington Region Emergency Management Office).

Public Participation: Ed Harcourt, Robbie Taylor and Kathryn Riwaka.

Conduct of Business: The meeting was conducted in public in the Featherston Community Centre, 14 Wakefield Street, Featherston, between 7.15pm and 9:41pm.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

FCB RESOLVED (FCB 2022/52) to accept apologies from Sandy Ngamoki (was scheduled to present on South Wairarapa Community Covid Essential Survival Kits).

(Moved Rutherford/Seconded Maxwell)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Cr Olds acknowledged the Featherston Community Board (2019-2022) for their work and support of the community in the last triennium.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

5. PUBLIC PARTICIPATION

Ed Harcourt – Bucks Road Reserve

Mr Harcourt spoke in relation to the current state of the Bucks Road Reserve and in support of a group of local volunteers working to improve conditions at the campground. Mr Harcourt sought the Board's support to highlight the issues with the Department of Conservation, explore ways forward with relevant Council Officers, potential funding and a letter of endorsement for this project.

Members sought clarification from Mr Harcourt on funding requests and DOC's range of services to the campground.

Robbie Taylor – Featherston RSA

Mr Taylor spoke in support of the Featherston RSA grant application and requested support for ongoing roof maintenance.

Members sought clarification on building ownership and use of the scaffolding.

Members noted they would be discussing this item later in the meeting.

Kathryn Riwaka – 25 Fitzherbert Street, Opening of Vape Store

Ms Riwaka spoke about concerns regarding the location of a vape business opening in Featherston next month. Ms Riwaka requested the Board's support to stop the opening of the shop or change the location.

Members sought clarification from Council Officers on the licence to operate at 25 Fitzherbert Street and legislation relating to sale of vape products.

6. ACTIONS FROM PUBLIC PARTICIPATION

Members spoke in favour of supporting future upgrades to Bucks Road Reserve campground and invited Mr Harcourt to apply for funding from Board, to provide an estimate of costs and to confirm their availability to attend the Board's forum on 18 January 2023.

Action 550:

a) To write a letter to the Department of Conservation regarding the conditions at Bucks Road Reserve in support of upgrades to the campground and include an invite to present on this subject at the next FCB meeting to be held on 22 February 2023; and

b) invite mana whenua to be involved in this presentation; *Rutherford/K Carmichael.*

Action 551: Council Officers to provide Ms Riwaka with further information relating to the licensing application for the vape store opening at 25 Fitzherbert Street and any relevant legislation/bylaws, *R O'Leary/S Frischknecht.*

7. FEATHERSTON COMMUNITY BOARD MINUTES – 26 OCTOBER 2022

FCB RESOLVED (FCB 2022/53) that Section H and I of the first meeting of the triennium held on 26 October 2022 be confirmed as a true and correct record, with the inclusion of Cr Olds and correct spelling of Annelise.

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(Moved Cr Gray/Seconded Cr Olds)

Carried

8. REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 Adoption of 2023 Meeting Schedule Report

Members agreed that all FCB events to be held at the Featherston Community Centre; kai to be provided also. (\$40 venue/\$40 kai per event).

FCB RESOLVED (FCB 2022/54) to:

1. Receive the Adoption of the 2023 Meeting Schedule Report
(Moved Maxwell/Seconded Cr Gray) Carried
2. Adopt the 2023 Meeting Schedule of Council, Community Board and Committees.
3. Set a 7.00pm meeting time for the Featherston Community Board.
4. Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings following consultation with the Chair.
(Moved Cr Gray/Seconded Schroeder) Carried
5. Approve up to \$960 for meeting venue hire and kai from the boards operational funds for events.
(Moved Cr Olds/Seconded Schroeder) Carried

8.2 Establishment of and Appointments to Committees Report

Action 533: Council Officers to provide further information in relation to the Card Reserve User Group and Market Reserve User Group, prior to their next formal meeting on 22 February 2022 to support appointment of FCB representative, *J O'Connor*.

Action 534: Council Officers to support the development and promotion of an Expression of interest for the Featherston Community Board's youth advisory position; *A Bradley/S Fjaerestad/S Priest*.

FCB RESOLVED (FCB 2022/55) to:

1. Receive the Establishment of and Appointments to Committees Report
(Moved Cr Olds/Seconded Cr Gray) Carried
2. Appoint Cr Gray as a representative to the Featherston Wastewater Treatment Plant.
(Moved Cr Olds /Seconded Dennison) Carried
3. Note the requirement to reappoint the youth representative for the 2022-2025 triennium if the board wishes to have a youth advisory position at formal meetings.
(Moved Dennison/Seconded Maxwell) Carried

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8.3 Review of Regulatory Policies Report

Ms Frischknecht spoke to matters outlined in the report and responded to questions from members regarding future workshops on policies, psychoactive substances, changes to policy and derelict buildings.

Ms Frischknecht undertook to provide the Board with further information on the policies included in the report and information relating to psychoactive substances.

FCB RESOLVED (FCB 2022/56) to receive the Review of Regulatory Policies Report.

(Moved Cr Gray/Seconded Cr Olds)

Carried

8.4 Civil Defence Emergency Management Arrangements Report

Mr Gardner spoke to matters outlined in the report, introduced Mr Carter, Ms Mills & Ms Bryner from WREMO. Ms Mills gave a presentation.

Mr Gardner noted Community Plans, if formed by the Board, should include budgets to support resilience and future submissions to Annual Plan/Long Term Plan.

Members sought clarification on risk mitigation in relation to flooding and swells. Mr Gardner undertook to follow up WREMO workshops for future Board forums.

Members noted that all Featherston Community Board members will be involved in Civil Defence training and matters.

FCB RESOLVED (FCB 2022/57) to receive the Civil Defence Emergency Management Arrangements Report.

(Moved Dennison/Seconded Cr Olds)

Carried

8.5 Income & Expenditure Report

Members sought clarification regarding expenditure in the last triennium and funds currently available.

FCB RESOLVED (FCB 2022/58) to:

1. Receive the Income & Expenditure Report.

(Moved Maxwell/Seconded Cr Gray)

Carried

2. Rename the Beautification Fund to the Community Development Fund

(Moved Dennison/Seconded Cr Gray)

Carried

8.6 Financial Assistance Report

FCB RESOLVED (FCB 2022/59) to:

1. Receive the Financial Assistance Report.

(Moved Maxwell /Seconded Cr Gray)

Carried

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2. Grant \$1000 to South Wairarapa Community Covid Essential Survival Kits, from the grants fund, subject to condition of report
(Moved Rutherford/Seconded Maxwell) Carried
3. Grant \$500 to the Featherston RSA to support the purchase of scaffolding, from the grants fund.
(Moved Cr Gray/Seconded Dennison) Carried
4. Grant \$500 +GST to Featherston First Fridays to support community events.
(Moved Cr Olds/Seconded Maxwell) Carried

8.7 Action Items Report

Members discussed open action items, requested further updates on action 83 and 522; and closed actions 387 and 389.

Mr Maxwell undertook to liaise with Stefan Corbett (SWDC, Group Manager Partnerships and Operations) Mark Shepherd (2019-22 Featherston Community Board Chair) and Rhonda Jones (Featherston Beautification Group) for updates in relation to action 83 - *Welcome to Featherston* signage.

Action 561: To send an email on behalf of the Featherston Community Board to the Mayor, expressing disappointment in a recent Facebook post regarding the *Welcome to Featherston* signage, *Rutherford/K Carmichael*.

Action 562: To invite Wellington Water Limited to present on the Featherston Wastewater Treatment Plant to the Featherston Community Board at the meeting to be held on 22 February 2023, *K Carmichael*.

Action 563: Include runsheet for future meetings where there are multiple presenters and timings required, *K Carmichael*.

FCB RESOLVED (FCB 2022/60) to receive the Action Items Report.

(Moved Cr Olds/Seconded Schroeder) Carried

The meeting closed at 9:41pm.

Confirmed as a true and correct record

.....Chairperson

.....Date



Featherston Stormwater

1. Purpose

To present the Featherston Community Board with information on flooding and stormwater in the ward.

2. Recommendations

Officers recommend that the Community Board:

1. *Receive the Featherston Storm Water Report.*

3. Discussion

This presentation will provide the Featherston Community Board with information about the management of stormwater and flooding in the Featherston ward. Presentation slides are attached in Appendix 1.

4. Appendices

Appendix 1 – Featherston Storm Water Presentation

Contact Officer: Adam Mattsen, Programme Delivery Lead South Wairarapa,
Wellington Water

Reviewed By: Stefan Corbett, Group Manager, Partnerships and Operations

Appendix 1 – Featherston Stormwater Presentation

Featherston Stormwater



Agenda

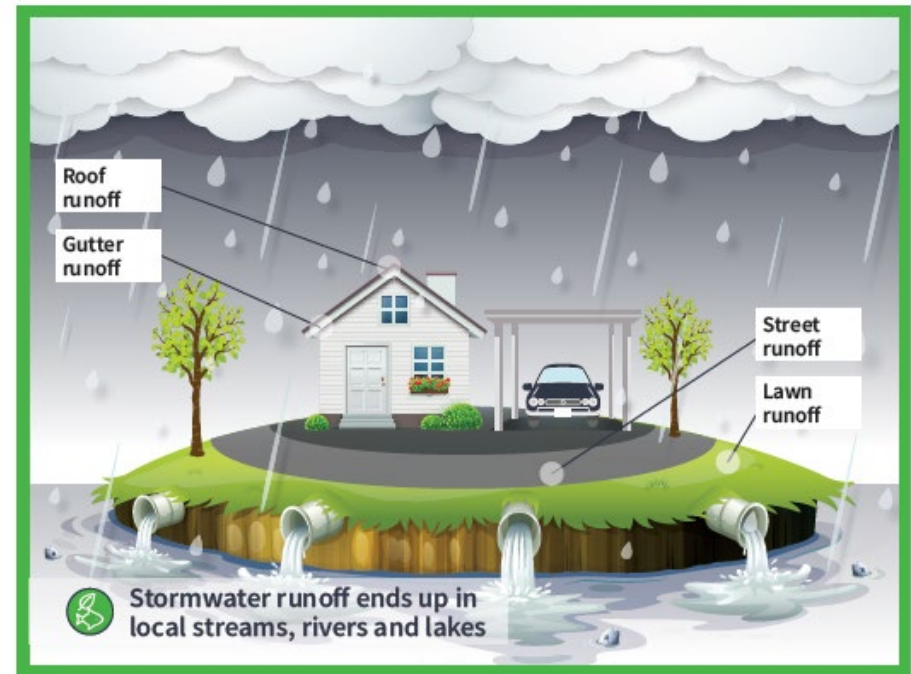
1. What's the issue?
2. What's Wellington Water working on?
3. What's next?



Stormwater

Stormwater is the rainwater that runs off hard surfaces - like roofs, driveways and roads. This then runs into sumps, pipes, and drains eventually enters streams and rivers.

- **Network Capacity** - Low to medium Storm event (1 in 5 to 1 in 20-year storm event)
- **Overland flow Paths** – rely on to drain heavy rainfall
- **Flooding** – when capacity exceeded and overland flow paths blocked



What's the issue?

- Insufficient capacity/limited network
- Aging infrastructure
- High groundwater and infiltration/inflow
- Wastewater overflows
- Historic under investment
- Climate change
- Infrastructure pressures from growth
- Limited council budget
- Water quality



Harrison Street West

Stormwater overview

Stats:

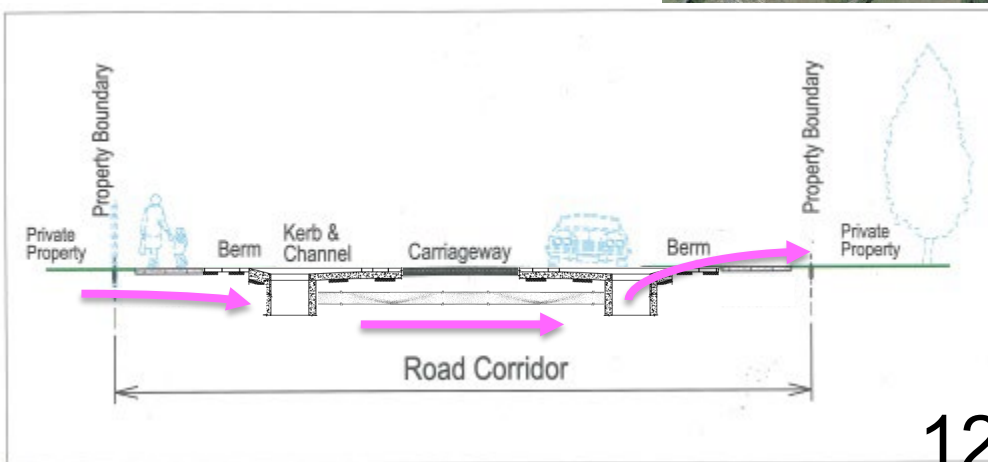
Total pipe length = 4km

Open channel length = 3km

Average pipe age = 50yrs?

Pipe material:

- Reinforced concrete



Stormwater overview



Ownership & maintenance

- Waka Kotahi (NZTA)
- GWRC
- Metlink
- Kiwirail
- Wellington Water
- SWDC Roding

What's Wellington Water working on?

- ✓ Operational maintenance and response to flood events
- ✓ Flood impacted areas
- ✓ Flood modelling

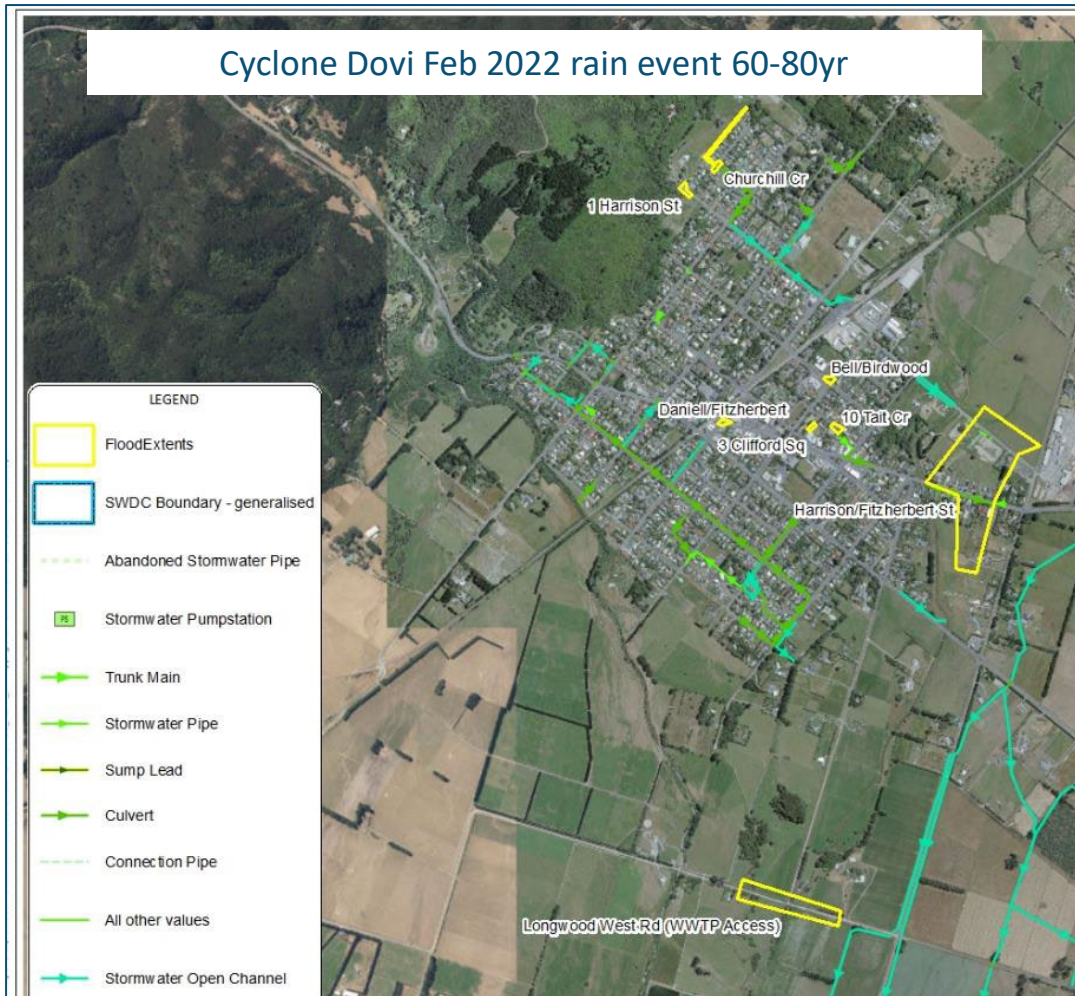
Operational maintenance



- Culvert intake clearing
- Network flushing
- Spraying activities of open channels
- Flood event response – stormwater and wastewater

Flood impacted areas

Cyclone Dovi Feb 2022 rain event 60-80yr



Funding needed to progress to flood investigations

Photos



Harrison Street



Harrison/Fitzherbert



Harrison/Fitzherbert



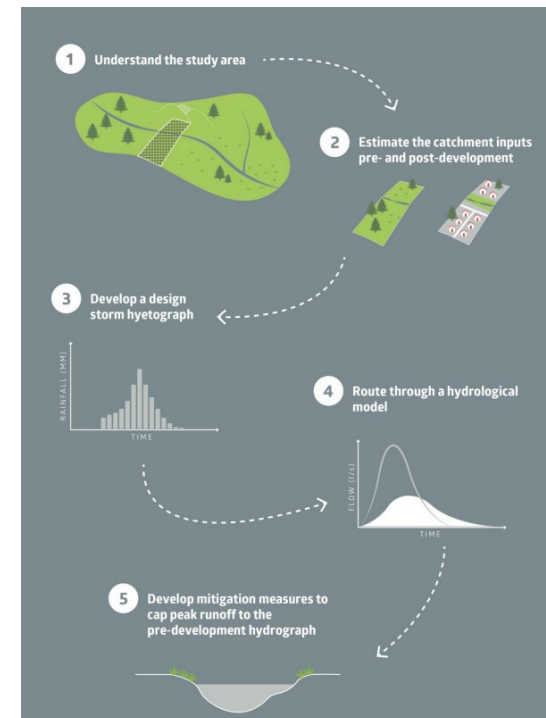
Daniell/Fitzherbert



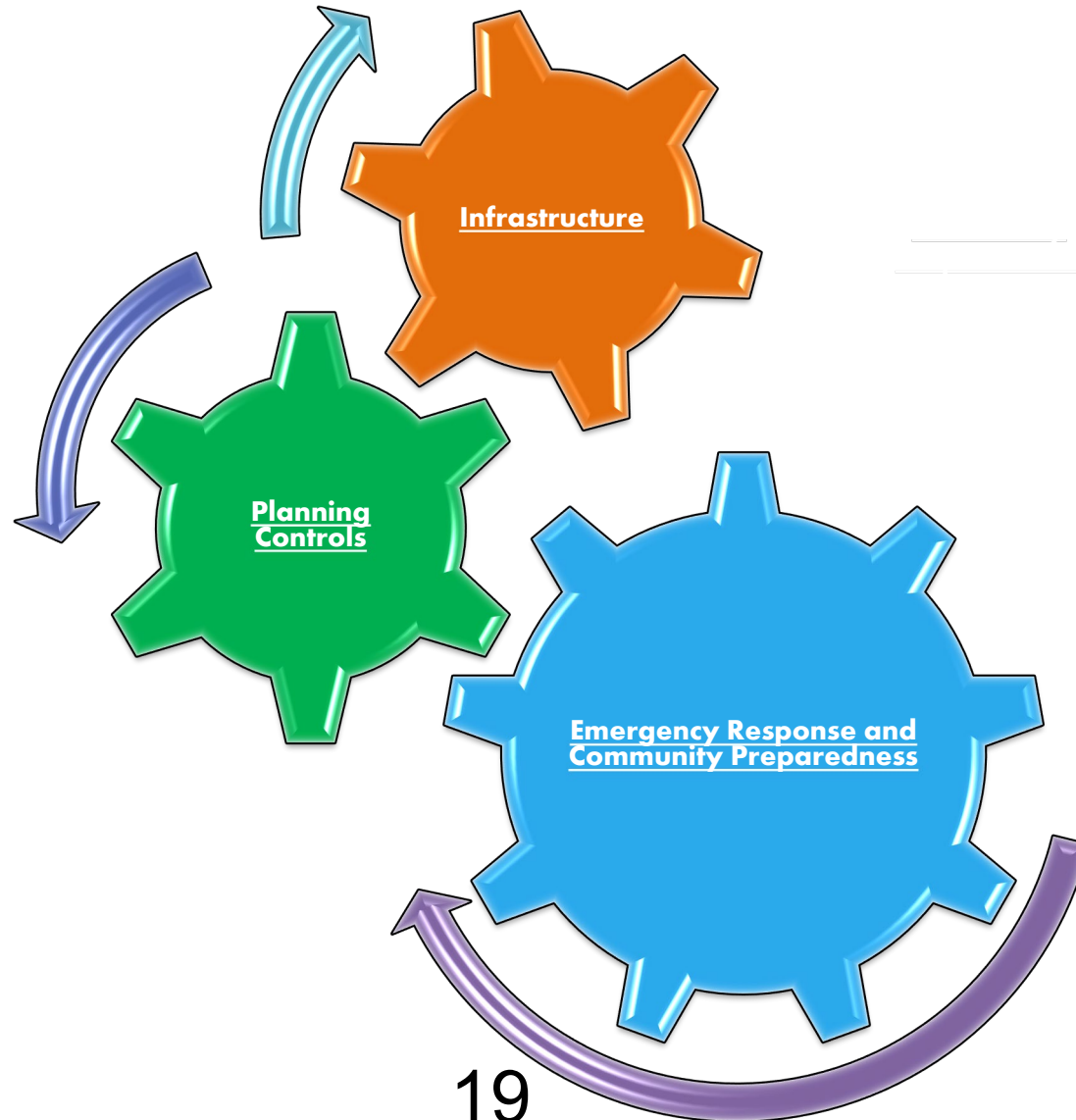
Churchill Crescent

Stormwater Modelling for Featherston

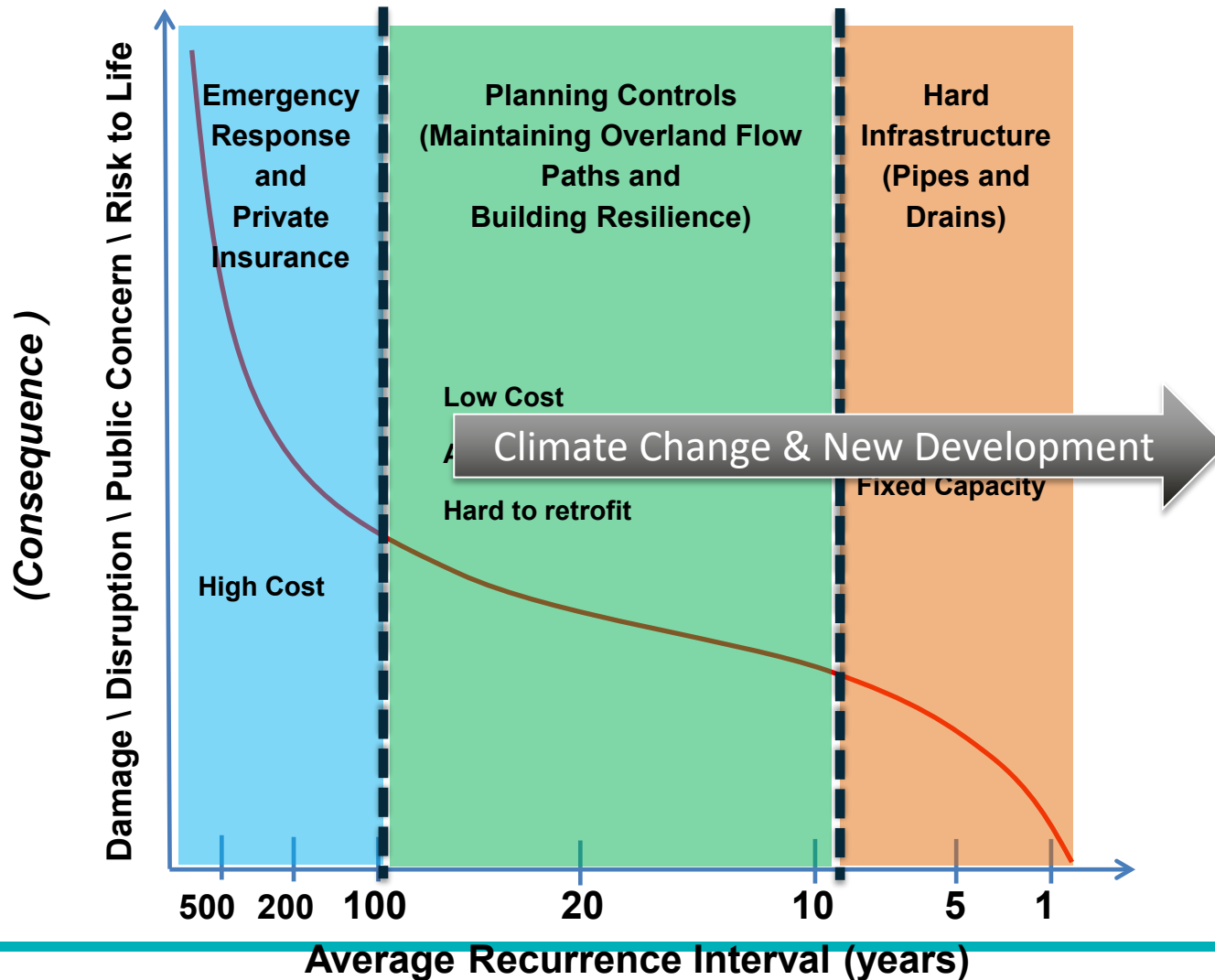
- Flood risk management
- Why model?
- The modelling process
- Community engagement



Effective Flood Risk Management



Management of Flood Risk



(Probability)

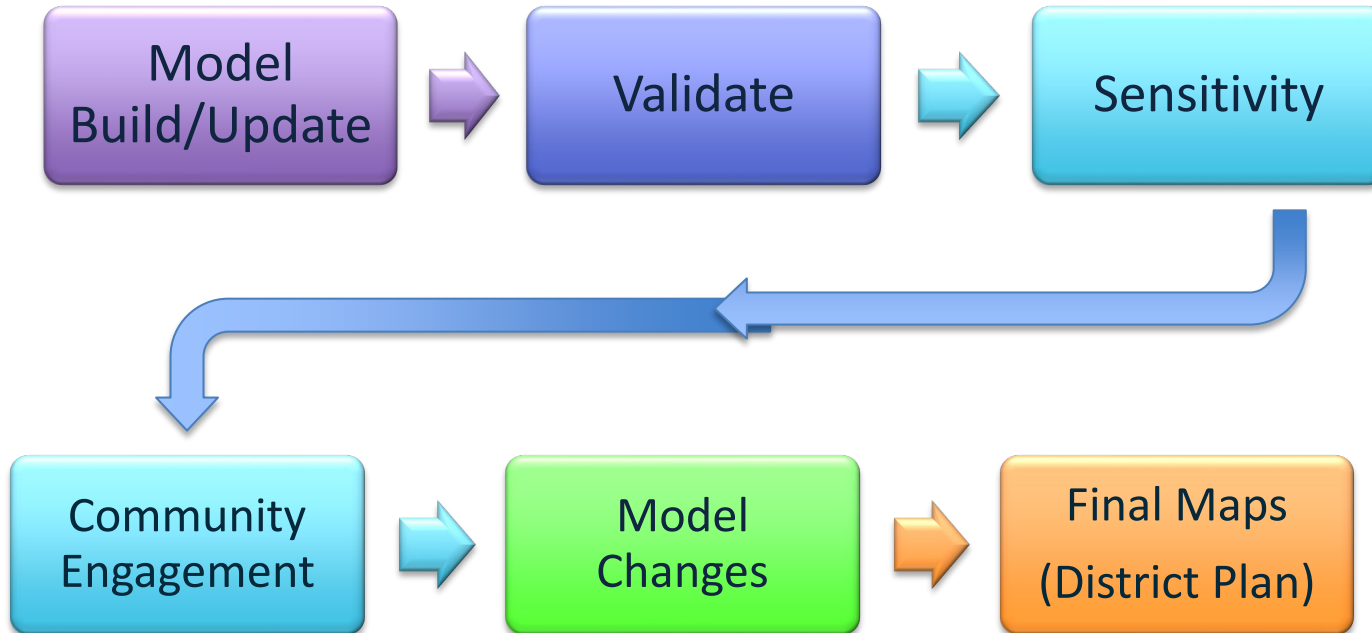
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Why Model?

Objectives

- Provide a more holistic view and understanding of the stormwater system
- Inform change and decision making
- Understand risk (current and future)
- Identify improvements and possibilities (quick fix and long term)

Model Process



Model Confidence

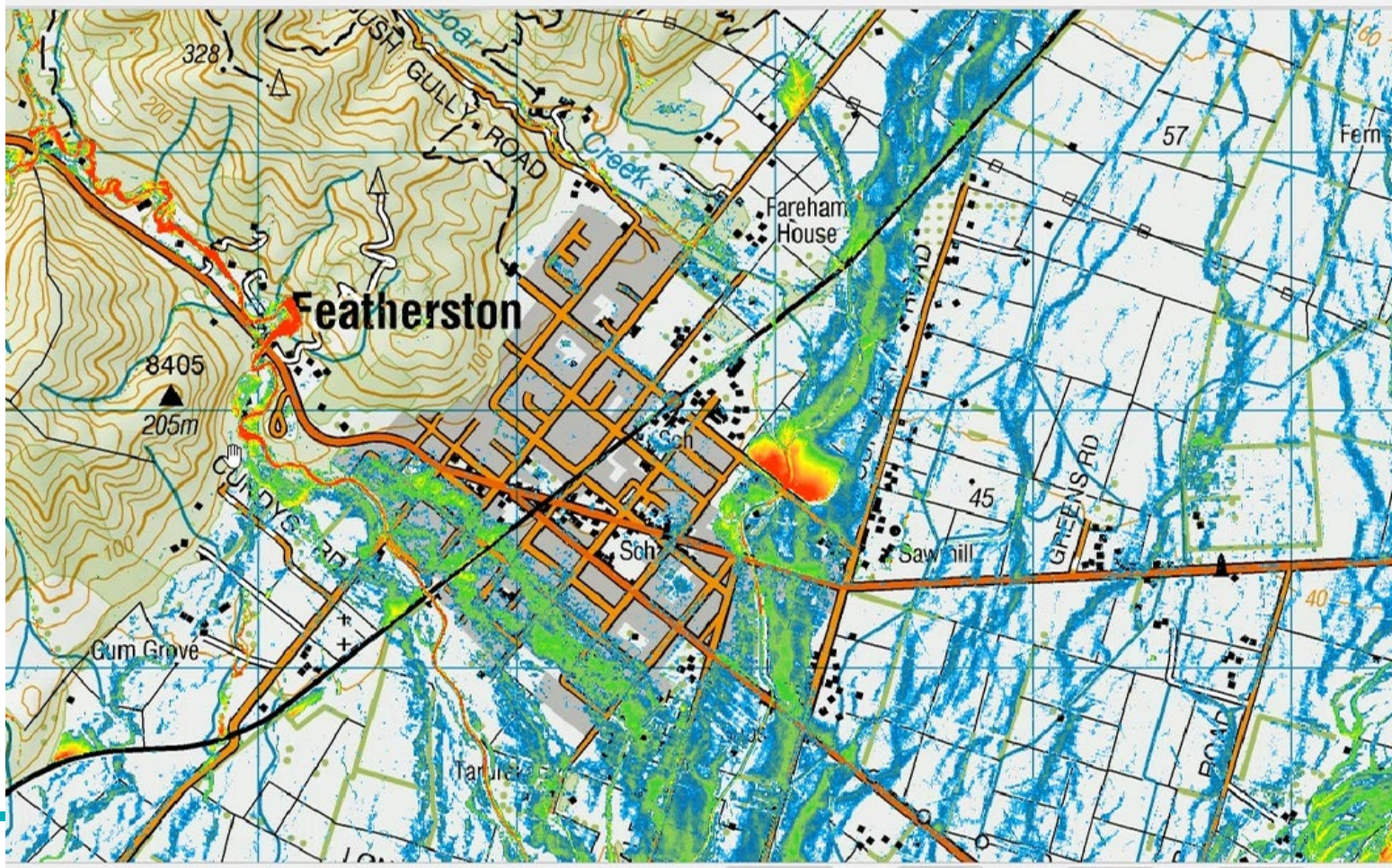
1. A quality assured, proven and regionally consistent methodology
2. Model Validation with actual event
3. The model predictions and results have been engaged with community and the communities feedback incorporated into the model.
4. An independent peer review of the models has been undertaken to confirm they are fit for purpose.

Model Validation – Community Engagement



Featherston – Draft Mapping

(WWL)



What's next?

Modelling

- Upcoming community engagement activities on flood maps
- How can the Featherston Community Board help?
- Greater Wellington Regional Council, WREMO
- Outputs used:
 - Increase understanding of flood prone areas
 - To inform short term solutions
 - Identify capital upgrades
 - Feed into integrated catchment planning
 - Inform the Featherston Masterplan

What's next?



Capital upgrades

- Donald Street WWPS renewal – reducing the impact from wastewater overflows
- Progressing flooding investigations as funding allows

Operations

- Continued proactive maintenance
- Event response during flooding
- Responding to service requests

Questions?



Featherston Masterplan Report

1. Purpose

On 14 December 2022, Council requested ‘To refer the Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options report to the Featherston Community Board and Māori Standing Committee for their next scheduled meetings.’ This report is presented in Appendix 1.

2. Recommendations

Officers recommend that the Board:

1. *Receive the Featherston Masterplan Report.*

3. Appendices

Appendix 1 - Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options Report

Contact Officer: Kendyll Harper, Intermediate Planner

Reviewed By: Russell O’Leary, Group Manager Planning and Environment

Appendix 1 - Featherston Masterplan Principles and MainStreet and Link to Train Stations Concept Options Report

Featherston Masterplan Principles and MainStreet and Link to Train Station Concept Options

1. Purpose

To update the Council on the development of the Featherston masterplan and seek endorsement to progress the proposed concept plan for Featherston Main Street (Fitzherbert Street/SH2) and the proposed concept plan for an improved link from the Main Street to the Featherston Train Station.

2. Recommendations

Officers recommend that the *Council*:

1. Agree to amend the Featherston Masterplan Draft Principles and make the following additions: Add to Principle 2 We take care of and plan for our young and aged residents; and Add to Principle 4; We work hard to integrate infrastructure and land use.
2. Agree to the Proposed Concept Plans for the Main Street and approve the Link to the Station (with any amendments) so that detailed designs can be further advanced.
3. Note that there will be formal public consultation on the Featherston Masterplan and concept options once the detailed plans are finalised and approved for inclusion in the Masterplan.

3. Executive Summary

At its 21 September 2022 meeting the Council considered community feedback on the Featherston Foundation Discussion document and resolved as follows:

COUNCIL RESOLVED (DC2022/83) to:

1. Receive the Featherston Masterplan – Concept Option, Masterplan Development and Detailed Design Report.
(Moved Cr Fox /Seconded Cr Emms) Carried
2. Approves Vision 1“ Featherston- A thriving community of workers, families and creatives all supporting each other” and Vision 2 Featherston- Resilient, Creative Caring” to be included in the Draft Masterplan for formal consultation and the community to respond with their preferred Vision 1 or 2.
(Moved Emms/Seconded Maynard) Carried
3. Approve Concept Option 1 (Intensification around the existing town centre and existing train station) to proceed to the Draft Masterplan detailed design stage.
(Moved Cr Olds/Seconded Cr Hay) Carried
4. Endorse the two detailed design plans as priorities for the masterplan being:
 - i) A detailed design of the Pathway and link from the town centre to the rail station.
 - ii) A detailed design of the main street.
(Moved Cr Fox/Seconded Cr Maynard) Carried
 - iii) Addendum - Refer this report to the Featherston Community Board for their information.
(Moved Cr Fox/Seconded Cr Emms) Carried

Since that decision was made a further multi agency design workshop was held in October 2022 to enable other regional and central government input into the designs going forward. The council project team has also reported updated work to the Wellington Regional Leadership Committee staff, CEO and Elected Representatives’ Groups.

In keeping with Council’s September decision this report provides an outline of design concepts for both the Main Street (Fitzherbert Street/SH2) and an improved linkage from the Corner Main Street and Daniel Street to the Featherston Train Station taking on board feedback received to date from other agencies.

The report also outlines the proposed principles that emerged from the October multi-agency October Design Workshop that are intended to guide the draft masterplan. Feedback from Councillors on these draft principles is sought.

4. Discussion

4.1 Draft principles to Guide the Masterplan

The following “Our Story” are the draft principles that emerged from the October 2022 multi agency design workshop. Agencies represented at the design workshop included: WRLC, GWRC, Waka Kotahi, Wellington Water, Kāinga Ora, Pae tū Mōkai o Tauria Chair and Secretary. Others that were invited but unable to attend eg KiwiRail provided information for the workshop.

Feedback from Councillors on the “Our Story” draft principles is sought and 2 additions are recommended. The first relates to feedback from a WRLC forum to ensure that aged persons are catered for. The second was to address an oversight in not referencing infrastructure more directly.

It is suggested that:

The following addition is made to Principle 2:

- We take care of and plan for our young and aged residents

And that the following be added to Principle 4:

- We work hard to integrate infrastructure and land use

Our Story: 5 Principles guiding the Featherston Masterplan

Principle 1: Honouring the past “Ka mua, ka muri” “acknowledging the past to move forward”

This means:

- Acknowledging that in the past our Moana and Awa were healthy, providing us with an abundance of kai
- Committed to restoring the health of our Moana and Awa - getting everyone onboard – including our young people
- Looking for ways to promote sustainable and local food sources
- Respecting the enormous contributions that the community and local leaders have made to strengthening community spirit
- Always working in an inclusive way so we build Featherston together - never leaving any one behind
- Learning about our history to create shared understandings – moving forward together

Principle 2: Comfortable with being ourselves and caring for each other

This means:

- Featherston is quirky and different and that’s what makes us unique
- We are a community of workers, families, creatives, innovators and volunteers
- We are committed to connecting our community
- That we make sure existing, local residents can afford to stay here and that there are opportunities to work locally, and/or commute for work

- Valuing our Booktown status and ensuring this remains a core part of who we are

Principle 3: Acknowledging mana whenua, and whanau Māori

This means:

- Working with Pae Tū Mokai advisers to engage with Papawai Marae and Kohunui Marae and be guided by advice given
- Ensuring Māori have a visual presence in Featherston
- Dual narratives - recognising Māori history by creating opportunities for dual narratives to be expressed
- Openness to shared values – continuously learning from each other

Principle 4: Caring about our physical and natural environment

This means:

- We want to feel safe when we are in Featherston whether it is crossing the road, walking to the train station in the mornings and evenings and having well maintained footpaths
- We have parks, that work as cohesive and connected spaces – we need to help make them places where everyone can “hang out” easily, no matter what their age, or interests – make them spaces that bring people together
- We want more beauty in our environment especially on our mainstreet and we will work to make it pleasant for residents, as well as functional as part of the regional transport network
- We want to live sustainably and reduce our carbon footprint

Principle 5: Doing what we can, being solution focused

This means:

- Identifying actions that are possible now - and making a start
- Keeping the big picture in mind- balancing the “here and now” with future transformation
- Knowing that this is a journey, working out what we can progress, securing help, expertise and funding from anyone who believes in community and our future

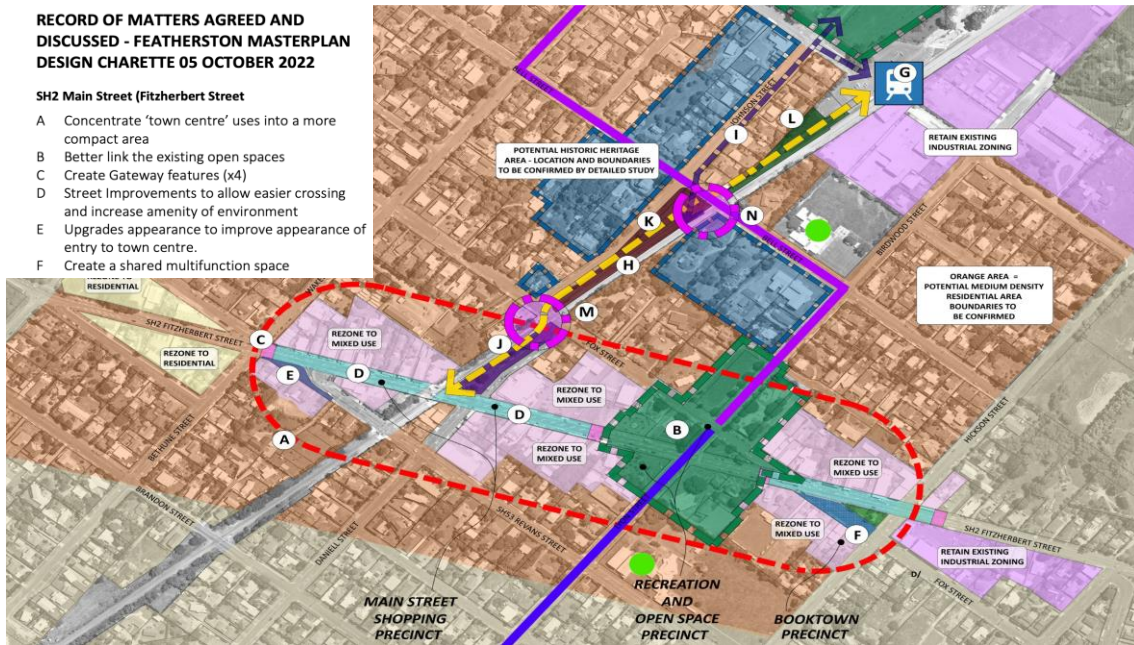
Key features discussed at the design workshop are shown on the plans below: (note can zoom in to see better)

Matters Agreed - Design Charette 5 October 2022 - SH2/Main Street (Fitzherbert Street)

RECORD OF MATTERS AGREED AND DISCUSSED - FEATHERSTON MASTERPLAN DESIGN CHARETTE 05 OCTOBER 2022

SH2 Main Street (Fitzherbert Street)

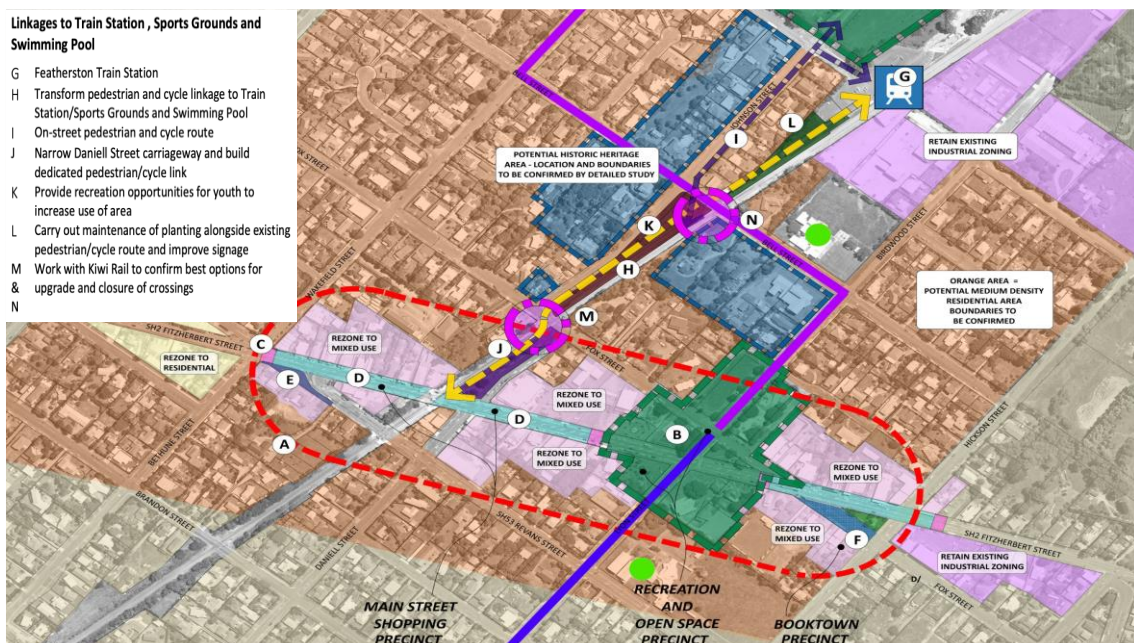
- A Concentrate 'town centre' uses into a more compact area
- B Better link the existing open spaces
- C Create Gateway features (x4)
- D Street Improvements to allow easier crossing and increase amenity of environment
- E Upgrades appearance to improve appearance of entry to town centre.
- F Create a shared multifunction space



Matters Agreed - Design Charette 5 October 2022 Linkages to Train Station | Sportsfield | Pool

Linkages to Train Station , Sports Grounds and Swimming Pool

- G Featherston Train Station
- H Transform pedestrian and cycle linkage to Train Station/Sports Grounds and Swimming Pool
- I On-street pedestrian and cycle route
- J Narrow Daniell Street carriageway and build dedicated pedestrian/cycle link
- K Provide recreation opportunities for youth to increase use of area
- L Carry out maintenance of planting alongside existing pedestrian/cycle route and improve signage
- M Work with Kiwi Rail to confirm best options for upgrade and closure of crossings
- N



4.2 Mainstreet Concept options

The 2 plans below identify key features proposed to enhance the amenity of Featherston Main Street (the Main Street effectively running 700m from the Cnr SH2/Fitzherbert Street and Wakefield Street) to the Cnr SH2/Fitzherbert St|Fox and Wallace Street.

In essence the concept features on Plan 1 and 2 below aim to slow traffic down, create a better balance between the movement network (SH2) and the place function (commercial and residential, and public open space-park activity).

At a more detailed level the design of the main street (Plans 1 and 2 below) encompass the following elements:

- a) The widening on footpaths (around 3-4m) on both sides of Fitzherbert Street with the potential to have higher amenity pavement; retention of 2.5m carparking on both sides of the main street. Generally retaining a 7.5m carriage way width for vehicles except at entrances points to slow the traffic down. All can be achieved by using the current median strip. Guidelines from Waka Kotahi have been referred to in developing these details and these ideas have also been discussed with Council's Roading Manager who has indicated that these measures could work.
- b) Reducing the speed limit from 50km to 40km for a stretch of the Main Street/SH2 45m west of the SH2 / Birdwood Street / Lyon Street intersection to 30m west of the SH2 / Wakefield Street / Bethune Street intersection. Submission on these proposals has now closed. See <https://www.nzta.govt.nz/projects/sh2-wairarapa-highway-improvements/speed-review/>
- c) Re surfacing SH2 to reduce vehicular noise levels; Waka Kotahi recently resurfaced the SH2/Main Street with "whisper" seal which is a low noise chip seal. Consists of a grade 3/5 stone surface followed by a grade 6 (very small stone) layer over the top to reduce tyre noise.
- d) Tree planting- ensuring that accessways are avoided; some tree planting space along the parking lane to break the impact of parking. A few parking bays may be lost; ensuring that the specie of tree chosen is in keeping with council Street tree policy and also can withstand wind
- e) Raised, new (e.g. by the "Squirkle") and improved existing pedestrian crossings that are consistently designed to provide aesthetic coherence and better functionality
- f) On Plan 2 the use of shared pedestrian and vehicular space – all at the same level to try 'join" the disparate public open spaces and create a sense of a green village heart that works as an entity rather than as separate parts; also to

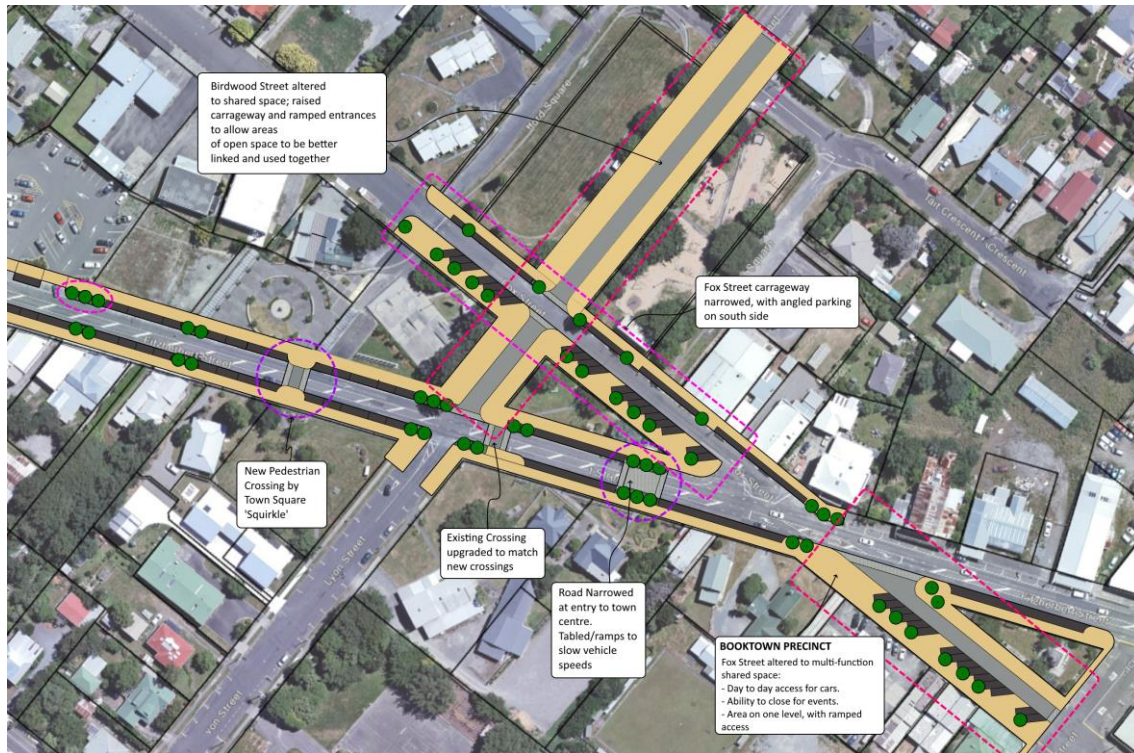
use this in an identified Booktown precinct so this space while enabling parking at times could also at times be closed to carparking of there were events associated with the presence of the Booktown

- g) Reviewing street lighting (currently by SWDC on behalf of Waka Kotahi and oncharged). Better street lighting has been raised in community feedback.

Plan 1: Main Street Concept Along SH2 | Wakefield Street to Daniel Street and Supermarket



Plan 2: Mainstreet Concept Along SH2 | Fox Street to Wallace Street (ANZAC Memorial)



4.3 Mainstreet Linkage to Featherston Train Station

Plan 1 above and Plan 3 below identify some proposed conceptual features for a more transformative pathway and linkage from the Main Street entrance at Daniel Street to the Featherston Train Station. The community identified in its feedback on the Foundation Discussion Document that they sought to have a transformational walkway (eg sculpture trail) that drew people to the trail as well as have it function as a safe route (day and night to walk and cycle to the station). Key features of the proposed design on Plans 1 and 3 include:

- a) The option to create a “gateway” entrance at the Cnr SH2/Daniel Street and to allow for sculpture and potentially also story boards they tell the history of Featherston; to narrow Daniel Street to allow for a distinctive route to the station. Features can include a Māori presence.
- b) The option to include along the Johnston Street area of the link some activity such as a half size basketball court.

4.4 Other matters

It is noted that there have been suggestions by Kiwi Rail to close Bell Street as part of improving safety at crossings. While Fox Street may be the current route that rural residents use, it may be a better option in terms of any enhancements of the town centre to close Fox Street rather than Bell Street. It is intended that these options can be discussed with Kiwi Rail as the masterplan is further developed.

Plan 3: Continuation of Linkage to Featherston train station



5. Consultation

There is ongoing dialogue with iwi/hapū and regional and central government agencies.

Formal consultation is proposed to occur under the Local Government Act 2002 once the draft masterplan has been finalised and reported back to Council in 2023.

a. Legal Implications

There are no known legal implications.

b. Financial Considerations

The Featherston masterplan has been budgeted for in the Council's LTP. However the implementation of the Featherston masterplan has not and it is intended that a draft implementation plan with potential implications for the LTP be reported back to council before public notification of the masterplan.

6. Supporting information

6.1 Long Term Plan – Community Outcomes

The Featherston Masterplan has been identified as a priority within the Long Term Plan and aligns to delivering on all Long Term Plan outcomes.

6.2 Treaty of Waitangi

Pae Tū Mokai o Tauria representatives have been engaged in developing the Foundation Discussion Document. Currently Councils' new principal Advisor, Māori (Pou Māori) is also reaching out to Kohunui Marae and Rangitane Tu Mai Ra Trust.

7. Conclusion

The Featherston community is a highly engaged community and has taken a keen interest in the development of the masterplan through the various established networks. The public notification of the Foundation Discussion Document, for further informal feedback provided an opportunity to hear community and stakeholder views which have helped shaped the ideas in this report.

There has also been collaboration with a range of regional and central government agencies including reporting through the Wellington Regional Leadership Committee (WRLC). This has helped to further shape the development of the Masterplan.

Contact Officer: Kendyll Harper, Intermediate Planner

Reviewed By: Russell O'Leary, Group Manager Planning and Environment

Action Items Report

1. Purpose

To present the Featherston Community Board with updates on actions and resolutions.

2. Recommendations

Officers recommend that the Community Board:

1. Receive the Action Items Report.

3. Executive Summary

Action items from recent meetings are presented to the Featherston Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

4. Appendices

Appendix 1 – Action Items to 14 February 2023

Contact Officer: Kaity Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – Action Items to 14 February 2023

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
83	25-Feb-20	Action	S Corbett	Investigate a solution for the “Welcome to Featherston” signs on State Highway 2 following notification that the location of these signs presents a risk to motorists and keep the community informed through communications.	Open	<p>Signs removed 16th/17th March due to unresolved safety concerns. Meeting onsite on 23rd March with SWDC/NZTA/FCB/Featherston Beautification Group to agree location, materials and design of supports for the signs.</p> <p>30/06/20: Progress is being made on a licence to occupy the proposed location of the signs.</p> <p>30/07/20: This is still with NZTA for a licence to occupy.</p> <p>15/10/20: Still working through the solution with NZTA.</p> <p>8/12/20: Awaiting final drawings from FBG to proceed.</p> <p>15/02/21: Progress made as per chairs report to FCB 23 Feb 21</p> <p>16/04/21: SWDC to pay for reinstatement of signs. We also need to allow for ongoing maintenance in our plans. NZTA have been provided all the info and are asking us to agree an MOU rather than a licence to occupy. Awaiting draft from them, which we'll share with the Beautification Group. Also now have approval we can reinstall the signs under the existing Resource Consent from the Planning team.</p> <p>04/06/2021: Agreement reached with NZTA, awaiting counter signing it. Quotes being sought for reinstall through FBG.</p> <p>15/06/21: Members requested an update of when the signs would be completed.</p> <p>23/07/21: The agreement with NZTA has been counter signed. Featherston Beautification Group is still seeking quotes which is taking time due to the availability of tradesmen.</p> <p>24/9/21: To be picked up by Stefan Corbett, new Group Manager Partnerships and Operations, once he starts 27/9/21.</p> <p>24/11/21: To be picked up in the New Year due to competing priorities.</p> <p>23/03/22: Council officers are in dialogue with FCB and FBS about a prompt resolution to this longstanding issue.</p> <p>13/06/22: Council is actively working with FBS and FCB on the reinstatement of the Welcome to Featherston signs and they are in the process of being reinstalled - action closed</p> <p>28/06/22: Action re-opened at the request of FCB as project is not yet complete.</p> <p>30/11/22: Mr Maxwell undertook to liaise with Stefan Corbett (SWDC, Group Manager Partnerships and Operations) Mark Shepherd (2019-22 Featherston Community Board Chair) and Rhonda Jones (Featherston Beautification Group) for updates in relation to action 83 - Welcome to Featherston signage.</p>
387	9-Aug-22	Action	S Corbett	Request further information on the budget for the Tauherenikau Pipe project.	Actioned	<p>12/09/2022: To follow on from outcomes of proposed hui at Pāpāwai marae.</p> <p>30/11/22: Action closed by FCB</p>
389	9-Aug-22	Action	S Corbett	Request clarification on the wastewater systems issues in Featherston, Greytown and Martinborough and whether these areas could be solved together.	Actioned	<p>12/09/2022: Featherston WWTP upgrade plan underway, learnings from this will flow onto Greytown and Martinborough, e.g., MBBR trial to reduce discharge of nitrogen.</p> <p>30/11/22: Actioned closed by FCB</p>
521	29-Sept-22	Action	R O'Leary	Request a report on the options available for Council to address buildings on Main Street which require repair.	Open	30/11/22: Discussed at FCB meeting and further information will be provided on policy/bylaws by officers
522	29-Sept-22	Action	A Bradley	For the new community board to consider the re-naming of the Featherston Public Playground to Joy Cowley Children's Playground.	Open	30/11/22: Further exploration required.
528	29-Sept-22	Action	A Corbett	Request the incoming board to schedule a briefing with Council officers on the Featherston Wastewater Treatment Plant.	Actioned	30/11/22: See action 562.
550	30-Nov-22	Action	A Bradley	a) To write a letter to the Department of Conservation regarding the conditions at Bucks Road Reserve in support of upgrades to the campground and include an invite to present on this subject at the next FCB meeting to be held on 22 February 2023; and b) invite mana whenua to be involved in this presentation.	Open	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
551	30-Nov-22	Action	A Bradley	Council Officers to provide Ms Riwaka with further information relating to the licensing application for the vape store opening at 25 Fitzherbert Street and any relevant legislation/bylaws.	Actioned	12/12/2022: Email sent to Ms Riwaka with information regarding this.
553	30-Nov-22	Action	S Corbett	Council Officers to provide further information in relation to the Card Reserve User Group and Market Reserve User Group, prior to their next formal meeting on 22 February 2022 to support appointment of FCB representative.	Open	
554	30-Nov-22	Action	S Priest	Council Officers to support the development and promotion of an Expression of interest for the Featherston Community Board's youth advisory position.	Open	18/01/23: Ms Fjaerestad has been in contact with all community boards to discuss the community boards youth advisory position and next steps.
561	30-Nov-22	Action	FCB	To send an email on behalf of the Featherston Community Board to the Mayor, expressing disappointment in a recent Facebook post regarding the Welcome to Featherston signage	Open	
562	30-Nov-22	Action	S Corbett	To invite Wellington Water Limited to present on the Featherston Wastewater Treatment Plant to the Featherston Community Board at the meeting to be held on 22 February 2023	Actioned	14/02/23: The monthly reports and community updates on the website provide all information. WWL has been running engagement including drop ins that have also provided information. The CBs are sent the monthly reports on the wastewater treatment plant – the latest one is Nov and has been provided via email with the agenda. WWL and S Corbett to attend the board meeting on 22 February 2023 to present on stormwater in Featherston and will be able to answer questions regarding the Waste Water Treatment Plant project at this time.
563	30-Nov-22	Action	A Bradley	Include runsheet for future meetings where there are multiple presenters and timings required.	Actioned	14/02/23: Runsheet to be included at future meetings.

Income & Expenditure Report

1. Purpose

To present the Community Board with the most recent income and expenditure report.

2. Recommendations

Officers recommend that the Community Board:

1. *Receive the Income & Expenditure Report.*

3. Executive Summary

The Income and Expenditure Statement for the period ending 30 November 2022 is attached in Appendix 1.

The Income and Expenditure Statement for the period ending 31 December 2022 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

4. Appendices

Appendix 1 – Income & Expenditure Statement for the period ending 30 November 2022

Appendix 2 – Income & Expenditure Statement for the period ending 31 December 2022

Contact Officer: Hayley McDonald, Assistant Accountant

Reviewed By: Karon Ashforth, General Manager Finance

**Appendix 1 – Income & Expenditure
Statement for the period ending 30
November 2022**

Featherston Community Board

Income & Expenditure for the Period Ended 30 Nov 2022

Personnel & Operating Costs

Budget

Members' salaries	28,043.00
Mileage reimbursements	1,000.00
Operating expenses	7,400.00
Total Personnel & Operating Costs Budget 2022-2023	36,443.00

Expenses

Personnel Costs

Members' Salaries	17,012.41
Mileage reimbursements	-

Total Personnel Costs to 30 Nov 2022 **17,012.41**

Operating Expenses

Local Government Community Board Levy 2022/23	275.00
Officemax stationery	233.55

Total Operating Expenses to 30 Nov 2022 **508.55**

Committed funds

Resolution date	Original commitment	Spent to date	Remaining commitment	
	Members' Salaries	28,043.00	17,012.41	11,030.59
	Mileage reimbursements	1,000.00	-	1,000.00

Total Commitments **12,030.59**

TOTAL OPERATING EXPENSE BUDGET AVAILABLE*

6,891.45

* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

Grants

Income

Annual Plan 2022-23 grant allocation	4,700.00
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Total Income for 2022-2023 **4,700.00**

LESS: Grants paid out

1/08/2022	Wai Wheels Featherston	Fundraiser for Featherston School	229.00
28/10/2022	Featherston Community Ctr	Wisdom & wellbeing Christmas Event	488.00
30/10/2022	Featherston Phoenix	Christmas Parade advertising	69.57

Total Grants paid out to 30 Nov 2022 **786.57**

LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
19/05/2020	Wairarapa Maths Association	Annual maths competition 2019-20	300.00	400.00	(100.00)
22/02/2022	Featherston School	Wai-Wheels Fundraiser	229.00	229.00	-
3/08/2022	Featherston Christmas Parade	Christmas Parade	500.00	69.57	430.43
29/09/2022	Christmas Event	Wisdom & Wellbeing	488.00	488.00	-
30/11/2022		Venue hire	960.00		960.00
30/11/2022	South Wairarapa Community	Covid essential survival kits	1,000.00		1,000.00
30/11/2022	Featherston RSA	scalfolding	500.00		500.00
30/11/2022	Featherston First Fridays	First Fridays community events	500.00		500.00

Total Commitments **3,290.43**

PLUS: Balance Carried forward from previous year

4,832.06

TOTAL GRANTS FUNDS AVAILABLE

5,455.06

Featherston Community Board

Beautification Fund for the Period Ended 30 Nov 2022

Income

Annual Plan 2022-2023 allocation	11,500.00
Total Income 2022-2023	11,500.00

Beautification grants - operating

1/07/2022	The Sandbag Store	Sandbags for flooding	359.95
8/07/2022	NZ Box Ltd	General purpose container	7,990.16

Total Beautification grants - operating to 30 Nov 2022	8,350.11
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Beautification grants - capital

Local Government Community Board Levy 2022/23	-
Total Beautification grants - capital to 30 Nov 2022	-

LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
28/06/2022	Flooding Events	400 Sandbags for flooding	500.00	359.95	140.05
3/08/2022	NZ Storage Box	NZ Storage Box	7,845.00	7,990.16	(145.16)
29/09/2022	Beautification Group	Beautification Group			4,200.00
Total Commitments					4,194.89

PLUS: Balance Carried forward from previous year	26,429.05
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TOTAL BEAUTIFICATION FUNDS AVAILABLE	25,384.05
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**Appendix 2 – Income & Expenditure
Statement for the period ending 31
December 2022**

Featherston Community Board

Income & Expenditure for the Period Ended 31 Dec 2022

Personnel & Operating Costs

Budget

Members' salaries	28,043.00
Mileage reimbursements	1,000.00
Operating expenses	7,400.00
Total Personnel & Operating Costs Budget 2022-2023	36,443.00

Expenses

Personnel Costs	
Members' Salaries	23,003.84
Mileage reimbursements	-
Total Personnel Costs to 31 Dec 2022	23,003.84
Operating Expenses	
Local Government Community Board Levy 2022/23	275.00
Officemax stationery	233.55
Community centre room hire	43.48
Community centre room hire	34.78
Total Operating Expenses to 31 Dec 2022	586.81

Committed funds

Resolution date		Original commitment	Spent to date	Remaining commitment
	Members' Salaries	28,043.00	23,003.84	5,039.16
	Mileage reimbursements	1,000.00	-	1,000.00
30/11/2022	Venue Hire	960.00	78.26	881.74
				-
Total Commitments				6,920.90

TOTAL OPERATING EXPENSE BUDGET AVAILABLE*

5,931.45

* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

Grants

Income

Annual Plan 2022-23 grant allocation	4,700.00
Total Income for 2022-2023	4,700.00

LESS: Grants paid out

1/08/2022	Wai Wheels Featherston	Fundraiser for Featherston School	229.00
28/10/2022	Featherston Community Ctr	Wisdom & wellbeing Christmas Event	488.00
30/10/2022	Featherston Phoenix	Christmas Parade advertising	69.57
11/12/2022	FSTN Community Board Grant	FSTN Community Board Grant	500.00
10/08/2022	CA Bleakley	C A Bleakley Remaining Funds For Fstn Parade	380.00
8/12/2022	Featherston Com FCB Grant	First Fridays	500.00
6/12/2022	Featherston Phoenix -	Fstn Christmas Parade Advert	34.78
8/12/2022	Sth Wai Communi	Covid Essential Survival Kits	1,000.00
Total Grants paid out to 31 Dec 2022			3,201.35

LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
19/05/2020	Wairarapa Maths Association	Annual maths competition 2019-20	300.00	400.00	(100.00)
22/02/2022	Featherston School	Wai-Wheels Fundraiser	229.00	229.00	-
3/08/2022	Featherston Christmas Parade	Christmas Parade	500.00	484.35	15.65
29/09/2022	Christmas Event	Wisdom & Wellbeing	488.00	488.00	-
30/11/2022	South Wairarapa Community	Covid essential survival kits	1,000.00	1,000.00	-
30/11/2022	Featherston RSA	scalfolding	500.00	500.00	-
30/11/2022	Featherston First Fridays	First Fridays community events	500.00	500.00	-
Total Commitments					(84.35)

PLUS: Balance Carried forward from previous year

4,832.06

TOTAL GRANTS FUNDS AVAILABLE

6,415.06

Featherston Community Board

Beautification Fund for the Period Ended 31 Dec 2022

Income

Annual Plan 2022-2023 allocation

11,500.00

Total Income 2022-2023

11,500.00

Beautification grants - operating

1/07/2022	The Sandbag Store	Sandbags for flooding	359.95
8/07/2022	NZ Box Ltd	General purpose container	7,990.16

Total Beautification grants - operating to 31 Dec 2022

8,350.11

Beautification grants - capital

Local Government Community

Board Levy 2022/23

Total Beautification grants - capital to 31 Dec 2022

-

LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
28/06/2022	Flooding Events	400 Sandbags for flooding	500.00	359.95	140.05
3/08/2022	NZ Storage Box	NZ Storage Box	7,845.00	7,990.16	(145.16)
29/09/2022	Beautification Group	Beautification Group			4,200.00

Total Commitments

4,194.89

PLUS: Balance Carried forward from previous year

26,429.05

TOTAL BEAUTIFICATION FUNDS AVAILABLE

25,384.05

Financial Assistance Report

1. Purpose

To present the Featherston Community Board with applications received requesting financial assistance.

2. Recommendations

Officers recommend that the Community Board

1. *Receive the Financial Assistance Report.*
2. *Consider the application from Mulled Wine Concerts in Featherston for \$1,500.*

3. Executive Summary

The Featherston Community Board has received one funding application for consideration in the current funding round. This report presents the board with applications received requesting financial assistance.

4. Background

The Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's [Grants Policy](#).

Community boards are allocated funding for grants through the Long Term Plan/ Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

5. Prioritisation

5.1 Te Tiriti obligations

Engagement considered not required in this case.

5.2 Strategic alignment

How does this align with strategic outcomes?

- Spatial Plan
- Long Term Plan
- Annual Plan

Allocation for Grant funding is approved through the Annual Plan/Long Term Plan and supports the social, environmental, economic, and cultural outcomes.

6. Discussion

Under the current [Grants Policy](#) the key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.
- Applicants may not be in receipt of any other Council or Council-administered grant for the same activity in the same financial year.
- The Featherston Community Board has a maximum grant limit of \$500 unless special circumstances are considered to exist (GST will be added to grants approved for GST registered applicant).

The Grants Policy sets out further criteria.

6.1.1. Application from Mulled Wine Concerts in Featherston

The application from Mulled Wine Concerts in Featherston meets the criteria for funding, although the amount exceeds the typical grant limit of \$500. The organisation has no outstanding grant accountability forms. The application will be provided to members in confidence.

7. Options

	Option 1	Option 2
Description	Approve a/the funding applications for the amount requested or a lesser amount.	Decline a/the funding applications.
Advantages	Support community organisations and align with the social, environmental, economic and/or cultural outcomes of Council.	Maintain the available fund for allocation to future applications.
Disadvantages	Decrease the available fund for allocation to future applications.	Does not support community organisations.

8. Strategic Drivers and Legislative Requirements

8.1 Significant risk register

There are no significant risks identified.

8.2 Policy implications

Allocation decisions are made in accordance with Councils [Grants Policy](#).

8.3 Communications and engagement

The decisions are considered as low significance as determined by the Councils Significance and Engagement Policy.

8.4 Partnerships

Have you completed a communications plan for the work described/project to engage/communicate with partners/key stakeholders e.g. Waka Kotahi, Kainga Ora, community groups, particular individuals etc?

Yes No

If no, is a communications plan required?

Yes No

9. Financial Considerations

The available funding amounts are provided in the Income & Expenditure Report. In accordance with the Financial Delegations Policy, a resolution is required to allocate this fund.

Contact Officer: Kaity Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

CHAIRPERSON REPORT

Recommendations

The Chairperson recommends that the Community Board:

1. *Receive the Chairperson Report.*
2. *Consider funding \$500 “proof of concept fund” to support the development of a design and guidelines for berm planting, to be funded through the beautification fund.*
3. *Consider funding \$500 to initiate main street building painting, to be funded through the beautification fund.*

Topic 1- Seed funding to evaluate the development of a design and guidelines for proposed berm planting

Featherston Community Board has agreed that as part of a focus on climate change mitigation and town beautification, berm planting of trees and shrubs merits investigation, and is likely to be a key component of the FCB Community Plan.

Adding to Featherston’s already known issues with stormwater and wastewater runoff, the flooding events in the Wairarapa and wider country of recent years has clearly indicated a need to evaluate shaping and planting of berms to provide “sponginess” to retain and disperse stormwater in a more managed way.

Berm planting also has the potential to significantly add to the “kerb appeal” of Featherston, aiding beautification. To achieve this, a cohesive and purposeful design is seen to be necessary to avoid the planting looking disorganised and messy.

The proposed approach is to develop initial “proof of concept” sketches and guidelines, focussing on a single street.

I am seeking confirmation from the board that evaluation of berm planting, a draft conceptual design, and draft guidelines for berm planting to achieve these objectives is a priority.

I propose that we approve a \$500 “proof of concept fund” be approved to develop these, focussing on a single street for the purposes of this evaluation, to help inform our community plan.

Topic 2 – Seed funding for main street buildings painting

There are a number of buildings on the main street that have been identified over the last number of years as being in need of painting.

In a recent FCB workshop, it was proposed that paint for this purpose could be sourced from a paint supplier as a sponsorship or donation toward community beautification, with the community providing the workforce for this work.

I propose we put forward \$500 to act as a “seed fund” to initiate this work, to cover the costs, including tools and materials, other than the paint, to establish and motivate this work.

As part of this fund, I propose that we put \$100 towards food and drinks, for a community event around this painting.

Compiled by Tui Rutherford
Featherston Community Board Chairperson



Member Report

Member Name	John Dennison
Specific item(s) for consideration	<ul style="list-style-type: none"> • I envisaged that we could have a “Coffee and Korero Event” to engage with locals about what they would like to see the Community Board do for Featherston. The signage, which could also be used at a later date, would advertise our presence at, say, the Saturday Market and beverages could be bought for the person engaging with the board from, say, The Bakers (Iain has consented to this). • Could the board consider the purchase of a Featherston Community Board sign? (up to \$200) • Could the board consider allocating funds for beverages for locals whilst engaged in discussion with Board members at an out reach event? (up to \$150) • These could be funded through our operations budget.