



**Minutes – 5 October 2021**

- Present:** Mark Shepherd (Chair), Claire Bleakley, Jayson Tahinurua, Mike Gray, Councillor Garrick Emms.
- In Attendance:** Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment), Stefan Corbett (Group Manager Partnership and Operations), Bryce Neems (Amenities and Waste Manager), Steph Frischknecht (Committee Advisor) and Kaitlyn Carmichael (Committee Advisor).
- Conduct of Business:** Due to COVID-19 restrictions this meeting was held via video conference and was live-streamed to Council’s [YouTube channel](#). All members participating via video conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was conducted between 7:00pm and 8:31pm.

**1. EXTRAORDINARY BUSINESS**

Mr Shepherd explained a letter from South Wairarapa Biodiversity Group would be discussed as a minor item under agenda item 11.1, the Member Report from Mrs Bleakley.

**2. APOLOGIES**

*FCB RESOLVED (FCB 2021/37) to receive apologies from Councillor Ross Vickery.  
(Moved Shepherd/Seconded Cr Emms) Carried*

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. ACKNOWLEDGMENTS AND TRIBUTES**

Mrs Bleakley acknowledged the passing of community member John Skipage and offered condolences to the local community.

**5. PUBLIC PARTICIPATION**

There was no public participation.

**6. ACTIONS FROM PUBLIC PARTICIPATION**

There were no actions from public participation.

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

## 7. COMMUNITY BOARD MINUTES

### 7.1 Featherston Community Board Minutes – 10 August 2021

*FCB RESOLVED (FCB 2021/38)* that the minutes of the Featherston Community Board meeting held on 10 August 2021 be confirmed as a true and correct record.

*(Moved Bleakley/Seconded Cr Emms)*

Carried

## 8. CHIEF EXECUTIVE AND STAFF REPORTS

### 8.1 Officers' Report

Jo Dean was unable to attend to provide an update on Waste and Events. Mr O'Leary and Mayor Beijen responded to questions on the link between the Spatial Plan and the Resource Management Act (RMA). Future Master Planning and the opportunity for community participation in this process was discussed. Members were concerned about the urban focus of this plan. Land use for wastewater was discussed and members noted the importance of consultation and communication with the community through this process.

*FCB RESOLVED (FCB 2021/39)* to receive the Officers' Report.

*(Moved Tahinurua/Seconded Bleakley)*

Carried

### 8.2 Action Items Report

Mr Shepherd reported that the budget has been approved for the Welcome to Featherston signs and they were now awaiting items for sign installation. Presentation to the Māori Standing Committee on the Featherston pou and naming proposal had been completed. Members discussed home health assessment kits for Featherston and Martinborough libraries and steps moving forward. Members were concerned about viable options for Featherston Wastewater.

*FCB RESOLVED (FCB 2021/40)* to receive the Action Items Report.

*(Moved Tahinurua/Seconded Bleakley)*

Carried

### 8.3 Income and Expenditure Report

Officer clarification was sought on the formatting of the Income and Expenditure Statement.

*FCB RESOLVED (FCB 2021/41)* to receive the Income and Expenditure Statement for the period ending 31 August 2021

*(Moved Bleakley/Seconded Tahinurua)*

Carried

### 8.4 Financial Assistance Report

*FCB RESOLVED (FCB 2021/42):*

1. To receive the Applications for Financial Assistance Report.

*(Moved Bleakley/Seconded Cr Emms)*

Carried

2. To note an ineligible grant application was received from Digital Seniors as the applicant received funding from the SWDC Community and Youth Fund.

*(Moved Cr Emms/Seconded Bleakley)*

Carried

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## 9. NOTICES OF MOTION

### 9.1 Notice of Motion: Community Boards

Mrs Bleakley and Mr Gray spoke to matters as outlined in the notice of motion. Members raised questions surrounding the time and cost.

*FCB RESOLVED (FCB 2021/43):*

1. To receive the Community Boards Notice of Motion from Claire Bleakley.  
*(Moved Bleakley/Seconded Gray)* Carried
2. To host the Greytown and Martinborough Community Boards for a meeting to discuss the Hammond-Robertson Report and the recommendation to develop community plans, look at the capability of community boards and adopt a community board charter.  
*(Moved Bleakley/Seconded Gray)* Carried

## 10. CHAIRPERSONS REPORT

Mr Shepherd spoke to matters as outlined in the Chairperson Report. The FlagTrax repair quote was discussed and members were concerned with the cost. Members discussed the conflict of interest raised concerning the Community Board Chair. No resolution had been noted to date. Member clarification was requested for timing of Three Waters Reform.

*FCB RESOLVED (FCB 2021/44):*

1. To receive the Chairperson Report.  
*(Moved Bleakley/Seconded Gray)* Carried
2. To recommend to Council that it hold a public meeting on rates in Featherston.  
*(Moved Shepherd/Seconded Tahinurua)* Carried
3. To defer consideration of the quote to fund the replacement FlagTrax pending further discussion at an upcoming Workshop.  
*(Moved Bleakley/Seconded Gray)* Carried

## 11. ELECTED MEMBER REPORTS (INFORMATION)

### 11.1 Claire Bleakley:

Mrs Bleakley spoke to matters as outlined in her report. Mrs Bleakley noted a delay for the Organic Week project completion report, as event was delayed due to COVID-19. Members discussed concerns with uncertainty of the Christmas Parade scheduling and need for a Traffic Management Plan if moving forward. The impact of the rates increase on the community was discussed. Members agreed to discuss these items in an upcoming Workshop. Members discussed plans regarding the Featherston vacant lot.

*FCB RESOLVED (FCB 2021/45) to receive the Member Report from Claire Bleakley.*

*(Moved Shepherd/Seconded Tahinurua)*

Carried

Secretary note: Letter from South Wairarapa Biodiversity Group noted in section 1 was not presented at this meeting.

**12. REPORTS FROM YOUTH REPRESENTATIVES (INFORMATION)**

There were no reports from youth representatives.

**13. CORRESPONDENCE**

There was no correspondence.

The meeting closed at 8.31pm.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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