



- Present:** Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Councillor Melissa Sadler-Futter and Councillor Rebecca Gray.
- In Attendance:** Russell O’Leary (Group Manager, Planning & Environment) and Nicki Ansell (Lead Advisor – Community Governance)
- Public Participation:** Barbara Priest, Claire Bleakley, Karen Coleman and Daniel Millar.
- Conduct of Business:** The meeting was conducted in public in the Featherston Community Centre, 14 Wakefield Street, Featherston, between 7.04pm and 9:50pm.
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Members opened with a karakia.

1. EXTRAORDINARY BUSINESS

FCB RESOLVED (FCB 2023/22) to add the application from Wai Wheels Featherston to be considered under item 9.4, the Financial Assistance Report. It was not included in the agenda as it was received late and cannot be delayed as the funding request is time sensitive.

(Moved Cr Gray/Seconded Maxwell)

Carried

2. APOLOGIES

There were no apologies.

3. CONFLICTS OF INTEREST

Warren Maxwell declared a conflict of interest with Topic 1 of the Chairs Report.

4. ACKNOWLEDGMENTS AND TRIBUTES

Mr Maxwell acknowledge the Featherston Community Board, SWDC and the wider Featherston Community for the Matariki celebration held in Featherston. Members commented on the success of the event and it being one of the nicest community services.

Public commented and acknowledged the pou and praise was given to the sculpture.

Mr Rutherford acknowledged the effort of Ms Carmichael with the Featherston Community Board given news of her departure from SWDC.

5. PUBLIC PARTICIPATION

Barbara Priest – Wai-Wheels Featherston

Ms Priest talked about Wai-Wheels and their hope for an annual event for Featherston. Ms Priest commented they are looking at several activities to help raise money for local clubs. This year the November Wai-wheels will fundraise for the Jnr Football Team. The grant application is to fund toilets for the event. The Wai-Wheels event will display cars, have rides, face-painting, and activities for the kids.

Mr Rutherford discussed how the Featherston Community Board can help expand and support the idea. Members discussed timing for the event and noted that the Wai-Wheels grant applications will be considered under item 9.5, the Financial Assistance Report

Claire Bleakley – Featherston Christmas Parade 2023

Ms Bleakley talked about the Featherston Christmas Parade for 2023, which is something Ms Bleakley has organised for the last few years. Discussion on traffic management issues from 2022 and funding shortfalls for 2023. Ms Bleakley commented on the main street being the best route for the Christmas Parade and that it has grown since the first event. Members clarified planning and management going forward. Mrs Bleakley confirmed responsibility of looking at additional funding should they need it.

Cr Gray acknowledge and thanked Mrs Bleakley for coming to the board.

Claire Bleakley – Fareham Creative Space

Ms Bleakley stepped in for Ms Lewis as chair of Fareham Creative Space. Ms Bleakley discussed the use of Fareham Creative Space including that the new pottery space, which is now open. Ms Bleakley commented on an increase in the use of Fareham Creative Space and the need for more storage. Looking for \$500 towards containers to put pottery in.

Ms Gray discussed the utilisation of Man Shed for bespoke storage.

Daniel Millar – Predator Free Featherston

Mr Millar talked about his work in Miramar with predator free, before moving over to Featherston several months ago. Mr Millar expressed his interest in establishing a Predator Free Featherston with a focus on trapping rats as the first step and talked through his grant application. Discussion around his project plan and costs. Cr Sadler-Futter commented on the projects alignment with the board's objectives.

The meeting was adjourned 7:45pm

The meeting was reconvened at 7:49pm

6. ACTIONS FROM PUBLIC PARTICIPATION

Members commented on the well-thought-out plan and communication from Predator Free Featherston and the topical nature of this project with links through the wider district and Wairarapa footprint.

Members commented on the Christmas Parade route, discussed costs, and queried outstanding payment.

Members discussed how to support Wai-Wheels becoming an annual event. The board debated the character of Featherston and festivals and events. The board talked about noise mitigation and any environmental aspects of the event to consider. Noted the event is very community driven and focused. Agreement in principle with a desire to report back and continue to support.

FCB NOTED:

Action 203: N Ansell to provide proof of records and summary of documentation of payment for Featherston Christmas parade 2022.

7. FEATHERSTON COMMUNITY BOARD MINUTES –17 MAY 2023

FCB RESOLVED (FCB 2023/23) that the minutes of the Featherston Community Board meeting held on 17 May 2023 be confirmed as a true and correct record.

(Moved Cr Sadler-Futter/Seconded Dennison)

Carried

Schroeder abstained

8. CHAIRPERSON REPORT

8.1 Chairperson Report

FCB RESOLVED (FCB 2023/24) to receive the Chairperson Report.

(Moved Cr Gray/Seconded Schroeder)

Carried

Mr Rutherford spoke to items outlined in his report. Members discussed and commented on the hāngī celebrations.

For the Joy Cowley Playground, suggestions of a working group, communications with the Joy Cowley playground re-name group and a framework around the concept were discussed. Members undertook clarification on the release in principle going to Council.

FCB RESOLVED (FCB 2023/25) to fund Warren Maxwell \$1,000 for the Matariki celebration out of the Community Development Fund budget.

(Moved Cr Sadler-Futter/Seconded Dennison)

Carried

Maxwell abstained

FCB RESOLVED (FCB 2023/26) to delegate Mr Rutherford to make a submission to Council for the Featherston Fund on behalf of the Featherston Community Board.

(Moved Maxwell/Seconded Schroeder) Carried

9. REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 Representation Review

FCB RESOLVED (FCB 2023/27) to receive the Representation Review Report.

(Moved Melissa/Seconded Gray) Carried

Ms Ansell discussed the Representation Review and the process, the current engagement with the Māori Standing Committee and the need to get representation from local Māori before Council vote for a Māori ward around November 2023.

9.2 Code of Conduct – Te Tikanga Whanonga

FCB RESOLVED (FCB 2023/28) to:

1. Receive the Code of Conduct – *Te Tikanga Whanonga* Report.
(Moved Maxwell/Seconded Cr Gray) Carried
2. Adopt the Code of Conduct – *Te Tikanga Whanonga* for the 2022-2025 Triennium
(Moved Cr Gray/Seconded Schroeder) Carried
3. Adopt as attached in Appendix 1
(Moved Maxwell/Seconded Cr Sadler-Futter) Carried

9.3 Income & Expenditure Report

FCB RESOLVED (FCB 2023/29) to receive the Income and Expenditure Report.

(Moved Maxwell/Seconded Cr Gray) Carried

FCB NOTED:

Action 198: To check and request clarification on why the value recorded against member salaries in the Income and Expenditure Report is higher than expected.

9.4 Financial Assistance Report

FCB RESOLVED (FCB 2023/30) to:

1. Receive the Financial Assistance Report.
2. Approve \$300 to Wairarapa Mathematics Association to support Wairarapa Maths Week from the Grants fund.
3. Approve \$500 to Featherston Christmas Parade from the Community Development fund to support the Christmas Parade on the condition that any outstanding invoices owed from the 2022 Christmas Parade be settled and a table of costs created for the 2023 event with details of revenue streams. FCB encouraged the Christmas Parade to come back

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and back and present those items at the next Community Board meeting for further funding.

4. Approve \$1,000 to Predator Free Featherston to support the elimination of introduced pests from the urban environment from the Community Development fund.
5. Approve \$440 to Wai Wheels to support the Wai Wheels event in November from the Community Development fund.

(Moved Maxwell/Seconded Cr Gray)

Carried

8:56pm Cr Sadler-Futter left the room

Members queried the funding request for Fareham Creative Space. More information requested from the board around business model and why the currently model can't cover these items.

8:58pm Cr Sadler-Futter returned to the room

Members queried MoU's and past grants and a requested for more detailed accountability and feedback directly to the board from successful grant applications. Discussion around the recommendations in the Financial Assistance Report and if there was any need for further details.

FCB NOTED:

Action 212: Detailed reporting of grants in the Financial Assistance Report required and reconsider a funding modification for grants to be changed from \$500.

9.5 Action Items Report

FCB RESOLVED (FCB 2023/31) to receive the Action Items Report.

(Moved Cr Gray/Seconded Maxwell)

Carried

Members discussed open actions and noted further updates.

Action 83: Featherston welcome sign, still waiting to hear from Waka Kotahi

Action 554: Youth Advisory position still open: Maxwell updated the board that he met with four students: two from Kuranui College and two from Wairarapa Whanau Trust

Action 76: Emily Greenburg Closed.

Action 80: Community Board sign is done. Close.

Action 88: Painting the gazebo, pricing sola lighting currently happening, and then will come back to FCB for funding.

Action 191: Get notification when city care levels of service are coming up for review.

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Action 192: Mr Rutherford to pick this up.
Action 196: FCB to be included in the development of the Road Naming Policy for SWDC.

10. Members Report

10.1 Members Report – John Dennison

FCB RESOLVED (FCB 2023/32) to:

1. Receive the Member Report.

(Moved Cr Sadler-Futter /Seconded Cr Gray)

Carried

Mr Dennison spoke to items outlined in the report. After discussions with Ms Bleakly, the suggestion was made that some of recommendation be put aside. Members discussed the possibilities for a Christmas fete. Mr Dennison clarified the change in situation since the report was written and who would be running the Christmas Parade.

Cr Gray and Cr Sadler-Futter gave updates to the board on berm planting and super-value carpark storm work.

Members closed with a karakia

The meeting closed at 9:50pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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