



Present: Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Councillor Colin Olds and Councillor Rebecca Gray

In Attendance: Mayor Martin Connelly, Councillor Melissa Sadler-Futter, Amanda Bradley (Group Manager Policy and Governance), Steph Frischknecht (Policy and Governance Advisor), Russell O’Leary (Group Manager Planning and Environment), Paul Gardner (General Manager – HR & Corporate Services), Nigel Carter (Health, Safety and Emergency Management Advisor) and Amy Andersen (Committee Advisor).

Jane Mills & Vivienne Bryner (WREMO- Wellington Region Emergency Management Office).

Public Participation: Ed Harcourt, Robbie Taylor and Kathryn Riwaka.

Conduct of Business: The meeting was conducted in public in the Featherston Community Centre, 14 Wakefield Street, Featherston, between 7.15pm and 9:41pm.

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

FCB RESOLVED (FCB 2022/52) to accept apologies from Sandy Ngamoki (was scheduled to present on South Wairarapa Community Covid Essential Survival Kits).

(Moved Rutherford/Seconded Maxwell)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Cr Olds acknowledged the Featherston Community Board (2019-2022) for their work and support of the community in the last triennium.

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5. PUBLIC PARTICIPATION

Ed Harcourt – Bucks Road Reserve

Mr Harcourt spoke in relation to the current state of the Bucks Road Reserve and in support of a group of local volunteers working to improve conditions at the campground. Mr Harcourt sought the Board's support to highlight the issues with the Department of Conservation, explore ways forward with relevant Council Officers, potential funding and a letter of endorsement for this project.

Members sought clarification from Mr Harcourt on funding requests and DOC's range of services to the campground.

Robbie Taylor – Featherston RSA

Mr Taylor spoke in support of the Featherston RSA grant application and requested support for ongoing roof maintenance.

Members sought clarification on building ownership and use of the scaffolding.

Members noted they would be discussing this item later in the meeting.

Kathryn Riwaka – 25 Fitzherbert Street, Opening of Vape Store

Ms Riwaka spoke about concerns regarding the location of a vape business opening in Featherston next month. Ms Riwaka requested the Board's support to stop the opening of the shop or change the location.

Members sought clarification from Council Officers on the licence to operate at 25 Fitzherbert Street and legislation relating to sale of vape products.

6. ACTIONS FROM PUBLIC PARTICIPATION

Members spoke in favour of supporting future upgrades to Bucks Road Reserve campground and invited Mr Harcourt to apply for funding from Board, to provide an estimate of costs and to confirm their availability to attend the Board's forum on 18 January 2023.

Action 550:

a) To write a letter to the Department of Conservation regarding the conditions at Bucks Road Reserve in support of upgrades to the campground and include an invite to present on this subject at the next FCB meeting to be held on 22 February 2023; and

b) invite mana whenua to be involved in this presentation; *Rutherford/K Carmichael.*

Action 551: Council Officers to provide Ms Riwaka with further information relating to the licensing application for the vape store opening at 25 Fitzherbert Street and any relevant legislation/bylaws, *R O'Leary/S Frischknecht.*

7. FEATHERSTON COMMUNITY BOARD MINUTES – 26 OCTOBER 2022

FCB RESOLVED (FCB 2022/53) that Section H and I of the first meeting of the triennium held on 26 October 2022 be confirmed as a true and correct record, with the inclusion of Cr Olds and correct spelling of Annelise.

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(Moved Cr Gray/Seconded Cr Olds)

Carried

8. REPORTS FROM CHIEF EXECUTIVE AND STAFF

8.1 Adoption of 2023 Meeting Schedule Report

Members agreed that all FCB events to be held at the Featherston Community Centre; kai to be provided also. (\$40 venue/\$40 kai per event).

FCB RESOLVED (FCB 2022/54) to:

1. Receive the Adoption of the 2023 Meeting Schedule Report
(Moved Maxwell/Seconded Cr Gray) Carried
2. Adopt the 2023 Meeting Schedule of Council, Community Board and Committees.
3. Set a 7.00pm meeting time for the Featherston Community Board.
4. Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings following consultation with the Chair.
(Moved Cr Gray/Seconded Schroeder) Carried
5. Approve up to \$960 for meeting venue hire and kai from the boards operational funds for events.
(Moved Cr Olds/Seconded Schroeder) Carried

8.2 Establishment of and Appointments to Committees Report

Action 533: Council Officers to provide further information in relation to the Card Reserve User Group and Market Reserve User Group, prior to their next formal meeting on 22 February 2022 to support appointment of FCB representative, *J O'Connor*.

Action 534: Council Officers to support the development and promotion of an Expression of interest for the Featherston Community Board's youth advisory position; *A Bradley/S Fjaerestad/S Priest*.

FCB RESOLVED (FCB 2022/55) to:

1. Receive the Establishment of and Appointments to Committees Report
(Moved Cr Olds/Seconded Cr Gray) Carried
2. Appoint Cr Gray as a representative to the Featherston Wastewater Treatment Plant.
(Moved Cr Olds /Seconded Dennison) Carried
3. Note the requirement to reappoint the youth representative for the 2022-2025 triennium if the board wishes to have a youth advisory position at formal meetings.
(Moved Dennison/Seconded Maxwell) Carried

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8.3 Review of Regulatory Policies Report

Ms Frischknecht spoke to matters outlined in the report and responded to questions from members regarding future workshops on policies, psychoactive substances, changes to policy and derelict buildings.

Ms Frischknecht undertook to provide the Board with further information on the policies included in the report and information relating to psychoactive substances.

FCB RESOLVED (FCB 2022/56) to receive the Review of Regulatory Policies Report.

(Moved Cr Gray/Seconded Cr Olds)

Carried

8.4 Civil Defence Emergency Management Arrangements Report

Mr Gardner spoke to matters outlined in the report, introduced Mr Carter, Ms Mills & Ms Bryner from WREMO. Ms Mills gave a presentation.

Mr Gardner noted Community Plans, if formed by the Board, should include budgets to support resilience and future submissions to Annual Plan/Long Term Plan.

Members sought clarification on risk mitigation in relation to flooding and swells. Mr Gardner undertook to follow up WREMO workshops for future Board forums.

Members noted that all Featherston Community Board members will be involved in Civil Defence training and matters.

FCB RESOLVED (FCB 2022/57) to receive the Civil Defence Emergency Management Arrangements Report.

(Moved Dennison/Seconded Cr Olds)

Carried

8.5 Income & Expenditure Report

Members sought clarification regarding expenditure in the last triennium and funds currently available.

FCB RESOLVED (FCB 2022/58) to:

1. Receive the Income & Expenditure Report.

(Moved Maxwell/Seconded Cr Gray)

Carried

2. Rename the Beautification Fund to the Community Development Fund

(Moved Dennison/Seconded Cr Gray)

Carried

8.6 Financial Assistance Report

FCB RESOLVED (FCB 2022/59) to:

1. Receive the Financial Assistance Report.

(Moved Maxwell /Seconded Cr Gray)

Carried

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2. Grant \$1000 to South Wairarapa Community Covid Essential Survival Kits, from the grants fund, subject to condition of report
(Moved Rutherford/Seconded Maxwell) Carried
3. Grant \$500 to the Featherston RSA to support the purchase of scaffolding, from the grants fund.
(Moved Cr Gray/Seconded Dennison) Carried
4. Grant \$500 +GST to Featherston First Fridays to support community events.
(Moved Cr Olds/Seconded Maxwell) Carried

8.7 Action Items Report

Members discussed open action items, requested further updates on action 83 and 522; and closed actions 387 and 389.

Mr Maxwell undertook to liaise with Stefan Corbett (SWDC, Group Manager Partnerships and Operations) Mark Shepherd (2019-22 Featherston Community Board Chair) and Rhonda Jones (Featherston Beautification Group) for updates in relation to action 83 - *Welcome to Featherston* signage.

Action 561: To send an email on behalf of the Featherston Community Board to the Mayor, expressing disappointment in a recent Facebook post regarding the *Welcome to Featherston* signage, *Rutherford/K Carmichael*.

Action 562: To invite Wellington Water Limited to present on the Featherston Wastewater Treatment Plant to the Featherston Community Board at the meeting to be held on 22 February 2023, *K Carmichael*.

Action 563: Include runsheet for future meetings where there are multiple presenters and timings required, *K Carmichael*.

FCB RESOLVED (FCB 2022/60) to receive the Action Items Report.

(Moved Cr Olds/Seconded Schroeder) Carried

The meeting closed at 9:41pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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