



FEATHERSTON COMMUNITY BOARD

Agenda

NOTICE OF MEETING

An ordinary meeting will be held in Kiwi Hall, 62 Bell Street, Featherston on Thursday, 29 September 2022 starting at 7:00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Mark Shepherd (Chair), Claire Bleakley, Jayson Tahinurua, Mike Gray, Councillor Garrick Emms, Councillor Colin Olds and youth representatives Ana Souto and Isla Richardson.

PUBLIC BUSINESS

1. EXTRAORDINARY BUSINESS:

2. APOLOGIES:

3. CONFLICTS OF INTEREST:

4. ACKNOWLEDGMENTS AND TRIBUTES:

5. PUBLIC PARTICIPATION:

5.1 Joy Cooper – Wharekaka Board

5.2 Mary Biggs – Featherston Playground

5.3 Julia Reed – Art on Mainstreet

5.4 Rhonda Jones – Welcome to Featherston Signs

6. ACTIONS FROM PUBLIC PARTICIPATION:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. COMMUNITY BOARD MINUTES:

7.1 Minutes for Approval: Featherston Community Board Minutes of 9 August 2022.

Proposed Resolution: *That the minutes of the Featherston Community Board meeting held on 9 August 2022 be confirmed as a true and correct record.*

8. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 Financial Assistance Report **Pages 5-9**

9. INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF:

9.1 Officers' Report **Pages 10-48**

9.2 Action Items Report **Pages 49-51**

9.3 Income and Expenditure Report **Pages 52-55**

9.4 Financial Assistance Accountability Report **Pages 56-59**

9.5 Featherston Masterplan Report **Pages 60-72**

10. NOTICES OF MOTION:

10.1 None advised

11. CHAIRPERSON REPORT:

11.1 None advised

12. ELECTED MEMBER REPORTS (INFORMATION):

12.1 None advised



Minutes – 9 August 2022

Present: Mark Shepherd (Chair), Claire Bleakley, Jayson Tahinurua, Mike Gray and Cr Garrick Emms

In Attendance: Amanda Bradley (General Manager, Policy & Governance), Russell O’Leary (Group Manager, Planning and Environment) and Steph Frischknecht (Policy & Governance Advisor)

Conduct of Business: The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston, between 7.00pm and 8.48pm.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

FCB RESOLVED (FCB 2022/32) to receive apologies from Cr Colin Olds.

(Moved Shepherd/Seconded Bleakley)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments and tributes.

5. PUBLIC PARTICIPATION

There was no public participation.

6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

7. FEATHERSTON COMMUNITY BOARD MINUTES – 28 JUNE 2022

FCB RESOLVED (2022/33) that the minutes of the Featherston Community Board meeting held on 28 June 2022 be confirmed as a true and correct record.

(Moved Gray/Seconded Tahinurua)

Carried

8. DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

There were no decision reports from Chief Executive and staff.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

9. INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 Revoking Policies Report

FCB RESOLVED (FCB 2022/34) to:

1. Receive the Revoking Policies Report.
(Moved Bleakley/Seconded Gray) Carried
2. Note that Council will be asked to consider revoking the following policies: Committees and Working Parties (A100), Hire of Council Facilities (E200), Display of Artworks in the Greytown Town Centre (E700), Street Days, Appeals and Raffles (H600), and Street Banners and Flags (C700).

(Moved Shepherd/Seconded Tahinurua) Carried

Members queried the inclusion of events in the Street Days Policy and Ms Bradley provided clarification.

9.2 Officer's Report

FCB RESOLVED (FCB 2022/35) to receive the Officer's Report.

(Moved Bleakley/Seconded Gray) Carried

Members queried the consultants and budget involved in the Tauherenikau Pipe project and noted the importance of Māori Standing Committee involvement in the process.

FCB NOTED:

Action 387: Request further information on the budget for the Tauherenikau Pipe project.

Members queried topics for discussion at the upcoming Water Hui between Wellington Water and the Māori Standing Committee and noted that members would like to be involved in the hui.

Members queried the contractors being used by Wellington Water and noted concern with the increasing cost of water maintenance services in the ward. Ms Bradley noted that this information could be obtained through a LIGOMA process.

Members voiced concern with Featherston becoming a growth node and the cost/ability of water services to accommodate this.

Members queried an update on the status of Featherston Bowling Club alcohol licencing and Mr O'Leary undertook providing clarification.

Members raised concern with the lack of community consultation and the information presented in the report and requested confirmation of when the Featherston Wastewater Community Meeting would be rescheduled.

FCB NOTED:

Action 388: Request the possibility of the consent for the Featherston Wastewater Treatment being extended.

Action 389: Request clarification on the wastewater systems issues in Featherston, Greytown and Martinborough and whether these areas could be solved together.

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FCB RESOLVED (FCB 2022/36) to approach the Māori Standing Committee and request to attend the upcoming Water hui with Wellington Water.

(Moved Cr Emms/Seconded Bleakley)

Carried

9.3 Action Items Report

FCB RESOLVED (FCB 2022/37) to receive the Action Items Report.

(Moved Shepherd /Seconded Bleakley)

Carried

Members discussed open action items and noted further updates. Mr Shepherd provided an update on the Welcome to Featherston signage.

9.4 Income and Expenditure Report

FCB RESOLVED (FCB 2022/38) to:

1. Receive the Income and Expenditure Report for the period ending 30 June 2022.

(Moved Tahinurua /Seconded Cr Emms)

Carried

2. Approve \$7845 + GST to purchase an NZ Box Storage Box, to be funded from the beautification fund.

(Moved Gray/Seconded Tahinurua)

Carried

10. NOTICES OF MOTION

There were no notices of motion.

11. CHAIRPERSON REPORT

11.1 Chairperson Report

There was no Chairperson Report.

12. ELECTED MEMBER REPORTS (INFORMATION)

12.1 Claire Bleakley Member Report

Ms Bleakley spoke to items outlined in her report and proposed the date of 10 December for the Featherston Christmas Parade. Members discussed necessity of a traffic management plan and Ms Bleakley undertook following up.

FCB RESOLVED (FCB 2022/39) to:

1. Approve \$500 +GST to support the Featherston Christmas Parade.

(Moved Tahinurua /Seconded Shepherd)

Carried

13. REPORTS FROM YOUTH REPRESENTATIVES (INFORMATION)

There were no youth representative reports.

The meeting closed at 8.48pm.

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Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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AGENDA ITEM 8.1

FINANCIAL ASSISTANCE REPORT

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Note that the application from South Wairarapa Community Covid Essential Survival Kits is only eligible for one Council administered grant under the current Grants Policy.*
3. *Note that the Community Board can still make a decision that does not align with Council policy if it considers there is good reason to not apply that policy.*
4. *Consider the application from South Wairarapa Community Covid Essential Survival Kits for \$1,000.*
5. *Consider the application from Featherston Beautification Group for \$4,200 to beautify Featherston.*
6. *Consider the application from Wisdom & Wellbeing for \$488 to support a Christmas event.*

1. Background

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's [Grants Policy](#).

2. Applications for Financial Assistance

The applications received for consideration are summarised in the below table.

Applicant	Amount Requested
South Wairarapa Community Covid Essential Survival Kits	\$1,000
Featherston Beautification Group	\$4,200
Wisdom and Wellbeing	\$488

3. Eligibility Criteria

Council adopted a new [Grants Policy](#) which sets out the eligibility criteria for applications. The policy takes effect from 1 July 2021.

The key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.
- Applicants may not be in receipt of any other Council or Council-administered grant for the same activity in the same financial year.
- The Featherston Community Board has a maximum grant limit of \$500 unless special circumstances are considered to exist (GST will be added to grants approved for GST registered applicant).

The Grants Policy sets out further criteria.

3.1 Assessment against Eligibility Criteria

3.1.1. Application from South Wairarapa Community Covid Essential Survival Kits

Under the Grants Policy, applicants may not be in receipt of any other Council or Council-administered grant given for the same activity in the same financial year, however the committee can consider grants outside the Policy.

On 17 May 2022, Sandy Ngamoki presented on the Covid-19 Home Care Kit initiative at the Featherston Community Board meeting. At this time, the board offered their full support of the application and invited Ms Ngamoki to let the board know if further support was required. The letter of support written on behalf of the board is attached in Appendix 1.

The current application meets the criteria for funding consideration through the Featherston Community Board, although it is noted that the applicant has applied to other Council administered funds for this project.

3.1.2. Application from Featherston Beautification Group

The application from Featherston Beautification Group was considered at the Grants Subcommittee meeting on 7 and 8 September 2022. It was requested by the committee that this application be deferred to the Featherston Community Board for full funding consideration, as it meets the criteria for funding through the beautification fund. The organisation has no outstanding grant accountability forms.

3.1.3. Application from Wisdom and Wellbeing

The application from Wisdom and Wellbeing meets the criteria for funding. The organisation has no outstanding grant accountability forms.

4. Considerations

If the Community Board decides to consider the applications outside the Council policy, there is a risk that it creates a precedent.

The policy is under review and includes changes that will offer more clarity on applications and decisions for activities that are proposing a district wide community benefit.

It is anticipated that the newly appointed community boards will develop community plans that could, for example, include their role in supporting a local emergency response.

Although the current wave of COVID-19 is dissipating, we could see further waves or other public health issues that could include a co-delivered council and community response in the future.

The application will be provided to members in confidence.

5. Appendix

Appendix 1 – FCB Letter of Support

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – FCB Letter of Support

18 May 2022

Sandy Ngamoki
Sandy.ngamoki@gmail.com

Dear Sandy,

COVID-19 HOME CARE KITS

Thank you for coming to the Featherston Community Board meeting on 18 May 2022 to speak about the Covid-19 Home Care Kit initiative. We believe this is wonderful resource to support those in the local community and appreciate your work to date on this project.

On behalf of the board, I would like to express our full support for this initiative. Please let us know if you require any further support.

Yours sincerely,

Claire Bleakley
Featherston Community Board Deputy Chair

FEATHERSTON COMMUNITY BOARD

29 SEPTEMBER 2022

AGENDA ITEM 9.1

OFFICERS' REPORT

Purpose of Report

To report to the board on general activities.

Recommendations

Officers recommend that the committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 24 August 2022.

1. Planning and Environment Group Summary

1.1 Planning Services

Resource consent volumes continue to be steady, but often more complex. Subdivision certification volumes are very high, also with high complexity. Quality of certification applications has dropped noticeably with staff needing to request large amounts of information that should have been provided in the applications. Similarly, there are examples where basic mistakes are being made in Land Online by applicants. Advice work also steady, WCDP review work is busy, as is engagement work on Featherston Masterplan.

1.2 Building Services

There has been a small reduction in the number of new building consent applications, which brings our numbers back to those we were seeing in 2020. However, due to the very high number of applications received in 2021 the Building Team are kept busy with inspections, enquiries and everything that goes with being an accredited BCA. Despite illness and annual leave in July, number of building inspections done remains consistent with previous years.

Our Compliance Officer has been busy getting through swimming pool audits, with the requirement for us to inspect the districts 500+ swimming pools at least once every 3 years. This is not easy when the homeowners do not want you there, majority of owners have accepted the requirements.

1.3 Environmental Services

Overall, the team remains busy in the various licensing, regulatory work throughout the district. The dog registration period for 2022/23 year has run relatively smoothly through staff efforts. COVID and illness has still had an impact on staff recently.

1.4 Proposed Legislative Change to the RMA

The Government continues to reform the Resource Management system, the RMA 1991 will be repealed, replaced by 3 new Acts:

- Natural and Built Environments Act (NBA) - for land use/environmental regulation (the primary replacement for the RMA). The draft was released for submissions
- Strategic Planning Act (SPA) - to integrate with other legislation relevant to development, and require long-term regional spatial strategies
- Climate Change Adaptation Act (CAA) - address issues managed retreat, adaptation.

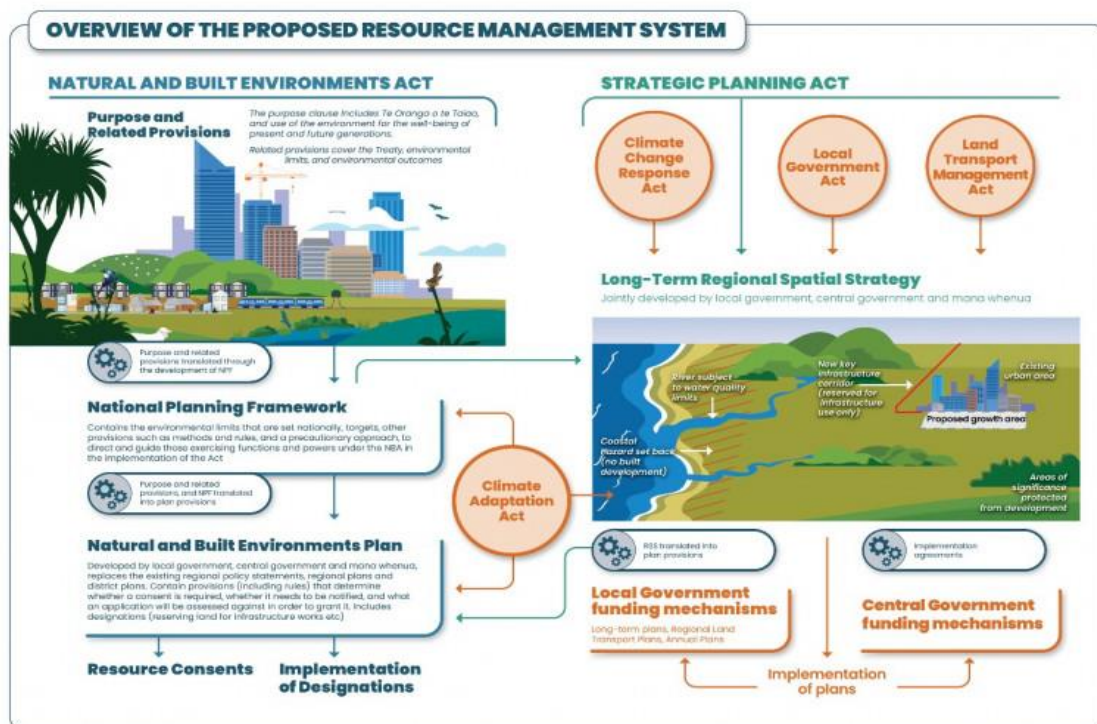
On the changes MFE information also advises that:

- The Natural and Built Environments Act and the Strategic Planning Act will be formally introduced around October in 2022.
- Standard legislative and select committee process will follow, the aim of NBA being passed into law this parliamentary term. The CAA will be progressed in this time too.

In terms of the objective of the reforms, together this suite of legislation will:

- protect and restore the environment and its capacity to provide for the wellbeing of present and future generations
- better enable development within natural environmental limits
- give proper recognition to the principles of Te Tiriti of Waitangi and provide greater recognition of te ao Māori including mātauranga Māori
- better prepare for adapting to climate change and risks from natural hazards, and better mitigate emissions contributing to climate change
- improve system efficiency and effectiveness, reduce complexity while retaining appropriate local democratic input.

Underlying themes in the reform include new regional level planning documents, more cohesive planning, stronger future spatial planning, and use of natural environment limits. We await further update by government.



1.5 South Wairarapa Spatial Plan / The Featherston Masterplan

The Council prioritised and approved the development of a Featherston Masterplan following the adoption of the District Spatial Plan in 2021. Masterplan work in 2022 involves engagement with agencies, community engagement, options considerations, integrated planning, infrastructure assessment, foundation discussion document, reporting, a draft masterplan, consultation and feedback, refinement work and compilation of final masterplan.

Initial Engagement	Date
• Meeting with Chair Maori Standing Committee (MSC)	1 Feb
• Meeting with Chair MSC, and member Karen Mikaere (Mana whenua and MSC member)	21 Feb
• Report to MSC	29 Feb
• Report to Featherston Community Board	22 Feb
• Meeting with Chair Wairarapa Economic Dev Strategy Governance Group	1 Feb
• Online meetings with GWRC, Waka Kotahi, MHUD/Kainga Ora	22 Feb
• Online meeting with Masterton District Council Staff	21 Feb
• Public Meeting	30 March
• Planned meeting with Fab Feathy	31 March

Further Engagement Undertaken for the Masterplan has included the following:

- Engagement with representatives of Pae tū Mokai o Taurira. This included meetings in person and online. It also included a Pae tū Mokai o Taurira representative engaging directly with Māori residents to seek their views on future of Featherston.

- Discussion Featherston Knitting Group - 29 April
- Discussion with Booktown representative - 23 May
- Discussion with Fareham House Creative Space -26 May
- Meeting with Five Trails Trust - 26 May
- Discussion with Powerco - 31 May
- DIA/Fab Feathy meeting - 1 June
- Meeting with Wairarapa Moana Trail - 7 June
- Meeting with Government Agency reps - 15 June
- Discussion with Powerco - 17 June 2022

A report and Draft Featherston Masterplan Foundation Discussion Document presented for consideration at the Council Meeting of 14 July 2022. Community engagement work in August has involved five drop-in sessions, two of these being evening meetings. There has been a high level of interest and attendance at these sessions. As at the 17 August, there were 120 submissions received on the Masterplan. The informal consultation period closed on Friday 19th August.

A Council workshop on 1st September is to provide summary engagement feedback on the Foundation Document and discuss the two concept options for Featherston. Officers will hold a second design charette with government agency representatives on 5th October.

1.5.1. Next steps

- Compilation of a Draft Masterplan
- Further engagement/formal consultation under Local Government Act 2002
- Finalize the Masterplan
- Use this to help inform the new District Plan, the Long-Term Plan and projects including projects with central government.

1.6 Featherston Master Plan - included within Complex Development Opportunities for Wellington Regional Growth

Featherston has been included within a key list of growth area projects for the wider Wellington region. The Featherston Master Plan was recently placed 7th on the list of the 7 key CDO's Complex Development Opportunities for growth within the region. The seven CDO's are understandably representative of important growth locations and area initiatives for the whole of Wellington. The seven identified CDO areas of growth focus are:

- Riverlink – HCC
- Waterloo Station – GW
- Trentham – UHCC
- Otaki – KCDC
- Porirua North – PCC

- Let's Get Wellington Moving, Courtney Place – WCC
- Featherston - SWDC

Going forward, the purpose is to progress and implement these key projects via combined place-shaping, align agency efforts and support with the growth work of the subject Council. This means that Featherston like the other CDO's will have applied inter-agency liaison, further support, and government investment for implementing growth provision results.

1.7 District Plan Review

District Plan Review Committee continues to consider extent of change needed for chapters, alongside the national planning standards, national direction. The review is across 2021-2023, with appeals work in 2024. Release of Draft District Plan provisions for informal consultation is scheduled for late October. Work has continued on Plan topics so that the project and Draft Plan is timely and meets National Planning Standards timeline in 2024.

The advisory group and combined WCDP Review Committee continue to examine the draft chapters and issues. Both groups are meeting more regularly through until the completion of drafting in August, and preparation for informal consultation on the draft in October.

The district plan review has shifted to approving largely final drafts at numerous and closely spaced workshops. Final drafts provided to the Joint committee included:

Strategic Direction

Natural Hazards

General Rural Zone

Future Urban Zone

Opens Space/Natural Open Space/Sport and Active Recreation Zones

Notable Trees

Historic Heritage

Network utilities

Further drafts to come or be approved by Committee include the following:

Tangata Whenua, Sites of Significance to Maori chapters

Town Centre, Mixed Use, and Industrial chapters

Contaminated land, Transport

Noise, Subdivision

Further work is being undertaken to confirm approaches to initial consultation on the non-statutory drafts in mid to late October. A paper will go to the September Council meeting to confirm the continuation of the Joint District Plan Review Committee. Future workshops for WCDP Review Committee will be on 31st August, and 15th September 2022.

1.8 Proposed Council Dog Pound

Officers have identified an area of 1800m² located at 23 Viles Road, Featherston (the former golf course). There has been engagement with the necessary stakeholders regarding the land and officers are progressing the necessary variation to lease arrangements. Staff undertook the procurement process for the container build. Three parties formally expressed interest, it dropped to 2 at the Request for Proposal (RFP) stage, and finally a preferred supplier selected.

Entered a contractual arrangement to design/build container, supplier quotes obtained for remaining aspects for the pound.

Requirements around the power source, septic, and water requirements were challenging. The quote pricing has been updated due to the shifting construction costs. Please note that the quotes are time restricted and on expiry expect continual increases. SWDC officers are mindful as to other council interests that may want to engage with SWDC, be open for options that do not take away from SW plan.

Council resolved to approve additional funding for dog pound facility at Council meeting 10 August 2022. The new pound facility to be located at the revised site, south of old golf course clubrooms, encompassing a 40 x 60m compound area. Officers are now confirming the quotes received and are also implementing aspects to build stage.

Updated Map of location below.



2. Service Levels

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents' image of the closest town centre ranked "satisfied"	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

2.1 Resource Management

2.1.1. Resource Management Act – Consents (Year to date 01/07/2021-30/06/2022)

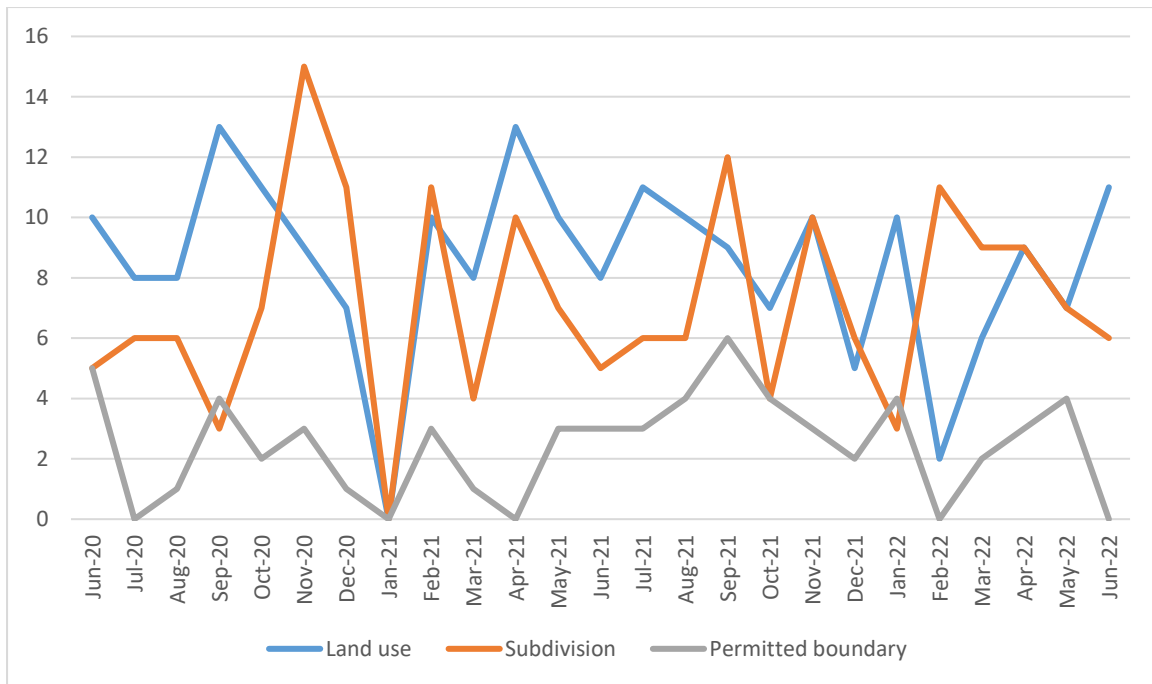
SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 214/214
		100%	90/90 Land Use applications were completed within statutory timeframes. NCS
		100%	90/90 Subdivision applications were completed within statutory timeframes. NCS
		100%	34/34 permitted boundary/marginal activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	65/65 s223 certificates were certified within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	59/59 s224 certificates were certified. NCS.

2.1.2. Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

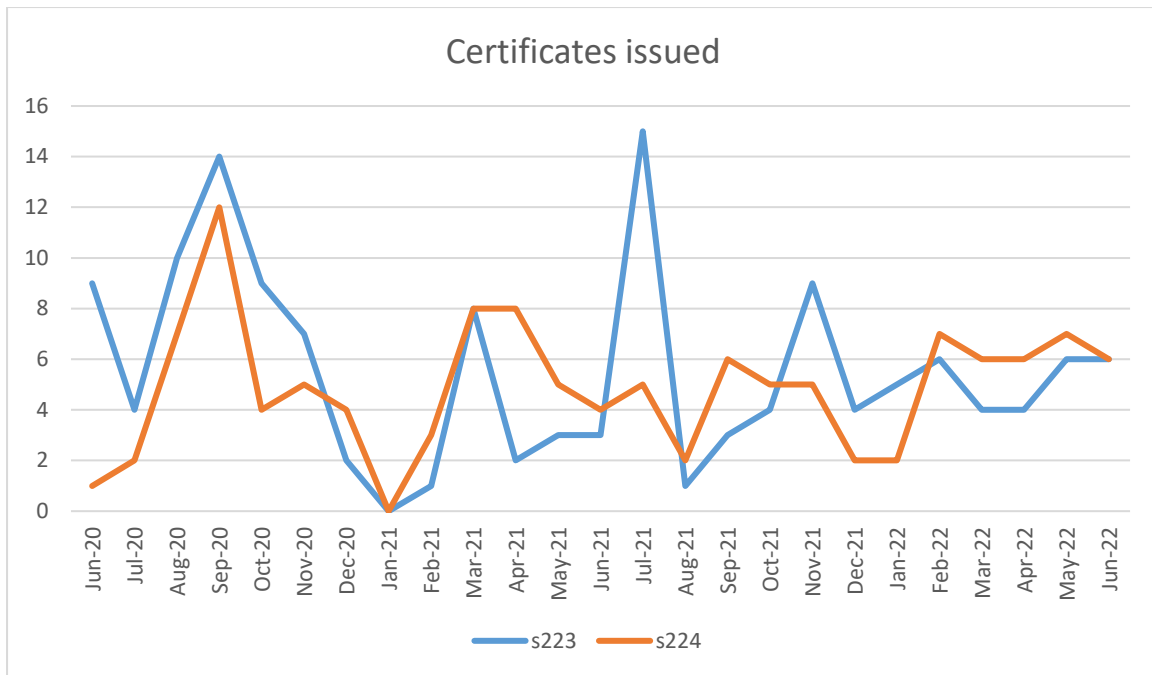
RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.



Land Use	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	6	4	3	10	10	8	8	13	11	9	7
2021	0	10	8	13	10	8	11	10	9	7	10	5
2022	10	2	6	9	7	11						

Subdivision	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
2020	4	6	9	4	7	5	6	6	3	7	15	11
2021	0	11	4	10	7	5	6	6	12	4	10	6
2022	3	11	9	9	7	6						

Permitted Boundary	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	5	0	1	4	2	3	1
2021	0	3	1	0	3	3	3	4	6	4	3	2
2022	4	0	2	3	4	0						



S223	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	4	6	0	9	4	10	14	9	7	2
2021	0	1	8	2	3	3	15	1	3	4	9	4
2022	5	6	4	4	6	6						

S224	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	3	5	3	3	1	2	7	12	4	5	4
2021	0	3	8	8	5	4	5	2	6	5	5	2
2022	2	7	6	6	7	6						

2.1.3. Local Government Act – LIMs

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%		G:\LIMs\LIMS PROCESSED 2021-2022
Standard LIMs are processed within 10 days	100%	98.41%	186/189 standard LIMs were completed in time frame
Urgent LIMs are processed within 5 days	100%	100%	59/59 urgent LIMs were completed

	YTD 1 ST JULY 2021 TO 30 TH JUNE 2022	PREVIOUS YTD 1 ST JULY 2020 TO 30 TH JUNE 2021	PERIOD 1 ST JUNE 2022 TO 30 TH JUNE 2022	PREVIOUS PERIOD 1 ST JUNE 2021 TO 30 TH JUNE 2021
Standard LIMs (Processed within 10 working days)	189	218	8	8
Urgent LIMs (Processed within 5 working)	59	95	4	7
Totals	248	313	12	15

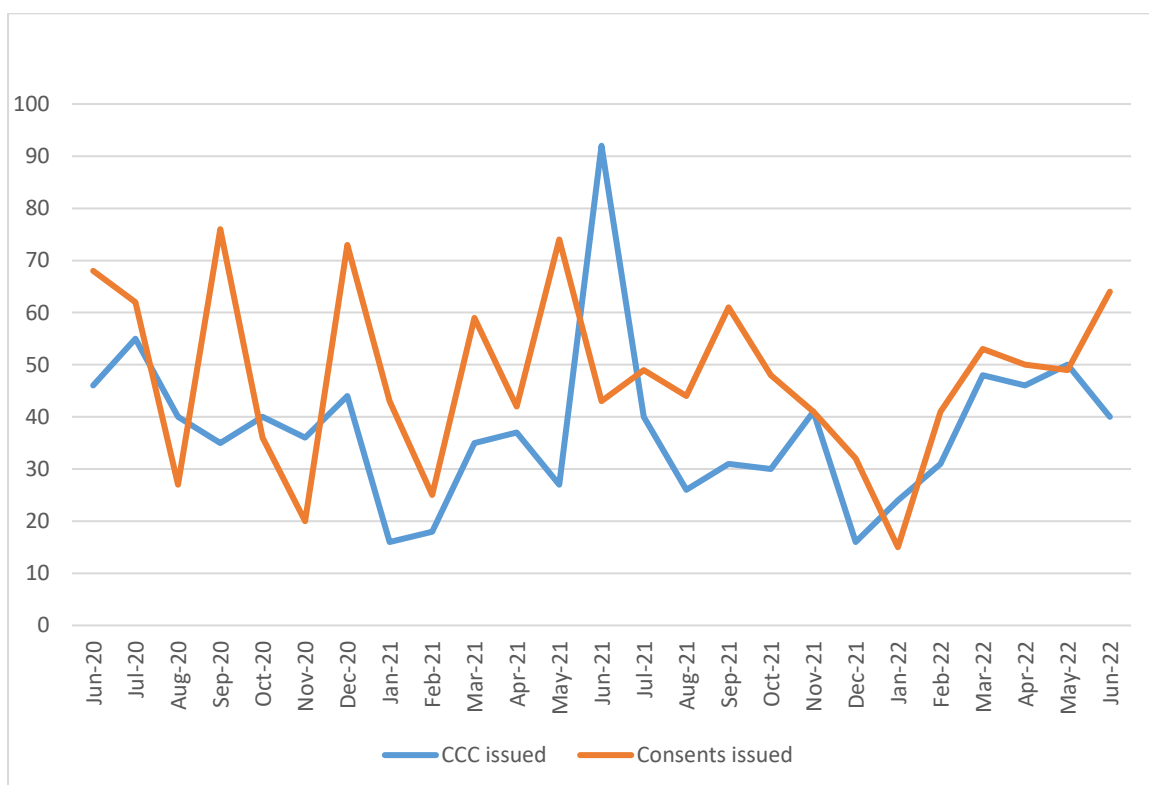
2.2 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.38%	NCS – 409/423 CCC's were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	97.49%	NCS –598 consents were issued within 20WD YTD 15consents went over 20WD
Council maintains its processes so that it meets BCA accreditation	Yes	Yes	Next accreditation review due January 2023.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance June 22 - 378 inspections BWOF's – 0 Total 205 average of 4 audits per month required, Swimming Pools – Total 408 – average of 12 audits per month required. June 22 – 9 audits
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 17 – Current buildings with Earthquake-prone building notices issued. 2 of these buildings have consent to carry out strengthening work. 3- Requested extension to provide engineers report

2.2.1. Building Consents Applications

TYPE – 1 JUNE 2022 TO 30 JUNE 2022	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$130,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$91,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	30	\$8,287,800
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$4,000
Totals	35	\$8,512,800



CCC issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	24	31	4	16	46	55	40	35	40	36	44
2021	16	18	35	37	27	92	40	26	31	30	41	16
2022	24	31	48	46	50	40						

Consents issued	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	28	25	35	40	39	68	62	27	76	36	20	73
2021	43	25	59	42	74	43	49	44	61	48	41	32
2022	15	41	53	50	49	64						

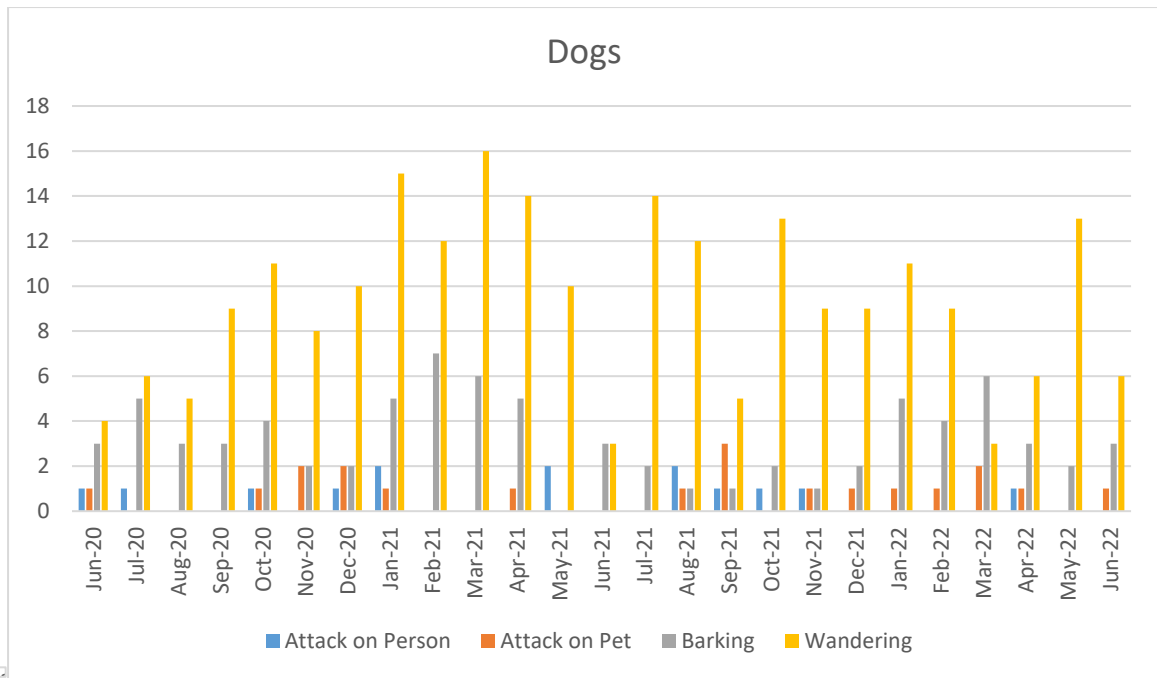
2.3 Environmental Health and Public Protection

2.3.1. Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Due to Covid 19 level restrictions this activity is not being able to be undertaken. Dogs n Togs event held in Featherston 2022
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 198/198
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	19/19

INCIDENTS REPORTED FOR PERIOD 1 ST JUNE 2022 – 30 TH JUNE 2022	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	1
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking	-	1	2
Lost Dogs	1	-	-
Found Dogs	-	-	-
Rushing Aggressive	-	-	-
Wandering	3	1	2
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (walked off leash urban)	1	-	-



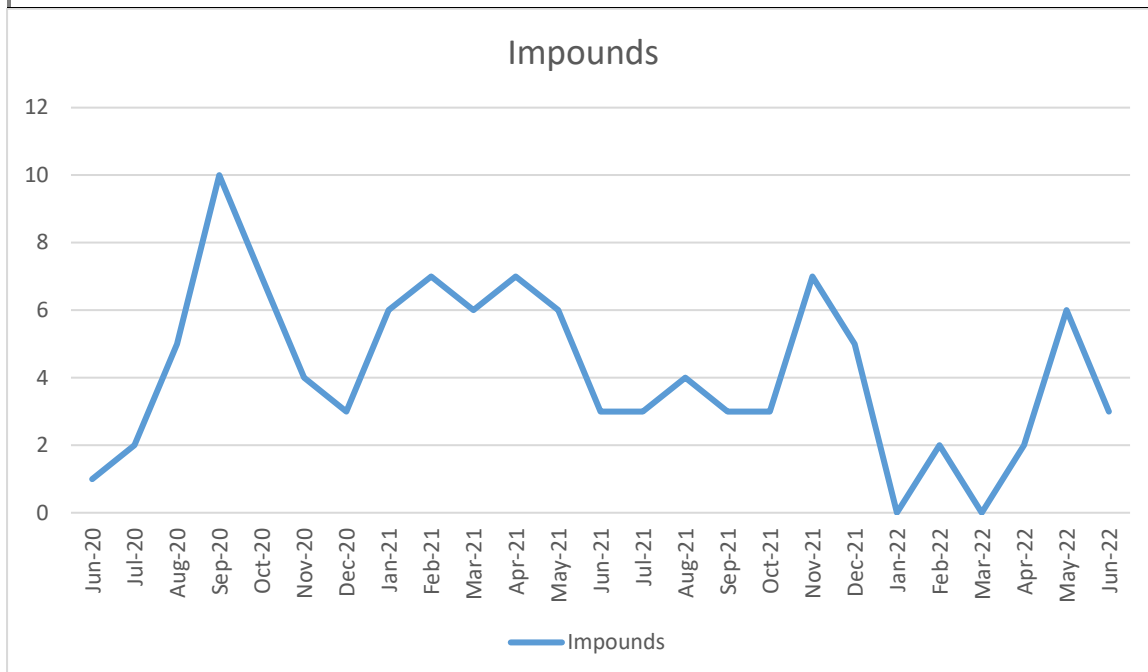
Attack on Person	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
2020	0	2	1	2	0	1	1	0	0	1	0	1
2021	2	0	0	0	2	0	0	2	1	1	1	0
2022	0	0	0	1	0	0						

Attack on Pet	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	0	1	0	1	0	0	0	1	2	2
2021	1	0	0	1	0	0	0	1	3	0	1	1
2022	1	1	2	1	0	1						

Barking	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	1	4	2	1	3	5	3	3	4	2	2
2021	5	7	6	5	0	3	2	1	1	2	1	2
2022	5	4	6	3	2	3						

Wandering	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	11	12	7	3	7	4	6	5	9	11	8	10
2021	15	12	16	14	10	3	14	12	5	13	9	9
2022	11	9	3	6	13	6						

DOG IMPOUNDS FOR PERIOD 1 ST JUNE 2022 – 30 TH JUNE 2022	JUNE 2022		
Impounds	3		



Impounds	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	15	5	4	6	1	2	5	10	7	4	3
2021	6	7	6	7	6	3	3	4	3	3	7	5
2022	0	2	0	2	6	3						

2.4 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 34/34
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 20/20

INCIDENTS REPORTED	TOTAL FOR YTD PERIOD
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	1 JULY 2021 TO 30 JUNE 22
Stock	40

2.4.1. Bylaws

In June 2022 there were:

Trees & Hedges

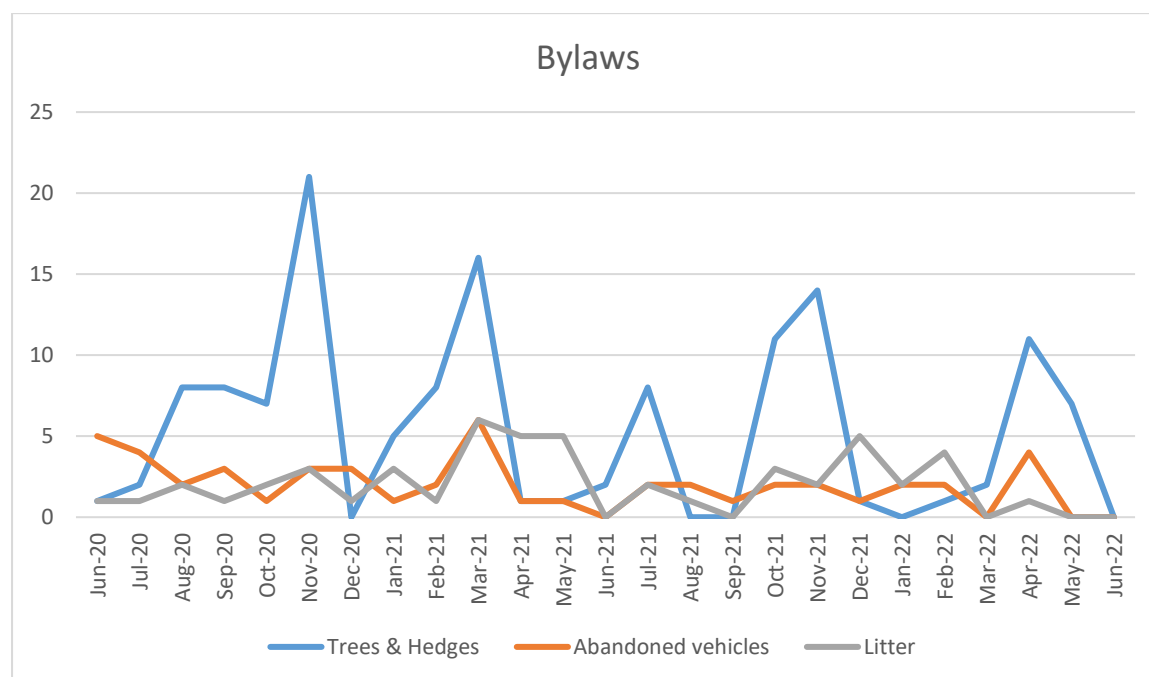
There were 0 first notices sent by Council requesting the owner/occupier to remove the obstruction from the public space. Following this there are 0 second follow up letters being sent within this period. 0 address has had contractors engaged to remove overgrown vegetation in Greytown.

Litter

0 litter (fly tipping) incidents have been recorded. From these, identification was retrieved from the litter Council officer disposed. 0 request for information notice has been sent to the identifiable people associated with the incident. 0 incidents were premises where the owner removed immediately.

Abandoned vehicles

There were 0 total vehicle related calls in the SWDC area, of which 0 were abandoned/unlawfully parked vehicles. 0 were removed by their owners and the remaining 0 incident remains open to be resolved.



Trees & Hedges	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	0	0	2	0	0	1	2	8	8	7	21	0

2021	5	8	16	1	1	2	8	0	0	11	14	1
2022	0	1	2	11	7	0						

Abandoned vehicles	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	5	1	1	0	4	5	4	2	3	1	3	3
2021	1	2	6	1	1	0	2	2	1	2	2	1
2022	2	2	0	4	0	0						

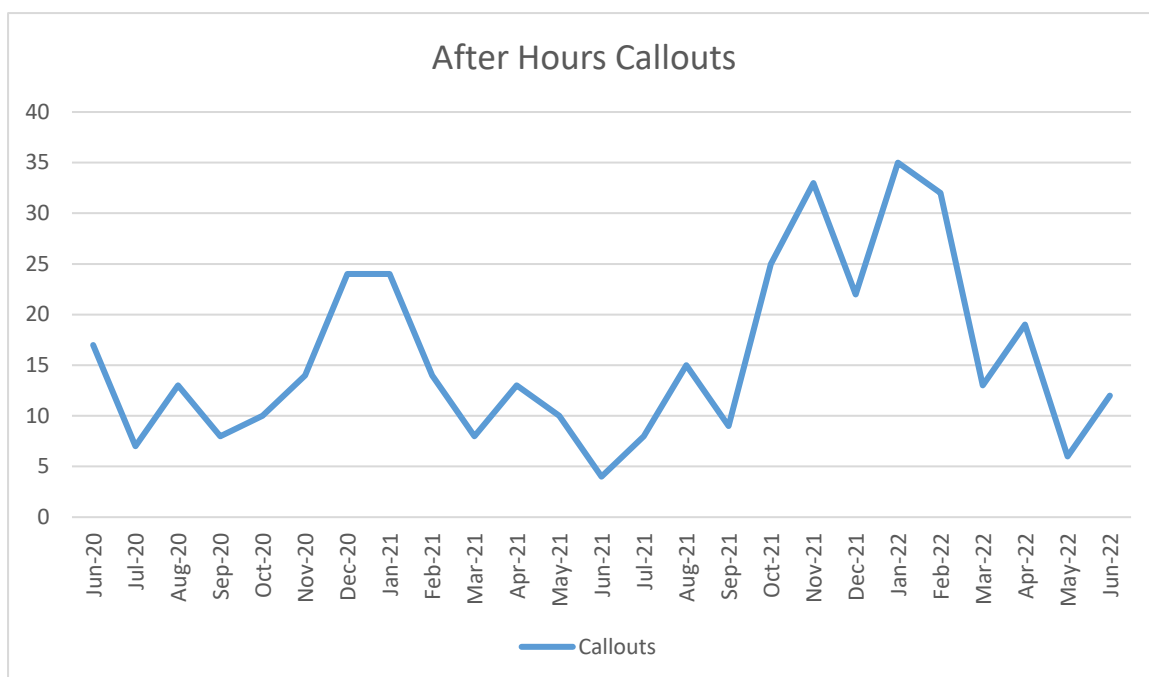
Litter	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	1	3	2	2	4	1	1	2	1	2	3	1
2021	3	1	6	5	5	0	2	1	0	3	2	5
2022	2	4	0	1	0	0						

2.4.2. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.8%	K:\resource\Health\Resource Management\Noise Control Complaints 224/229 attended within timeframe YTD 12 callouts June 2022 12/12 responded to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 21 TO 30 JUNE 22	PREVIOUS YTD 1 JULY 20 TO 30 JUNE 21	PERIOD 1 JUNE 2022 TO 30 TH JUNE 2022	PREVIOUS PERIOD 1 JUNE 2021 TO 30 TH JUNE 2021
Total	229	149	12	4



Callouts	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	8	28	27	7	14	17	7	13	8	10	14	24
2021	24	14	8	13	10	4	8	15	9	25	33	22
2022	35	32	13	19	6	12						

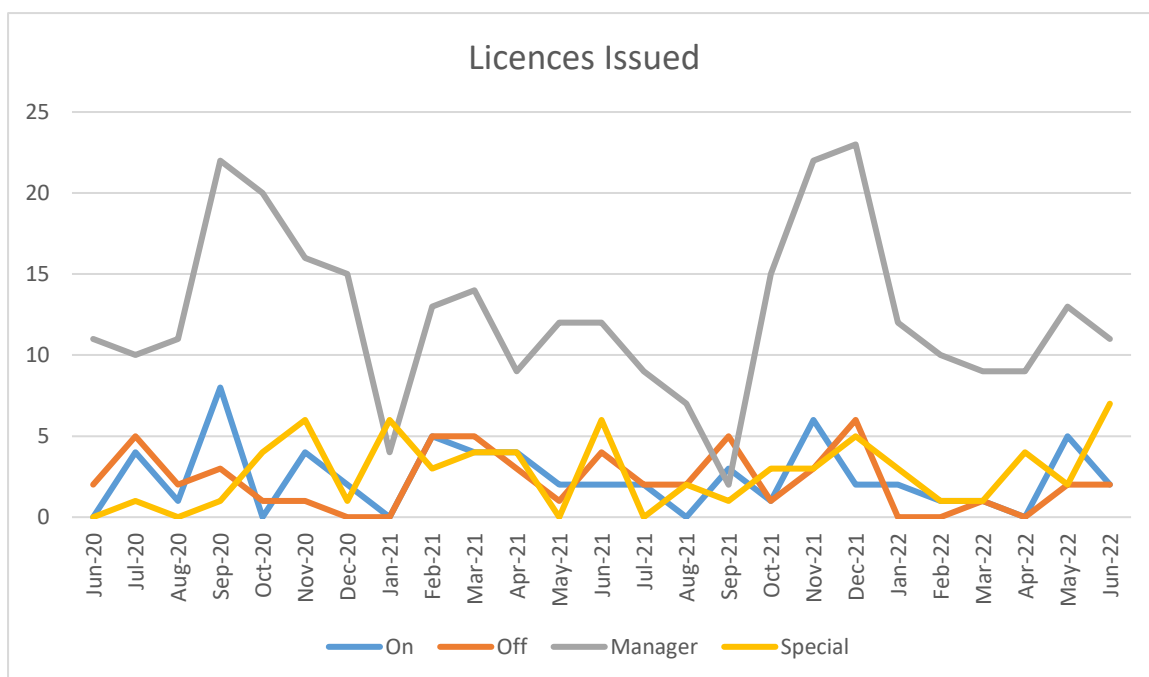
2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET		
All premises licences issued have an inspection undertaken by the Inspector prior to issue to assess the licensees understanding of their obligations and responsibilities under the Act	100%	100% YTD	JUNE 2022		
			LICENCES	PERIOD	YTD
			On licence NEW	0	8
			On Licence RENEWAL	2	17
			Off Licence NEW	0	9
			Off Licence RENEWAL	2	13
			Club RENEWAL	0	4
Special Licences are issued			TOTAL		51
			Information source: Inspector records, MAGIQ data, Alcohol Spreadsheet K:\resource\Liquor\Alcohol Master Sheet.xls		
			JUNE 2022		
			LICENCES	PERIOD	YTD

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 21/22	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			Special 7 32 TOTAL 32 Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
All Duty Manager's (DM) certificate holders undertake an interview with the Inspector prior to certificate being issued to assess the manager's level of understanding with the Duty Manager's role			JUNE 2022 LICENCES PERIOD YTD Duty Manager NEW 4 54 Duty Manager RENEWAL 7 88 TOTAL 142 Each Duty Managers certificate includes interview with Inspector. These average approximately 1 hour Information source: MAGIQ data, Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls
75% of all licenced premises identified as at 1 July of every year have a compliance visit undertaken by the Inspector before the 30 th of June the following year (i.e. within a 12 month period)	75%	32.8% YTD	Due to COVID 19 this activity is not being undertaken. COMPLIANCE VISITS June 22 – 0 YTD 41/125 Information source: Compliance inspection records K:\resource\Liquor\Compliance Visits 21-22
Average working days to process an application from acceptance by SWDC	25WD	22 WD	Information source: Alcohol Master Sheet K:\resource\Liquor\Alcohol Master Sheet.xls

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 21 TO 30 JUNE 22	PREVIOUS YTD 1 JULY 20 TO 30 JUNE 21	PERIOD 1 JUNE 22 TO 30 JUNE 22	PREVIOUS PERIOD 1 JUNE 21 TO 30 JUNE 21
On Licence	25	34	2	2
Off Licence	22	30	2	4
Club Licence	4	5	0	0
Manager's Certificate	142	158	11	12
Special Licence	32	36	7	6
Temporary Authority	13	4	1	0
Total	238	267	23	24



On	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	2	2	3	3	0	0	4	1	8	0	4	2
2021	0	5	4	4	2	2	2	0	3	1	6	2
2022	2	1	1	0	5	2						

Off	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	4	2	2	3	1	2	5	2	3	1	1	0
2021	0	5	5	3	1	4	2	2	5	1	3	6
2022	0	0	1	0	2	2						

Manager	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	12	10	18	0	5	11	10	11	22	20	16	15
2021	4	13	14	9	12	12	9	7	2	15	22	23
2022	12	10	9	9	13	11						

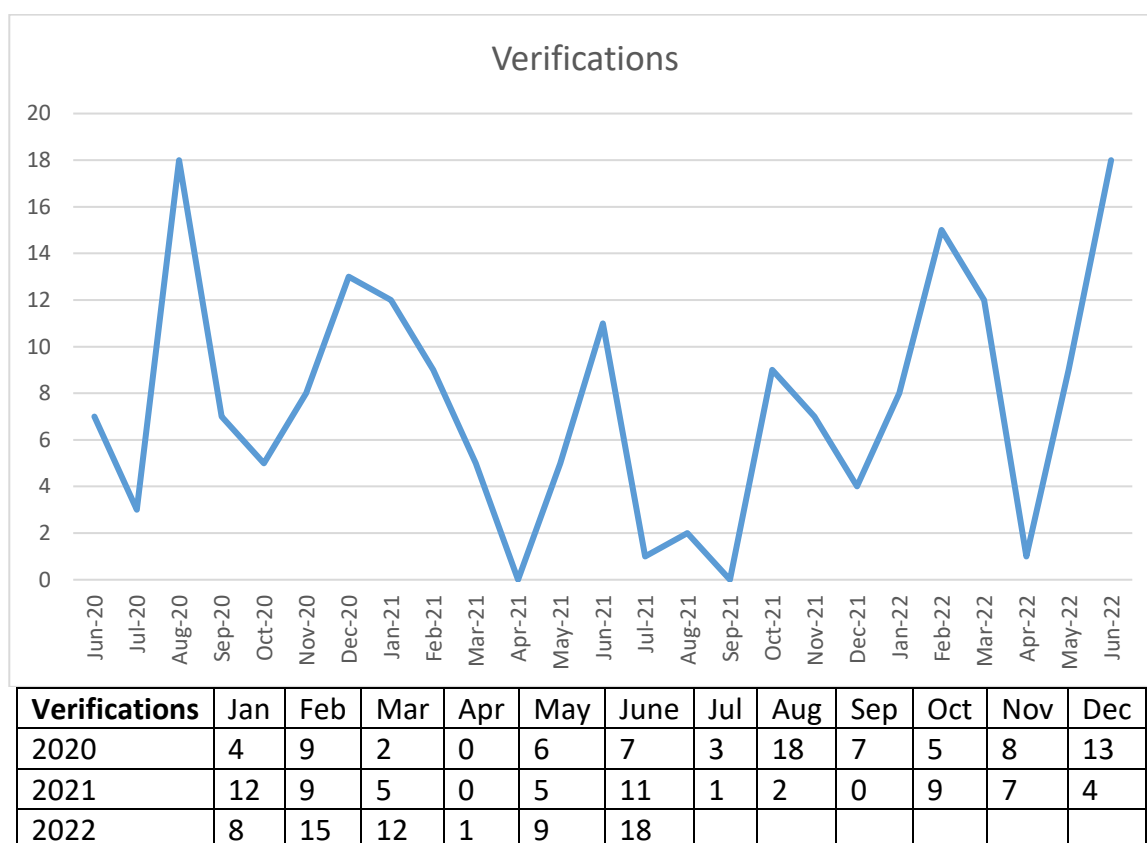
Special	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec
2020	6	4	3	0	0	0	1	0	1	4	6	1
2021	6	3	4	4	0	6	0	2	1	3	3	5
2022	3	1	1	4	2	7						

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based	100%	100%	FCP (Food Act) –88 NP –68

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
standards set out in the Plan.			Total number of premises is subject to change month by month as new businesses open and existing premises close. risk based measure changes
Premises are inspected in accord with regulatory requirements.	100%	97.27%	FCP verifications – 86/88 Covid 19 had an impact. We also had 9 premises close/or transfer to National Programmes this financial year so far. Verifications are booked depending on their outcome status this could be 18 /12/6 months. They do not have a consistent number each month. Verifications undertaken in June 22 18



Contact Officer: Russell O’Leary, Group Manager – Planning & Environment

Reviewed by: Harry Wilson, Chief Executive Officer

WATER OFFICERS REPORT

This report was presented to the Assets and Services Committee on 24 August 2022.

3. Water Manager Commentary

This month the Water Team have had a series of engagements with GWRC, mana whenua and the community. We expect this to continue as we launch the communications plan for the FWWTP and participate in a hui and a marae visit with mana whenua next month.

The FWWTP consent project is progressing as technical and environmental teams have started work and discussions have been held with GWRC and mana whenua.

Frequent and unusually high rainfall events have created some operational issues and short-term effects. WWL have been managing these events as well as possible considering their constraints related to winter illness and the covid resurgence.

Members of the Water Race subcommittee agreed that the evolving regulatory environment and the Three Waters Reform program presents an opportunity to consider how best the water races should be owned, governed, operated and maintained for all stakeholders. The members of the subcommittee agreed that bringing the water races back under council control should not be excluded as an option, but not done immediately.

Finally, the business of the Three Waters Transition continues with several guidelines being released from the National Transition Unit and a roadshow set for late August / early September that will deliver to Councils a roadmap to Day 1 being 1st of July 2024.

4. Wellington Water operational performance

The month of July has seen higher than average rainfall for the region, which has continued the trend of high numbers of stormwater service requests. The continued wet weather has seen the need for further callouts to Fitzherbert Street, Featherston to manage the stormwater infiltration into the wastewater network. Local residents have expressed their gratitude to the crew on the ground as they work around the clock with sucker trucks to avoid wastewater overflowing from the public main. Investigations into potential contributing sources are ongoing however challenging in winter whilst pipes are full of water.

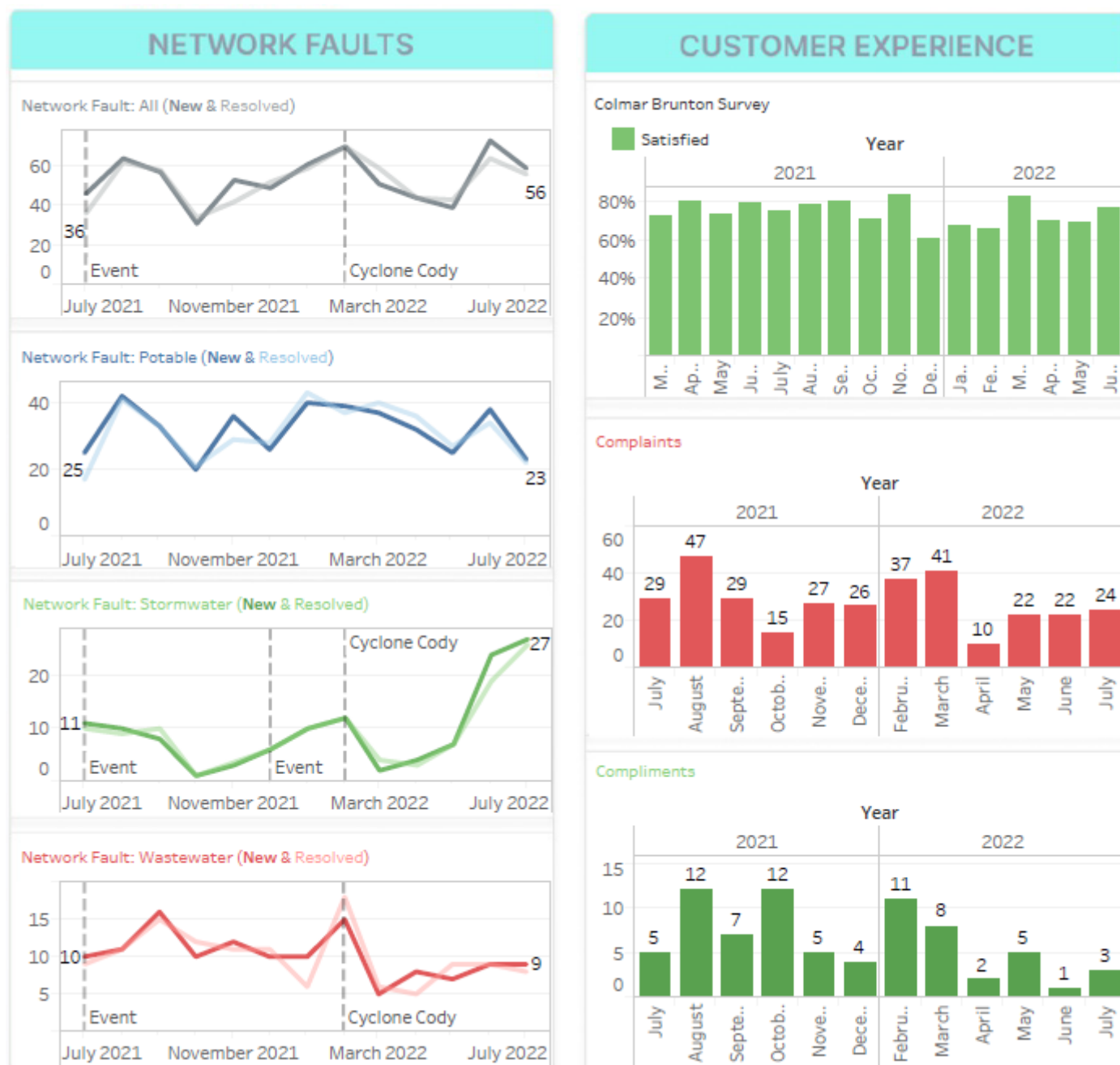


Figure 1. SWDC Customer service request dashboards, July 2022

4.1 Operational response events and Community Interaction

4.1.1. Wastewater Treatment Plants Community Liaison Group

On Tuesday 9th of August, the first joint Community Liaison Group (CLG) for the Martinborough and Greytown Wastewater Treatment Plants was run by WWL, facilitated by Independent Chair Andrew Freeman. The CLG is one of the conditions of the resource consent for these plants, also providing an important opportunity to engage with the community and mana whenua.

Attendees included representatives from local and regional council, residents, community representatives, Pāpāwai marae trustee, Māori Standing Committee members, as well as Te Whatu Ora (Health New Zealand), and the New Zealand Fish and Game Council representatives.

The agenda included an explanation of the purpose of the CLG, an introduction to wastewater treatment plant operations, project updates, operational discussions, the role of GWRC, the role of SWDC and an opportunity to ask questions and provide feedback.

In future forums the attendees requested more information on where expansion of land disposal was proposed to occur, the impacts of that disposal on nearby dwellings and marae, the use of data collected, what cultural monitoring is being performed, timelines for upgrades and how land is selected as a disposal site.

Participants were uniformly positive about the CLG, and it was agreed the CLG would continue to meet quarterly.

4.2 Featherston Inflow and Infiltration

Officers need to bring to the attention of the Council the risk associated with increasing Inflow and Infiltration (I & I) impacts being seen in Featherston. The inflow and infiltration of stormwater and groundwater into the wastewater system is causing considerable stress on the assets, both public and private. Hence the need to employ sucker trucks to relieve the pressure on the wastewater system at Fitzherbert Street, Featherston.

Addressing the I & I issue before final engineering the design and procurement of other components in the system such as the Donald Street pump station and the FWWTP would be best practice if practicable.

Officers have asked WWL to consider prioritising existing opex funding to continue the modelling and investigation of the possible root causes of the increasing I & I started last year, over the coming spring and summer months when weather will permit the use of investigation equipment such as CCTV and leak detection. This should ideally dovetail into the pre-procurement design phase for the Donald Street Pump Station and the design of the FWWTP (yet to be started).

4.3 Pirinoa Boil Water Notice

On the 21st of July, Wellington Water issued a precautionary boil water notice to the residents of Pirinoa due to flooding at the Pirinoa Water Treatment Plant.

- Flooding at the plant was due to heavy rainfall causing the Tauanui River to overflow its banks.
- The precautionary boil water notice was in response to the potential impact of the raw water quality on treatment.
- Social media posts as well as door to door drop-offs of bottled water were undertaken to the affected residents.

The flooding did not impact the function of the treatment plant, and the boil water notice was lifted on the 25th of July following three days of water quality sampling.

4.4 Martinborough WTP Abatement Notice

WWL have informed us that we are to be issued an Abatement Notice by GWRC for the performance of the Martinborough wastewater treatment plant. An abatement notice is a legal document that typically prescribes an expectation of improvement of performance by a certain date. At the time of writing this report we have not received the notice, but we understand that SWDC is being given until August 2023 to conform with consent conditions pertaining to discharge of effluent to land and some other conditions. GWRC have offered to work closely with Council as we consider options to re-establish compliance.

5. Water Capex delivery programme

The council delivery programme spend is expected to be slow to begin the new financial year, as no capex projects are currently in construction. The full programme has a baseline budget of \$5.3 and will be phased appropriately. Contracts for projects that are scheduled to begin construction in FY22-23 have been awarded (Memorial Park and Waiohine WTP Stage 2 completion). The delivery of the Memorial Park WTP upgrade project remains a key project this financial year as the focus remains on safe and compliant drinking water. Winter illness and the recent covid-19 resurgence remains an ongoing issue on resourcing across the board on programme delivery.

Wellington Water monthly capex dashboards are next due early September.

5.1 Mana Whenua Consultation

Officers are supporting WWL to have an integrated approach to discussions with mana whenua on the various initiatives and projects underway so that we can fully recognise and discuss the impacts on water and give effect to Te Mana o Te Wai.

This last month the outcomes following discussions on the Featherston Wastewater Treatment Plant Consent Project, the Tauherenikau Pipe Replacement or Repair Project, and the Community Liaison Group for the Martinborough and Greytown waste treatment plants have been:

- MSC representation on the FWWTP consent project governance group,
- The addition of a monitoring point to the environmental monitoring plan at FWWTP at the request of Ngāti Kahungunu,
- An agreement to hold an assumptions workshop on a co-design of wetlands at FWWTP including both iwi and MSC,
- A sharing of information on the Tauherenikau pipe options to appreciate cultural considerations although an AEE is not currently a requirement, and
- Agreement to hold a Māori Standing Committee Hui at Pāpāwai marae to discuss water matters.

5.2 Featherston wastewater treatment plant consent project

The teams associated with the FWWTP project are working towards the delivery of key milestones.

In the last month the following tasks have been delivered:

- Terms of Reference and membership of governance and steering groups confirmed and implemented
- Draft communications plan prepared and distributed for review internally
- MBBR trial completed
- On-site discussions with iwi and environmental monitoring team held
- Pre-application meeting with GWRC held
- Draft consenting strategy prepared and reviewed by legal
- Technical specialists engaged
- Environmental monitoring commenced (partial)

Looking forward it is expected the following tasks will be delivered in the next month:

- MBBR trial report received to inform design workstream
- Further meetings with GWRC
- Finalise consenting strategy
- Prepare for wetland co-design workshop with iwi and MSC
- Finalise and implement Communications Plan with meetings and collateral (web site, story boards, FAQs, customer hubs prepared, media release)
- Continue environmental surveys, monitoring and testing

The team have reviewed and updated the programme schedule. Although we are behind on some tasks most particularly in the Communications workstream, we expect that to accelerate once the plan is finalised after review by all relevant stakeholders. In the environmental and design workstreams we are confident we will be able to ramp up quickly now that the field works have started.

In terms of budget there have been some small contingency spends not expected to impact on the overall budget approved at this time.

6. Others

6.1 Water Races

The evolving environmental landscape represented by the NPS for Freshwater Essentials and resulting environmental standards, plus the proposed Natural Resource Plan rules under Greater Wellington have created a future where the traditional view of our water races is changing in terms of functionality, operability, maintainability and responsibility.

This, coupled with the Three Waters Reform program that currently seems to suggest our water race assets (with the prime purpose of stock water supply) would remain with Council, presents an appropriate time to assess the opportunity to design the best outcome for all stakeholders. The members of the subcommittee agreed that bringing the water races back under council control should not be excluded as an option but wanted to take the time to ensure robust decisions were made, including the future role of the subcommittee itself.

Symptomatic of the consequences of new environmental rules and regulations is a request from a rate payer to close a section of race that traverses their land to avoid the cost of fencing and cleaning. Viv and Kambell Barham have made application to the subcommittee to close a section of race located on their property at 412 Kahutara Road (located at the end of the race network). WWL is in the process of assessing the application for its effects on the rest of the water race and on the environment before giving us a report to attach to an Officer's recommendation. With some of these new regulations and rules starting to come into effect we may see more of these requests which supports the timeliness of a redesign exercise for the future of the water race assets.

6.2 Aerial Water Survey

A report on the progress of the Provincial Growth funded SkyTEM aerial survey project is attached as Appendix 1.

It is currently anticipated to fly the aerial survey this coming summer, starting late Jan 2023 noting that it is expected to take 6-8 weeks to fly the survey, mainly depending on the weather, and then, following the aerial survey, it will take 2 years approx. for the outputs (3D mapping) to be produced. That is, sometime in mid-2025.

6.3 Three Waters Reform

The National Transition Unit (NTU) this month has released its transition funding guidelines for councils, its staff transition guidelines, a new public facing web site: <https://www.threewaters.govt.nz/> and more detail on the proposed Asset Management Plan process.

In late August / early September (TBC) there is to be a series of 'roadshows' outlining the roadmap to the 'go live' of 1st of July 2024. Included in this should be an explanation of what the Day 1 model will look like.

Verbal submissions on the WSE Bill began the 10th of August and SWDC is scheduled to present on the 24th of August. Although it was expected that some policy advice related to the second Bill would have been available by now this has not occurred.

SWDC continues to work with the other WWL Shareholding Councils on the most efficient and effective way to prepare for the transition whilst being cognizant that the timings and deliverables are still being built making decisions about resource requirements and commitments quite difficult.

In the coming months we expect to be participating in a Request for Information regarding debt and commercial and legal.

7. Appendices

Appendix 1 – Greater Wellington Regional Council Project Update – SkyTEM Aerial Survey

Contact Officer: Robyn Wells Principal Advisor Water Transition

Reviewed by: Stefan Corbett Group Manager Partnerships and Operations

Appendix 1 – Greater Wellington Regional Council Project Update – SkyTEM Aerial Survey

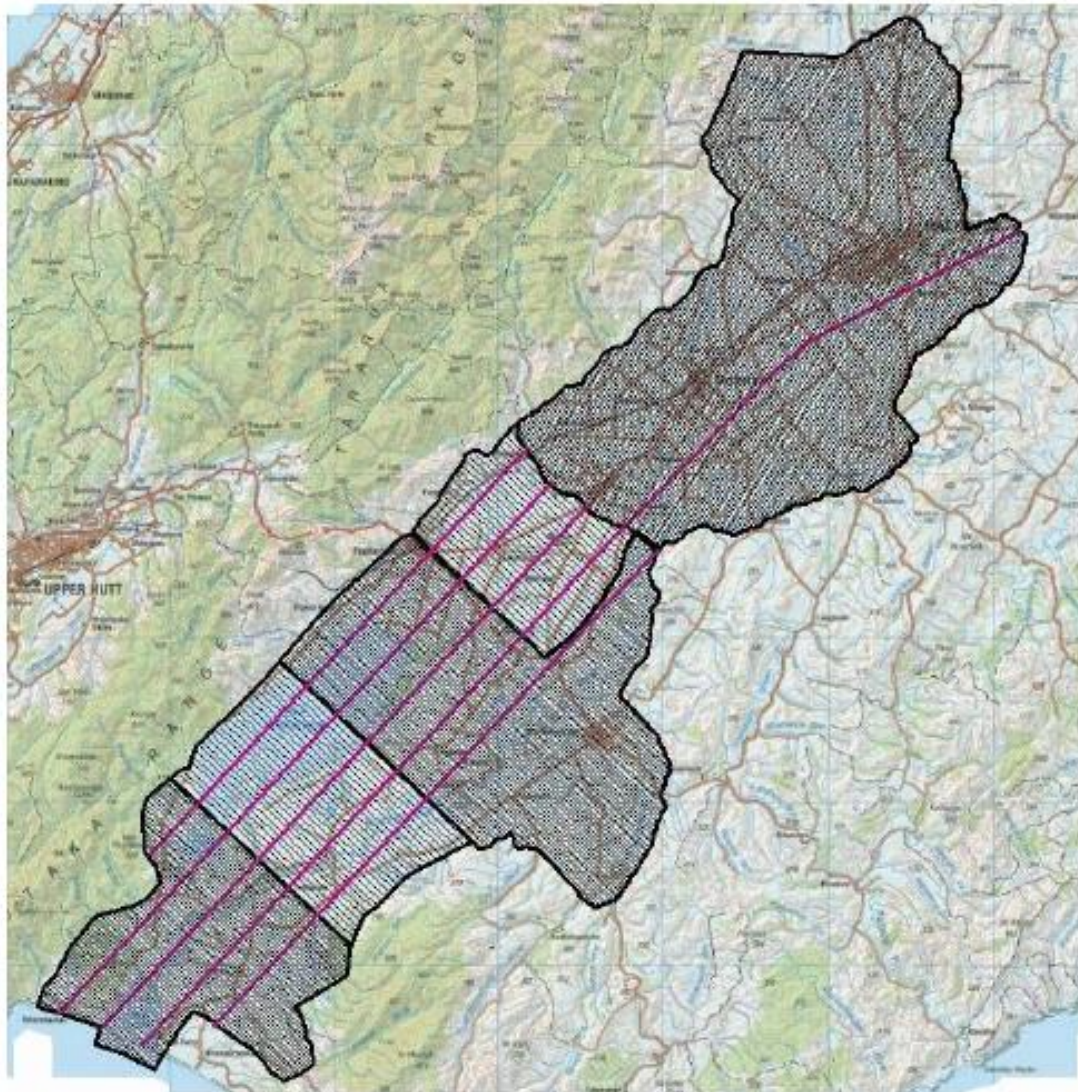
We are hoping to fly the aerial survey this coming summer, starting late Jan 2023; because of NZ's border restrictions we haven't been able to bring the SkyTEM scientists and their equipment in from Perth for the last 2 summers.

Once the data is collected, quality controlled, processed and interpreted, the outputs will provide a picture the hydrogeology down to a depth of several 100 metres, including where we could expect aquifers to exist. It's expected to take 6-8 weeks to fly the survey, mainly depending on the weather. Following the aerial survey, it will then take 2 years approx. for the outputs (3D mapping) to come from that. Altogether, approximately 5,800km of survey lines will be flown across the valley floor.

The density at which the flight lines are flown is a balance of many factors such as aerial survey costs including fuel, data processing and interpretation costs, flying time, number of turning circles (at the end of each flight run), flight velocities, altitude, variability and nature of the geology, depth of interest, weather suitability/variability, the presence of buildings, power lines, railway tracks etc that interfere with the signal ('noise'), required resolution, the nature of the terrain and other obstacles, limiting the number of survey equipment exchanges, tie-in with other flight lines etc.

In case of the Ruamāhanga valley floor, flight line spacings of 200m or 400m have been adopted by GNS's geoscientists, SkyTEM science technicians and GWRC's hydrologists. All the above matters have been considered when selecting the survey system equipment, the flight line density and the flight path orientations. In respect of the latter, the flight orientations as much as possible run perpendicular to the main geological, topographical and hydrological features. The attached map shows the distribution of the agreed flight lines densities.

The SkyTEM 312 system should be ideal to conduct the survey over the entire valley as per the attached map. This system can finely discriminate near-surface data while retaining the ability to detect weak conductors at depth. Despite this, the suitability of this system will be double-checked at the outset of the aerial survey when we fly the tie line (purple lines on the map) from Onoke in the south to Te Ore Ore in the north. Importantly, this provides us with another reference at 90° to the main flight paths. It also ensures that from the outset of the flying we are using the correct survey system for this and other areas.



Proposed flight path orientations and spacings

ROADING AND AMENITIES OFFICERS' REPORT

This report was presented to the Assets and Services Committee on 24 August 2022.

8. Group Manager Commentary

Emergency works continue to be our primary focus, following yet another heavy rain event. Our teams have successfully cleared several primary rural roads that have been completely blocked – allowing at least passenger cars a way in/out. Several communities were cut off for a few days in the most recent weather. FH crews have assessed the network and are programming emergency repairs. There was significant and widespread damage to roads, bridges, culverts, and footpaths. We expect the earth to keep moving over the next couple of weeks, and there is a high likelihood that we will have more slips, even if it doesn't rain heavily again. One more major rain event and we will see many roads fail in places again. The reality is that due to a combination of COVID disruptions, rising costs, climate change impact, and unusually heavy winter weather, we are barely getting to planned programmed work.

9. SWDC Roading Report

9.1 Hinekura Road

Following the landslide in June, initial response was initiated on Moeraki, Ngakonui and Wainuioru Roads, works included:

- Maintenance metaling
- Vegetation control
- Daylighting for visibility improvements

An initial funding request has been approved by Waka Kotahi for emergency works for \$200,000 (\$100,000 for both 2021/22 and 2022/23 years). This funding has allowed for initial response to the landslide and for ongoing investigation and testing for the proposed realignment.

9.1.1. *Broader issues update*

Applications to the Hinekura Road Relief Fund (the Fund) have been light thus far. We have granted a couple of applications – for internet to be connected to the Hinekura Hall, and to pay for extra travel time for service providers, who otherwise wouldn't have travelled that far out to quote important work. We are working with East Coast Rural Trust to encourage more people to utilise the Fund.

Sarah Donaldson from ECRST has been hoping to secure assistance from WINZ via the flexi wage programme, which would help a lot of Hinekura residents, and I understand that application has gone all the way to their CE. We are not sure yet if it's going to be successful.

We are working with community leaders on an application for DIA funding to refurbish the Hinekura Hall so it can be used as a social, logistic and emergency hub.

Council has fast tracked funding for the engineered design plans to be completed by WSP. \$500,000 has been approved and WSP is due to issue an update soon. Their lead engineer has had COVID recently which has slowed things down a bit. Engineered plans will allow us to apply for consents and legal permissions, and then to tender for the build.

Council has approved a capital grant to Don McCreary for him to construct a farm track across his property to rejoin the Hinekura community with the road on the Martinborough side. Don has started work and we expect to have his first tranche of invoices submitted for payment this month.

We have had multiple crews on the alternative route to Hinekura via Admiral Hill maintaining the road for all traffic. We have enlarged corners, laid metal, widened pinch points, put up stock warning signs, and road edge signs etc. In this recent weather event, we have cleared fallen trees and slips. Our ability to maintain the Admiral Hill route may be constrained for the next couple of weeks, but we will keep it open.

9.2 Emergency Works

Carry over of budget allocations for the three events of 2021/22 have been finalized.

Rain event of February 2022 has a carryover of \$177,902 which none was spent throughout July 2022.

Coastal swell event for April 2022 has a carryover of \$773,718 with \$15,780 spent in July 2022.

Coastal swell event for May 2022 has a carryover of \$340,245 with \$280 spent in July 2022.

Officers are currently working on an emergency work application for the rain event of 8,9th of August 2022, initial financial workings are predicting an application more than \$1,000,000.

9.3 Outputs

The report covers the period of works completed up to the end of July 2022, being the first month of the 2022/23 financial year. The percentages shown below are based on works completed to date on Waka Kotahi financially assisted annual budget. Works in several maintenance categories are seasonal so the spend will reflect this variance. A brief commentary describing key achievements during July 2022 noting key completed works are noted under each work category below.

9.4 OPEX

- Sealed Road Pavement Maintenance spend is 4% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 232.55km of sealed roads inspected and faults loaded into RAMM.
- 59 sealed potholes were filled many of these are due to the wet weather.

- Unsealed Road Pavement Maintenance spend is 7% on Local Roads and 38% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 79.72 km of unsealed roads inspected, and faults loaded into RAMM.
- 136.136km of unsealed roads graded.
- Drainage Maintenance spend is 2% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 126 culverts were inspected.
- 38.84km of streets mechanically swept.
- Structural Maintenance spend is 2% on Local Roads and 1.5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 12 bridges were inspected.
- Rip Rap rock is currently being delivered to Cape Palliser Road for strengthening of existing rock revetments.
- Environmental Maintenance spend is 5% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Minor Events spend is 106% on Local Roads and 16% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Expenditure is due to response to weather events in July. If further budget is required, it will be reallocated from other Maintenance cost codes.
- Traffic Services spend is 3% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Sign and signpost vandalism is increasing.
- Cycle Path Maintenance spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Footpath Maintenance spend is 4% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Minor patching and potholes following ratepayer requests.
- Rail Level Crossing Warning Device Maintenance spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Kiwi Rail invoice quarterly.
- Network and asset management spend is 8% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 4 traffic counters were installed, and count data added to RAMM.

9.5 CAPEX

- Unsealed Road Metaling spend is 13% on Local Roads and 8% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 1081 m3 of maintenance metal applied
- Sealed Road Resurfacing spend is 0% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Reseal sites have been identified and are currently undergoing design to confirm treatment and budget alignment

- Drainage Renewals spend is 2% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Pavement Rehabilitation spend is 12% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Traffic Service spend is 16% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Structural components renewals spend is 0% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation. Work is being carried out with last year inspections to determine required works.
- Footpath Renewals spend is 1% on Local Roads in relation to Waka Kotahi annual budgets allocation. Programme is being finalised to match budgets.

9.5.1. *Footpath and Kerb and Channel extensions*

Works are carrying on with the extension of kerb and Channel and footpaths along Regent Street Martinborough from Esther Street to Dublin Street extending the network from the Pinot Grove extension and recently constructed Esther Street Footpath.

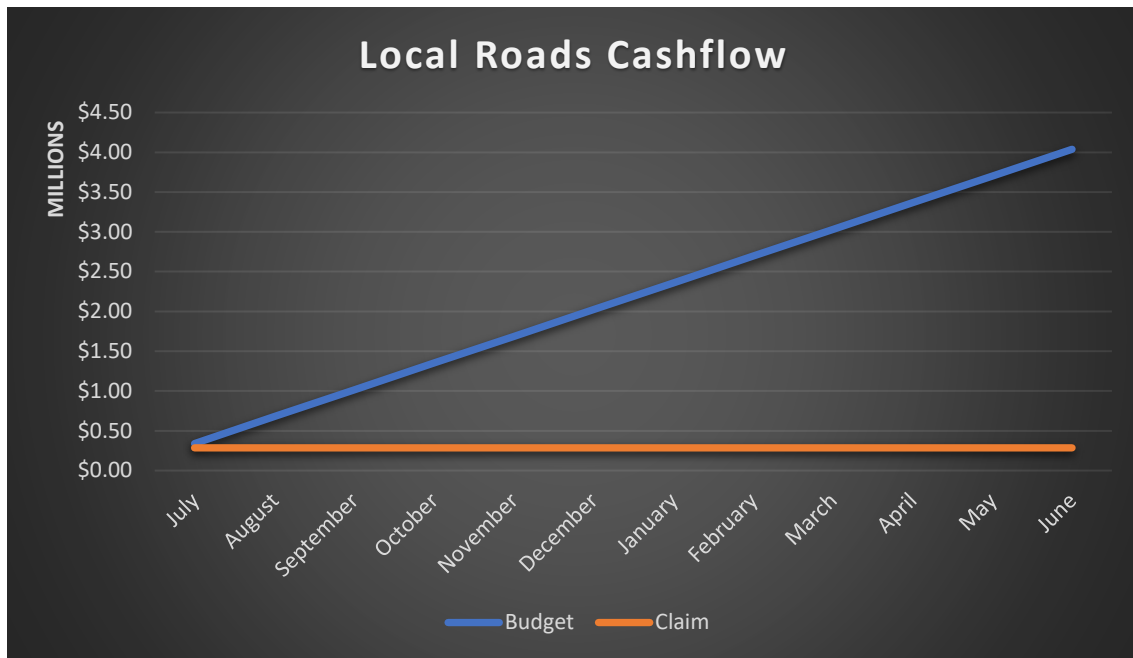
Identified works are:

- North Street Greytown Main Street to East Street.
- Wallace Street Featherston, Mckerrow Place to Brandon Street
- Texas Street Martinborough Cork Street to behind the Waihinga Centre

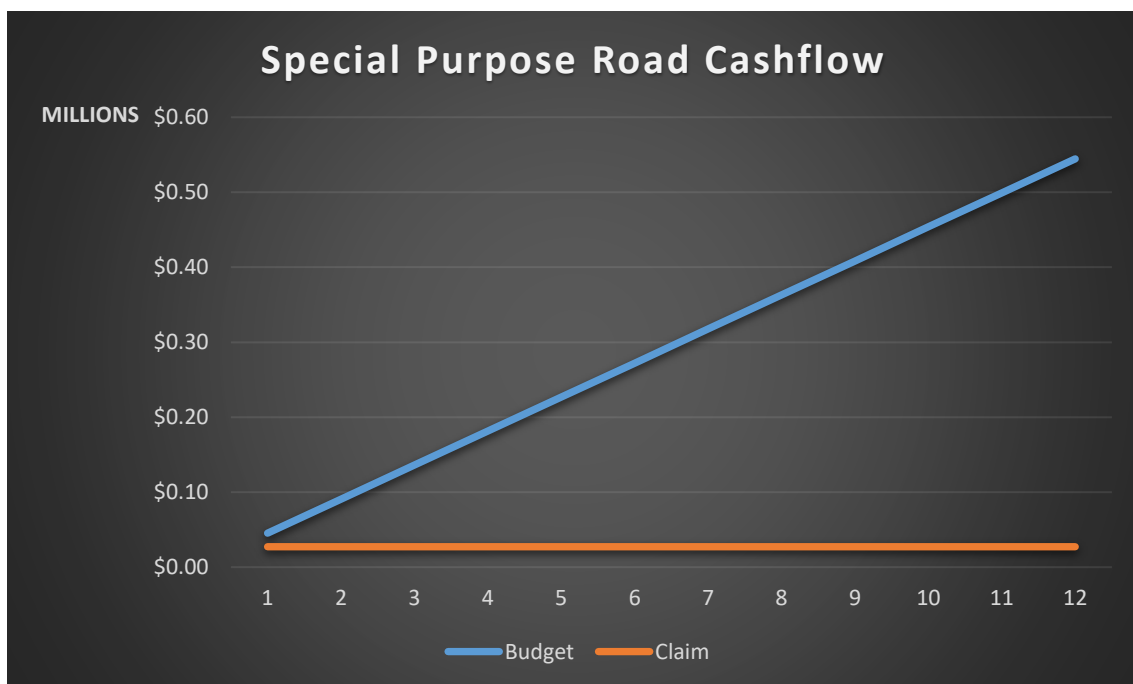
Bidwills Cutting Footpath extension is underway, with the college side of the road completed and other works are currently on hold due to adverse weather.

9.6 Tracking summary of OPEX and CAPEX to 30 June, 2022

Approved Waka Kotahi Budget \$4,032,000 year to date spend \$4,010,432 =**99.5%**

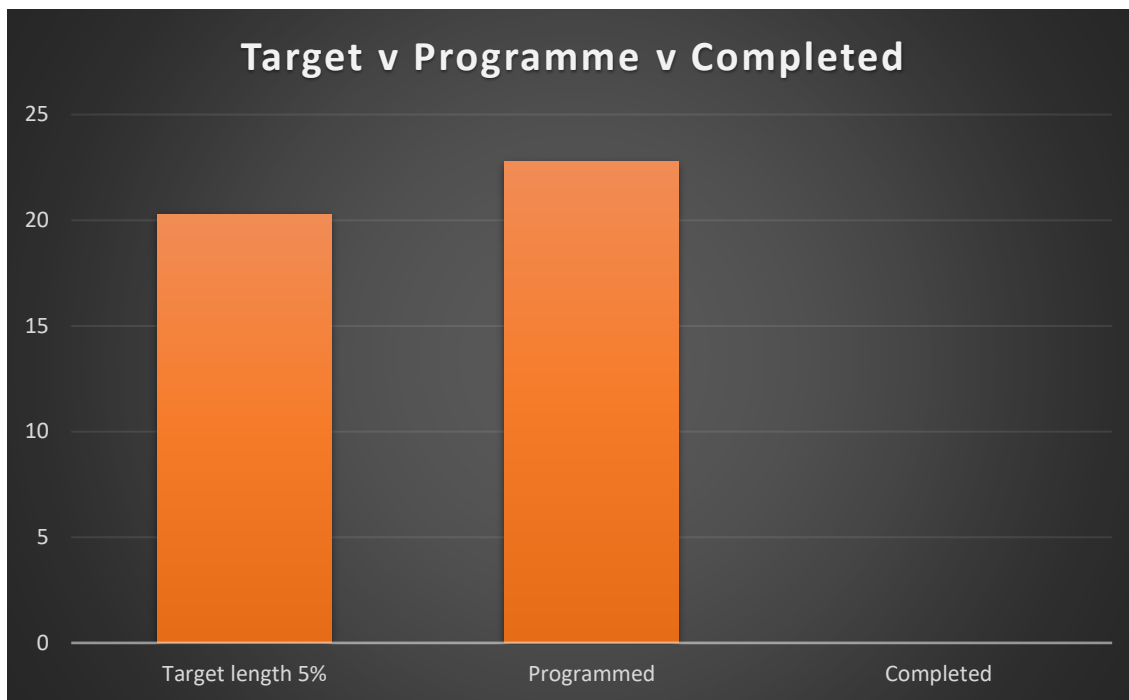


Approved Waka Kotahi Budget \$544,500 year to date spend \$526,582 =**96.7%**

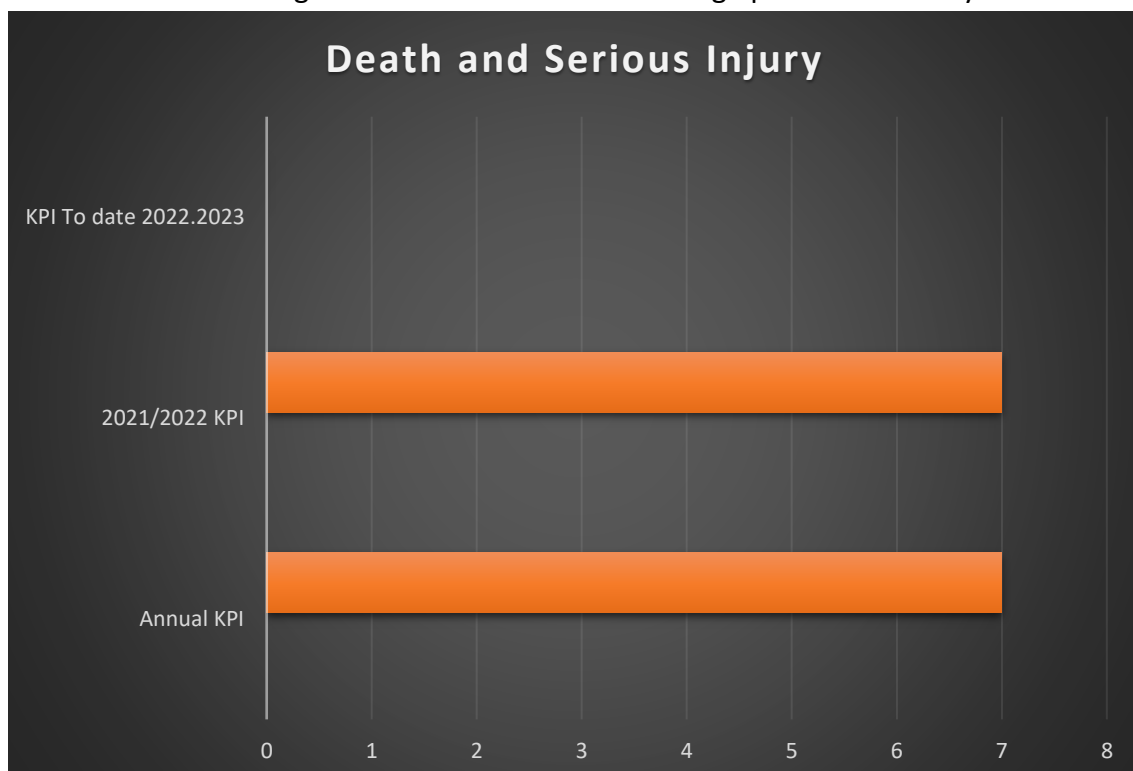


9.7 Key Performance Indicators (Year to date reporting)

- 5% of sealed roads are resealed each year subject to availability of NZTA subsidy
- Length of sealed network 405.7 km 5% equates to 20.3 km. 24.89 km complete.

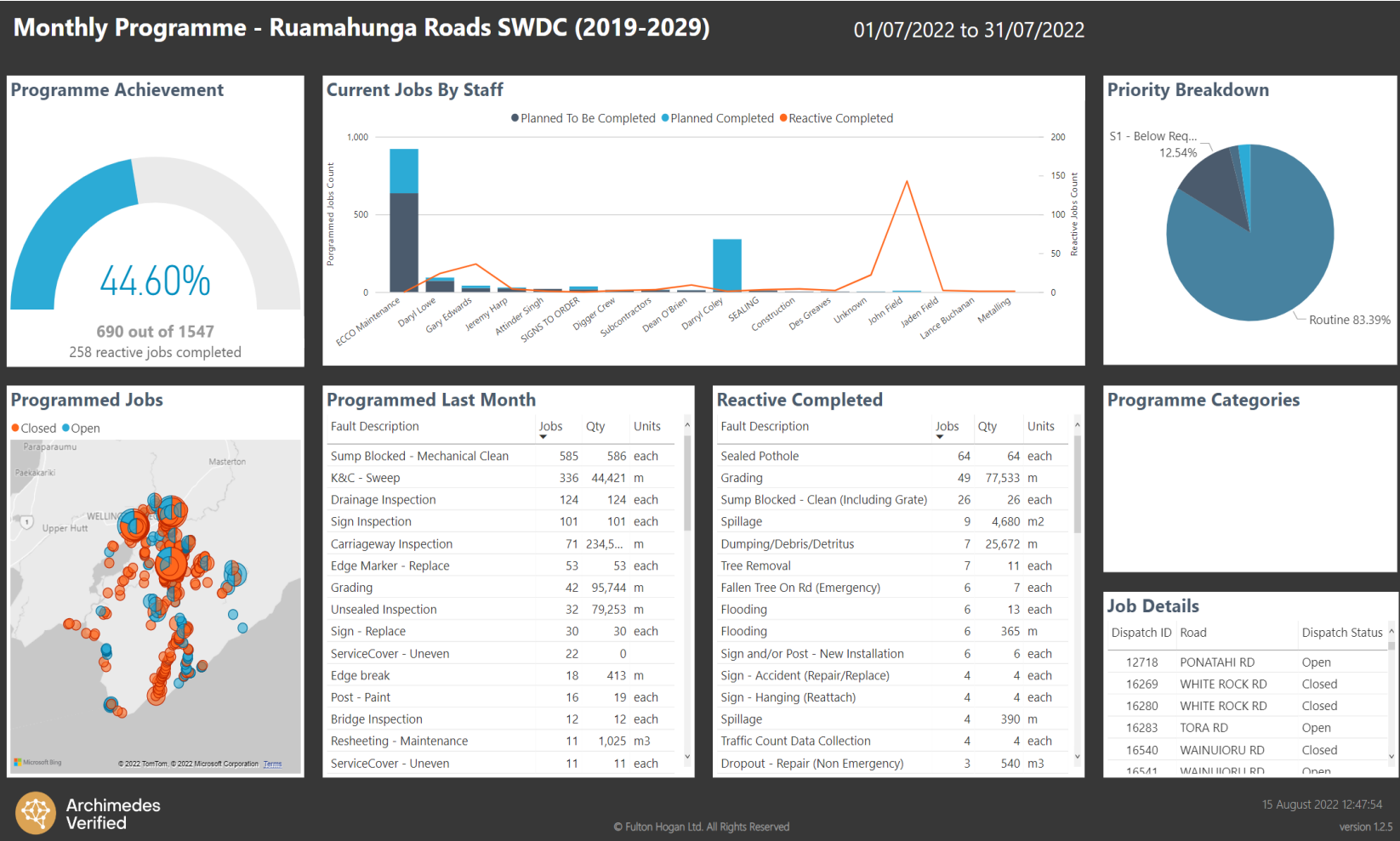


- Change in number of fatalities and serious injury crashes on the local road network from previous year. Performance target is < 7
- The data below has been extracted for Waka Kotahi Crash Analysis System. Generally, there a time lag from the accident to data being uploaded to the system.



9.8 **Fulton Hogan Monthly reporting on Ruamahunga Roads Contract**

9.8.1. **Achievement Dashboard**



10. Amenities

Reporting from the amenities team for this period is abbreviated due to staff absences/vacancies.

10.1 Housing for seniors

All flats have been scheduled for a routine inspection on 17th August 2022. Heat pumps were all serviced on 15th August 2022 nil concerns raised. \$10 rental increase to be rolled out across the tenants. Date to be confirmed.

10.2 Pain Farm and Cottage

Agapanthus has been removed from the driveway. See picture below



Figure 1. Driveway cleared

Chris Rofe advised that he will be ending his tenancy with SWDC in the coming weeks. Will arrange an open house inspection for future tenants to apply once a date has been confirmed. Property will be listed on trade me property.

10.3 SWDC Playgrounds

There is a frame located at SWDC shed that is awaiting to be installed at Soldiers memorial park.

10.4 Parks and Reserves

Parks and reserves are being maintained by city care. No issues to report

10.5 Swimming Pools

CLM contract expired in March 2022. A tender will need to be put in place for renewal. James and Kelly will be meeting with CLM representative on 19th August 2022 to discuss pre-season maintenance and review any issues from the previous season.

10.6 Cemetery

Cemetery activity and Burials from the beginning of May to mid-August, are as follows:
Purchases (Reserved) of burial plots/niches 01/05/2022 to 15/08/2022

	Greytown	Featherston	Martinborough
Niche	3	3	
In-ground ashes Beam	1		1
Burial plot	3	2	1
Services area			
Total	7	5	2

Ashes interments/burials 01/05/2022 to 15/08/2022

	Greytown	Featherston	Martinborough
Burial	2	5	1
Ashes in-ground	2	1	1
Ashes wall	1		
Services Area			
Disinterment			
Total	5	6	2

All cemetery requests are now being processed using Plotbox and the public can search for plots locations on Plotbox via the SWDC website.

Contact Officer: Stefan Corbett, Group Manager Partnerships and Operations
Reviewed by: Russell O'Leary, Group Manager Planning and Regulations

FEATHERSTON COMMUNITY BOARD

29 SEPTEMBER 2022

AGENDA ITEM 9.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 22 September 2022

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – Action Items to 22 September 2022

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
83	25-Feb-20	Action	S Corbett	Investigate a solution for the “Welcome to Featherston” signs on State Highway 2 following notification that the location of these signs presents a risk to motorists and keep the community informed through communications.	Open	Signs removed 16th/17th March due to unresolved safety concerns. Meeting onsite on 23rd March with SWDC/NZTA/FCB/Featherston Beautification Group to agree location, materials and design of supports for the signs. 30/06/20: Progress is being made on a licence to occupy the proposed location of the signs. 30/07/20: This is still with NZTA for a licence to occupy. 15/10/20: Still working through the solution with NZTA. 8/12/20: Awaiting final drawings from FBG to proceed. 15/02/21: Progress made as per chairs report to FCB 23 Feb 21 16/04/21: SWDC to pay for reinstatement of signs. We also need to allow for ongoing maintenance in our plans. NZTA have been provided all the info and are asking us to agree an MOU rather than a licence to occupy. Awaiting draft from them, which we'll share with the Beautification Group. Also now have approval we can reinstall the signs under the existing Resource Consent from the Planning team. 04/06/2021: Agreement reached with NZTA, awaiting counter signing it. Quotes being sought for reinstall through FBG. 15/06/21: Members requested an update of when the signs would be completed. 23/07/21: The agreement with NZTA has been counter signed. Featherston Beautification Group is still seeking quotes which is taking time due to the availability of tradesmen. 24/9/21: To be picked up by Stefan Corbett, new Group Manager Partnerships and Operations, once he starts 27/9/21. 24/11/21: To be picked up in the New Year due to competing priorities. 23/03/22: Council officers are in dialogue with FCB and FBS about a prompt resolution to this longstanding issue. 13/06/22: Council is actively working with FBS and FCB on the reinstatement of the Welcome to Featherston signs and they are in the process of being reinstalled - action closed 28/06/22: Action re-opened at the request of FCB as project is not yet complete.
201	17-May-22	Action	S Corbett	To investigate the purchase of a storage container for use by organizations in the local community.	Actioned	19/05/22: The cost of a 20ft, weatherproof container (NZBox) is approximately \$8,000 29/06/22: Mr Shepherd undertook providing the board with a management plan and proposed container location 10/08/22: Update provided by Mr Shepherd and container ordered. Action closed.
205	17-May-22	Action	H Wilson	Request a public meeting with Wellington water and Council to discuss the short- and long-term options and costs associated with the Featherston Wastewater Treatment Plant, prior to the next board meeting.	Actioned	13/06/22: Public meeting to be held on 20 June 22 on the FWTP. 10/08/22: Public meeting requested; action closed.
294	28-Jun-22	Resolution	FCB	FCB RESOLVED (FCB 2022/29) to write a letter to the Chief Executive on behalf of the board requesting a new date be set for the Featherston Waste Water Treatment Plant Public Meeting. (Moved Bleakley/Seconded Tahinurua) Carried Cr Emms abstained Cr Olds voted against	Actioned	10/08/22: letter sent - date to be confirmed; action closed
387	9-Aug-22	Action	S Corbett	Request further information on the budget for the Tauherenikau Pipe project.	Open	12/09/2022: To follow on from outcomes of proposed hui at Pāpāwai marae.
388	9-Aug-22	Action	S Corbett	Request the possibility of the consent for the Featherston Wastewater Treatment being extended.	Actioned	12/09/2022: Consenting strategy and legal advice indicates an extension of WAR 970080 is possible - close.
389	9-Aug-22	Action	S Corbett	Request clarification on the wastewater systems issues in Featherston, Greytown and Martinborough and whether these areas could be solved together.	Open	12/09/2022: Featherston WWTP upgrade plan underway, learnings from this will flow onto Greytown and Martinborough, e.g., MBBR trial to reduce discharge of nitrogen.
390	9-Aug-22	Resolution	FCB	FCB RESOLVED (FCB 2022/36) to approach the Māori Standing Committee and request to attend the upcoming Water hui with Wellington Water. (Moved Cr Emms/Seconded Bleakley) Carried	Actioned	

FEATHERSTON COMMUNITY BOARD

29 SEPTEMBER 2022

AGENDA ITEM 9.3

INCOME AND EXPENDITURE REPORT

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period ending 31 July 2022.*

1. Executive Summary

The Income and Expenditure Statement for the period ending 31 July 2022 is in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

Appendices

Appendix 1 –Income and Expenditure Statement for the period ending 31 July 2022.

Contact Officer: Hayley McDonald, Assistant Accountant

Reviewed By: Tania Fine, Assistant Accountant

Appendix 1 – Income and Expenditure Report for the period ending 31 July 2022

Featherston Community Board

Income & Expenditure for the Period Ended 31 Jul 2022

Personnel & Operating Costs

Budget

Members' salaries	28,043.00
Mileage reimbursements	1,000.00
Operating expenses	7,400.00
Total Personnel & Operating Costs Budget 2022-2023	36,443.00

Expenses

Personnel Costs

Members' Salaries	2,614.99
Mileage reimbursements	-

Total Personnel Costs to 31 Jul 2022

-

Operating Expenses

Honorarium payment to student rep (\$50 per meeting)

Total Operating Expenses to 31 Jul 2022

-

Committed funds

Resolution date

	Original commitment	Spent to date	Remaining commitment
Members' Salaries	28,043.00	2,614.99	25,428.01
Mileage reimbursements	1,000.00	-	1,000.00

Total Commitments

26,428.01

TOTAL OPERATING EXPENSE BUDGET AVAILABLE*

-

* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

Grants

Income

Annual Plan 2022-23 grant allocation	4,700.00
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Total Income for 2022-2023

4,700.00

LESS: Grants paid out

Total Grants paid out to 31 Jul 2022

-

LESS: Committed Funds

Resolution date

			Original commitment	Spent to date	Remaining commitment
19/05/2020	Wairarapa Maths Association	Annual maths competition 2019-20	300.00	400.00	(100.00)
22/02/2022	Featherston School	Wai-Wheels Fundraiser	229.00		229.00
3/08/2022	Featherston Christmas Parade	Christmas Parade	500.00		500.00

Total Commitments

629.00

PLUS: Balance Carried forward from previous year

4,832.06

TOTAL GRANTS FUNDS AVAILABLE

8,903.06

Featherston Community Board
Beautification Fund for the Period Ended 31 Jul 2022

Income

Annual Plan 2022-2023 allocation	11,500.00
Total Income 2022-2023	11,500.00

Beautification grants - operating

1/07/2022	The Sandbag Store	Sandbags for flooding	359.95
8/07/2022	NZ Box Ltd	General purpose container	7,990.16

Total Beautification grants - operating to 31 Jul 2022	8,350.11
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Beautification grants - capital

Total Beautification grants - capital to 31 Jul 2022	-
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LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
28/06/2022	Flooding Events	400 Sandbags for flooding	500.00	359.95	140.05
3/08/2022	NZ Storage Box	NZ Storage Box	7,845.00		7,845.00
Total Commitments					7,985.05

PLUS: Balance Carried forward from previous year	26,429.05
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TOTAL BEAUTIFICATION FUNDS AVAILABLE	21,593.89
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FEATHERSTON COMMUNITY BOARD

29 SEPTEMBER 2022

AGENDA ITEM 9.4

FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

Purpose of Report

To update the Featherston Community Board on the status of grants and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

1. Executive Summary

The Featherston Community Board considers applications for financial assistance at their 6 weekly meetings.

All applicants that receive a grant are required to submit an accountability form within three months of the grant being expended and are reminded of this requirement if a return hasn't been lodged.

A summary of grants allocated and their status is provided in Appendix 1. All applicants that had a grant approved and haven't yet returned an accountability form have been contacted prior to this report being prepared, excluding one applicant that is no longer being followed up.

Accountability forms that have been received will be provided to members in confidence.

2. Appendix

Appendix 1 – Grants Summary

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, Policy and Governance Manager

Appendix 1 – Grants Summary

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status In progress (accountability not returned) Complete (accountability returned)	Followed Up
Featherston Beautification Group	To assist with the costs associated with installing gabion planter boxes along Featherston Main Street, and once guidelines and processes have been established for accessing the Featherston beautification budget funds assess the application for possible further funding	\$1,000	\$500	Approved	13/03/2018	No		Cancelled	30/11/20 Funds returned as project not proceeding
Featherston First Fridays	To run a series of outdoor summer events.	\$500	\$500	Approved	20/11/2018	No		In Progress	24/06/2019 25/10/2019 15/01/2020 27/05/2020 No longer being followed up but retained for records
Pae tu Mokai o Taura	Establishing a Native Tree and Plant nursery in Featherston	\$1,000	\$500	Approved	11/08/2020	No		In Progress	Followed up 21/01/2021 Followed up 23/06/2021 Followed up 21/12/2021 Followed up 06/07/2022
St Teresa's School	To contribute to the costs of installing a shelter for the Science Table at Donald's Creek	\$1,000	\$1,000	Approved	22/09/2020	No		In Progress	Followed up 21/01/2021 project not yet complete Followed up 23/06/2021 Followed up 16/12/2021 Followed up 06/07/2022
Featherston Information Centre	To support running expenses of the centre	\$400	\$400	Approved	23/02/2021	No		In Progress	Followed up 16/12/21 Followed up 06/07/22
Featherston Community Centre	Replacing old equipment and floor covering of the Featherston Community Centre toilets and restroom complex	\$1,500	\$500	Approved	15/06/2021	No		In Progress	Followed up 01/11/2021 project not yet complete Followed up 06/07/2022
Kai Atawhai Featherston	To set up a Covid 19 response team in Featherston	\$745.60	\$500	Approved	22/02/2022	Yes	07/07/2022	Complete	

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status In progress (accountability not returned) Complete (accountability returned)	Followed Up
Mulled Wine Concerts	To support a concert in Featherston	\$500	\$500	Approved	22/02/2022	Yes	07/07/2022	Complete	
Featherston Skate Park	To paint the Skatepark in Featherston	\$500	\$500	Approved	22/02/2022	No		In Progress	Accountability form not yet due
Wai Wheels Featherston	To support a fundraiser for Featherston School	\$229	\$229	Approved	22/02/2022	No		In Progress	Accountability form not yet due
Wairarapa Pipe Band	To support matching pipe chords	\$410	\$410	Approved	17/05/2022	Yes	17/06/2022	Complete	
Featherston Matariki Events	To support a Matariki Light show in Featherston	\$1,183.07	\$1,183.07	Approved	17/05/2022	No		In Progress	Accountability form not yet due

FEATHERSTON COMMUNITY BOARD

29 SEPTEMBER 2022

AGENDA ITEM 9.5

FEATHERSTON MASTERPLAN – CONCEPT OPTION, MASTERPLAN DEVELOPMENT AND DETAILED DESIGN REPORT

Purpose of Report

To inform the Featherston Community Board on the development and detailed design stage of the Draft Featherston Masterplan.

Recommendations

Officers recommend that the Council:

1. *Receive the 'Featherston – Masterplan Development and Detailed Design' report.*

1. Executive Summary

On 21 September 2022, The Featherston Masterplan – Concept Option, Masterplan Development and Detailed Design Report was considered by Council. Council resolved to:

1. Approve Vision 1 “Featherston- A thriving community of workers, families and creatives all supporting each other” and Vision 2 Featherston- Resilient, Creative Caring” to be included in the Draft Masterplan for formal consultation and the community to respond with their preferred Vision 1 or 2 and referred this report to the Featherston Community Board for information.
2. Approve Concept Option 1 (Intensification around the existing town centre and existing train station) to proceed to the Draft Masterplan detailed design stage.
3. Endorse the two detailed design plans as priorities for the masterplan being:
 - a. A detailed design of the Pathway and link from the town centre to the rail station.
 - b. A detailed design of the main street.
4. Refer this report to the Featherston Community Board for information.

2. Background

The Council prioritised and approved the development of a Featherston Masterplan following the adoption of its District Spatial Plan in 2021. Featherston has been identified as a town suitable for transit-oriented development in the District Spatial Plan and in the Wellington Regional Growth Framework (2021). More recently, it has also been identified by the Wellington Regional Leadership Committee as a Complex Development Opportunity (CDO). It has been identified as a CDO for a range of reasons including being in a key location to achieve strategic objectives and the need for partnerships to ensure delivery of outcomes.

The preparation of a Foundation Discussion Document was the first stage of developing the masterplan for Featherston. This includes gathering evidence to underpin the masterplan and engaging with hapū/iwi, the community and stakeholders to hear their views. Three challenges and opportunities were identified in the Foundation Document

- Creating a pleasant town centre along the main street which also serves as a state highway
- Ensuring that there is capacity for growth, with associated infrastructure
- Protecting what is valued (such as family living/lifestyle options) while enabling future intensification, housing choice and change

Two Concept Options in response to these challenges and opportunities were developed from early engagement and were released for informal feedback 22 July to 19 August 2022. The 2 Concept Options were: Concept Option 1 (Intensification around the existing town centre and existing rail station) and Concept Option 2 (Moving the existing rail station nearer to the existing town centre and intensifying around both).

There were eleven questions asked via a hardcopy and online survey. Five 'drop in' sessions were also held within this timeframe. There was a high level of engagement with feedback received from 186 people and extensive discussions on social media.

Of the two options proposed, Concept Option 1 received the greatest level of support with the request for some adjustments, in particular more of a focus on the main street as well as a better connection from the main street to the train station. In addition to this, six key themes emerged and underpinned most submissions. These being:

1. Community and vision
2. Town centre development
3. Infrastructure capacity
4. Housing options and choice
5. Better connections
6. Value of reserves and parks

The information and themes captured from the engagement and consultation to date including the early engagement, discussions with stakeholders and government agencies, input from iwi/hapu and submissions have supported the recommendations of this report. Once the preferred option has been approved, the Draft Masterplan will be developed for the Featherston Growth Area (Node), and this will include two specific detailed design plans. The Draft Masterplan will be reported to the December Council meeting for review and adoption to enable formal consultation under the Local Government Act 2002 in late January-February 2023.

1. Discussion

1.1 Masterplan Concept Plan Options

Three high level concept options were an outcome of the agency charette held in April 2022. One of these options (Option 3) looked at whether or not it would be practical or feasible to have the town centre located next to the existing rail station. This option was ruled out after an economic review of the intensification options by Mike Cullen, UrbaCity. This review concluded that moving the *“town centre would lose direct regional access to the regions”* that the existing location of the town centre is on a movement network and that such networks are *“fundamental to urban commerce”*. He concluded that *“moving of the town centre is not a realistic option”*. Two options (see appendices) were therefore put forward for Council consideration and presented to the Featherston Community for informal feedback.

Concept Option 1 (Intensification around the existing town centre and existing rail station) and Concept Option 2 (Moving the existing rail station nearer to the existing town centre and intensifying around both) which reflects a more traditional ‘Transit Orientated Development’.

The Featherston Masterplan Concept Options and Foundation Document were released for feedback from 22 July through to 19 August 2022. Eleven questions were asked via a hardcopy and online survey. Five ‘drop in’ sessions were also held within this timeframe. 154 survey responses were received and 32 people attended the drop-in sessions. A total of 186 people provided feedback.

Concept Option 1 was the most preferred option with 95 people (64%) supporting retaining the current train station location and intensifying around it. 86 people mentioned that there was no need to move the station as it was close enough to town, provides sufficient parking and mainly serves locals.

15 people (10%) supported moving the train station as a way to stimulate the town centre.

33 people (22%) did not support either of the options. Of those that didn’t support either option or didn’t know (four people), infrastructure was mentioned as a concern and others believed that changes were needed to both, such as reducing density in parts of town. The most mentioned change, with 33 mentions, was creating a corridor from the town center to the shops, whether this be a well-lit, covered walkway with art or by introducing an additional mixed-use zone between town and the station.

Based on the feedback received and the clear support for Concept Option 1, it is recommended that Option 1 - Intensification around the existing town centre and existing rail station is approved to be further developed into the Draft Featherston Masterplan.

2.2. Vision

From early engagement with the community, local businesses, and groups, it's clear that what makes Featherston special is its strong community, its large number of volunteers and the way that people work together to make a difference. This also came through strongly in the survey responses. In order to guide the Masterplan a draft vision was put out to the community for feedback:

'A strong, caring community where there is a place for everyone'

Of the survey responses, 121 people agreed that the proposed vision was reflective of Featherston as it currently is, but people wanted a more aspirational vision that captures the uniqueness and qualities of the town that aren't found elsewhere.

From the suggestions received through the survey results and the discussion at the Featherston Masterplan Workshop, the preferred draft vision has been amended to:

- **Vision 1: Featherston - A thriving community of workers, families and creatives all supporting each other**

This draft vision has used the language of submitters particularly that what makes Featherston unique are the people that live there and who have been described as a mix of creatives, workers and families. There were numerous mentions that people want Featherston to be thriving, which has also been captured in the vision.

Cr Colenso suggested 'Place' should be replaced with 'Community' to reflect the strong sense of community. This change is reflected in the preferred vision.

The advantages of this vision are:

- 121 people supported the first draft, and this amended vision is still reflective of that
- Reflects the language and suggestions of residents
- It is future focused
- It provides guidance to the masterplan, noting that the plan needs to accommodate families, workers and creatives and include initiatives that contribute to a thriving community.

The disadvantage of this vision is:

- It is longer

Mention was made in the recent Masterplan workshop that shorter visions may be more effective. There is the option to have more than one vision that people can respond to in

the draft Masterplan if this is preferred by Council. In response to the mentions made, the second vision is:

- **Vision 2: Featherston - Resilient, Creative, Caring**

The advantages of this vision are:

- It is shorter, more concise
- It reflects the language of residents

The disadvantage of this vision is:

- Does not provide any additional aspiration/isn't future focused
- Doesn't identify the uniqueness of Featherston; could apply anywhere

For these reasons, it is recommended that Vision 1 "A thriving community of workers, families and creatives all supporting each other" is adopted for the Draft Featherston Masterplan.

Alternatively, there is the option to take both Visions 1 and 2 out to the community as part of consultation on the Draft Masterplan and ask people to choose one or the other.

2.3. Density

Through early engagement with the community, we heard that increasing house prices have impacted the affordability of Featherston as a place to live for those who have traditionally lived there. To help with housing affordability and availability, the concept options considered allowing further subdivision of existing lots beyond what is provided for by the District Plan. As a starting point, the concepts looked at potential site sizes of down to 300m² in the General Residential Zone and down to 200m² in the Medium Density Residential Zone. Currently the minimum average residential site size in Featherston is 500m².

Two questions were asked about these densities, what people liked and what they didn't like. From the submissions and discussions had, there was general support for increased density within Featherston with 69% supporting increasing density while 31% didn't support increasing density. The main reasons for supporting increased density were:

Homelessness

Overall people wanted to ensure that everyone had a home that was affordable and warm. There is hidden homelessness in Featherston and social housing is needed.

Older people

There are a limited number suitable sized, warm homes for older people as most homes are too large and have too large of a garden/section to maintain. When discussing increased density with older people, most said they would like to feel secure in their house and have interactions with others.

Younger people

Houses are no longer affordable for younger people and some people are looking at moving back to Wellington. Younger people were happy to have a smaller section if it meant that they could purchase a house.

Families

Submissions raised that families needed space and people would still like to see larger sections (500m²) plus for families.

Of those that didn't support increased densities, the main concerns were infrastructure capacity, followed by mention that the sections were slightly too small as there still needed to be options for families. These considerations will be taken into account when undertaking the Draft Masterplan and creating design guides.

There was general support for design guides in Featherston with 96 people supporting the development of a design guide. In order to create a design guide, the existing qualities of Featherston will be examined (such as road setbacks, outdoor living areas which all add to the existing character). A design guide would aim to retain these existing qualities while ensuring increasing density is done well and is sympathetic of the town's qualities. The design guide would be principal based rather than rule based. The rule-based framework would be retained within the District Plan (standards such as setbacks, daylighting etc).

Implementation in the District Plan

The South Wairarapa Spatial Plan directs retention of the current density provisions for both Greytown and Martinborough in the Operative District Plan. These are currently set for residential zones within the South Wairarapa District as a minimum site area/density of 400m² minimum area and an average site area of at least 500m² both excluding accessways (net site area). The direction from the South Wairarapa Spatial Plan included relooking at density for Featherston based on the it being identified as a transport-oriented growth node. This has not been undertaken as part of the District Plan review as the Featherston Master Plan project will undertake this work in detail. The results of the Featherston Master Plan will be brought into the District Plan when it and supporting requirements have been completed. Carterton and Masterton Districts currently have different densities in the Operative District Plan and these will be reviewed along with the spatial extents of their residential zones.

2.4. Detailed Design Plans

The community supported further developing Concept Option 1. Two very clear requests for amendments of Concept Option 1 came out of the submissions. These requests were to better connect the train station with the town centre and to improve the main street in both appearance and functionality. It is therefore recommended that as part of the Masterplan development, two detailed design plans are undertaken as follows:

- A detailed design of the Pathway and link from the town centre to the rail station. People saw this as also serving as a sculpture trail and innovative walkway/cycleway. This is in keeping with Mike Cullen's comments that there is a need to have more aspirational/transformational environment that complements intensification.

- A detailed design of the main street which may include traffic calming, planting, new paving, change of speed limit etc

2.5. Reserves

Submitters mentioned that they would like to see better use of parks and reserves especially with an increased density. At the Featherston Masterplan Workshop, a discussion was had on whether Featherston had enough reserve land and if there was a standard on how much reserve land was required based on the number of people. A standard that has been applied in the past is 4 hectares of reserves land per every 1000 persons (with a mix of passive and active space).

Featherston currently has a population of 2,600, over 30 years the population is projected to increase by 1,700 bringing the total population to 4,300. Based on this projected population, 17.2ha of reserve land would be needed. Within the Featherston growth area, there is currently 13.3ha of reserve land, of which 5.2ha is passive space and 8.1ha is active space. It is noted that Ōtauira reserve and One Tree Hill have not been included in this calculation as they are outside of the town boundary, if they were included it would bring the total reserve land to 32ha.

These numbers suggest that additional reserve land may be required in the future. It is noted that the District Plan is currently being reviewed, the provisions on financial contributions will ensure that as development occurs, a reserve contribution will be taken which can be used to obtain, develop and enhance reserve land. The reserve provisions are also being reviewed as part of the District Plan Review and can feed into the Masterplan process.

Further, reserves will be looked at as part of the development of the Featherston Masterplan including, connectedness, sign postings, functionality, and usability.

2.6. Industrial land

Featherston's main street currently has a mix of zoning with commercial near the middle and industrial on the east and west sides of the main street. Most of the industrially zoned sites along the main street are commercial and residential activities. There is also a larger industrial zone at the end of Birdwood Street near the railway line. The industrial zoning within the town centre reflects the historic uses of Featherston such as the rubber factory, chocolate factory etc. Concept Option 1 proposed to change the zoning within the main street so there is a town centre zone in the middle to provide for the core commercial activities. On either side of the town centre (the current industrial zoned land), a mixed use area was proposed. Mixed use would provide for a range of activities, including both commercial and residential.

Due to the proposed removal of the existing industrial zoning on the main street, a question was asked whether Featherston needed any additional industrial land. 59 people did not think more industrial land was needed, 54 people were not sure and 33 people thought that additional industrial land could help the Featherston economy as long as it provided for light industrial activities such as workshops for trades people etc. Some submitters agreed that more people working within the town would provide greater support to commercial businesses. Of those who didn't want more industrial land,

mention was made that there was enough industrial land at Birdwood Street but it needed to be better utilized.

Some submissions mentioned that they, or other businesses had been wanting to establish light industrial activities within Featherston but there was either no land available or it was not suitable for their activity. Businesses that were mentioned included workshops for trades, mechanic's etc. All of which were small in scale.

Although Featherston is largely a commuter town at present, as the population grows people will look for work within the town. A level of self-sufficiency is needed, and land would need to be available to provide for these mentioned smaller scale light industrial activities. Provision of industrial land is also in keeping with the draft updated Vision 1. This Masterplan process will work through opportunities for light industrial within the current zoning.

2.7. Māori Engagement and the Featherston Masterplan Foundation Discussion Document

At the elected members workshop on 1 September 2022 a question was raised about the engagement the Featherston Masterplan team has had with Māori.

Council's consultant adviser Ree Anderson has been ensuring appropriate engagement throughout this process. This started with an initial conversation with the Chair of the Māori Standing Committee in February 2022. Following this conversation, the option to report and discuss engagement with the Māori Standing Committee was canvassed. However, the masterplanning team was advised to work through Pae tū Mōkai o Tauria and its representatives.

Ree duly did this and met both in person and online on various occasions with Pae tū Mōkai o Tauria representatives Narida Hooper (Secretary), Karen Mikaera (Treasurer and mana whenua) and Riki Hiemer (Chair).

The Chair, Riki Hiemer kindly, in a voluntary capacity, emailed, texted and left voicemail messages with whanau, as she had prepared a set of questions to assist with feedback. The questions asked of whanau follow:

- What are some of the highlights about living/being in Featherston?
- What are some of the lowlights about living/being in Featherston?
- Thinking about the infrastructure (e.g roads, drainage, waste water, power supply, buildings, parks - incl sports fields, walkways, camping areas etc..) what are the things that are working well in Featherston?
- Thinking about the infrastructure (e.g roads, drainage, waste water, power supply, buildings, parks - incl sports fields, walkways, camping areas etc..) what are the things that are NOT working well in Featherston?
- What (do you believe) is the most important thing for you (your whanau) right now?
- What (if anything) is getting in the way of achieving that?
- What can be done to help achieve that?

Eleven responses were received, of these one person was mana whenua and a resident, nine were Māori residents and one was not resident.

The responses to the questionnaire were reviewed and the paragraph 2.1 Tangata Whenua was drafted for the Featherston Masterplan Foundation Discussion Document. This paragraph was reviewed by Narida Hooper and Riki Hiemer and they were both comfortable that it captured the key themes from the feedback received.

It is also noted that Warren Maxwell (Ngāti Kahungunu) and a long-time resident of Featherston is involved in commenting on the masterplan through his involvement with Fab Feathy.

Additionally, some initial contact has been made through Narida Hooper with Darrin Apanui who is GM of Rangitāne Tū Mai Rā Trust and a member of the Wellington Regional Leadership Committee. Further meetings are being planned with Darrin Apanui.

Nevertheless, it will be important going forward to ensure that there is capacity for Māori to be actively involved in the development of the masterplan. This is in keeping with Part 2 and 6 of the Local Government Act 2002 which *“provide principles and requirements for councils that are intended to facilitate participation by Māori in local government decision-making processes”*.¹

To this end, two representatives from Pae tū Mōkai o Taurira have been invited to join the Design Charette with government agencies and council staff and advisers in October 2022.

2.8. Next Steps and Formal Consultation

Once the preferred Concept option has been approved, further and more detailed work needs to be undertaken, including:

- Design Charette with government agencies and Pae tū Mōkai o Taurira reps - October 2022
- Further engagement with iwi and hapu
- Engagement with youth (Kuranui College)
- Engagement Regional Leadership Forum
- CDO project meetings
- Drawings, mapping
- 2 Detailed design options developed (to be agreed with council)

¹ Localcouncils.govt.nz see https://www.localcouncils.govt.nz/lqip.nsf/wpg_URL/About-Local-Government-Māori-Participation-in-Local-Government-What-does-the-Local-Government-Act-say-about-The-Treaty

- High level design public realm/parks
- Quantity survey (costings)-relative feasibility
- Draft Masterplan prepared
- Feedback and Clr/Com Board Workshop(s)
- Draft Masterplan December 2022

It is intended that the Draft Masterplan will be reported to the December Council meeting. Formal consultation under the Local Government Act would not begin until late January-February 2023. Five weeks would be provided for submissions, drop-in sessions etc during February. In March/April submissions would be analysed and likely reported back to Council in April. Provision will be made for submitters to speak to their submissions in keeping with the special consultative procedures under the Local Government Act 2002. Following the hearing of submissions, the Masterplan would be finalised with decisions from elected members in May/June 2023. It is noted that workshop and meeting dates have not yet been confirmed and these dates may be subject to change.

The Masterplan will influence the 2024/25 LTP (Y3) budget planning which will start mid-late 2023. When the 2021-31 LTP is reviewed 2024/25 further provision can be made for initiatives stemming from the Master Plan

3. Conclusion

The Featherston community is a highly engaged community and has taken a keen interest in the development of the Masterplan through the various established networks. Endorsing the further development of Concept Option 1 and the two proposed areas to have detailed design will enable the Draft Featherston Masterplan to capture the communities' thoughts and ideas, along with responding to and providing for the growth that Featherston is experiencing now and into the future.

4. Supporting Information

4.1 Long Term Plan - Community Outcomes

The Featherston Masterplan has been identified as a priority within the Long Term Plan and aligns to delivering on all LTP outcomes.

4.2. Treaty of Waitangi

Pae tū Mokai o Taurira representatives have been engaged in developing the Foundation Discussion Document. That engagement is to continue as the Master Plan is developed further. It is anticipated that others including Rangitāne Tū Mai Rā Trust will be engaged further also as the Master Plan is developed.

Contact Officer: Kendyll Harper, Intermediate Planner

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Appendix 1 - Concept Option 1 and 2

